NOS Reference (Single element)	PROHSP2	PROHSP3	PROHSP4	PROHSP5	PROHSP6	PROHSP7	PROHSP8	PROHSP10	PROHSP11	PROHSP13
Communication SCQF Level 3										
Task 1: Read a simple document related to your work	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Х
Task 2: Produce a document or related documents that convey several pieces of information, opinions, or ideas	х	х	х	х	X	Х	х	Х	х	x
Task 3: Take part in a simple discussion on a topic related to your work	Х	X	X	X	X	Х	Х	Х	X	х
Communication SCQF Level 4										
Task 1: Read, understand, and evaluate a straightforward										
document related to your work	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Task 2: Produce a document or related documents that										
convey several items of information, opinions, or ideas.	Х	Х	Х	Х	Х	Х	Х	Х	Х	х
Task 3: Take part in either a straightforward discussion on a										
topic related to your work	Х	Х	Х	Х	Х	Χ	х	Χ	Х	х
Communication SCQF Level 5										
Task 1: Read, understand, and evaluate a document related to										
your work	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Х
Task 2: Produce a well-structured document or a collection of										
related documents that convey several items of information	Х	х	Х	х	Х	Х	х	х	Х	х
Task 3: make a substantial contribution to a discussion on a										
topic related to your work	Χ	Χ	Χ	Х	Χ	Χ	Х	Х	Χ	Χ
Communication SCQF Level 6										
Task 1: Read, understand, and evaluate a complex document										
related to your work	Х	Χ	Χ	Χ	Χ	Χ	Х	Χ	Χ	Χ
Task 2: Produce a well-structured document or a collection of										
related documents that convey several items of complex	,	.,	.,	,	.,	.,	l,	,	.,	
information Task 3: make a substantial contribution to a discussion on a	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
	х	х	Х	х	Х	Х	х	х	Х	х
complex topic related to your work	^	^	^	_	_	_	_	_	^	^
Numeracy SCQF Level 3										
Task 1: Carry out a variety of simple number tasks related to										
your work that involve calculations requiring one or two steps	Х	Х	Х	Х	Х	Х	х	Х	Х	Х
Task 2: Read and use a simple scale on a graph or a familiar				<u> </u>	,	,				
measuring instrument	Х	Х	Х	Х	Х	Χ	х	Х	Х	Х
Task 3: Use graphical format to find out information	Х	Х	Х	Χ	Χ	Χ	Х	Χ	Х	Х
Task 4: Use graphical format to communicate information	х	Х	Х	х	Х	Х	х	Х	Х	Х
Numeracy SCQF Level 4										
Task 1: Carry out a variety of straightforward number tasks										
related to your work that involve calculations requiring a										
minimum of two step	Х	Χ	Χ	Х	Χ	Χ	Х	Х	Χ	Х
Task 2: Read and use a straightforward scale either on an										
instrument such as a ruler or on a graph	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ
Task 3: Use graphical format to find out information	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ
Task 4: Use graphical format to communicate information	Х	Х	Х	х	Х	Х	х	Х	Х	Х
Numeracy SCQF Level 5										
Task 1: Apply a wide range of numerical skills to solve work-										
related problems.	Χ	Χ	Χ	Х	Χ	Χ	Х	Χ	Χ	Χ
Task 2: Use graphical format to find out information	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Χ	Х

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Task 3: Use graphical format to communicate information	Х	х	х	х	х	х	х	х	х	х
Numeracy SCQF Level 6										
Task 1: Apply a wide range of numerical and statistical skills to										
solve complex work-related problems	Х	Χ	Х	Х	Χ	Χ	Х	Χ	Χ	Х
Task 2: Use graphical format to find out information	Х	Χ	Χ	Х	Χ	Χ	Х	Χ	Χ	Χ
Task 3: Use graphical format to communicate information	х	х	Х	х	х	х	х	Х	Х	х
ICT SCQF Level 3										
Task 1: Carry out ICT activities related to your work that involve simple operations										
Task 2: Carry out simple ICT activities related to your work that involve using menu-based applications software.										
Task 3: Use ICT to find information relevant to your work										
Task 4: Keeping information safe										
ICT SCQF Level 4										
Task 1: Carry out ICT activities related to your work that										
involve straightforward operations.										
Task 2: Carry out a range of straightforward ICT activities related to your work that involve familiar application software										
Task 3: Use ICT to find information relevant to your work.										
Task 4: Demonstrate safe practice in using ICT to handle										
information										
ICT SCQF Level 5										
Task 1: Carry out ICT activities related to your work.										
