

**PUBLIC SECTOR REFORM (SCOTLAND) ACT 2010 (PSRA)**

**Return for the accounting period 1 April 2019 to 31 March 2020**

The Public Services Reform (Scotland) Act 2010 came into effect on 1 October 2010. Sections 31 to 32 of the Act places duties on listed public bodies to provide and publish information on expenditure and certain other matters. The Act requires the SQA, along with other public bodies, to publish information on:

Expenditure in relation to:

- public relations
- overseas travel
- hospitality and entertainment
- external consultancy

Payments with a value in excess of £25,000

Members or employees who receive remuneration in excess of £150,000

Sustainable economic growth

Efficiency, effectiveness and economy

Expenditure information, to be disclosed under the requirements of the PSRA 2010 Act, is provided for each of the categories noted below where relevant.

- Core activity - SQA's function as Scotland's national awarding body.
- Programme grant activity - Government funded activity such as the Accreditation function and initiatives such as the Scottish Survey of Literacy and Numeracy and Curriculum for Excellence
- Other Income generating activity - including international activity and specialised awarding.

**ACTIVITY**

<b>PUBLIC RELATIONS</b>	<b>£000's</b>
<i>Includes marketing, advertising campaigns, media relations, design, external events, conferences and exhibitions, sponsorship, publications and media planning.</i>	
Core activity and other income generating activity	1,363
Other Income generating activity	132
Programme grant activity	0
RNQ	0
<b>TOTAL SPEND</b>	<b>1,495</b>

<b>OVERSEAS TRAVEL</b>	<b>£000's</b>
<i>Includes the costs of overseas travel and all associated costs such as accommodation and incidental costs.</i>	
Core activity	91
Other Income generating activity	122
Programme grant activity	1
RNQ	0
<b>TOTAL SPEND</b>	<b>214</b>

<b>HOSPITALITY &amp; ENTERTAINMENT</b>	<b>£000's</b>
<i>Includes the costs for any gifts, meals, parties, receptions, invitations or tickets to public, sporting, cultural or other events accorded by the SQA to its own members, employees or third parties, for whatever reason. The costs of reasonable travel, subsistence allowances and expenses necessarily incurred in relation to service as a member or employee are excluded.</i>	
Core activity	5
Other income generating activity	2
Programme grant activity	0
RNQ	0
<b>TOTAL SPEND</b>	<b>7</b>

<b>EXTERNAL CONSULTANTS</b>	<b>£000's</b>
<i>The Scottish Government defines "consultancy" as including a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development. The expenditure contained in this section reflects this definition.</i>	
<i>The SQA mainly uses external consultancy, as defined, for services that support business improvement, such as the development of management, corporate and specific strategy, performance improvement, irregular specialist advice and guidance and business best practice and efficiency.</i>	
Core activity	134
Other income generating activity	109
Programme grant activity	0
RNQ	0
<b>TOTAL SPEND</b>	<b>243</b>

<b>PAYMENTS WITH A VALUE IN EXCESS OF £25,000</b>	<b>£000's</b>
<i>See separate schedule specifying the amount of each individual payment in excess of £25,000, the payee, the date paid, the subject matter and the activity category.</i>	
Core activity	37,102
Other income generating activity	0
Programme grant activity	0
RNQ	127
Combination	3,867
<b>TOTAL SPEND</b>	<b>41,096</b>

#### **MEMBERS OR EMPLOYEES WHO RECEIVED REMUNERATION IN EXCESS OF £150,000**

No member or employee received this level of remuneration.

#### **SUSTAINABLE GROWTH AND EFFICIENCY, EFFECTIVENESS & ECONOMY**

A statement for each of the above is provided in the SQA's annual report and accounts.