

Scottish Vocational Qualification 3

Social Services (Children and Young People) at SCQF level 7

Awarded by	Scottish Qualifications Authority
Accredited from	2 October 2013 to 31 January 2022
Group Award number	GH5W 23

Standards

The standards, assessment strategy and award structures are owned by Skills for Care and Development (of which the Scottish Social Services Council are partners) and Skills for Health.

Codes

The first code before the Unit title (six digits) indicates the SQA Unit code, which should be used when registering candidates for this Unit with SQA. This code should also be used when contacting SQA to discuss any queries related to the Unit.

The code in brackets indicates the National Occupational Standards Unit code. This code is abbreviated to just the number at the end, which is in bold, when being referenced by candidates in their work, eg SCDCLD 0**303** is referred to as **303**.

Structure of the SVQ

To achieve the SVQ level 3, candidates are required to complete **eight** Units. **Four** core/mandatory Units plus **four** optional Units.

(Please note that in this qualification there are no elements in each Unit — instead there is a continuous list of Performance Criteria that need to be evidenced. These Performance Criteria are grouped under separate headings to aid the assessment planning process.)

Registration

For registration purposes the Scottish Social Services Council (SSSC) require the completion of all **FOUR** core Units and **FOUR** optional Units.

SCQF Credits and levelling

SCQF Overall credit — Minimum 68 and Maximum 93

SCQF level 7

Core/mandatory Units — Complete all four Units

H5LC 04 (SCDCCLD 0301) — 9 SCQF Credits at SCQF level 7

Promote effective communication

- ◆ Establish understanding about children's communication
- ◆ Support children to interact through communication
- ◆ Communicate effectively about difficult, complex and sensitive issues with children and key people
- ◆ Communicate using records and reports

H5LD 04 (SCDHSC0032) — 10 SCQF Credits at SCQF level 7

Promote health, safety and security in the work setting

- ◆ Maintain health, safety and security in the work setting
- ◆ Promote health and safety in the work setting
- ◆ Minimise risks arising from emergencies

H5LE 04 (SCDHSC0033) — 9 SCQF Credits at SCQF level 7

Develop your practice through reflection and learning

- ◆ Reflect on your own practice
- ◆ Take action to enhance your practice

H5LF 04 (SCDHSC0034) — 10 SCQF Credits at SCQF level 7

Promote the safeguarding of children and young people

- ◆ Maintain your understanding and awareness of harm, abuse and safeguarding
- ◆ Implement practices that help to safeguard children and young people from harm or abuse
- ◆ Develop relationships that promote the safeguarding of children and young people
- ◆ Promote rights and inclusion with children and young people
- ◆ Work in ways that promote the wellbeing of children and young people
- ◆ Support children and young people to keep themselves safe

Optional Units — Choose four Units

H5LG 04 (SCDCCLD 0303) — 11 SCQF Credits at SCQF level 7

Promote the development of children and young people

- ◆ Observe the holistic development of children and young people
- ◆ Assess the development of children and young people
- ◆ Plan provision to promote the learning and development of children and young people
- ◆ Implement and evaluate plans to promote learning and development
- ◆ Evaluate plans to promote learning and development

H5LH 04 (SCDCCLD0306) — 8 SCQF Credits at SCQF level 7

Plan and organise environments for children and families

- ◆ Plan and provide a positive and safe physical environment in which to promote children's social, emotional, cognitive and linguistic development
- ◆ Organise space and resources to meet children's needs
- ◆ Provide a caring, nurturing and responsive environment
- ◆ Facilitate children's personal care

H5LJ 04 (SCDCCLD0307) — 9 SCQF Credits at SCQF level 7

Promote the health and physical development of children

- ◆ Plan physical activities and routines for children to meet their physical development needs
- ◆ Implement physical activities and routines for children to meet their physical development needs
- ◆ Plan food and drink to meet the nutritional needs of children
- ◆ Provide food and drink to meet the nutritional needs of children
- ◆ Promote children's healthy physical development

H5LK 04 (SCDCCLD0308) — 9 SCQF Credits at SCQF level 7

Promote children's wellbeing and resilience

- ◆ Enable children to relate to others
- ◆ Promote a supportive and challenging environment
- ◆ Enable children to take risks safely
- ◆ Encourage children's behaviour towards self reliance, self-esteem and resilience

H5LL 04 (SCDCCLD0309) — 10 SCQF Credits at SCQF level 7

Implement frameworks for early education through the development of curriculum planning

