



Sample Credential Evaluations

Sample Credential Evaluations

SQA Advanced Certificate Business

ACADEMIC CREDENTIALS EVALUATION INSTITUTE, INC.
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EVALUATION REPORT OF EDUCATIONAL CREDENTIALS

TYPE OF REPORT: ☒ **COMPREHENSIVE (Course-by-Course) REPORT**

CREDENTIAL/PROGRAM: **SQA ADVANCED CERTIFICATE BUSINESS**

DATE OF EVALUATION: **July 30, 2018**

APPLICANT'S NAME: **SAMPLE N CANDIDATE2**

ACEI Ref.#: **SQA-CANDIDATE2**

PURPOSE OF EVALUATION: ☒ **Further Education**


Comprehensive Course-by-Course Report: This Report identifies and describes each transcript, certificate, degree (if any) submitted for evaluation, identifies the institution(s) attended and location(s) with dates of attendance, confirms the status of the institution(s), entrance criteria, length of study, and purpose of program and recommends the U.S. educational equivalent of each level of study and credential earned (if any), provides a list of courses/subjects studied per academic year and area of concentration, converts instruction hours into equivalent U.S. semester units of credit, converts grades/marks into equivalent U.S. grades of A, B, C, D, F for each course evaluated, calculates an overall Grade Point Average (G.P.A.), and identifies course levels (lower/upper division level/ professional education) for each tertiary course evaluated.


ACEI is incorporated in the State of California (est. 1994) and is a Charter & Endorsed Member of the Association of International Credential Evaluators, Inc.

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The Academic Credentials Evaluation Institute, Inc. has evaluated the above-named individual's educational credentials and taken into consideration the status of the institution, entrance criteria, length of study and program description which include the following:

A. UNDERGRADUATE EDUCATION

1. **Name of Credential Earned:** Scottish Qualifications Authority (SQA) Advanced Certificate Business

Name of Examination/Awarding Body: Scottish Qualifications Authority

Location of Institution: Glasgow, Scotland, United Kingdom

Date of Award: July 2018

Program Description:


- Institution/Program Status:** The Scottish Qualifications Authority is the executive non-departmental public body of the Scottish Government responsible for accrediting educational awards.
- Entrance Criteria:** Admission to the SQA Advanced Certificate Business requires completion of upper secondary education (equivalent to senior high school graduation in the United States).
- Length of Program:** The SQA Advanced Certificate Business is one year in duration.
- Provides Access:** Further education and employment.

UNITED STATES EDUCATIONAL EQUIVALENCY RECOMMENDATION

Having satisfied standards concerning status of the institution (accredited/recognized), admission criteria, required length of study and purpose of program, the studies completed and credential earned represents a level of learning equivalent to the following:

Twenty-Six (26.0) Semester Units of Undergraduate Credit
at regionally accredited institutions of higher education in the United States.


"In evaluating international educational credentials, Academic Credentials Evaluation Institute, Inc. follows the guidelines and standards recommended by the Association of International Credential Evaluators (AICE), the placement recommendations of the International Evaluation Standards Council (formerly known as the National Council on the Evaluation of Foreign Educational Credentials), and the AACRAO EDGE database."


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The following courses were included in the undergraduate studies evaluated:

SQA Advanced Certificate Business	United States Semester Units of Credit	United States Grade	Course Level
Year: July 2018			
Business	2.0	—	L
Business Accounting	4.0	—	L
Communication: Business Communication	2.0	—	L
Developing Skills for Personal Effectiveness	2.0	—	L
Economic Issues: An Introduction	2.0	—	L
IT in Business: Spreadsheets	2.0	—	L
Information Technology: Applications Software I	2.0	—	L
Managing People and Organizations	4.0	—	L
Marketing: An Introduction	2.0	—	L
Business Culture and Strategy	4.0	—	L
TOTAL SEMESTER UNITS OF CREDIT:	26.0		
OVERALL GRADE POINT AVERAGE:	N/A		

Evaluation Remarks:

- Credentials:** The evaluation is based on original Certificate issued by the SQA.
- Course Levels:** L = Lower division level (Focus on foundational theories, concepts, perspectives, principles, methods, and procedures of critical thinking in order to provide a broad basis for more advanced courses.)
- Grading Scales:**


Scottish Qualifications Authority	Suggested United States Equivalent
A 70% - 100%	A = 4.00
B 60% - 69%	B = 3.00
C 50% - 59%	C = 2.00
F 00% - 49%	F = 0.00
- References:** The United States educational equivalency recommended is in accordance with established guidelines and standards published in a number of sources, including but not limited to the following:
 AACRAO Electronic Database on Global Education (EDGE), United Kingdom; American Association of Collegiate Registrars and Admissions Officers, Washington, DC.
 Guide to Educational Systems Around the World, Great Britain, 2008, NAFSA: Association of International Educators, Washington, DC.


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• **References (cont.):**
 Scottish Qualifications Authority: <https://www.sqa.org.uk/sqa/80946.html>
 The Educational System of the United Kingdom, The Admissions and Placement of Students from the United Kingdom, A P.I.E.R. Workshop Report, 1991, American Association of Collegiate Registrars and Admissions Officers and the National Association of Foreign Student Advisors: Association of International Educators, Washington, D.C.

