

THURSDAY, 29 MAY 10:40 AM – 12:20 PM



Full name of centre			Town		
Forename(s)		Surr	name		Number of seat
Date of birt	:h Month	Year	Scottish c	andidate numb	ner

Total marks — 30

Attempt Part 1 and Part 2.

In Part 2 attempt EITHER Task 1 OR Task 2.

## You must NOT use a dictionary.

Write your answers clearly in the spaces provided in this booklet. Additional space for answers is provided at the end of this booklet. If you use this space you must clearly identify the question number you are attempting.

Use blue or black ink.

Before leaving the examination room you must give this booklet to the Invigilator; if you do not, you may lose all the marks for this paper.





## WRITING — 30 marks

Attempt Part 1 and Part 2 and ensure you have time to complete both parts.

As a guide, you may wish to spend about 45 minutes on Part 1 and about 55 minutes on Part 2.

## Part 1 — Everyday Life

15

Read the task below and write your answer on the lined answer sheets below and on pages 03 and 04.

You write a popular lifestyle blog. This week, your topic is 'Top tips for managing your time'.

Write your **blog** post on this topic.

You should include some or all of the following points:

- planning ahead
- being tidy
- · grouping tasks
- online shopping
- · social media.

You may also add your own ideas.

You should write approximately 200-250 words.



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page 03

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Part 2 — Work or Study

Read the two tasks below. One is work-related and the other is study-related. Attempt **ONE** task only on the lined answer sheets on pages 06, 07 and 08.

Write the task number you have selected in the box provided on page 06.

The the task number you have selected in the box provided on page of

## Task 1 — Work

Your manager has asked you to write an **evaluative report** with your **opinions** and **recommendations** on how your company could create a better public image.

You should include some or all of the following points:

- donations to charity
- community involvement
- environmentally sustainable practices
- equality and diversity
- · staff training and input.

You may also add your own ideas.

You should write approximately 250-300 words.

#### OR

#### Task 2 — Study

Some universities and schools give their students the opportunity to take one year out of their course to go and study their subject(s) abroad.

Write a formal essay, considering the advantages and disadvantages of this.

You should include some or all of the following points:

- · experiencing a new culture
- overcoming new challenges
- broadening of horizons
- language barriers
- loss of continuity with friends/lecturers at home.

You may also add your own ideas.

You should write approximately 250–300 words.

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Task Number	

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# **ADDITIONAL SPACE FOR ANSWERS**

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# **ADDITIONAL SPACE FOR ANSWERS**

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page 11

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page 12