



The Learning Directory Classification System

Version 3: March 2006

Volume 1: Sections A-B and D-Z

The nationally approved subject classification system for Learning Information Databases

The Crown 2006

Published by permission of the Controller of Her Majesty's Stationery Office. Any views expressed are those of the authors and do not necessarily reflect those of any government department.

Published by: Advice Resources Unit

Based on: SUPERCLASS 90 and SUPERCLASS II (original work by Janet Shuter, Information Audit) and on the Learning Directory Classification System (Version 1/2)

Electronic Format Preparation

VT Careers Management, APS

Publication date: January 2006

The Learning Directory Classification System

PART A: INTRODUCTION

1. Development of the Learning Directory Classification System

0.1 The First version of the Learning Directory Classification System was produced in 1999 and was based on SUPERCLASS II, first published in 1993. The Learning Directory (LDCS) Classification System was developed in order to provide a more up-to-date subject classification system for all users of SUPERCLASS II, but in particular those providing information to the Learning Directory. Since the first production there has been:

- a minor revision in November 1999 (version 1.1)
- a more extensive revision in January 2001 (version 2)
- a minor revision in Spring 2002 (version 2.1) - electronic version only
- a simplification revision in September 2003 (version 2.2) – electronic version only

The development of the Learning Directory Classification System and these subsequent revisions have been the result of activity undertaken by a working group of subject classification users in consultation with subject experts as necessary.

0.2 The revision of 2005 has involved:

- a complete restructure of section C which now includes comprehensive help notes and examples – this is now kept in a separate volume.
- an overhaul of section FN in conjunction with CILT (the National Centre for Languages)
- revisions to other sections, including some additional notations and deletions/simplification of sections that are little used.

0.3 The index to the Schedule is now in two parts:

- that for the main volume refers to hierarchies A-B and D-Z
- that specifically for section C.

1.4 The Learning Directory Classification System will continue to be revised regularly as new subject areas arise. This continued work will ensure that the new classification system will remain up-to-date and continue to meet the needs of users.

1 Rationale for the development of the Learning Directory Classification System

Originally SUPERCLASS, the predecessor of the Learning Directory Classification System, was developed as a classification system within the TAP (Training Access Point) databases, but it was also used by other databases in order to bring the subject systems into close alignment for cross-database searching.

The Learning Directory Classification System, like the SUPERCLASS versions before it, enables users with little or no knowledge of either database searching or the subject of learning, to retrieve learning opportunities information comprehensively and accurately.

This is achieved through:

- devising terms to express a precise concept or particular branch of study, overcoming the problems of loose terminology (consider the many uses of the word 'management'); *and*
- organising these terms into a hierarchical structure, grouping like concepts into classes.

2 Structure of the System

2.1 Hierarchy

The Learning Directory Classification System uses a controlled terminology and brings together headings for related courses into hierarchies. A hierarchy is defined as an organisation with classes ranked one above another. The Learning Directory Classification System contains twenty-three hierarchies (main classes).

business / management / office studies, A
sales marketing & retailing, B
information technology & information, C (in volume 2)
humanities (history / archaeology / religious studies / philosophy), D
politics / economics / law / social sciences, E
area studies / cultural studies / languages / literature, F
education / training / teaching, G
family care / personal development / personal care & appearance, H
arts & crafts, J
communication / media / publishing, K
performing arts, L
sports, games & recreation, M
catering / food / leisure services / tourism, N
health care / medicine / health & safety, P
environment protection / energy / cleansing / security, Q
sciences & mathematics, R
agriculture, horticulture & animal care, S
construction & property (built environment), T
services to industry & commerce, V
manufacturing / production work, W
engineering, X
oil / mining / plastics / chemicals, Y
logistics / distribution / transport / driving, Z

2.2 Notation

The relationships within these hierarchies are strictly controlled and the relationship is expressed by a decimal notation. All the Learning Directory Classification System notations, except those for main classes, are composed of two letters, a decimal point and one or more numerical digits.

Each time it gains a digit in length, the Learning Directory Classification System notation indicates a single level of increasing specificity and a division of the superordinate (next higher) class into a possible ten subordinate (next lower) classes.

2.3 The Schedules

The schedules display all the terms available to be assigned to learning opportunities, with their class numbers, arranged in classified order. Indentation is used to help indicate the level of class.

Each term which describes a learning opportunity or group of courses is related to other terms, just as different kinds of courses can be grouped in relation to the area of knowledge at which they are directed.

The 23 schedules are used to select class numbers for both classification and retrieval.

Notes are included in the schedules, where appropriate, to:

- explain what is meant by a particular class

Example: business control systems, AG.7

[note: methods for ensuring that work is proceeding in the way it was planned; reporting systems]

- refer indexers to a related class

Example: driving, ZX.2

[see also: construction plant (mobile) operation, (TK.14)]

- indicate synonyms or non-preferred terms of the main term (these terms also appear in the index)

Example: print materials technology, KH.512

use for: ink technology

3.4 The notes in the schedule for section C are more extensive because computing and IT topics are frequently more complicated and are not as well known to all users. To assist in the classification of learning opportunities in this section the following notes have been used:

- definition: explains in detail what is meant by a particular class.
- note: gives clear notes on when to use the class, often giving details of what should included, what should be excluded and using examples where relevant.
- use for: giving synonyms and non-preferred terms of the main term.
- see also: refers to other classes that may also be appropriate.

Example:

computer systems, CB.2

definition: Understanding hardware and software components connected together for processing data for specific purposes.

use for: computer systems engineering; computer engineering; computer technology; computer design; computer systems design; applied computing

[note: Computer systems covers understanding of the systems, not the use of software to manage them, so it excludes operation and management of computer systems.]

3 How to classify using the Learning Directory Classification System

3.1 Classification not Coding

The most important thing to remember about the process is that classification is NOT coding words but classifying information. The purpose of classification is to:

- bring together like concepts (i.e. courses about similar subjects)
- establish a suitable level of similarity so that not too many courses are classed in the same place
- put the information where the user is likely to find it
- ensure that users are not confused or wasting time by seeing courses that are not relevant.

This can best be compared to arranging articles for sale in a supermarket. The supermarket manager would not consider putting potato soup with the vegetables but classed it with other soups. Similarly, a librarian arranging books on the shelves may choose to put all the romances together but would not put all the books with 'love' in the title together. The procedure, therefore, is to look at what the course being classified is about - remembering that this is frequently not clear from the title of the course.

This means:

- not classing every learning opportunity that has a particular word, e.g. 'management', in the title by the general class for management
- always asking 'where would a person seeking this course look for it in the database?'
- taking time to read and understand the learning opportunity information.

3.2 Decide what the learning opportunity is about

This can be a difficult process but is essential if the course is to be recorded accurately and, most importantly, found by users. Information that is not accurately classified may as well not be on the database.

In some cases the subject of a course may be abundantly clear from the title e.g. GCSE Biology, while in others the title may give no indication at all, e.g. is Television about making, repairing or appearing on the television?

If the course is highly technical it may be necessary to go back to the original information provider (course tutor or lecturer?) to clarify.

3.3 Find the most specific Learning Directory Classification System class

Having decided what the opportunity is about, the next stage is to find the right class heading. In most cases, this will be found quickly and easily. It may be possible to go direct to the appropriate schedule or to find a term in the Index and then move to the schedule. In all cases, the actual notation must be assigned from the schedules. Checking in the schedules is necessary:

- to ensure that the most specific heading appropriate for the course is being used
- to check that there are not more appropriate headings that could be used

- in extreme cases, to be sure that the right subject area has been chosen.

Although much effort has been put into making the Learning Directory Classification System terminology unambiguous, many words and phrases look similar but have very different meanings. Words to be wary of include *care*, *management*, *tools*, *engineering* and *design* which are often used in a great range of contexts.

It is recommended never to classify at the very top level of the hierarchy. **Always classify using two alpha letters not one.**

- 3.4 Where possible, it is best to use only one Learning Directory Classification System notation per record. However, in some cases it may improve searching if more than one notation is used. Databases providing data to Learning Directory are able to provide up to three Learning Directory Classification System notations.

Example: NVQs in electrical installation include both general electrical installation and wiring and installation related to construction, therefore

use: electrical installation/wiring, XJ.3 and
electrical installation (buildings/construction), TH.22

Those databases that are not able to use more than one Learning Directory Classification System notation will have to choose that which is most appropriate in the individual circumstances.

4 The Index

This is intended to be used like any other index - as a short cut to finding the right place in the schedules. It is **not** to be used for assigning class numbers.

6 Advice Resources Website

The full Learning Directory Classification System Schedule and Indexes are available in a Word version on the Advice Resources website:

<http://www.advice-resources.co.uk/learningproviders/standards/>

Copies may be downloaded and printed as needed.

The Learning Directory Classification System: Outline**BUSINESS / MANAGEMENT / OFFICE STUDIES, A**

business / finance, AA.
management (general), AB.
public administration, AC.
international business studies, AD.
enterprises, AE.
management skills (specific), AF.
management planning & control systems, AG
human resources management, AJ.
financial management / accounting, AK.
financial services, AL.
call centres, AM.
office skills / administration, AY.
typewriting / shorthand / secretarial skills, AZ.

SALES, MARKETING & RETAILING, B

marketing / PR, BA.
export / import / European sales, BB.
retailing / wholesaling / distributive trades, BC.
retailing: specific types, BD.
sales work, BE.
e-commerce, BF.

INFORMATION TECHNOLOGY & INFORMATION, C (in Volume 2)

information and communication technology (general), CA.
computer science, CB.
using software, CC.
information work/information use, CD.
libraries/librarianship, CE

HUMANITIES (HISTORY / ARCHAEOLOGY / RELIGIOUS STUDIES / PHILOSOPHY), D

humanities / general studies, DA.
history, DB.
archaeology, DC.
religion, DD.
philosophy, DE.
classics, DF.

POLITICS / ECONOMICS / LAW / SOCIAL SCIENCES, E

government / politics, EA.
economics, EB.
law, EC.
social sciences, ED.
social studies, EE.

AREA STUDIES / CULTURAL STUDIES / LANGUAGES / LITERATURE, F

culture / gender / folklore, FB.
literature, FC.
linguistic studies, FJ.
area / diaspora studies, FM.
languages, FN.

EDUCATION / TRAINING / TEACHING, G

education / training / learning (theory), GA.
teaching / training, GB.
teaching / training: specific subjects, GC.
education / school administration, GD.
careers / education guidance work, GF.

FAMILY CARE / PERSONAL DEVELOPMENT / PERSONAL CARE & APPEARANCE, H

personal & self development, HB.
career change / access, HC.
basic skills, HD.
personal finance / consumerism / rights, HE
parenting / carers, HF.
people with disabilities: skills / facilities, HG.
crisis / illness / self-help, HH.
personal health / fitness / appearance, HJ.
therapeutic personal care, HK.
hair / personal care services, HL.

ARTS & CRAFTS, J

art studies, JA.
art techniques / practical art, JB.
design (non-industrial), JC.
museum / gallery / conservation skills & studies, JD.
collecting / antiques, JE.
arts & crafts: leisure / combined, JF.
decorative crafts, JG.
decorative metal crafts / jewellery, JH.
fashion / textiles / clothing (craft), JK.
fabric crafts / soft furnishings, JL.
wood, cane & furniture crafts, JP.
glass / ceramics / stone crafts, JR.

COMMUNICATION / MEDIA / PUBLISHING, K

communication / media, KA.
communication skills, KB.
writing (authorship), KC.
journalism, KD.
print & publishing, KH.
moving image / photography / media production, KJ.

PERFORMING ARTS, L

performing arts (general), LA.
dance, LB.
theatre & dramatic arts, LC.
variety, circus & modelling, LD.
theatre production, LE.
music history / theory, LF.
music of specific kinds / cultures, LG.
music performance, LH.
music technology, LJ.

