

Instructions for the submission of Advanced Higher English coursework (portfolio–writing and project–dissertation)



These instructions are valid for academic session 2020/21 only

For 2020/21, the Advanced Higher English portfolio–writing will contain one piece of writing (from any genre).

The portfolio piece will be marked out of 15, but the 30% weighting for this component will remain. The advice on the length of the piece of writing remains the same, with no specified word count, but it should be appropriate to purpose and genre.

There are no changes to the dissertation. The dissertation will continue to be marked out of 30. The word count also remains the same, between 2,500 and 3,500 words.

The portfolio and dissertation will be submitted to SQA for external marking. All current conditions of assessment remain unchanged.

For more information about this and other modifications to English courses, please refer to the [National Course modification summary](#).

Instructions for teachers, lecturers and candidates

Advanced Higher English coursework is electronically marked. Electronic marking requires each candidate's portfolio and dissertation to be electronically scanned. To ensure complete accuracy in the scanning process, candidates must use the SQA approved template to produce a physical copy of their portfolio and dissertation for submission. The coursework template is available in both Microsoft Word and Google Docs format and can be downloaded from the English [homepage](#).

A physical copy of the candidate's portfolio and dissertation will be submitted to SQA for marking. The candidate's portfolio and dissertation must be accompanied by the external assessment flyleaf which will be distributed to centres in advance of the coursework uplift date. Teachers and lecturers must ensure that **all** sections of the flyleaf (including the child welfare and candidate declaration sections) have been completed before submitting to SQA for marking. Candidates must submit their portfolio to the chief invigilator on the day of the Advanced Higher English exam. Dissertations will be uplifted from centres in the normal manner.

Teachers, lecturers and candidates can download and/or print copies of the template as required. We recommend that candidates type directly onto the template whilst drafting their portfolio and dissertation. However, they can also copy and paste their writing from another file. The template has a straightforward format and is set-up with a common font and font size – these may be altered if required. Candidates may also print the template and handwrite their work directly onto it using **blue** or **black** ink. **A separate template must be used for both the portfolio and dissertation.**

The candidate's SCN (Scottish candidate number), and a page number must be included within the foot of every page – using the boxes provided. These are for the purposes of identification. No other personal, identifiable information about the candidate, including their name or the name of their centre, should be included within the body of their portfolio or dissertation. This information must only be captured within the external assessment flyleaf.

It is strongly recommended that portfolios and dissertations are printed double-sided, wherever possible. Please do not use staples to collate pages as this will disrupt the scanning process. Please also ensure that the candidate's work is printed clearly (eg no print leakage or bleeding) so that it is legible on-screen.

If you have any questions, please contact Jay D. de Pellette-Super, Qualifications Officer for English and Literacy: jay.depellette-super@sqa.org.uk.