Equivalency Recommendations & Guarantees: The U.S. educational equivalencies recommended in ACEI evaluation reports are provided in accordance with established guidelines approved by the Association of International Credential Evaluators, Inc.; the National Council on the Evaluation of Foreign Educational Credentials; and the International Evaluation Standards Council (IESC) and represent the considered judgments of qualified evaluators. Pursuant to the Terms and Conditions set forth under the original application executed by Applicant, the Applicant has acknowledged and agreed to having been informed that ACEI evaluation reports are advisory only and that ACEI's recommended U.S. educational equivalencies may differ or otherwise vary from advisories rendered or prepared by other third-party academic evaluators or source institutions. ACEI evaluations and/or recommendations are not binding on any institution, agency or third party. Additionally, applicant reaffirms and acknowledges having been informed and agrees that (1) although ACEI shall use reasonable efforts to determine the validity of such information it receives, ACEI does not and cannot guarantee against submitting its report or evaluation and/or recommendations based on review of Forged Credentials or other fraudulently altered items (whether the same has been sent directly to ACEI by the source institution or directly by the Applicant) and (2) ACEI shall have no liability, duty, or obligation to Applicant, Applicant Parties (defined under Terms and Conditions Section 12) or any source institution in the event ACEI submits a report or evaluation based on its review of any information or record that is ultimately deemed to be a Forged Credential despite ACEI's reasonable determination that the same was not Forged Credential at the time of initial submission or review. Without limiting any of the foregoing, ACEI does not guarantee that an applicant, agency, or any third party will agree with its educational equivalency recommendations and assumes no responsibility for judgments or opinions made by an applicant, agency, or by any third party which disagrees with its educational equivalency recommendations. In the event of any disputes between the applicant and ACEI, such disputes shall be resolved by Mediation (as more particularly described under Terms and Conditions Section 12) and governed by California law and shall be subject to exclusive jurisdiction of the Los Angeles County Courts without reference thereto. Without limiting any of the foregoing, the Terms and Conditions are deemed reincorporated herein as if restated in full.

-----**END OF EVALUATION**-----

Approved by: Jasmin Saidi-Kuehnert, BA, MBA
 President & CEO

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Academic Credentials Evaluation Institute, Inc. (ACEI) is a private organization incorporated in the State of California and is dedicated to the advancement of international academic exchange and understanding through the dissemination of information on foreign educational systems and the evaluation of foreign academic credentials.

Equivalency Recommendations: The United States educational equivalencies recommended in ACEI evaluation reports are in accordance with established guidelines and represent the considered judgments of qualified evaluators. ACEI evaluation reports are advisory and not binding on any institution, agency or third party and do not restrict an agency or institution or third party in making its own determination of the level of the education or credit equivalency in accordance with its policies. ACEI does not make judgments on the individual's eligibility for professional licensure, certification, or registration in the United States.

Institution Status/Accreditation: Foreign educational credentials are evaluated in terms of educational programs offered by regionally accredited institutions in the United States. Regional accreditation of an institution in the United States is the process by which secondary and tertiary institutions (school, community/junior college, college or university) received official recognition that merits reciprocity of its certificate, diploma or degree programs and individual courses by other educational institutions and governmental agencies. Official recognition in many countries is awarded by the ministry of education which is the criteria used in evaluating foreign educational credentials in terms of educational programs offered by regionally accredited institutions in the United States.

Semester Hours of Credit: Unless otherwise noted, ACEI measures and reports the quantity of academic work completed at the post-secondary/tertiary level in another country in terms of semester hours of credit. An academic period within a semester system usually consists of between 14 to 18 weeks. One calendar year can be divided into two semesters and a summer session equal to one-half of a semester. In the United States, one year of full-time academic work represents a total of 30 to 32 semester hours of credit. Usually one credit hour represents one hour each week for a semester, or approximately 16 classroom contacts.

Grades and Grade Point Average (GPA): Grades/marks/final examination results are converted into equivalent U.S. grades of A, B, C, D, F. The GPA is a measurement of the quality of a student's performance and is determined by dividing the total number of grade points earned by the number of credit hours attempted, including failures. The GPA calculation does not include grades of incomplete, pass, or withdrawn. Grades & Quality Points Per Credit Hour: A+ = 4.00; A = 3.70; B+ = 3.30; B = 3.00; B- = 2.70; C+ = 2.30; C = 2.00; C- = 1.70; D = 1.00; F = 0.00; P/Pass = indicates satisfactory completion of coursework where no letter grade is given but represents equivalent to a grade of C or higher, however, carries no quality point.

<u>Example:</u>	<u>Course</u>	<u>Credits Attempted</u>	<u>Grade</u>	<u>Quality Points</u>
	Economics	3.0	A = 4.00	12.00
	Biology	4.0	B = 3.00	12.00
	Spanish	3.0	C = 2.00	6.00
	Mathematics	3.0	D = 1.00	3.00
	Psychology	3.0	F = 0.00	0.00
	TOTAL	16.0 semester credit hours		33.00
	Grade Point Average (GPA) = 33/16 = 2.06			

Release of Information: In accordance with the Family Educational Rights and Privacy Act of 1974, this report is considered confidential information and cannot be released to a third party without the written authorization of the applicant.

Evaluation Review: Applicants who may have questions regarding the evaluation report are advised to contact ACEI by mail within the first two months of the date the evaluation was completed. Requests for review of the evaluation or questions concerning the evaluation submitted after two months of the date the evaluation was completed will be subject to a review fee. Mail your inquiries to: ACEI, 9461 Charleville Boulevard, Box 188, Beverly Hills, CA 90212, USA. **Please include your ACEI reference number in all correspondence.**

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