SPORTS, GAMES & RECREATION, M

sports studies / combined sports, MA.
air sports, MB.
water sports, MC.
athletics gymnastics & combat sports, MD.
wheeled sports, ME.
winter sports, MF.
ball & related games, MG.
country / animal sports, MH.
indoor games, MJ.

CATERING / FOOD / LEISURE SERVICES / TOURISM, N

hospitality / catering (general), NA.
food / drink services, NB.
catering operations, NC.
hospitality operations, ND.
baking / dairy / food & drink processing, NE.
cookery, NF.
home economics, NG.
food science / technology, NH.
tourism / travel, NK.
leisure / sports facilities work, NL.
country leisure facilities work, NM.
arts / culture / heritage administration, NN.

HEALTH CARE / MEDICINE / HEALTH & SAFETY, P

health care management / health studies, PA.
medical sciences, PB.
complementary medicine, PC.
paramedical services / supplementary medicine, PD.
medical technology / pharmacology, PE.
dental services, PF.
ophthalmic services, PG.
nursing, PH.
semi-medical / physical / psycho / therapies, PJ.
psychology, PK.
health & safety, PL.
social / family / community work, PR.
crisis support / counselling / advice work, PS.
caring skills, PT.
first aid, PV.

ENVIRONMENT PROTECTION / ENERGY / CLEANSING / SECURITY, Q

environmental protection / conservation, QA.
energy economics / management / conservation, QB.
pollution / pollution control, QC.
environmental health / safety, QD.
cleansing, QE.
funerary services, QG.
security / police / armed forces, QH.
fire & rescue services, QJ.

SCIENCES & MATHEMATICS, R

science, RA.
mathematics, RB.
physics, RC.
chemistry, RD.
astronomy / space science, RE.
earth sciences, RF.
land & sea surveying / cartography, RG.
life sciences, RH.
materials science, RJ.
agricultural science, RK.
pathological science, RL.

AGRICULTURE, HORTICULTURE & ANIMAL CARE, S

agriculture / horticulture (general), SA.
crop protection / fertilisers / by-products, SC.
crop husbandry, SD.
gardening / floristry, SE.
amenity horticulture, SF.
forestry / timber production, SG.
animal husbandry, SH.
fish production / fisheries, SJ.
agricultural / horticultural engineering / farm machinery, SK.
agricultural / horticultural maintenance, SL.
rural / agricultural business organisation, SM.
veterinary services, SN.
pets / domestic animal care, SP.
land based studies, SQ.

CONSTRUCTION & PROPERTY (BUILT ENVIRONMENT), T

built environment (general), TA.
property: surveying / planning / development, TC.
building design / architecture, TD.
construction, TE.
construction management, TF.
building / construction operations, TG.
building services / maintenance, TH.
interior design / fitting / decoration, TJ.
construction site work, TK.
civil engineering, TL.
structural engineering, TM.

SERVICES TO INDUSTRY & COMMERCE, V

quality & reliability management, VD.
industrial control / monitoring, VE.
industrial design / research & development, VF.
engineering services, VG.
facilities management, VH.
contracting (business / industry), VJ.

MANUFACTURING / PRODUCTION WORK, W

manufacturing (general), WA.
manufacturing / assembly, WB.
instrument making / repair, WC.
testing measuring & inspection, WD.
chemical products, WE.
glass / ceramics / concretes manufacture, WF.
polymer processing, WG.
textiles / fabrics (industrial), WH.
leather footwear & fur, WJ.
woodworking / furniture manufacture, WK.
paper manufacture, WL.
food / drink / tobacco (industrial), WM.

ENGINEERING, X

engineering / technology, XA.
metals working / finishing, XD.
welding / joining, XE.
tools / machining, XF.
mechanical engineering, XH.
electrical engineering, XJ.
power / energy engineering, XK.
electronic engineering, XL.
telecommunications, XM.
electrical / electronic servicing, XN.
aerospace / defence engineering, XP.
ship & boat building / marine / offshore engineering & maintenance, XQ.
road vehicle engineering, XR.
vehicle maintenance / repair / servicing, XS.
rail vehicle engineering, XT.

OIL / MINING / PLASTICS / CHEMICALS, Y

mining / quarrying / extraction, YA.
oil & gas operations, YB.
chemicals / materials engineering, YC.
metallurgy / metals productions, YD.
polymer technology, YE.

LOGISTICS / DISTRIBUTION / TRANSPORT / DRIVING, Z

logistics, ZM.
purchasing, procurement & sourcing, ZN.
distribution, ZP.
transport services, ZQ.
aviation, ZR.
marine transport, ZS.
rail transport, ZT.
road transport ZV.
driving / road safety, ZX.

BUSINESS / MANAGEMENT / OFFICE STUDIES, A**BUSINESS / FINANCE, AA.**

business world, AA.1

international trade (overview), AA.12

business studies, AA.3

use for: business administration

use for: commerce

use for: business management

MBA, AA.31

[note: MBA is a qualification that is concerned with business studies; where the MBA is in a subject such as retail management, it is appropriate to double code]

business & finance, AA.4

[see also: finance / accounting for non-financial managers (AK.11)]

MANAGEMENT (GENERAL), AB.

management studies / science, AB.1

[see also: organisational behaviour (PK.8321)]

administrative management, AB.2

*[note: this is **not** office administration for which use the appropriate class in AY.]*

chartered secretaries, AB.21

use for: company secretaries

[note: professional qualification combining elements of law, accountancy and management: nothing to do with shorthand / typing for which see appropriate class in AZ.]

management services, AB.22

[note: performance of management tasks on a contract or consultancy or inter-departmental basis]

company directorship, AB.3

business consultancy practice, AB.4

business counselling, AB.5

[note: provision of advice to the business: for support / counselling for individuals in a business context see counselling (business) (AF.47)]

entrepreneurship, AB.6

industrial management, AB.7

non profit organisations: management, AB.8

[see also: marketing for non profit organisations (BA.12)]

charities: management, AB.84

church / religious bodies: management, AB.85

voluntary organisations: management, AB.88

[see also: voluntary work (PR.31)]

PUBLIC ADMINISTRATION, AC.

use for: civil service

use for: local government administration

use for: national government administration

INTERNATIONAL BUSINESS STUDIES, AD.

Europe: business studies, AD.2

use for: Europe: financial studies

[note: include Russia and Turkey in Europe]

Europe: business studies: specific countries, AD.3

Middle East: business studies, AD.4

Africa: business studies, AD.5

Americas: business studies, AD.6

Asia: business studies, AD.7

[note: include Russia and Turkey in Europe: use (AD.2)]

Australasia / Austronesia: business studies, AD.8

international business briefings, AD.9

ENTERPRISES, AE.

use for: organisations (general)

cooperatives, AE.2

self employment, AE.3

freelance working, AE.31

business start-up, AE.4

business plans: new businesses, AE.41

business proposals preparation, AE.42

small business management, AE.5

small business operations, AE.52

small business personnel, AE.53

small business finance, AE.54

small business marketing, AE.55

joint ventures, AE.6

business mergers / acquisitions, AE.7

business transfer, AE.71

business development, AE.8

MANAGEMENT SKILLS (SPECIFIC), AF.

management ethics, AF.1

use for: business ethics

[see also: ethics (DE.4)]

personal development (business), AF.2

self management (business), AF.21

self appraisal (business), AF.23

self motivation (business), AF.24

stress management (business), AF.25

[see also: stress control (personal) (HB.32)]

time management (business), AF.26

business communication skills, AF.3

use for: business correspondence

[see also: COMMUNICATION SKILLS (KB.)]

[see also: business correspondence (clerical work) (AY.6)]

letter writing (business), AF.32

presentation skills (business), AF.34

oral presentation skills (business), AF.341

visual presentation skills (business), AF.342

report writing (business), AF.35

technical report writing (business), AF.351

telephone techniques (business), AF.36

business interpersonal skills, AF.4

use for: management style

use for: facilitating skills

[see also: interpersonal skills (self development) (HB.7)]

assertiveness (business), AF.41

conflict management (business), AF.42

use for: mediation skills (business)

interviewing (business), AF.43

[note: conducting an interview: for preparing to be interviewed see job interviews (HC.63)]

negotiating skills (business), AF.44

racism awareness (business), AF.45

sexism awareness (business), AF.46

counselling (business), AF.47

[note: provision of support / counselling to individuals in a work situation: for providing advice to the business see business counselling (AB.5)]

teamworking, AF.48

use for: teamwork

disability awareness (business), AF.49

team building skills, AF.5

delegating, AF.51

motivating, AF.52

leadership, AF.53

influencing skills, AF.54

team briefing, AF.55

meetings / conferences / events, AF.6

use for: video conferencing

committee work, AF.61

conference programme organisation, AF.62

meetings organisation, AF.63

minute taking, AF.64

events management, AF.65

[note: if the event is specific, such as a sporting event, a specific notation may also be appropriate]

decision making skills, AF.7

brainstorming / creative thinking (business), AF.71

prioritising, AF.72

problem solving, AF.73

supervisory skills, AF.8

use for: office supervision

MANAGEMENT PLANNING & CONTROL SYSTEMS, AG.

[note: systems and techniques used to plan, implement and monitor business policies: concerned with things that can be quantified or at least recorded and systematised]

[see also: quality & reliability management (VD.)]

management planning, AG.1

use for: business planning

use for: corporate planning

use for: crisis management

use for: performance management of organisation

use for: business process re-engineering

use for: chaos theory (business)

policy / strategic planning, AG.11

use for: strategic planning

management by objectives, AG.12

management of change & innovation, AG.13

use for: downsizing

management audit, AG.14

business modelling / analysis, AG.2

use for: management analysis techniques

use for: business analysis

use for: modelling: business analysis

use for: pert

critical path analysis, AG.21

use for: Gantt charts

decision systems / theory, AG.22

network analysis, AG.23

quantitative business analysis, AG.24

risk analysis, AG.26

value analysis, AG.27

business forecasting, AG.3

use for: forecasting

use for: failure mode effects analysis (FMEA)

business mathematics / statistics, AG.4

business mathematics, AG.41

business statistics, AG.42

project management (business / industry), AG.6

[see also: project management software (CC.637)]

project management methodologies, AG.61

[note: an integrated set of techniques and tools for managing projects]

Dynamic Systems Development Methodology (DSDM), AG.611

[note: provides a framework of controls and best practice for Rapid Application Development]

PRINCE2, AG.612

[note: a leading open methodology for project management, including but not exclusively IT projects]

Structured Systems Analysis and Design Method (SSADM), AG.613

[note: a systems approach to the analysis and design of information systems]

business control systems, AG.7

use for: control systems (business)

[note: methods for ensuring that work is proceeding in the way it was planned: includes reporting systems]

management control techniques, AG.71

risk management, AG.8

use for: loss control (business)

disaster mitigation, AG.82

emergency planning (business), AG.83

HUMAN RESOURCES MANAGEMENT, AJ.

use for: manpower services

use for: human resources planning

personnel administration, AJ.2

conditions of employment, AJ.22

equal opportunities, AJ.221

[see also: Equal Opportunities Legislation (EC.773)]

use for: harassment at work

use for: bullying at work

contracts of employment, AJ.222

disciplinary procedures, AJ.23

employment termination procedures, AJ.24

dismissal procedures, AJ.241

outplacement procedures, AJ.242

redundancy procedures, AJ.243

payroll (personnel administration), AJ.25

use for: wages (personnel administration)

