

FOR OFFICIAL USE



National  
Qualifications  
2021 ASSESSMENT RESOURCE

Mark

**X870/75/02**

**Urdu  
Writing**

Duration — 1 hour 30 minutes



\* X 8 7 0 7 5 0 2 \*

Fill in these boxes and read what is printed below.

Full name of centre

Town

Forename(s)

Surname

Number of seat

Date of birth

Day

Month

Year

Scottish candidate number

**Total marks — 20**

Write your answer clearly, in **Urdu**, in the space provided in this booklet.

You may use an Urdu dictionary.

Additional space for answers is provided at the end of this booklet.

Use **blue** or **black** ink.

There is a separate question and answer booklet for Reading. You must complete your answers for Reading in the question and answer booklet for Reading.

Before leaving the examination room you must give both booklets to the Invigilator; if you do not, you may lose all the marks for this paper.



\* X 8 7 0 7 5 0 2 0 1 \*



Total marks — 20

You are preparing an application for the job advertised below and you write an e-mail in Urdu to the company.

سیر و سیاحت کا دفتر  
ہمیں اپنے سیر و سیاحت کے دفتر کے لئے استقبالیہ میں کام کرنے والے /  
والی کی ضرورت ہے۔

- آپ کو دفتر میں کام کرنے کا تجربہ ہو۔
  - آپ کو کمپیوٹر کا استعمال آتا ہو تا کہ آپ لوگوں کو کمپیوٹر پر  
عمارتیں دکھا سکیں اور راستے سمجھا سکیں۔
- اس ملازمت کے لئے ہمیں دفتر کے پتے پر ای۔ میل کریں۔

karachi-tourists@gmail.co.pk

To help you to write your e-mail, you have been given the following checklist.

You must include **all** of these points:

- personal details (name, age, where you live)
- school/college/education experience until now
- skills/interests you have which make you right for the job
- related work experience
- when you will be available for interview
- a request for information about the working hours.

Use all of the above to help you write the e-mail in Urdu. The e-mail should be approximately 120–150 words. You may use an Urdu dictionary.



\* X 8 7 0 7 5 0 2 0 2 \*