- ◆ Develop curriculum plans according to requirements of work setting
- ◆ Implement curriculum plans
- ◆ Monitor the implementation of curriculum frameworks

H5LM 04 (SCDCCLD0310) — 9 SCQF Credits at SCQF level 7

Assess children's progress according to relevant curriculum frameworks

- ◆ Plan assessment requirements of curriculum frameworks
- ◆ Assess children's progress in consultation with others

H5LN 04 (SCDCCLD0312) — 11 SCQF Credits at SCQF level 7

Implement positive environments for babies and children

- ◆ Communicate with babies and children to develop positive relationships
- ◆ Provide a stimulating and safe environment in which to promote babies' or children's social, emotional, cognitive and linguistic development.
- ◆ Observe developmental progress
- ◆ Assess developmental progress
- ◆ Record developmental progress

H5LP 04 (SCDCCLD0313) — 10 SCQF Credits at SCQF level 7

Support early intervention for the benefit of children and families

- ◆ Help to identify families in need of early intervention and support
- ◆ Negotiate needs in consultation with families
- ◆ Work with families and other agencies to access specialist support
- ◆ Evaluate services to ensure the needs of children and families are met

H5LR 04 (SCDCCLD0314) — 12 SCQF Credits at SCQF level 7

Promote the care of babies and children

- ◆ Care for the physical and nutritional needs of babies and children for whom you are responsible
- ◆ Provide a safe and secure environment in which babies and children can grow and develop
- ◆ Provide an emotionally secure and consistent environment for babies and children
- ◆ Recognise and respond to illness in babies and children

H5LS 04 (SCDCCLD0315) — 8 SCQF Credits at SCQF level 7

Promote ways to support families that have literacy, numeracy and language needs

- ◆ Promote families' self-confidence with literacy, numeracy and language
- ◆ Provide information for families to enable them to access support
- ◆ Reflect on and evaluate own and organisational practice in supporting families with literacy, numeracy or language needs

H5LT 04 (SCDCCLD0316) — 11 SCQF Credits at SCQF level 7

Promote children's early learning in the school environment

- ◆ Contribute to planning and preparing for children's learning
- ◆ Implement teaching and learning activities to deliver the curriculum
- ◆ Contribute to the monitoring and assessment of children's progress

H5LV 04 (SCDCCLD0317) — 7 SCQF Credits at SCQF level 7

Engage with families in ways that encourage them to be involved with their children's learning and development

- ◆ Liaise with families about their expectations for their child
- ◆ Encourage families to be involved with their child's learning and development
- ◆ Review children's progress with families

DR93 04 (SKAP W9) — 17 SCQF Credits at SCQF level 8

Plan for and support self-directed play

- ◆ Collect and analyse information on play needs and preferences
- ◆ Plan and prepare play spaces
- ◆ Support self-directed play
- ◆ Help children and young people to manage risk during play

H5LW 04 (SCDCCLD0319) — 8 SCQF Credits at SCQF level 7

Promote healthy living for children and families

- ◆ Enable children and families to identify their healthy living options
- ◆ Work with others to support children and families to implement healthy living

H5LX 04 (SCDCCLD0320) — 8 SCQF Credits at SCQF level 7

Care for children at home

- ◆ Agree the requirements of parents in line with current best practice
- ◆ Create positive environments for children within the home setting
- ◆ Care for children outside the home
- ◆ Reflect on your skills and knowledge in caring for children at home

H5LY 04 (SCDCCLD0321) — 13 SCQF Credits at SCQF level 7

Promote the care, learning and development of children with additional requirements in partnership with their families

- ◆ Contribute to the inclusion of children with additional support requirements
- ◆ Help children with additional requirements to take part in a full range of activities and experiences
- ◆ Encourage families to respond to children's needs

H5M0 04 (SCDCCLD0322) — 9 SCQF Credits at SCQF level 7

Empower families through the development of parenting skills

- ◆ Promote parents' self-confidence in the parenting role
- ◆ Encourage parents to relate positively to their children
- ◆ Support parents in play activities with their children
- ◆ Support parents in accessing information and community support

H5M1 04 (SCDCCLD0323) — 8 SCQF Credits at SCQF level 7

Use information and communication technology to promote children's early learning

- ◆ Plan to use ICT in support of children's early learning
- ◆ Implement ICT activities
- ◆ Evaluate children's learning through ICT

H5M2 04 (SCDCCLD0324) — 8 SCQF Credits at SCQF level 7

Support the use of medication for children

- ◆ Implement safe practices when receiving, storing and disposing of medication supplies
- ◆ Prepare for the use of and administer medication