*[note: for management of payroll **not** accounting for which see (AK.85)]*

staff welfare services, AJ.26

industrial relations, AJ.3

trade union representatives, AJ.31

recruitment / selection, AJ.4

job analysis description & advertising, AJ.41

job applicant assessment, AJ.42

selection interviewing, AJ.43

[note: specific to the process of selecting staff: for general business interviews see interviewing (business), (AF.43):

for job interview preparation see job interviews (HC.63)]

staff performance / development, AJ.5

use for: Investors in People

use for: management development

use for: performance management (staff)

use for: human resource development

job evaluation, AJ.51

performance appraisal, AJ.52

use for: staff assessment

training administration (inhouse), AJ.53

work enrichment, AJ.54

absenteeism, AJ.55

work study, AJ.7

use for: work measurement

organisation & methods, AJ.71

time & motion study, AJ.72

remote work, AJ.8

use for: teleworking

FINANCIAL MANAGEMENT / ACCOUNTING, AK.*[see also: personal finance (HE.1)]***finance / accounting (general), AK.1***use for: international finance/accounting*

finance / accounting for non-financial managers, AK.11

[see also: business & finance (general) (AA.4)]

insolvency / bankruptcy procedures, AK.12

financial management, AK.2*use for: treasury management*

financial planning, AK.23

cash flow planning, AK.231

financial decision making, AK.232

resource management, AK.24

financial analysis, AK.25

financial modelling, AK.251

financial control, AK.3

budgetary control, AK.32

cost management, AK.33

credit management, AK.4

debt collection, AK.42

credit control, AK.43

finance raising, AK.5*use for: capital finance**[note: liquidating fixed assets or acquiring additional finance or reduction of overhead / liabilities including bank loans and government grants: this is **not** charitable etc fund raising]**[see also: marketing for non profit organisations (BA.12)]*

asset financing, AK.51

bank loans, AK.52

leasing (business), AK.53

mortgaging (business), AK.54

venture capital, AK.55

accounting, AK.6*use for: accountancy*

auditing, AK.62

auditing (external), AK.621

internal auditing, AK.623

tax accounting, AK.63

VAT accounting, AK.631

income tax accounting, AK.632

corporation tax accounting, AK.633

property tax accounting, AK.634

inheritance tax accounting, AK.635

cost / management accounting, AK.64

cost accounting, AK.641

management accounting, AK.642

*use for: administrative accounting***public finance, AK.7**

taxation (national) administration, AK.71

taxation (local) administration, AK.72

*use for: business rates**use for: council tax**[see also: benefits (HE.8)]***bookkeeping, AK.8***use for: nominal ledger**use for: invoicing*

purchase ledger, AK.82

sales ledger, AK.83

payroll (accounting), AK.85

*[note: for payroll management see payroll (personnel administration) (AJ.25)]**use for: salaries (accounting)*

cashiers' work, AK.9
 cash handling / collection, AK.91

FINANCIAL SERVICES, AL.

banking, AL.2
 merchant banking, AL.22
 international banking, AL.23
 building societies, AL.24
 credit unions, AL.25
 money stock securities & commodity market services, AL.3
 stock market services, AL.31
 money market services, AL.32
 foreign exchange market services, AL.33
 commodity market services, AL.34
 securities market services, AL.35

insurance, AL.5

use for: insurance estimating

use for: loss adjustment

actuarial science, AL.51

[note: mathematical / statistical calculations in relation to life insurance and pensions]

investment management, AL.6

Financial Services Act, AL.61

pension fund management, AL.62

financial consultancy practice, AL.63

property investment, AL.64

CALL CENTRES, AM.

[note: where the nature of the call centre is known, for example careers guidance, use a second notation to record the context]

use for: contact centres

call centre management, AM.1

call centre skills, AM.2

OFFICE SKILLS / ADMINISTRATION, AY.

use for: clerical office skills

use for: office management

[note: includes administration NVQ levels 1-3; for NVQs 4 and 5 also use AF.]

office filing, AY.4

business documentation / record-keeping, AY.5

business correspondence (clerical work), AY.6

[see also: English for business (FN.241)]

[see also: business communication skills (AF.3)]

reception / telephone switchboard work, AY.7

[note: for telephony use (XM.3)]

telephonists' work, AY.71

reception (business), AY.72

[note: see also: specific occupations such as medical reception]

office technology skills, AY.8

fax / telex operation, AY.83

use for: telefax operation

electronic mail (office use), AY.84

[note: use this class for learning how to send an email]

[see also: email software (use) (CC.41)]

office copying, AY.85

use for: photocopying

TYPEWRITING / SHORTHAND / SECRETARIAL SKILLS, AZ.

secretarial skills, AZ.1

secretarial / linguist, AZ.13
secretarial / bilingual, AZ.131
secretarial skills: specific occupations, AZ.2
[see also: farm secretarial work (SM.6)]
medical secretarial work, AZ.21
legal secretarial work, AZ.22
personal assistant skills, AZ.3
use for: private secretaries
shorthand, AZ.4
use for: English shorthand
use for: stenography
shorthand: specific methods, AZ.41
Pitman shorthand, AZ.411
Speedwriting, AZ.412
Tee line shorthand, AZ.413
shorthand: languages other than English, AZ.43
typewriting / keyboarding, AZ.5
[see also: word processing software (use) (CC.163)]
audiotyping, AZ.51
copy typing, AZ.52
shorthand typing, AZ.53
keyboarding, AZ.55
data input skills, AZ.7

SALES MARKETING & RETAILING, B**MARKETING / PR, BA.**

marketing, BA.1

[see also: SALES WORK (BE.)]

marketing for non profit organisations, BA.12

use for: fund-raising for non profit organisations

international marketing, BA.13

marketing planning / evaluation, BA.14

product management, BA.2

product development / diversification (marketing), BA.21

product research, BA.22

brand management, BA.23

pricing, BA.24

customer service, BA.3

use for: customer care

customer complaints, BA.31

use for: complaints handling

franchising, BA.4

market research, BA.5

[see also: questionnaire design (CD.41)]

consumer studies, BA.51

[note: study of consumers: for consumerism see HE.7]

sales promotion, BA.6

use for: mailshots

merchandising, BA.61

publicity / public relations, BA.7

*use for: marketing event management**use for: lobbying*

publicity, BA.71

advertising, BA.72

*use for: outdoor advertising work**use for: media buying*

exhibitions (marketing), BA.73

public relations, BA.74

media relations, BA.76

*use for: press relations***EXPORT / IMPORT / EUROPEAN SALES, BB.**

European Union sales, BB.1

use for: Single European market

exporting, BB.2

export procedures, BB.21

use for: customs procedures: export

export documentation, BB.22

letters of credit, BB.221

export sales, BB.26

importing, BB.3

customs procedures / documentation: importing, BB.31

RETAILING / WHOLESALING / DISTRIBUTIVE TRADES, BC.*[note: includes market/street trading, mail order services]*

distributive trades, BC.1

retailing, BC.3

use for: retail sales

retail buying, BC.32

use for: buying (for resale)

retail sales management, BC.34
retail display design, BC.35
use for: window dressing
wholesaling, BC.7
consumer protection, BC.8
trading standards, BC.81

RETAILING: SPECIFIC TYPES, BD.

food retailing, BD.1
 wine / spirits retailing, BD.13
 meat retailing, BD.16
 fish retailing, BD.17
motor trade operations (sales), BD.3
use for: forecourt work (garage operations)
use for: garage operations (sales)
use for: motor trade sales
[see also: vehicle maintenance / repair (XS.)]
 vehicle parts / accessories (sales), BD.33
fashion retailing, BD.4
use for: clothes retailing
use for: footwear retailing
use for: shoe retailing

SALES WORK, BE.

[see also: marketing (BA.1)]
sales management, BE.2
use for: account management
 field sales management, BE.21
sales techniques, BE.3
use for: selling
use for: cold calling
telesales, BE.4

E-COMMERCE, BF.

use for: electronic commerce
[see also: e-commerce (technical) (CB.4441)]
e-business, BF.1
e-marketing, BF.2
e-procurement, BF.3

HUMANITIES (HISTORY / ARCHAEOLOGY / RELIGIOUS STUDIES / PHILOSOPHY), D

HUMANITIES / GENERAL STUDIES / COMBINED STUDIES, DA.

general studies, DA.8

[note: use only where the subject of learning is general studies]

liberal studies, DA.81

modular studies, DA.82

combined studies, DA.83

HISTORY, DB.

history (theoretical), DB.1

theory / philosophy of history, DB.11

historical methods, DB.12

historical research, DB.121

historical sources, DB.123

historiography, DB.124

history of specific periods, DB.2

ancient history, DB.21

pre-classical history, DB.211

classical history, DB.212

[see also: CLASSICS (DF.)]

early medieval history, DB.22

use for: dark ages history

late medieval history, DB.23

renaissance history, DB.24

modern history (17th to 20th century), DB.25

use for: Victorian studies

contemporary history (post-1945), DB.26

prehistory, DB.3

stone age, DB.31

bronze age, DB.32

iron age, DB.33

international & comparative history, DB.4

international history, DB.41

comparative history, DB.42

British history, DB.5

British history: specific areas, DB.52

English history, DB.521

Anglo Irish history, DB.522

Scottish history, DB.523

Welsh history, DB.524

British Commonwealth history, DB.527

British history: specific periods, DB.53

ancient history (UK), DB.531

pre classical history (UK), DB.5311

classical history (UK), DB.5312

early medieval history (500-1100) (UK), DB.532

use for: dark ages history (UK)

late medieval history (1100-1485) (UK), DB.533

renaissance history (1485-1599) (UK), DB.534

modern history (17th to 20th century) (UK), DB.535

contemporary history (post-1945) (UK), DB.536

history of specific areas / countries, DB.6

Europe: history, DB.62

Africa: history, DB.63

Americas: history, DB.64

Asia: history, DB.65

- Australasia: history, DB.66
- Middle East: history, DB.67
- social history, DB.7
 - science / technology: history, DB.71
 - agricultural history, DB.711
 - garden history, DB.712
 - medicine: history, DB.72
 - religion: history, DB.73
 - use for: church history*
 - use for: ecclesiastical history*
 - economic / political history, DB.74
 - economic history, DB.741
 - industrial history, DB.7411
 - labour history, DB.7412
 - transport history, DB.7413
 - political history, DB.742
 - military history, DB.743
 - local / regional history, DB.75
 - local / regional studies, DB.751
 - war history, DB.76
 - maritime history, DB.77
 - sport history, DB.78
- oral history, DB.8
- family history, DB.9
 - genealogy, DB.91

ARCHAEOLOGY, DC.

