Scottish Qualifications Authority
Qualification Support Team (QST): Hospitality

Note of Meeting 4 held on Tuesday 14 September 2021 (via Microsoft Teams)

Members: Ayrshire College, South Lanarkshire College, Dumfries and Galloway College, Forth Valley College, Edinburgh College, Perth College, City of Glasgow College, North East Scotland College, Dundee and Angus College, North Lanarkshire College	**Officers:** Christine Keenan, Carol McEvoy; **By Invitation:** Senior External Verifier

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Christine Keenan
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REF	AGENDA Item	NOTES OF DISCUSSION
4/1	**Welcome**	Members were welcomed to the meeting and apologies noted.
4/2	**Note of Previous meeting**	The team reviewed the note of the last meeting and agreed that it is an accurate record.
4/3	**Matters Arising**	Further to the feedback provided after the last meeting, it was confirmed that delivery of the new HN framework went very well, although the units Food and Beverage Operations and Hospitality Supervision were deferred until this year due to reduced opportunities for practical activities in some centres.

		The team reviewed the draft mapping information being produced to help centres to make decisions on giving students who have completed the old units credit for the new units. It was agreed that any guidance issued should highlight the need for centres to ensure the currency of any evidence produced by students from old awards. It was suggested that after a detailed comparison between the old and new versions of the following units that full credit should, subject to currency considerations, be allowed: • DL3T 34 Hospitality: Financial and Control Systems/J2LH 34 Hospitality: Financial Control Systems • H1L6 35/J3VY 35 Accommodation Management • DL3N 34 Hospitality Front Office Procedures 1/J380 34 Hospitality Front Office Procedures The team supported this recommendation. It was agreed that the finalised mapping information will be forwarded to the team for comment/sign off. Once completed this information will be added to the 'transitional arrangements and credit transfer' section of the Group Award Specification.
4/4	**Alternative Approaches to Assessment for 2021-22**	The team were advised that the alternative approaches to assessment agreed last year remain available for centres to use this session. It was also confirmed that there are no changes to the guidance on alternative approaches to assessment and critical competencies produced for the hospitality awards last year. It was noted that SQA's Qualification Policy Management team had been considering producing guidance on approaches to grading if the Graded Units could not be delivered, however, this information will now be included within expanded FAQs rather than separately and will be posted on the Higher National and Vocational Qualifications guidance web page. The team discussed delivery of the Graded Units this year, however, final decisions have still to be made in some centres..
4/5	**Next Generation: HN Update**	An update on the Next Generation: HN project was provided: • A course has been created to give an introduction and overview to NextGen: HN. It is intended for anyone who wants to find out more about NextGen: HN and covers the background and purpose of the project. This is available via SQA Academy. Further modules on the SQA academy are planned to cover Metaskills and Grading.

		2 webinars have been arranged for 22nd and 30th September – these will provide useful information and enable engagement and discussion. To book please email sqaevents@sqa.org.uk - The closing date for centres to submit applications to offer the phase 2 pilot qualifications is 24th September. See the NextGen: HN for more information. - Centre led developments have been approved for: - HNC Horticulture centre led by Argyle college/UHI - HNC/D Agriculture and HNC/D Agriculture Technology centre led by SRUC - The centre led developments will help to test the model for niche/specialist areas - Four fixed term New Product Development Manager posts have been created to support the Next Gen project; details are available at this link. - Grading will generate "Achieved", "Achieved with Merit" and "Achieved with Distinction" grades - The 3 pilot grading models are tentatively titled the: - Key Competency approach - Holistic approach and - Key Component Approach - Will bring back to the QST for discussion when grading and assessment approaches are more developed as it is early days for feedback to have been gathered from the phase 1 pilot. - NextGen: HN is a long-term project and will be fulfilled under whatever organisation will be in place in the future.
4/6	**Any Other Business**	It was confirmed that Professor Ken Muir, the advisor to the Scottish Government on the reform of SQA and Education Scotland, is expected to complete his review and submit recommendations by January 2022. We hope to know more about proposed changes to SQA at that time. The team were asked if anything would need to be added to the units to reflect the new food allergens (ie Natasha's law) and calorie labelling legislation. It was noted that this legislation does not currently apply in Scotland. It is likely that Scotland will follow suit in relation to allergens. However, it was agreed that it would not be difficult to provide guidance for centres on what to add to delivery of the relevant units. In relation to calorie labelling, it was acknowledge that including calories on menus, labels, etc would be very difficult and expensive for small businesses. It was noted that this is still under review in Scotland and will form part of the government's public health action plan to combat obesity, which forms part of the Live Longer Healthier Lives initiative.

		It was agreed that changes to legislation will continue to be monitored to ensure that the content of the relevant units reflect current requirements and also that assessment of the Food Hygiene Intermediate unit still meets REHIS requirements for recognition. It was suggested that perhaps units could be developed for specific health requirements, such as in care homes, and used for CPD purposes. Following on from the expected uptake figures discussed at the last meeting, team members discussed the current situation at their colleges. Some members reported a drop in expected numbers, while others have increased numbers. It was noted that the National Articulation Forum Final Report 2020 had been published – it was agreed that articulation should be discussed further once the first groups of students have completed the new HND framework. It was confirmed a dedicated MS Teams page is now being piloted with the Next Gen group with the intention to roll out wider in due course. The team confirmed that using MS Teams is the preferred mode for meetings.
4/7	**Date of Next Meeting**	To be confirmed