H5M3 04 (SCDCCLD0325) — 11 SCQF Credits at SCQF level 7

Support children and young people through major transitions

- ◆ Recognise life events and transitions
- ◆ Respond to life events and transitions
- ◆ Support children and young people to manage transitions in their lives
- ◆ Evaluate your work in supporting the child or young person through the transition or life event

H5M4 04 (SCDCCLD0327) — 8 SCQF Credits at SCQF level 7

Support children who have experienced trauma

- ◆ Identify the needs of children who have experienced trauma
- ◆ Work in ways that promote the rights, inclusion and wellbeing of children who have experienced trauma
- ◆ Carry out own role and responsibility in meeting the needs of children who have experienced trauma

H5M5 04 (SCDCCLD0328) — 9 SCQF Credits at SCQF level 8

Manage a small scale childcare business

- ◆ Investigate a market for a small childcare business
- ◆ Establish systems for maintaining your childcare business
- ◆ Collect information
- ◆ Store information
- ◆ Manage finances and resources associated with the business
- ◆ Evaluate the childcare business

H5M6 04 (SCDCCLD0329) — 8 SCQF Credits at SCQF level 7

Work with a management committee

- ◆ Prepare operational plans and reports for a management committee
- ◆ Present operational plans and committee reports to a management committee
- ◆ Implement a management committee's policies and procedures
- ◆ Work with a management committee to identify funding streams

H5M7 04 (SCDCCLD0330) — 9 SCQF Credits at SCQF level 7

Maintain a service for children and families

- ◆ Negotiate requirements with children and families
- ◆ Establish agreements with children and families
- ◆ Establish systems for the exchange of information with children and families
- ◆ Evaluate services to ensure the needs of children and families are met

H5M8 04 (SCDCCLD0331) — 9 SCQF Credits at SCQF level 7

Support children and families within the community

- ◆ Establish, develop and maintain relationships with families
- ◆ Provide support for families
- ◆ Liaise with colleagues, professionals and agencies to support families

H5M9 04 (SCDCCLD0332) —10 SCQF Credits at SCQF level 7

Support families to engage in groups within the childcare setting

- ◆ Provide information and establish relationships with families
- ◆ Encourage families to attend and participate in the group
- ◆ Monitor provision and evaluate the involvement of families in groups

H5MA 04 (SCDCCLD0333) — 8 SCQF Credits at SCQF level 8

Promote the recruitment of staff in childcare settings

- ◆ Recruit staff
- ◆ Select staff
- ◆ Support the retention of staff

H5MB 04 (SCDCCLD0334) — 9 SCQF Credits at SCQF level 7

Deliver services to families, children and young people from diverse cultural and language communities

- ◆ Work with families to assess cultural and communication requirements
- ◆ Maintain communication to support service delivery
- ◆ Monitor communication and support to ensure the needs of children and families continue to be met

H5ME 04 (SCDHSC0336) — 10 SCQF Credits at SCQF level 8

Promote positive behaviour

- ◆ Work with individuals to understand the reasons for and consequences of their behaviour
- ◆ Implement proactive strategies to promote positive behaviour
- ◆ Manage incidents of challenging behaviour
- ◆ Review incidents of challenging behaviour

H5MF 04 (SCDCCLD0336) — 8 SCQF Credits at SCQF level 7

Promote childcare practice in group living

- ◆ Promote the planning, implementation and review of daily living programmes for children and young people
- ◆ Work with groups to promote individual growth and development
- ◆ Promote group care as a positive experience

H5MG 04 (SCDCCLD0338) — 10 SCQF Credits at SCQF level 7

Develop productive relationships with others

- ◆ Develop productive working relationships with others

H5MH 04 (SCDCCLD0339) — 10 SCQF Credits at SCQF level 8

Promote the care, learning and development of children with additional support needs in early education settings

- ◆ Liaise with parents and other professionals regarding children with additional support needs
- ◆ Advise and support colleagues in the setting
- ◆ Ensure that individual education plans for children are in place and are regularly reviewed
- ◆ Collect, record and update relevant background information about children with special educational needs

H5MJ 04 (SCDCCLD0340) — 7 SCQF Credits at SCQF level 8

Promote quality systems and procedures for the delivery of childcare services

- ◆ Establish quality systems for the delivery of childcare services
- ◆ Maintain quality systems
- ◆ Evaluate quality systems

H5MK 04 (SCDCCLD0345) — 10 SCQF Credits at SCQF level 7

Promote literacy, numeracy and language development for children's early learning