- archaeological practice, DC.2
 - archaeological surveying, DC.21
 - archaeological drawing, DC.22
 - excavation techniques, DC.23
 - analysis of artifacts, DC.24
 - field archaeology, DC.26
 - archaeological sciences, DC.27
 - use for: archaeometallurgy*
 - bioarchaeology, DC.272
 - archaeological documentation, DC.28
- archaeological conservation, DC.3
 - archaeological heritage management, DC.31
 - [see also: ENVIRONMENTAL PROTECTION / CONSERVATION (QA.)]*
 - ancient monuments: conservation, DC.32
- paleography, DC.4
 - use for: palaeography*
 - use for: cuneiform studies*
 - hieroglyphics, DC.42
- archaeology of specific kinds, DC.5
 - funerary archaeology, DC.51
 - industrial archaeology, DC.52
 - archaeology of religious buildings, DC.53
- archaeology of specific environments, DC.6
 - marine archaeology, DC.61
 - landscape archaeology, DC.62
- archaeology of specific areas / cultures, DC.7
 - Europe: archaeology, DC.72
 - Mediterranean Europe: archaeology, DC.722
 - Greek archaeology, DC.7221
 - Roman archaeology, DC.7222
 - British Isles archaeology, DC.723

Middle East: archaeology, DC.73
 Assyriology, DC.731
 Byzantine archaeology, DC.732
 Egyptology, DC.733
 Africa: archaeology, DC.74
 Americas: archaeology, DC.75
 Asia: archaeology, DC.76
 Australasia / Austronesia: archaeology, DC.77
 archaeology of specific periods / ages, DC.8

RELIGION, DD.

religious studies, DD.1
use for: divinity
use for: ecumenical studies
use for: theology (general)
 philosophy of religion, DD.12
 systematic theology, DD.13
 applied / practical theology, DD.14
 comparative religion, DD.15
use for: community religions
 Christian religious studies, DD.2
use for: theology (Christian)
 Christian ethics, DD.21
 biblical studies (Christian), DD.22
 Islamic religious studies, DD.3
 Jewish religious studies, DD.4
 Asian religious studies, DD.5
use for: Bahaism
use for: Jainism
use for: Parseeism
use for: Shintoism
 Buddhism, DD.51
 Hinduism, DD.52
 Sikhism, DD.54
 Confucianism, DD.56
 Taoism, DD.57
 African religious studies, DD.6
 Australasian religious studies, DD.7
 Americas: religious studies, DD.8
 pastoral studies, DD.9
use for: church steward work
 ministry (religion), DD.91
use for: clergy
use for: lay workers (religion)
use for: non-ordained clergy
use for: ordained clergy

PHILOSOPHY, DE.

philosophy (theory), DE.1
 philosophical problems, DE.11
 history of philosophy, DE.12
 medieval philosophy, DE.121
 history of ideas, DE.13
 metaphysics, DE.2
 ontology, DE.21
 aesthetics, DE.22
 philosophy of mind, DE.23
 epistemology, DE.3

ethics, DE.4

[see also: management ethics (AF.1)]

[see also: medical ethics (PA.83)]

moral philosophy, DE.41

social philosophy, DE.42

social ethics, DE.421

use for: citizenship

philosophical method, DE.5

logic (philosophy), DE.51

linguistic philosophy / analysis, DE.53

philosophical systems / philosophers, DE.6

use for: empiricism

use for: logical positivism

use for: Marxism

use for: rationalism

existentialism, DE.63

phenomenology, DE.64

philosophy of specific areas / cultures, DE.7**classical philosophy, DE.8**

[see also: CLASSICS (DF.)]

Greek classical philosophy, DE.81

Chinese classical philosophy, DE.82

CLASSICS, DF.

[see also: classical languages (Latin & Greek) (FN.32)]

[see also: classical philosophy (DE.8)]

[see also: classical history (DB.212)]

POLITICS / ECONOMICS / LAW / SOCIAL SCIENCES, E**GOVERNMENT / POLITICS, EA.**

government / parliamentary studies, EA.1

parliamentary studies, EA.11

use for: central government studies

local government studies, EA.12

use for: local politics

politics, EA.2

use for: political science

political philosophies, EA.21

political systems, EA.22

use for: political organisations

use for: political parties

current affairs, EA.3

policy studies, EA.4

trade union studies, EA.5

international politics, EA.6

use for: world politics

use for: comparative government / politics

diplomatic studies, EA.61

environmental (green) studies, EA.62

use for: green politics

[note: strategic / political / holistic study of interaction of humans and biosphere]

[see also: environmental studies (QA.1)]

development politics, EA.63

strategic studies, EA.7

peace studies, EA.71

defence studies, EA.72

[note: the politics of defence]

[see: military services (QH.8) for armed forces]

war studies, EA.73

use for: conflict studies

international relations, EA.74

United Kingdom: government / politics, EA.8

use for: British politics

England: government / politics, EA.81

Northern Ireland: government / politics, EA.82

Scotland: government / politics, EA.83

Wales: government / politics, EA.84

politics of specific areas / countries, EA.9

European Union politics, EA.91

Europe: politics, EA.92

Middle East: politics, EA.93

Africa: politics, EA.94

Americas: politics, EA.95

North America: politics, EA.952

Asia: politics, EA.96

Australasia / Austronesia: politics, EA.97

Third World politics, EA.99

ECONOMICS, EB.

use for: monetarism

use for: Keynesianism

use for: economic theory

economic policy, EB.2

economic planning, EB.21

use for: economic regeneration

fiscal (taxation) planning, EB.22

use for: taxation (economics)

macroeconomics, EB.3

[note: covers areas such as national income, consumption, investment, output, expenditure and taxation systems: money (functions, supply and inflation) supply-side economics]

microeconomics, EB.4

[note: economics of firms, commodities, individuals, demand, supply, prices, markets]

econometrics, EB.5

use for: quantitative economics

economic analysis, EB.51

economic forecasting, EB.53

applied economics, EB.6

[see also: energy economics (QB.)]

business / industrial economics, EB.62

use for: management economics

social economics, EB.63

use for: education economics

health economics, EB.631

natural resource economics, EB.64

environmental economics, EB.641

[see also: environmental assessment (TC.613)]

land economics, EB.642

food / agricultural economics, EB.643

labour economics, EB.65

use for: labour market analysis

use for: manpower studies (economics)

transport economics, EB.66

international economics, EB.7

European Union economics, EB.71

Europe: economics, EB.72

Middle East: economics, EB.73

Africa: economics, EB.74

Americas: economics, EB.75

Asia: economics, EB.76

Australasia / Austronesia: economics, EB.77

development economics, EB.79

LAW, EC.

[note: subclasses used for the study of law in general: law of specific occupations is included with the management of the occupation]

law / legal studies, EC.1

jurisprudence, EC.12

comparative law, EC.13

legal history, EC.14

legal theory, EC.15

equity, EC.16

international law, EC.2

use for: aviation law

use for: international treaties / regulations

maritime law, EC.21

law of specific areas / countries, EC.3

European Union: law, EC.31

Working Time - EC directive, EC.311

Europe: law, EC.32

use for: Europe: legal studies

Middle East: law, EC.33

Africa: law, EC.34

Americas: law, EC.35

Asia: law, EC.36

Australasia / Austronesia: law, EC.37

- United Kingdom: law, EC.4
 - English law, EC.41
 - Welsh law, EC.44
- constitutional / public law, EC.5
 - administrative law, EC.51
 - legal rights (law), EC.52
 - use for: civil rights*
 - use for: human rights*
 - sex discrimination (legal rights), EC.521
 - use for: gender discrimination*
 - race discrimination (legal rights), EC.522
 - environmental law, EC.53
 - immigration law, EC.54
 - media law, EC.55
- criminal law, EC.6
 - use for: computing / internet law (criminal issues)*
- civil law, EC.7
 - contract law, EC.71
 - torts / liabilities, EC.72
 - use for: legal liability*
 - accident compensation law, EC.721
 - use for: injury claims*
 - family law, EC.73
 - welfare law, EC.731
 - children's law, EC.732
 - property law, EC.74
 - intellectual property, EC.741
 - use for: computing / internet law (copyright issues)*
 - copyright / patents (law), EC.7411
 - conveyancing, EC.742
 - inheritance tax law, EC.743
 - company law, EC.75
 - use for: business law*
 - use for: enterprises: law*
 - use for: public enterprise law*
 - use for: commercial law*
 - labour law, EC.751
 - use for: industrial law*
 - use for: employment law*
 - consumer law, EC.76
 - law (specific statutes), EC.77
 - Data Protection Act, EC.771
 - Disability Discrimination Act, EC.772
 - equal opportunities legislation, EC.773
 - [see also: equal opportunities (A1.221)]*
 - Mental Health Act, EC.774
- legal practice / procedures, EC.8
 - legal procedures, EC.81
 - criminal legal procedures, EC.812
 - employment tribunals, EC.813
 - court procedures, EC.814
 - expert witness, EC.816
 - arbitration, EC.817
 - use for: mediation*
 - use for: alternative dispute resolution (ADR)*
 - legal practice, EC.82
 - use for: advocates' practice*
 - use for: barristers' practice*
 - use for: judiciary practice*
 - use for: solicitors' practice*
 - legal executives' work, EC.822
 - paralegal work, EC.824

legal advice work, EC.83
 legal drafting, EC.84

SOCIAL SCIENCES, ED.

social studies: applied, ED.8

SOCIAL STUDIES, EE.

[note: for social studies of a particular area see FM.]

use for: social policy studies

sociology, EE.2

use for: identity studies

sociology of specific subjects, EE.22

[see also: sociology of education, GA.32]

sociology of industry, EE.221

use for: industrial sociology

sociology of organisations, EE.223

use for: organisational sociology

sociology of religion, EE.225

sociology of science, EE.226

sociology of welfare, EE.227

urban sociology, EE.228

use for: urban culture

sociology of health and sickness, EE.229

anthropology, EE.23

biological anthropology, EE.231

use for: physical anthropology

social anthropology, EE.232

ethnology, EE.2321

demography, EE.2322

use for: population studies

[see also: statistics (RB.71)]

[see also: population dynamics (RH.14)]

paleoecology, EE.234

paleopathology, EE.235

criminology, EE.24

use for: crime / criminals (study)

offenders (criminology), EE.241

use for: social deviance

prisons / penal policy, EE.242

socio-legal studies, EE.243

use for: sociology of law

sociological theory, EE.25

comparative sociology, EE.26

community studies, EE.3

[see also: community work (general) (PR.3)]

community development, EE.31

community relations, EE.32

race relations, EE.321

use for: ethnic relations

age studies, EE.4

use for: gerontology

youth studies, EE.5

use for: childhood studies

[see also: youth work (general) (PR.5)]

youth development, EE.51

regional studies, EE.6

industrial studies, EE.7

labour studies, EE.71

social research, EE.8

use for: employment research

use for: social surveying,

[see also: information / data collection (CD.4)]

social research methods, EE.81
social data analysis, EE.83
family studies, EE.9

AREA STUDIES / CULTURAL STUDIES / LANGUAGES / LITERATURE, F**CULTURE / GENDER / FOLKLORE, FB.**

cultural studies, FB.1

arts (culture) & society, FB.11

popular culture, FB.12

cultural traditions, FB.13

religion & culture, FB.14

multicultural studies, FB.15

gender studies, FB.2

women's studies, FB.21

men's studies, FB.22

contemporary studies, FB.3

use for: modern studies

folklore, FB.4

paranormal phenomena, FB.41

use for: supernatural phenomena

parapsychology, FB.411

UFOlogy, FB.412

predictions, FB.42

*use for: horoscopes**use for: numerology**use for: runes**use for: I Ching**use for: fortune telling*

astrology, FB.421

palmistry, FB.422

use for: hand analysis

tarot cards, FB.423

mythology, FB.43

divining, FB.44

use for: dowsing

dream interpretation, FB.5

LITERATURE, FC.

literature: history / criticism, FC.2

literary history, FC.21

literary criticism, FC.22

critical theory, FC.221

textual criticism, FC.222

literary research, FC.23

comparative literature, FC.24

literary stylistics, FC.25

literature: specific forms, FC.3

poetry, FC.31

dramatic literature, FC.32

*use for: theatrical works (literature)**use for: plays (literature)*

novels / short stories, FC.33

specific genre writing, FC.331

use for: crime writing

belles lettres, FC.34

biographical literature, FC.35

children's literature, FC.36

humour (literature), FC.37

use for: comedy (literature)

oral literature, FC.38

English literature, FC.4

[note: the study of literature in the English language, either as the country of origin or as a translation]

- English literature of specific periods, FC.41
 - old English literature, FC.411
 - medieval English literature, FC.412
 - sixteenth century English literature, FC.413
 - seventeenth century English literature, FC.414
 - eighteenth century English literature, FC.415
 - nineteenth century English literature, FC.416
 - twentieth century English literature, FC.417
- English literature: specific authors, FC.48
 - Shakespeare, FC.481
- literature: specific periods, FC.5
 - classical literature, FC.51
- literature of specific areas / countries, FC.6

[note: the study of literature emanating from a specific area studied either in the language of the area/country or as a translation]

 - Europe: literature, FC.62
 - British Isles: literature of specific areas, FC.621
 - Ireland: literature, FC.6211
 - Scotland: literature, FC.6212
 - Wales: literature, FC.6213
 - Middle East: literature, FC.63
 - Africa: literature, FC.64
 - Americas: literature, FC.65
 - North America: literature, FC.652
 - Caribbean: literature, FC.653
 - Latin America: literature, FC.654
 - South American literature, FC.655
 - Asia: literature, FC.66
 - India / Central Asia: literature, FC.662
 - Far East (East Asia): literature, FC.663
 - Australasia / Austronesia: literature, FC.67

LINGUISTIC STUDIES, FJ.

