



**National Qualifications 2013
Internal Assessment Report
Construction Crafts Skills**

The purpose of this report is to provide feedback to centres on verification in National Qualifications in this subject.

National Qualifications (NQ) Awards

C218 10/11 SfW Construction Craft Skills (Intermediate 1/ Intermediate 2)
and all constituent Units

General comments

Of the 15 centres verified, all but one were Accepted at the visit.

Assessment decisions were consistent and it was evident that the delivery of the Courses (and assessment of the component Units) is very well planned by centres. Additionally, across all centres, there was the impression that this Course is valued by candidates. They benefit from the skills that they learn and the approaches taken to deliver the Courses (which ensure that they are suitably engaged).

Course Arrangements, Unit specifications, instruments of assessment and exemplification materials

Almost every centre made use of the SQA NAB materials. Where centres do not do this, they must ensure that the instrument of assessment is of an equivalent standard.

Evidence Requirements

Centres made good use of the SQA NAB materials, particularly the evidence/ observation checklist which, generally, was filled in with an appropriate amount of detail.

Centres should also note that Skills for Work Courses are evidenced by performance rather than product — there is no obligation to retain product evidence (eg brick walls, examples of painting, etc) for the purposes of external verification. The only evidence requirements are those within the NAB materials (eg checklists).

However, should you wish to retain samples of products/ photographs of physical artefacts, the External Verifiers will certainly look at these as part of the support function of the Verifier role.

Administration of assessments

Centres were well prepared for their verification visit and, for the most part, the correct evidence and persons were available (as agreed with the Verifier when the visit was arranged).

Areas of good practice

There was an abundance of good practice and centres are to be commended for this.

Examples include:

- ◆ reinforcement of the importance of PPE and health and safety in the workplace
- ◆ detailed feedback to candidates (and recorded appropriately)
- ◆ excellent partnership working with local businesses/ FE colleges
- ◆ well planned, contextualised delivery of the Course
- ◆ innovative delivery methods
- ◆ very good internal verification processes in some centres

Additionally, and although it is not a requirement, many centres had product evidence/ photographs that the Verifier was able to view. This exemplified work that was often of a high standard and the Verifiers were able to provide reassurance to the centres that they were delivering appropriately.

Specific areas for improvement

There were only a few areas for improvement.

Examples include:

- ◆ The use of PPE and the importance of health and safety in the workplace always need to be reinforced (whilst this is also noted as an area of good practice, it is an area where there can never be any complacency).
- ◆ Some centres need to refine, and better document, their internal verification processes.
- ◆ Some centres need to take steps to improve how they record the feedback that they give to candidates (both for verification purposes and so that the candidates can monitor their own performance).