- ◆ Promote children's self-confidence in literacy, numeracy and language
- ◆ Encourage families to be involved in their child's literacy, numeracy and language
- ◆ Work with others to monitor and evaluate children's literacy, numeracy and language

H5VS 04 (SCDCCLD0347) — 9 SCQF Credits at SCQF level 8

Promote the acquisition of a new language by children through immersion in an early years setting

- ◆ Reflect on your contribution to language immersion when working with children
- ◆ Work with families and others to assess the needs of the child involved in immersion into another language
- ◆ Plan activities that will enable children to learn a new language
- ◆ Promote language learning within a children's setting
- ◆ Monitor and evaluate the service you are providing to ensure that the needs of children and families are met

H5MM 04 (SCDHSC0036) — 10 SCQF Credits at SCQF level 7

Contribute to the assessment and planning process with children and young people

- ◆ Contribute to the assessment of children and young people's preferences and needs
- ◆ Support the development and implementation of care or support plans
- ◆ Contribute to reviewing care plans for children and young people

H5MN 04 (SCDHSC0037) — 9 SCQF Credits at SCQF level 7

Care for babies

- ◆ Care for the physical and nutritional needs of the baby
- ◆ Provide a safe and secure environment in which the baby can grow and develop
- ◆ Provide a stimulating environment in which to promote the baby's social, emotional, cognitive and linguistic development
- ◆ Assist in the observation and evaluation of the baby's growth and development

H5MP 04 (SCDHSC0038) — 9 SCQF Credits at SCQF level 7

Support children and young people to manage aspects of their lives

- ◆ Support children and young people to manage their personal environment, appearance and pocket money
- ◆ Support children and young people to develop their interests, talents and abilities
- ◆ Support children and young people to participate in social activities

H5MR 04 (SCDHSC0039) — 9 SCQF Credits at SCQF level 7

Support children and young people to achieve their educational potential

- ◆ Support children and young people to identify their educational aspirations
- ◆ Help children and young people to access educational opportunities and activities
- ◆ Support children and young people to carry out educational activities
- ◆ Contribute to reviewing educational activities

H5MS 04 (SCDHSC0310) — 10 SCQF Credits at SCQF level 7

Work with children and young to prepare them for adulthood, citizenship and independence

- ◆ Support children and young people to access support, advice and information about adulthood, citizenship and independence
- ◆ Identify with children and young people the skills and abilities needed to become adults and effective citizens
- ◆ Prepare children and young people to move on and become independent

H5MT 04 (SCDHSC0311) — 10 SCQF Credits at SCQF level 7

Support children and young people to develop and maintain supportive relationships

- ◆ Enable children and young people to identify their own contact and relationship needs
- ◆ Work with children and young people to maintain appropriate relationships with key people
- ◆ Enable children and young people to develop new relationships
- ◆ Support children and young people to address relationship issues

H5MV 04 (SCDHSC0312) — 10 SCQF Credits at SCQF level 7

Support children and young people to develop a positive identity and emotional wellbeing

- ◆ Enable children and young people to assess their social, emotional and identity needs
- ◆ Support children and young people to develop a positive self-image, self esteem and self-reliance
- ◆ Promote children and young people's social, emotional and identity development

H5MW 04 (SCDHSC0313) — 10 SCQF Credits at SCQF level 7

Work with children and young people to promote their own physical and mental health

- ◆ Support children and young people to explore their own health and development and factors affecting these
- ◆ Promote children and young people's mental health and wellbeing
- ◆ Respond appropriately to specific needs of children and young people in relation to their health and wellbeing

H5MX 04 (SCDHSC0314) — 9 SCQF Credits at SCQF level 7

Care for a newly born baby when the birth parents are unable to do so

- ◆ Feed the baby
- ◆ Keep the baby clean and suitably clothed
- ◆ Ensure the baby is safe, secure and free from danger, harm and abuse

H5MY 04 (SCDHSC0315) — 10 SCQF Credits at SCQF level 7

Work with children and young people with additional requirements to meet their personal support needs

- ◆ Support children and young people with additional requirements to identify their personal support needs
- ◆ Support children and young people to address their personal support needs
- ◆ Contribute to evaluating the effectiveness of activities to meet children and young people's personal support needs.
- ◆ Contribute to making changes in activities to meet children and young people's personal support needs.