- linguistics, FJ.2
 - historical / comparative linguistics, FJ.22
 - use for: language development*
 - use for: philology*
 - phonetics / phonology, FJ.23
 - syntax / morphology, FJ.24
 - use for: grammar*
 - morphology (linguistics), FJ.241
 - syntax (linguistics), FJ.242
 - vocabulary, FJ.243
 - lexicology, FJ.244
 - etymology, FJ.245
 - semantics, FJ.25
 - use for: pragmatics*
 - computational linguistics, FJ.26
 - [see also: mathematics for specific applications (RB.9)]*
 - psycholinguistics, FJ.27
 - sociolinguistics, FJ.28
- interpreting, FJ.3
 - community interpreting, FJ.31
 - conference interpreting, FJ.32
- translation, FJ.4

AREA / DIASPORA STUDIES, FM.

[note: use for studies to do with a particular area - this could be cultural or social eg interdisciplinary studies]

[see also: LANGUAGES (FN.)]

area studies, FM.1

Third World studies, FM.11

British Commonwealth studies, FM.12

Soviet studies, FM.13

international studies, FM.14

diaspora studies, FM.2

[note: the study of the spread of different racial groups]

Black studies, FM.21

Jewish studies, FM.22

[see also: Yiddish (FN.338)]

Celtic diaspora studies, FM.23

Islamic studies, FM.25

Hispanic studies, FM.26

British Isles studies, FM.3

English studies, FM.31

Irish studies, FM.32

[see also: Celtic studies (FM.412)]

Northern Ireland studies, FM.33

[see also: Celtic studies (FM.412)]

Scottish studies, FM.34

[see also: Celtic studies (FM.412)]

Welsh studies, FM.35

[see also: Celtic studies (FM.412)]

European studies, FM.4

[note: excluding British Isles]

use for: European awareness

Europe: studies (general), FM.41

Balkan studies, FM.411

[note: this mainly covers the former Yugoslavia]

Celtic studies, FM.412

[see also: Welsh studies (FM.35)]

[see also: Irish studies (FM.32)]

[see also: Scottish studies (FM.34)]

[see also: Northern Ireland studies (FM.33)]

Eastern Europe: studies, FM.413

[note: includes the European areas of the former Soviet Union]

Scandinavia: studies, FM.414

Western Europe: studies, FM.415

European Union: studies, FM.416

Europe (specific countries) studies, FM.42

France studies, FM.421

Germany studies, FM.422

Greece studies, FM.423

Italy studies, FM.424

Russian Federation: studies, FM.425

Spain studies, FM.426

African studies, FM.5

Americas: studies, FM.6

American studies, FM.61

Latin America: studies, FM.612

Caribbean studies, FM.613

North American studies, FM.63

Canada: studies, FM.631

United States: studies, FM.632

Central American studies, FM.64

South Central American studies, FM.65

South American studies, FM.66

West Indies studies, FM.67

[see also: Caribbean studies (FM.613)]

Asian studies, FM.7

India / Central Asia states: studies, FM.72

Afghanistan: studies, FM.722

India: studies, FM.725

East Asia states: studies, FM.73

China: studies, FM.732

Japan: studies, FM.733

Tibet: studies, FM.738

South East Asia states: studies, FM.74

North West Asia: studies, FM.75

Australasian / Austronesian studies, FM.8

Middle East: studies, FM.9

Middle Eastern studies, FM.91

Arabic studies, FM.912

Byzantine studies, FM.913

Iranian (Farsi) studies, FM.914

Turkish (Ottoman) studies, FM.915

Arabian states: studies, FM.92

Iran: studies, FM.93

Iraq: studies, FM.94

Israel: studies, FM.95

Jordan: studies, FM.96

Lebanon: studies, FM.97

Syria: studies, FM.98

Turkey: studies, FM.99

LANGUAGES, FN.

[see also: AREA / DIASPORA STUDIES (FM.)]

language studies, FN.1

modern languages, FN.12

languages for business, FN.121

community languages, FN.122

ancient languages, FN.15

[see also: paleography, DC.4]

biblical languages, FN.16

English language, FN.2

[see also: basic communication skills (HD.2)]

English language of specific periods, FN.21

old English (Anglo-Saxon), FN.212

middle English, FN.213

use for: medieval English

early modern English, FN.214

use for: Shakespearean English

English for speakers of other languages (ESOL), FN.22

English as an additional language (EAL), FN.221

use for: English as a second language (ESL)

[note: for those living in the UK whose mother tongue is not English]

English as a foreign language (EFL), FN.222

[note: for those normally living outside the UK whose mother tongue is not English]

English for specific purposes, FN.24

English for business, FN.241

[see also: business correspondence (clerical work) (AY.6)]

Europe: languages, FN.3

use for: Azeri (Azerbaijani)

use for: Maltese

use for: Saami

classical languages (Latin & Greek), FN.32

[see also: CLASSICS (DF.)]

Latin language, FN.323

- Greek (classical), FN.325
- Greek (New Testament), FN.326
- Germanic languages, FN.33
 - Icelandic language, FN.331
 - Dutch language, FN.332
 - use for: Flemish language*
 - Danish language, FN.333
 - German language, FN.335
 - Swedish language, FN.337
 - Yiddish, FN.338
 - [see also: Jewish studies (FM.22)]*
 - Norwegian language, FN.339
- Romance languages, FN.34
 - Catalan language, FN.342
 - French language, FN.343
 - Italian language, FN.344
 - Portuguese language, FN.346
 - Romanian language, FN.347
 - Spanish language, FN.349
- Celtic languages, FN.35
 - Breton language, FN.352
 - Cornish language, FN.353
 - Irish (Gaeilge), FN.354
 - Manx, FN.355
 - Scottish Gaelic, FN.356
 - Welsh language, FN.357
- Slavonic languages, FN.36
 - use for: Macedonian*
 - use for: Belorussian*
 - Bulgarian language, FN.361
 - Czech language, FN.362
 - Polish language, FN.363
 - Russian language, FN.364
 - Serbo-Croatian language, FN.365
 - Bosnian language, FN.3651
 - Croatian language, FN.3652
 - Serbian language, FN.3653
 - Slovak language, FN.366
 - Slovene language, FN.367
 - Ukrainian language, FN.368
- Europe languages (other), FN.39
 - Baltic languages, FN.391
 - Latvian language, FN.3911
 - Lithuanian language, FN.3912
 - Finno-Ugric languages, FN.392
 - Estonian language, FN.3921
 - Finnish language, FN.3922
 - Hungarian language, FN.3923
 - Albanian language, FN.393
 - Armenian language, FN.394
 - Basque language, FN.395
 - Georgian language, FN.396
 - Greek: modern, FN.397
- Africa: languages, FN.4
 - [note for Arabic in general and for Eastern Arabic see Arabic, FN.821]*
 - Afrikaans language, FN.41
 - African Native languages, FN.42
 - [note: includes Western Arabic, Chinyanja, Fula, Kirundi, Malagasy, More, Northern and Southern Sotho, Sesotho, Setswana, Sudanese, Tamoziht, Tigrinya, Tswana, Xhosa]*
 - Amharic, FN.421
 - Hausa, FN.422
 - Igbo, FN.423

Shona, FN.424
 Somali, FN.425
 Swahili, FN.426
 Twi, FN.427
 Yoruba, FN.428
 Zulu, FN.429

Americas: languages, FN.5

[note: includes Apache, Cherokee, Chickasaw, Choctaw, Haitian Creole, Hawaiian, Kiowa, Lakota, Lenape, Mayan, Mohawk, Muskagee, Navajo, Ojibwe, Papiamentu, Passamaquoddy, Salish, Yupik]

Brazilian Portuguese, FN.55

Latin American Spanish, FN.56

Oceanic / Australasian languages, FN.7

use for: Maori

Asia: languages, FN.8

[note: includes Kannada, Kazakh, Pushto (Pashto), Tagalog, Telugu, Uzbek]

Indic languages, FN.81

[note: includes Assamese, Marathi, Sindhi, Sinhalese]

Bengali language, FN.811

Gujurati language, FN.812

Hindi language, FN.813

Punjabi language, FN.814

Nepali language, FN.815

Sanskrit, FN.816

Urdu language, FN.817

Semitic languages, FN.82

Arabic language, FN.821

use for: Eastern Arabic

classical/Quranic Arabic, FN.8211

Aramaic language, FN.822

Hebrew language, FN.823

Asian languages (other), FN.83

Altaic language, FN.831

Mongolian languages, FN.8311

Turkish languages, FN.8312

Austronesian languages, FN.832

Indonesian language, FN.8321

Malay language, FN.8322

Iranian languages, FN.833

Kurdish language, FN.8331

Persian (Farsi) language, FN.8332

Mon-Khmer languages, FN.834

Khmer / Cambodian, FN.8341

Vietnamese language, FN.8342

Sino-Tibetan languages, FN.835

Burmese language, FN.8351

Chinese languages, FN.8352

use for: Taiwanese

Cantonese language, FN.83521

Mandarin language, FN.83522

Tibetan language, FN.8353

Japanese language, FN.836

Korean language, FN.837

Tamil language, FN.838

Thai language, FN.839

International artificial languages, FN.9

Esperanto, FN.91

EDUCATION / TRAINING / TEACHING, G**EDUCATION / TRAINING / LEARNING (THEORY), GA.**

[note: study of the theory of education, training and learning]

education studies, GA.1

[see also: EDUCATION / SCHOOL ADMINISTRATION (GD.)]

higher education (general), GA.11

higher education learning issues, GA.111

[note: includes working with international students, gender issues in HE]

further education (general), GA.12

further education learning issues, GA.121

adult / community education (general), GA.13

adult / community education learning issues, GA.131

secondary schools (general), GA.14

secondary schools learning issues, GA.141

primary schools (general), GA.15

primary schools learning issues, GA.151

nursery schools (general), GA.16

use for: playgroups (general)

[see also: playgroup practice, PT.214]

nursery schools learning issues, GA.161

multicultural education (general), GA.17

multicultural education learning issues, GA.171

integrated education (general), GA.18

integrated education learning issues, GA.181

special education (general), GA.19

special education learning issues, GA.191

comparative education, GA.2

[note: use for education in less developed countries]

education theory / philosophy, GA.3

history of education, GA.31

sociology of education, GA.32

use for: educational sociology

learning theory, GA.33

use for: semiology

child development (education), GA.331

early learning, GA.332

education research, GA.4

education policy / planning, GA.5

equal opportunities in education, GA.7

problem awareness / counselling (for teachers), GA.8

use for: AIDS/HIV awareness: schools

use for: child abuse awareness (schools),

use for: substance abuse awareness (schools),

[see also: health hazards awareness (PA.93)]

training (general), GA.9

TEACHING / TRAINING, GB.

