



GJ11 48 Diploma in Tax Practice SCQF level 8 – Structure

- ◆ To attain the qualification learners must complete all 12 mandatory Units

Please note the table below shows the SSC identification codes listed alongside the corresponding SQA Unit codes. It is important that the SQA Unit codes are used in all your recording documentation and when your results are communicated to SQA.

Mandatory Units : Learners must complete 12 Units from this group				
SQA code	SSC code	Title	SCQF level	SCQF credits
H67F 04	F/504/1277	Working in teams	7	5
H66S 04	A/504/1309	Organising and facilitating meetings and workshops	8	5
H67G 04	T/504/1311	Developing commercial awareness	8	5
H66T 04	A/504/1312	Managing personal obligations in engagement economics and internal financial management	8	7
H66W 04	D/504/1285	Planning and delivering business communication activities	8	6
H67R 04	L/504/1279	Applying own employer's approaches to and methodologies for tax work	9	13
H67J 04	L/504/1301	Remaining up to date with current tax regulatory, professional and technical information	7	4
H67I 04	M/504/1291	Managing time effectively	6	2
H67C 04	R/601/2554	Evaluate and improve own performance in a business environment	7	6
H67D 04	J/502/4626	Spreadsheet software 3	6	6
H67E 04	T/502/4623	Presentation software 3	6	6
H672 04	T/601/2529	Deliver a presentation	6	3