

Core Skills Signposting: Management and Leadership NOS

This document presents the core skill signposting for the current Management & Leadership (M&L) Scottish Vocational Qualifications (SVQs) at the following level:

- SVQ 2 in Team Leading

The following tables signpost the five SQA Core Skills standards to the Management and Leadership National Occupational Standards.

Key:

/	No coverage
	Some or partially coverage
	Full coverage

Core Skills Signposting

SVQ 2 in Team Leading Units Signposted to SCQF levels

Unit	Units Unit Title	C	N	PS	WWO	ICT
A1	Manage your own resources	4	4	4	5	/
D1	Develop productive working relationships with colleagues	5	4	5	6	/
D5	Allocate and check work in your team	5	5	6	6	/
E5	Ensure your own actions reduce risks to health and safety	5	4	4	5	4
B5	Provide leadership for your team	6	4	5	5	/
C1	Encourage innovation in your team	5	5	6	6	/
D8	Help team members address problems affecting their performance	4	/	4	5	/
D12	Participate in meetings	4	/	/	4	/
D14	Initiate and follow disciplinary procedure	5	/	5	5	/
D15	Initiate and follow grievance procedure	5	/	5	5	/
F5	Resolve customer service problems	5	4	5	4	/
F6	Monitor and solve customer service problems	5	5	6	6	/
F7	Support customer service improvements	5	4	4	4	/
F8	Work with others to improve customer service	5	4	4	4	/
DA3	Induct individuals into their roles	6	5	6	6	/
DB5	Manage team communications	5	/	5	6	/
DB9	Promote staff wellbeing	5	/	6	6	/
DC1	Identify individuals' learning needs and styles	5	/	5	6	/