[note: use for courses on the practice of teaching and training]

teaching / training (general), GB.1

teacher training access / preparatory studies, GB.11

school based training (for teachers), GB.12

[note: use for Qualified Teacher Status]

teaching (general), GB.13

[note: use only for very general courses in teaching; most teaching courses should be classified in GB.2, GB.3 or GC.]

training practice, GB.14

training for trainers, GB.141

use for: training officers

use for: induction of staff

- teaching / training in post-compulsory education, GB.2
 teaching / training in further education, GB.22
 teaching / training in higher education, GB.23
 teaching / training in adult education, GB.24
 teaching / training in community education, GB.25
- teaching in schools, GB.3
 teaching in secondary schools, GB.31
use for: middle school teaching
 teaching in primary schools, GB.32
use for: infant school teaching
use for: junior school teaching
 education assistants, GB.33
use for: teaching assistants
 teaching in nursery schools, GB.34
use for: nursery school teaching
use for: kindergarten teaching
[see also: playgroup practice (PT.214)]
- remedial teaching, GB.5
- literacy / special needs teaching, GB.6
 learning disadvantaged people: teaching, GB.61
use for: travelling people: teaching
use for: refugee teaching
 people with other languages: teaching, GB.613
use for: remedial language teaching
- literacy / basic skills teaching, GB.62
[see also: reading teaching (schools) (GC.59)]
 reading & writing (literacy) teaching, GB.621
use for: reading teaching (adults)
use for: adult reading teaching
 basic mathematics (numeracy) teaching, GB.622
[see also: mathematics teaching / training (GC.82)]
 communication skills (basic skills) teaching, GB.623
 social skills (basic skills) teaching, GB.624
 living skills (basic skills) teaching, GB.625
- hearing impaired people: teaching, GB.63
 vision impaired people: teaching, GB.64
 people with learning difficulties: teaching, GB.65
 people with severe learning difficulties: teaching, GB.66
 gifted people: teaching, GB.68
 dyslexic people: teaching, GB.69
- teaching / training methods / skills, GB.7
use for: instruction techniques
 learning methods, GB.71
use for: e-learning
 teaching / training skills, GB.72
 tutoring, GB.721
use for: home teaching
 group work (teaching / training), GB.722
 coaching (teaching / training), GB.723
 mentoring, GB.725
 outdoor education (teaching / training), GB.73
 teacher / trainer assessment, GB.74
use for: assessor (teachers) training
 teaching / training methods, GB.75
 training methods for specific industries, GB.751
- learning / training design / development, GB.8
 learning / training needs assessment, GB.81
 curriculum development, GB.82
 learning / training design, GB.83
[see also: learning materials design (GB.93)]

- course design, GB.831
- flexible learning design, GB.832
 - use for: open learning design*
 - use for: distance learning course design*
- National Curriculum (teaching), GB.84
- National Vocational qualifications (NVQs, SVQs, GNVQs, gSVQs), GB.85
 - use for: NVQs for trainers*
 - VQs assessment / verification, GB.851
 - [note: this includes courses leading to TDLB units D32-D36 inclusive]*
- learning assessment / testing, GB.86
 - use for: examination design*
 - use for: testing (education)*
 - use for: assessment / testing (education)*
- training evaluation, GB.864
- accreditation of prior learning, GB.865
- vocational preparation work, GB.87
 - [note: include courses for those who are going to prepare learners for work]*
 - [see also: preparation for work (HC.42)]*
- training development, GB.88
 - continuing professional development (CPD), GB.881
 - [note: for development of CPD training opportunities]*
 - management education / development, GB.882
 - [note: for the development of training opportunities in management]*
- learning resources / educational technology, GB.9
 - educational technology, GB.91
 - [see also: education / careers / schools software (CC.64)]*
 - learning resources, GB.92
 - learning materials design, GB.93
 - use for: education materials design*
 - [see also: learning design (GB.83)]*
 - distance learning materials design, GB.931
 - film / television / video in education, GB.94
 - [see also: film / video / television production (KJ.2)]*
 - computers in education, GB.95
 - use for: information technology in education*
 - computer based training (CBT) (general), GB.96
 - computer assisted learning (CAL) (general), GB.97
 - visual aids production / use (teaching), GB.98

TEACHING / TRAINING: SPECIFIC SUBJECTS, GC.

- business / industry / engineering teaching / training, GC.1
 - business & management studies teaching / training, GC.11
 - [note: includes teaching marketing, human resources, finance and accounting]*
 - business studies teaching / training, GC.111
 - management studies teaching / training, GC.112
 - craft design and technology (CDT) teaching / training, GC.12
 - [note: for crafts teaching / training use arts and crafts teaching / training, GC.61]*
 - technology: general teaching / training, GC.122
- information technology / computer / information teaching / training, GC.2
 - information technology (general) teaching / training, GC.21
 - computer studies teaching / training, GC.22
- office / secretarial / sales work teaching / training, GC.3
- social sciences / humanities / culture teaching / training, GC.4
 - use for: economics teaching / training*
 - use for: politics teaching / training*
 - use for: law teaching / training*
- cultural studies teaching / training, GC.47
 - use for: philosophy teaching*
 - literature teaching, GC.474
 - use for: English literature teaching*
 - history teaching, GC.475
 - religious studies teaching, GC.477

- social studies teaching / training, GC.48
use for: sex education teaching
- languages / reading teaching / training, GC.5
 languages teaching / training: general, GC.51
 modern languages teaching / training, GC.512
 classical languages teaching / training GC.513
 teaching a national language as a second/foreign language, GC.514
- English language teaching, GC.52
 TESOL (teaching English to speakers of other languages), GC.521
 TEFL (teaching English as a foreign language), GC.522
 TESL (teaching English as a second language), GC.523
 use for: teaching English as an additional language
 GPE (general purpose English) teaching, GC.524
 TESP (teaching English for specific purposes), GC.525
- foreign languages teaching / training, GC.53
 reading teaching (schools), GC.59
[see also: literacy / basic skills teaching (GB.62)]
- arts & crafts / communication / performing arts teaching / training, GC.6
 arts & crafts teaching / training, GC.61
 communication arts teaching / training, GC.62
 self development / communication skills teaching / training, GC.63
 self development teaching / training, GC.631
 relaxation arts / yoga teaching / training, GC.633
- performing arts teaching / training, GC.64
 dance teaching / training, GC.641
 drama teaching / training, GC.643
 music teaching / training, GC.644
 music performance teaching / training, GC.645
- sports / physical education teaching / training, GC.7
[see also: horse riding / horse sports (MH.5)]
[see also: sports coaching (MA.4)]
 exercise to music teaching / training, GC.71
use for: aerobics teaching / training
 fitness trainer training, GC.72
- science / mathematics / environment / health teaching / training, GC.8
 sciences teaching, GC.81
[note: includes physics, chemistry, life sciences teaching]
 mathematics teaching, GC.82
use for: statistics teaching
[see also: basic mathematics (numeracy) teaching (GB.622)]
 health care / medicine teaching / training, GC.83
 nursing teaching / training, GC.836
 health & safety teaching / training, GC.84
 environment studies teaching / training, GC.86
 earth sciences / geography teaching / training, GC.89
- agriculture / catering / leisure services teaching / training, GC.9
 cookery / food processing teaching / training, GC.92
 leisure / tourist services teaching / training, GC.94
 veterinary studies / animal care teaching / training, GC.99
[see also: horse riding / animal sports (MH.5)]

EDUCATION / SCHOOL ADMINISTRATION, GD.

- [see also: education (general) (GA.1)]*
 higher education administration, GD.2
use for: universities organisation
 further education administration, GD.3
 community education administration, GD.4
use for: adult education: management
 school administration, GD.5
use for: multicultural education administration

secondary school administration, GD.51
primary school administration, GD.52
school inspection / assessment, GD.53
use for: education inspection / assessment
school governors' work, GD.55
nursery school administration, GD.58
use for: nursery school management
use for: kindergarten management
[see also: playgroup practice (PT.214)]
school support work / helpers, GD.8
learning support / classroom assistant, GD.81
playground supervisors, GD.82
education / industry links, GD.9
use for: school / industry links

CAREERS / EDUCATION GUIDANCE WORK, GF.

careers advice work, GF.1
careers advice for secondary school students, GF.13
careers advice for further / higher education students, GF.14
careers advice for adults, GF.15
careers advice for people with special needs, GF.16
careers counselling, GF.2
education guidance work, GF.3

FAMILY CARE / PERSONAL DEVELOPMENT / PERSONAL CARE & APPEARANCE, H

PERSONAL & SELF DEVELOPMENT, HB.

self development, HB.1

use for: personal development (general)

use for: Duke of Edinburgh award

consciousness raising, HB.11

discussion groups (for self development), HB.12

self appraisal (personal), HB.2

stress / tension handling, HB.3

relaxation, HB.31

stress control (personal), HB.32

use for: nervous tension: control

[see also: stress management (business) (AF.25)]

meditation, HB.33

yoga (meditation), HB.34

[see also: yoga (personal fitness) (HJ.553)]

mind improvement, HB.4

memory improvement, HB.41

neurolinguistic programming, HB.42

personal safety awareness, HB.5

use for: self defence

self presentation, HB.6

[see also: personal appearance (self presentation) (HJ.9)]

assertiveness (social), HB.62

use for: self confidence

self image (self presentation), HB.63

use for: personal image (self presentation)

business image (self presentation), HB.64

interpersonal skills (self development), HB.7

[see also: business interpersonal skills (AF.4)]

[see also: communication skills (KB.)]

body language, HB.71

use for: kinesics

listening skills, HB.72

personal development groups, HB.8

co-counselling groups, HB.81

use for: counselling groups

action learning groups, HB.82

adventure / outdoor training, HB.9

CAREER CHANGE / ACCESS, HC.

career planning, HC.1

use for: educational guidance (personal)

retirement preparation, HC.2

redundancy / unemployment preparation, HC.3

preparatory courses, HC.4

use for: foundation courses

preparatory courses (special needs), HC.41

preparation for work, HC.42

use for: work preparation

[see also: vocational preparation work (GB.87)]

public service preparation, HC.421

[note: includes preparation for emergency services work, police, fire services]

military services preparation, HC.422

preparation for training / education, HC.43

use for: return to study

vocational preparation, HC.44

- use for: vocational education diploma*
 return to work, HC.45
- bridging courses, HC.5
 bridging courses (special needs), HC.51
- job search skills, HC.6
 CV preparation, HC.61
use for: curriculum vitae preparation
use for: employment histories: preparation
 job applications, HC.62
 job interviews, HC.63
[note: preparing to be interviewed: for conducting an interview see (AF.43)]
- study skills, HC.7
 reading (study skills), HC.71
 speed reading, HC.711
use for: rapid reading
 essay writing (study skills), HC.72
 learning skills, HC.73
 note taking (study skills), HC.74
 library use (study skills), HC.75
 dyslexia self help, HC.76
[see also: reading & writing (literacy) (HD.3)]
 academic writing, HC.77
- access courses (general), HC.8
[note: preparation courses for higher education for those who do not possess the normal qualifications for entry: this class ONLY for non-specific access: access courses normally classed with the subject itself]

BASIC SKILLS, HD.

- use for: adult studies*
use for: basic education
- basic communication skills, HD.2
[note: includes spoken English]
[see also: English language (FN.2)]
- reading & writing (literacy), HD.3
use for: adult literacy
[note: includes basic English classes and workshops covering basic reading and writing skills to prepare for examinations: double code with English language if appropriate]
[note: do not use for basic English as an additional (FN.221) or foreign (FN.222) language]
[see also: dyslexia self help (HC.76)]
 reading (literacy), HD.31
 writing (literacy), HD.32
 spelling (literacy), HD.33
- mathematics (numeracy), HD.4
[note: includes basic maths classes and workshops covering basic numeracy skills to prepare for examinations: double code with mathematics if appropriate]
use for: arithmetic (numeracy)
use for: polymaths
[see also: arithmetic (RB.14)]
- social skills, HD.5
use for: life skills
- independent living, HD.6
 home management, HD.8

PERSONAL FINANCE / CONSUMERISM / RIGHTS, HE.

