



WORLD EDUCATION SERVICES

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## CREDENTIAL EVALUATION REPORT

**Name:** SAMPLE  
Scottish Qualifications Authority

**Date of Birth:**

**Date :** November 28, 2018

**Ref #:** 679914/mk  
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### CANADIAN EQUIVALENCY SUMMARY

Diploma (two years)

*This sample evaluation report was produced by World Education Services (WES) for use by the Scottish Qualifications Authority (SQA).*

### CREDENTIAL ANALYSIS

- |                                |   |
|--------------------------------|---|
| <b>Name on Credential:</b>     | N/A   |
| <b>Country:</b>                | United Kingdom                              |
| <b>Credential:</b>             | SQA Advanced Diploma                        |
| <b>Year:</b>                   | 2018  |
| <b>Awarded By:</b>             | Scottish Qualifications Authority           |
| <b>Status:</b>                 | Recognized Institution                      |
| <b>Admission Requirements:</b> | Scottish Qualifications Certificate, Higher |
| <b>Length of Program:</b>      | Two years                                   |
| <b>Major/Specialization:</b>   | Business                                    |
| <b>Canadian Equivalency:</b>   | Diploma (two years)                         |





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## COURSE-BY-COURSE ANALYSIS

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### INSTITUTIONS - DATES - SUBJECTS

Credits

Grades

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#### Scottish Qualifications Authority

#### 2016-2018

Business Culture and Strategy	4.0	Pass
Business I	2.0	A
Business II	4.0	A
Business Accounting	4.0	Pass
Business Contractual Relationships	2.0	Pass
Business Law	2.0	Pass
<i>An Introduction</i>		
Communication	2.0	Pass
<i>Business Communication</i>		
E-Commerce	4.0	Pass
<i>Publishing Websites</i>		
Economic Issues	2.0	Pass
<i>An Introduction</i>		
Information Technology in Business	2.0	Pass
<i>Spreadsheets</i>		
Information Technology I	2.0	Pass
<i>Applications Software</i>		
Management Accounting Using Information Technology	4.0	Pass
Managing People and Organizations	4.0	Pass
Marketing	2.0	Pass
<i>An Introduction</i>		
Research Skills	2.0	Pass
Using Financial Accounting Software	2.0	Pass
E-Commerce	2.0	Pass
<i>Introduction</i>		
Behavioral Skills for Business	2.0	Pass
Economics I	2.0	Pass
<i>Micro and Macro Theory and Application</i>		
Economics II	2.0	Pass
<i>The World Economy</i>		
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## COURSE-BY-COURSE ANALYSIS

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### INSTITUTIONS - DATES - SUBJECTS

**Credits**

**Grades**

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Information and Communication Technology in Business  
Preparing Financial Forecasts  
Statistics for Business

4.0

Pass

2.0

Pass

2.0

Pass

### SUMMARY

Total Post-Secondary Semester Credits:

60.0 GPA: 4.00



## WORLD EDUCATION SERVICES (WES) EVALUATION SCOPE

WES evaluates formal educational credentials. WES does not evaluate non-academic study or work experience. WES evaluations are based upon the best information and resources available to professional evaluators. WES evaluations are offered as non-binding advisory opinions.

**Evaluations for Professional Licensing/Certification:** Only authorities qualified in the profession can determine whether an individual meets the requirements for licensing or to practice the profession in the U.S.

## WES EVALUATION TERMS (in order of appearance on the report)

**Name on Credential:** This is an indication of the name as it appears on the credential. When names are different, it is the responsibility of the user of the report to establish that the different names belong to the same individual.

**Credential Authentication:** Evaluations prepared by WES specify the manner in which each document was authenticated. The WES method used to authenticate academic documents depends on what is appropriate for the specific country and level of education. WES authenticates academic documents using one of the following methods:

- require that official transcripts be sent to WES directly by the issuing institutions or examination bodies;
- OR
- require that relevant government authorities (such as the Ministry of Education) authenticate official transcripts and send them directly to WES;
- OR
- send documents submitted by individuals back to the issuing institutions/examination bodies for verification and obtaining a written confirmation of authenticity.

**Admission Requirement:** The academic requirement for admission into the program.

**Length of Program:** The standard length of time to complete the program.

**Grades/Quality Points:** WES uses an alphabetic system to identify grades. The standard WES conversion of letter grades into a numerical scale/quality points is as follows: A = 4.00; A- = 3.67; B+ = 3.33; B = 3.00; B- = 2.67; C+ = 2.33; C = 2.00; C- = 1.67; D+ = 1.33; D = 1.00; D- = .67; F = 0; F\* = (see below)

- “F\*” indicates a course that was failed initially, but passed on a subsequent attempt. It is not included in the GPA calculation.
- “Pass” is not included in the cumulative GPA. For study completed at the undergraduate level, it corresponds to at least a “C” in the United States. For graduate and professional study, “Pass” corresponds to at least a “B”.

**Grade Point Average (GPA):** The GPA is calculated by multiplying the number of course credits for each course by the quality points for the grade received in that course. The calculation is repeated for each course. The total of the credit hour quality points are then divided by the total number of course credits.

**Course Level Designation:** The designation “U” (upper) or “L” (lower) for a course at the undergraduate level is an indication of its level.

**Credit Recognition and Transfer:** The Course-by-Course analysis represents a breakdown of post-secondary study in terms of U.S. semester credit and grade equivalents. The number of credits accepted for transfer to a degree program or toward a professional license in the U.S. may vary from those listed in this report in accordance with the policies of the receiving educational institution or professional licensing body.

*For questions or comments about this evaluation report, please contact:*

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