H5N0 04 (SCDHSC0316) — 10 SCQF Credits at SCQF level 8

Work with children and young people with additional requirements to address their developmental needs

- ◆ Contribute to the assessment of children and young people's developmental needs where they have additional requirements
- ◆ Contribute to agreeing programmes and activities to meet assessed needs
- ◆ Support the implementation of development programmes and activities
- ◆ Contribute to evaluating development programmes and activities

H5N1 04 (SCDHSC0317) — 10 SCQF Credits at SCQF level 7

Prepare your family and networks prior to providing a home for babies, children and young people

- ◆ Use information to prepare yourself, your family and your wider networks for your provision of a home to babies, children and young people
- ◆ Evaluate your home situation and the care you are able to offer to babies, children and young people
- ◆ Develop skills and knowledge to provide a home for babies, children and young people

H5N2 04 (SCDHSC0318) — 10 SCQF Credits at SCQF level 7

Provide a home for children and young people

- ◆ Welcome children and young people into your home
- ◆ Support children and young people to settle into your home
- ◆ Explore the needs, background and experiences of children and young people and their impact on family life
- ◆ Support your own family and networks to adjust to family life with the addition of children and young people
- ◆ Support children and young people to thrive while they live in your home
- ◆ Evaluate the placement of children and young people

H5N3 04 (SCDHSC0319) — 9 SCQF Credits at SCQF level 7

Support the families of children and young people in their own homes

- ◆ Prepare to visit families in their own home
- ◆ Engage with families and others to identify families' needs and ways to address them
- ◆ Support family members to engage with identified issues and work towards outcomes
- ◆ Contribute to evaluating the work undertaken with families in their own home

H5N4 04 (SCDHSC0320) — 8 SCQF Credits at SCQF level 7

Support professional advice to help parents take care of their newly born baby

- ◆ Support parents to keep their baby safe and secure by reinforcing professional advice
- ◆ Support parents to feed and keep their baby clean by reinforcing professional advice
- ◆ Support parents to help them bond with, relate to and understand the needs of their babies by reinforcing professional advice

H5N5 04 (SCDHSC0321) — 10 SCQF Credits at SCQF level 7

Support parents and guardians to care for babies during the first year of life

- ◆ Support parents to provide physical care and protection for their babies
- ◆ Support parents to look after the health needs of their babies
- ◆ Support parents to promote their babies' development

F29J 04 (and SFJCJ EC4) — 13 SCQF Credits at SCQF level 6

Prepare, implement and evaluate group activities

- ◆ Plan and prepare agreed group activities
- ◆ Support individuals through group activities
- ◆ Evaluate agreed group activities with other members of the team

H5N6 04 (SCDHSC0323) — 9 SCQF Credits at SCQF level 7

Contribute to childcare practice in group living

- ◆ Contribute to planning daily living programmes for children and young people
- ◆ Contribute to implementing daily living programmes for children and young people
- ◆ Work with groups to promote individual growth and development
- ◆ Contribute to promoting group living as a positive experience

H5N7 04 (SCDHSC0325) — 11 SCQF Credits at SCQF level 8

Contribute to the support of children and young people who have experienced harm or abuse

- ◆ Take actions where there are concerns that children and young people are at risk of harm or abuse
- ◆ Support children and young people who disclose harm or abuse
- ◆ Support children and young people who have experienced harm or abuse

H5N8 04 (SCDHSC0326) — 10 SCQF Credits at SCQF level 8

Promote the development of positive behaviour in children and young people

- ◆ Work with children and young people to establish goals and boundaries to promote positive behaviour
- ◆ Support the implementation of goals and boundaries to promote positive behaviour
- ◆ Support children and young people to understand their behaviour
- ◆ Support children and young people to manage their behaviour

H5V2 04 (and SFJ BB2) — 8 SCQF Credits at SCQF level 7

Model pro-social behaviour when working with individuals

- ◆ Model pro-social behaviour in establishing working relationships
- ◆ Maintain effective relationships which reinforce pro-social behaviour

H5N9 04 (SCD CPC309) — 8 SCQF Credits at SCQF level 7

Support individuals, families and communities to commission their own services

- ◆ Provide information about planning and directing services and support
- ◆ Support individuals, families and communities to plan their own services
- ◆ Contribute to evaluating individuals, families and communities commissioning their own services and support

For further information on this qualification, please contact:

SQA Care

Telephone: 0345 213 5471

e-mail: sqacare@sqa.org.uk

History of changes

Version	Description of change	Date
02	The award has been extended by six months as the SSSC are adding more optional units to the structure. The extension will allow time for this to happen and be approved by SQA Accreditation.	28/03/19

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