- personal finance, HE.1
[see also: FINANCIAL MANAGEMENT / ACCOUNTING (AK.)]
 personal budgets, HE.11
 personal investments, HE.12
 personal pensions, HE.13
- home buying / selling, HE.2
 mortgages (home buying), HE.21

will making, HE.3
 personal rights, HE.4
 legal rights (personal), HE.5
 welfare rights, HE.6
[note: includes housing rights, unemployment rights, employment rights]
 consumerism, HE.7
 consumer rights, HE.71
 benefits, HE.8
use for: housing benefits
use for: NI benefits
use for: tax credits
use for: disability benefits

PARENTING / CARERS, HF.

[note: the subjects below are for family carers: for professional carers see appropriate class in (PR.)]

parenting, HF.1
use for: childcare (parenting)
use for: fathercraft
use for: mothercraft
[see also: childcare skills, PT.21]
[see also: children / youth (social work) (PR.41)]
 mother & toddler groups, HF.11
 single parenting, HF.13
 foster parenting, HF.14
 adoption of children, HF.15
 pregnancy / birth preparation, HF.2
use for: maternity
 children with emotional / behavioural difficulties (parenting), HF.3
 children with emotional difficulties (parenting), HF.31
 children with behavioural difficulties (parenting), HF.32
 use for: hyperactive children (parenting)
 substance abuse awareness (parents), HF.4
[note: includes alcohol, drug and solvent abuse]
 special children: parenting, HF.6
[note: includes children who have physical disabilities, learning difficulties or who are severely ill]
 carers / family care: general, HF.7
[note: for those who care at home for a sick, infirm or disabled family member or family members in crisis]
[see also: PEOPLE WITH DISABILITIES: SKILLS / FACILITIES (HG.)]
use for: carers: respite care
use for: home nursing (family carers)
 carers / family carers: specific conditions, HF.8
[see also: PEOPLE WITH DISABILITIES: SKILLS / FACILITIES (HG.)]
[see also: health hazards awareness (PA.93)]
 AIDS: family carers, HF.81
 learning difficulties people: family carers, HF.87
 terminally ill people: family carers, HF.88
 use for: dying people: family carers

PEOPLE WITH DISABILITIES: SKILLS / FACILITIES, HG.

use for: guide dog use
[note: how to use a guide dog: for training a guide dog see (SP.321)]
[see also: carers / family care: general (HF.7)]
[see also: carers / family carers: specific conditions (HF.8)]
[see also: communication for & with people with disabilities (KB.6)]
[see also: people with disabilities (social work) (PR.45)]
 vision impaired people: skills / facilities, HG.1
 vision impaired people: special skills development, HG.11
 vision impaired people: learning aids, HG.13
 hearing impaired people: skills / facilities, HG.2
 hearing impaired people: special skills development, HG.21

deaf-blind people: skills / facilities, HG.3
 deaf-blind people: special skills development, HG.31
 deaf-blind people: learning aids, HG.33
 people with physical disabilities: skills / facilities, HG.4
 people with physical disabilities: special skills development, HG.41
 learning difficulties: skills / facilities, HG.5

CRISIS / ILLNESS SELF HELP, HH.

[note: the subjects below are for people with these problems; for family carers see (HF.8); for professional carers see community work (PR.3) and families (social work) (PR.42)]

crisis self help, HH.1
[note: includes divorce and bereavement]
 victims self help, HH.2
 addiction self help, HH.3
[note: includes alcohol, drugs and smoking self help]
 offenders self help, HH.4
 food related disorders self help, HH.5
use for: anorexia self help
use for: bulimia self help
 phobias self help, HH.6
 illness self help, HH.7
use for: AIDS/HIV self help
use for: cancer self help
use for: diabetes self help
 mental illness self help, HH.8
use for: schizophrenia self help

PERSONAL HEALTH / FITNESS / APPEARANCE, HJ.

personal health, HJ.1
 personal hygiene, HJ.11
 family health, HJ.2
 women's health, HJ.3
 menopause, HJ.31
 men's health, HJ.4
 personal fitness, HJ.5
use for: Pilates
 callanetics (holistic fitness), HJ.51
 aerobics, HJ.52
use for: waterobics
use for: aquarobics
 Alexander technique, HJ.53
 keep fit, HJ.54
 eastern fitness methods, HJ.55
use for: Chi Kung
use for: Qigong
use for: Taiji
use for: Tai Ji Quan
 shintaido, HJ.551
 tai chi, HJ.552
 yoga (personal fitness), HJ.553
[see also: yoga (meditation) (HB.34)]
 exercise dancing, HJ.56
 weight control / slimming, HJ.6
 sauna treatment, HJ.7
 personal appearance (self presentation), HJ.9
[see also: self presentation (HB.6)]
 style (self presentation), HJ.91
use for: colour analysis (self presentation)
 dress (self presentation), HJ.92

hair care (self presentation), HJ.93
 makeup (self presentation), HJ.94

THERAPEUTIC PERSONAL CARE, HK.

use for: alternative medicine
use for: Bach Flower remedies
use for: Crystal Therapy
use for: holistic therapies
use for: sclerotherapy
use for: Jin Shin
use for: Bates method
use for: rolfing
 [see also: COMPLEMENTARY MEDICINE, PC.]
 aromatherapy, HK.1
 reflexology, HK.2
 iridology, HK.3
 massage techniques (personal health), HK.4
 Indian head massage, HK.41
 shiatsu, HK.5
 spiritual healing, HK.6
use for: Karuna healing
 Reiki healing, HK.61
 Chinese medicine, HK.7

HAIR / PERSONAL CARE SERVICES, HL.

beauty care / services, HL.1
 facial care, HL.11
 beauty therapy, HL.12
 makeup, HL.13
 use for: cosmetics use
 film/TV makeup, HL.131
 body art, HL.14
 use for: Mendhi
 use for: tattooing
 remedial camouflage, HL.2
 epilation / electrolysis, HL.3
use for: sugaring
use for: waxing
 manicure, HL.4
 pedicure, HL.5
 salon work, HL.6
 hairdressing services, HL.7
use for: trichology
 ethnic hairdressing, HL.71
 women's hairdressing, HL.72
 men's hairdressing, HL.73
 wigmaking, HL.75
 use for: postiche
 body piercing, HL.8
use for: ear piercing
 fashion consultancy, HL.9
 [note: for courses on how to advise people on fashion issues such as colour analysis and style]

ARTS & CRAFTS, J**ART STUDIES, JA.**

art, JA.1

[note: use for qualification bearing courses like GCSE]

visual arts, JA.11

art & design, JA.2

[see also: DESIGN (NON-INDUSTRIAL) (JC.)]

design theory, JA.22

design history, JA.23

fine art, JA.3

use for: fine arts

art theory, JA.32

art history & criticism, JA.33

art history, JA.331

art criticism, JA.332

appreciation of art / specific artists, JA.333

Da Vinci appreciation, JA.3331

Monet appreciation, JA.3332

Picasso appreciation, JA.3333

art & society, JA.34

community arts, JA.5

art of specific cultures and periods, JA.7

Europe: art, JA.72

medieval art, JA.721

[note: gothic period from mid 12th-16th century]

renaissance art, JA.722

[note: 14th-early 16th century, eg Giotto, Da Vinci, Raphael, Cellini]

baroque art, JA.723

[note: 17th-early 18th century]

classical art, JA.724

[note: Greek, Hellenistic and Roman]

romantic art, JA.725

[note: late 18th-early 19th century, eg Turner and Ruskin]

modern art, JA.726

[note: late 19th century to current eg Picasso, Andy Warhol]

neo-classicism, JA.727

[note: late 18th century-early 19th century]

impressionism, JA.728

[note: late 19th century, eg Monet and Degas]

Middle East: art, JA.73

Africa: art, JA.74

Americas: art, JA.75

*use for: North American art**use for: Caribbean art**use for: Latin America: art**use for: South American art*

Asian art, JA.76

*use for: Indian art**use for: Central Asian art**use for: Far Eastern art**use for: East Asian art*

Australasia: art, JA.77

craft appreciation, JA.8

craft history, JA.81

ART TECHNIQUES / PRACTICAL ART, JB.

painting / drawing (art), JB.2

painting (art), JB.21

oil painting, JB.212

watercolour painting, JB.213

- Chinese brush painting, JB.214
- drawing (art), JB.22
 - pastel drawing, JB.222
- sculpture, JB.3
- mural painting, JB.4
 - use for: mural making*
- art: specific techniques, JB.5
 - abstract painting / drawing, JB.51
 - animal / wildlife painting / drawing, JB.52
 - botanical painting / drawing, JB.53
 - [see also: natural history illustration (JB.632)]*
 - landscape painting / drawing, JB.54
 - life painting / drawing, JB.55
 - portraiture, JB.551
 - still life painting / drawing, JB.57
- graphic arts, JB.6
 - cartoon drawing, JB.61
 - use for: cartooning*
 - use for: caricature*
 - heraldry, JB.62
 - illustration, JB.63
 - scientific / technical illustration, JB.631
 - use for: medical illustration*
 - natural history illustration, JB.632
 - [see also: botanical painting / drawing (JB.53)]*
 - animation, JB.64
- lettering, JB.7
 - calligraphy, JB.71
 - illumination (calligraphy), JB.72
- print making (art), JB.8
 - screen printing (art), JB.81
 - lithography (art), JB.82
 - lino cutting (art), JB.83
 - wood cut (art), JB.84
- signwork, JB.9
 - signwriting, JB.91
 - [note: for road signing use TK.7]*

DESIGN (NON-INDUSTRIAL), JC.

- [see also: craft design & technology (XA.31)]*
- [see also: industrial design (VF.)]*
- [see also: art & design (JA.2)]*
- two dimensional design (2D design), JC.2
 - use for: advertising design*
 - use for: poster design*
- graphic design, JC.3
 - use for: commercial art*
- three dimensional design (3D design), JC.4
 - display design, JC.41
 - exhibition design, JC.42
 - spatial design, JC.43
- pattern drafting, JC.6
 - [note: for all aspects of pattern design, particularly knitting & dressmaking: not to be confused with pattern making (engineering) (YD.33)]*
 - [see also: arts & crafts software (CC.661)]*
 - [see also: pattern cutting (clothes making) (JK.13)]*
- design & technology, JC.7
 - [note: use for joint courses like GCSE, BTEC and A Level]*
- interior design, JC.8
 - use for: interior landscaping*

Feng Shui, JC.81

MUSEUM / GALLERY / CONSERVATION SKILLS & STUDIES, JD.

[see also: arts / culture / heritage administration (NN.)]

museum skills, JD.1

[see also: museum administration (NN.6)]

museum design / organisation, JD.2

conservation skills, JD.4

[note: see also under specific types of artefact]

[see also: antiques: conservation (JE.2)]

art conservation, JD.41

book / paper conservation, JD.42

book repair, JD.421

use for: book restoration

taxidermy, JD.8

museum studies / museology, JD.9

COLLECTING / ANTIQUES, JE.

antiques appreciation, JE.1

[note: use for general courses in the appreciation of antiques]

[see also: antiques of specific periods (JE.4)]

antiques: conservation, JE.2

[see also: conservation skills (general) (JD.4)]

[see also: antiques of specific periods (JE.4)]

antiques of specific kinds, JE.3

antique furniture, JE.31

antique collectables, JE.33

antiques of specific periods, JE.4

[note: use for courses in the appreciation and conservation of antiques of specific periods]

[see also: antiques: conservation (JE.2)]

[see also: antiques (general) (JE.1)]

collecting, JE.6

use for: book collecting

use for: coin collecting

use for: stamp collecting

ARTS & CRAFTS: LEISURE/COMBINED, JF.