Task 2: Carry out a range of non-routine ICT activities related										
to your work that involve application software.					-					
Task 3: Find information in different formats from a range of										
local or remote data sources Task 4: Demonstrate safe practice in using ICT to handle										
information										
ICT SCQF Level 6										
Task 1: resolve common hardware and software problems and present information in a suitable way that is helpful to others										
Task 2: Carry out a range of complex ICT activities related to										
your work that involve application software.										
Task 3: find information in different formats from a range of										
local or remote data sources Task 4: Demonstrate safe practice in using ICT to handle										
information.										
Problem Solving SCQF Level 3 Took 1. Investigate reasons why a simple problem related to										
Task 1: Investigate reasons why a simple problem related to your work has arisen	Х	х	х	х	х	х	x	х	х	x
Task 2: Plan, organise, and carry out a simple activity to deal	r`	r`		۴	Ë		f`	 	Ĥ	ř –
with the problem	х	Х	Х	х	Х	Х	х	х	Х	Х
Task 3: Check how well your approach to the problem-solving										
activity worked in practice	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Problem Solving SCQF Level 4										
Task 1: Investigate reasons why a straightforward problem	L		,		,			Ļ		
related to your work has arisen.	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Task 2: Plan, organise, and carry out a straightforward activity to deal with the problem	х	х	х	x	х	Х	x	x	х	х
to dear with the probletti	<u>'`</u>		<u>'</u>	<u>'</u>	<u>'</u>		' ^	<u>'`</u>	<u>'</u>	<u>'`</u>

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Task 3: Check how well your approach to the problem-solving	l,	.,	.,	l,	.,	l.,	L	l,	.,	IJ
activity worked in practice	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Problem Solving SCQF Level 5										
Task 1: Investigate and analyse why a non-routine problem in										
your workplace has arisen.	Х	Х	Χ	Х	Х	Х	Х	Х	Х	Х
Task 2: Plan, organise, and carry out your suggested approach	Х	Х	Х	Х	х	Х	Х	Х	Х	Х
Task 3: Check how well your approach to the problem-solving										
activity worked in practice	Х	Х	Χ	Х	Х	Х	Х	Х	Х	Х
Problem Solving SCQF Level 6										
Task 1: Investigate and analyse a complex problem related to										
your work.	Х	Х	Χ	Х	Χ	Х	Х	Х	Х	Х
Task 2: Plan, organise, and carry out your suggested approach	х	х	х	х	х	Х	х	х	Х	Х
Task 3: Check how well your approach to the problem-solving										
activity worked in practice	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Working with Others SCQF Level 3										
Task 1: Work co-operatively with at least one other person										
who may be a colleague, client or customer to achieve a										
common goal.	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Task 2: Checking and evaluating. Check how well you										
contributed to the co-operative activity and/or activities										
	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Working with Others SCQF level 4										
Task 1: Work co-operatively with others. Work co-operatively										
with at least one other person who may be a colleague, client										
or customer to achieve a common goal.	l.,			l.,			l.,	l.,		l., l
or customer to defice a common goal.	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х
Task 2: Checking and evaluating. Check how well you										
contributed to the co-operative activity and/or activities	х	х	Х	х	х	Х	х	х	Х	х
Maybing with Others SCOT level 5	^	^	^	^	^	<u> ^ </u>	 	^	^	
Working with Others SCQF level 5										
Task 1: Work co-operatively with at least one other person										
who may be a colleague, client or customer to achieve a	х	х	х	х	х	Х	х	х	Х	х
common goal. (non-routine) Task 2: Checking and evaluating. Check how well you and	<u>^</u>	^	^	<u>^</u>	^	^	^	^	^	$\stackrel{\wedge}{-}$
<u> </u>										
others involved contributed to the co-operative activity and/or activities.	х	х	Х	х	х	Х	х	х	Х	х
·		^		_	Ĥ	_		_	^	
Working with Others SCQF level 6 Task 1: Work co-operatively with at least one other person										
who may be a colleague ,client or customer to achieve a	х	х	х	х	х	х	х	х	х	х
common goal. Task 2: Checking and evaluating. Check how well you and	^	^	^	^	^	^	 ^	^	^	$\stackrel{\wedge}{\vdash}$
others involved contributed to the co-operative activity										
	х	х	х	х	х	Х	х	х	Х	х
and/or activities.	<u>'^</u>	^	^	<u>'</u>	^	^	^	^	^	^