[note: use for courses which involve learning a range of arts and crafts techniques and for general courses in arts and crafts as hobbies]

crafts (specific occasions / seasons), JF.1

Christmas crafts, JF.11

Easter crafts, JF.12

crafts of specific cultures, JF.2

toy making / repair, JF.3

doll making, JF.31

puppet making, JF.32

dolls' house making / restoring, JF.34

model making: leisure / craft, JF.4

use for: model engineering (leisure)

model railways, JF.41

robot making (leisure), JF.42

DECORATIVE CRAFTS, JG.

- flower crafts, JG.2
 - flower arranging, JG.23
 - use for: Ikebana*
 - [see also: floristry (SE.7)]*
- party decorations, JG.3
- candle making, JG.4
- collage, JG.5
- paper arts / crafts, JG.7
 - decoupage, JG.71
 - paper quilling, JG.72
 - giftwrap & boxes, JG.73
 - greetings card making, JG.74
 - [see also: note of computer appreciation / introduction (CA.3)]*
 - origami, JG.75
 - papier maché, JG.78
 - hand paper making, JG.79
- strawcraft / corn dollies, JG.8

DECORATIVE METAL CRAFTS / JEWELLERY, JH.

- [see also: metals working / finishing (XD.)]*
- precious metal working, JH.1
 - goldsmithing, JH.11
 - silversmithing, JH.12
- decorative / craft metal working, JH.2
 - wrought iron work (art / craft), JH.21
 - use for: blacksmith craft: decorative*
- enamelling (decorative), JH.3
- engraving (decorative), JH.4
- etching (decorative), JH.5
- jewellery making, JH.6
 - jewellery design, JH.61
 - gemology / lapidary (jewellery), JH.62

FASHION / TEXTILES / CLOTHING (CRAFT), JK.

- use for: fashion studies*
- [see also: textiles / fabrics (industrial) (WH.)]*
- fashion / textiles design, JK.1
 - textile design, JK.11
 - fashion design, JK.12
 - use for: clothing design*
 - millinery design, JK.121
 - knitwear design, JK.122
 - footwear design, JK.123
 - leather goods design, JK.124
 - pattern cutting (clothes making), JK.13
 - [see also: pattern drafting (JC.6)]*
- spinning (craft), JK.3
- weaving (craft), JK.4
- ribbon craft, JK.5
- clothes making (craft), JK.6
 - dressmaking (craft), JK.62
 - tailoring (craft), JK.63
 - traditional clothes making (craft), JK.64
 - use for: Asia: clothes making (craft)*
 - sewing machine use (craft), JK.65
 - hand sewing, JK.66

[see also: decorative needlework (JL.2)]

- knitting (craft), JK.7
 - hand knitting, JK.71
 - machine knitting (craft), JK.72
- hat making / millinery (craft), JK.8
- fashion accessories making (craft), JK.9

FABRIC CRAFTS / SOFT FURNISHINGS, JL.

use for: textile arts

lace crochet & related crafts, JL.1

- tatting, JL.11
- crochet, JL.12
- lace making, JL.13
 - use for: Honiton (lace making)*
 - use for: macrame*
 - use for: Torchen (lace making)*

decorative needlework, JL.2

use for: swiss straw threadwork

use for: beadwork

[see also: hand sewing (JK.66)]

- embroidery, JL.21
 - use for: crewel work*
 - use for: stumpwork*
- tapestry, JL.22
- applique, JL.23
- smocking, JL.24
- canvas work, JL.25

patchwork / quilting, JL.3

- patchwork, JL.31
 - use for: bargello*
- quilting, JL.32

felt work, JL.4

fabric painting, JL.5

use for: shibori

use for: silk painting

fabric dyeing (craft), JL.6

- batik, JL.61

soft furnishings (craft), JL.7

use for: blind making

[see also: soft furnishings (industrial), WH.]

[see also: upholstery, JP.5]

- soft furnishings design, JL.71
- curtain making, JL.72
- loose covers, JL.73
- tassel making, JL.74
 - use for: passementerie*

rug / carpet making (craft), JL.8

leather / suede craft, JL.9

WOOD CANE & FURNITURE CRAFTS, JP.

[see also: construction carpentry (TG.71)]

[see also: woodworking / furniture manufacture (WK.)]

ornamental woodwork crafts, JP.2

- marquetry, JP.21
- veneering, JP.23
- wood carving, JP.24

wood traditional crafts, JP.3

use for: coopering

use for: wheelwright's craft (traditional),

furniture making / repair (craft), JP.4
 furniture design, JP.41
 furniture restoration, JP.42
 upholstery (craft), JP.5
[see also: soft furnishings (craft) (JL.7)]
[see also: upholstery (industrial) (WK.8)]
 lampshade making, JP.6
 picture framing, JP.7
 basketry / canework, JP.8

GLASS / CERAMICS / STONE CRAFTS, JR.

use for: vitreous crafts

use for: mosaics (craft)

ceramics arts / crafts, JR.1

use for: pottery arts / crafts

use for: ceramics and pottery making

use for: soft dough work

ceramics design, JR.11

use for: pottery design

ceramics decoration, JR.12

use for: pottery decoration

use for: ceramic tile painting

china painting, JR.13

use for: ceramics painting

china repair, JR.14

use for: ceramics repair

glass arts & crafts, JR.2

decorative glass making, JR.21

use for: decorative glasswork

glass decoration, JR.22

glass engraving / etching, JR.23

stained glass work, JR.24

glass painting, JR.25

stone / slate art / crafts, JR.4

use for: carving: stone (art)

use for: lapidary

COMMUNICATION / MEDIA / PUBLISHING, K**COMMUNICATION / MEDIA, KA.**

[see also: communication skills (KB.)]

communication studies, KA.1

mass communication, KA.11

communication processes, KA.12

communication design, KA.13

visual communication, KA.14

media studies, KA.2

news media studies, KA.21

broadcasting studies, KA.22

radio studies, KA.221

television studies, KA.222

film studies, KA.3

film history, KA.31

film studies – specific directors, KA.32

multimedia (design), KA.4

use for: mixed media

use for: digital arts

use for: digital media

[note: use only for general courses in this subject; may also need to classify in JC. or KJ. if applicable]

[see also: multimedia (computers) (CB.35)]

COMMUNICATION SKILLS, KB.

[see also: communication / media (KA.)]

[see also: interpersonal skills (self development) (HB.7)]

[see also: business communication skills (AF.3)]

media communication skills, KB.2

media interviewee skills, KB.21

speaking skills, KB.3

use for: debating skills

public speaking, KB.31

oratory, KB.32

storytelling, KB.33

speech writing, KB.34

non verbal communication, KB.5

communication for and with people with disabilities, KB.6

use for: disability awareness

[see also: PEOPLE WITH DISABILITIES: SKILLS / FACILITIES (HG.)]

vision impaired people: communication skills, KB.61

use for: blind awareness

braille, KB.611

Moon (reading), KB.612

hearing impaired people: communication skills, KB.62

use for: deaf awareness

sign language, KB.621

British Sign Language, KB.622

lip reading, KB.623

speech skills: profoundly deaf people, KB.624

Makaton, KB.625

deaf-blind people: communication skills, KB.63

use for: deaf-blind awareness

WRITING (AUTHORSHIP), KC.

use for: authorship

technical authorship, KC.2

[see also: technical report writing (business), AF.351]

instructions writing, KC.21

- manuals writing, KC.22
- creative writing, KC.3
 - [see also: journalism (KD.)]*
 - narrative prose writing, KC.31
 - use for: story writing*
 - short story writing, KC.311
 - novel writing, KC.312
 - biography writing, KC.313
 - diary writing, KC.314
 - play writing, KC.32
 - comedy writing, KC.322
 - screenplay writing, KC.323
 - script writing, KC.325
 - poetry writing, KC.33
 - writing for children, KC.34
 - writing for newspapers / magazines, KC.35
 - crossword / puzzle compilation, KC.351
 - writing for radio / television, KC.36
 - writing for radio, KC.361
 - writing for television, KC.362
- non-fiction writing, KC.4
 - travel writing, KC.41

JOURNALISM, KD.

- [see also: creative writing (KC.3)]*
- journalism (general), KD.1
 - feature writing, KD.11
 - reporting (journalism), KD.12
 - investigative journalism, KD.13
 - interviewing (journalism), KD.14
- news (current affairs) journalism, KD.2
- journalism: specific subjects, KD.3
- press journalism, KD.4
- radio journalism, KD.5
- television journalism, KD.6
- photojournalism, KD.7
- press release writing, KD.8
- copywriting, KD.9

PRINT & PUBLISHING, KH.

- publishing, KH.1
 - use for: literary agency*
 - book publishing, KH.11
 - periodicals publishing, KH.12
 - community publishing, KH.13
 - electronic publishing, KH.15
 - use for: CD-ROM publishing*
 - online publishing, KH.152
 - music publishing, KH.16
- publishing: editorial work, KH.2
 - editorial project management, KH.21
 - copy editing, KH.22
 - proof reading, KH.23
- text formatting, KH.3
 - typesetting, KH.31
 - use for: composition (typesetting)*
 - typography, KH.32

- desktop publishing, KH.33
[note: for courses about the general design and production of documents: for use of specific packages see CC.161]
- print administration, KH.4
 - print estimating, KH.41
 - print buying, KH.42
- printing, KH.5
use for: engraving (printing),
 - print technology, KH.51
 - print materials technology, KH.512
use for: ink technology
 - offset printing, KH.52
use for: litho printing
 - lithography (printing), KH.53
use for: plate making (printing),
 - screenprinting, KH.55
 - print finishing, KH.57
 - reprography / xerography, KH.58
- print / publications design, KH.6
use for: print origination
 - book design, KH.61
 - journal design, KH.62
 - newsletter design, KH.63
 - artwork: publications, KH.64
 - layout / paste-up work, KH.65
- bookbinding, KH.7
 - book cover decoration, KH.71
- stationery design / printing, KH.8

MOVING IMAGE / PHOTOGRAPHY / MEDIA PRODUCTION, KJ.

- use for: photomedia*
- photography, KJ.1
use for: holography
 - photographic techniques / types, KJ.11
 - documentary photography, KJ.111
 - medical photography, KJ.112
 - scientific / technical photography, KJ.113
 - portrait photography, KJ.114
 - landscape photography, KJ.115
 - still life photography, KJ.116
 - fashion photography, KJ.117
 - photographic processing, KJ.12
 - black & white photographic processing, KJ.121
 - colour photographic processing, KJ.122
 - digital processing, KJ.123
[see also: image processing (CB.322)]
[see also: digital cameras (CB.141)]
 - photographic science / technology, KJ.13
 - digital photography, KJ.14
- film / video / television production, KJ.2
use for: media production
[see also: film / television / video in education (GB.94)]
 - film / video production, KJ.21
use for: set design (film / video production)
use for: story boarding (film / video production)
use for: art direction (TV/Film)
 - film / video direction, KJ.22
 - film / video editing, KJ.23
 - film / video lighting, KJ.24
 - interactive video, KJ.25
 - television / radio programme production, KJ.26

television programme production, KJ.261
radio programme production, KJ.262
film photography, KJ.27
video photography, KJ.28
audio & visual media, KJ.3
use for: projectionist skills
audiovisual studies, KJ.31
use for: audiovisual media
audiovisual technology, KJ.311
sound recording, KJ.33
[note: for musical sound recording see LK.1]
special effects (film/video), KJ.4

PERFORMING ARTS, L**PERFORMING ARTS (GENERAL), LA.**

artist / performer management / representation, LA.1

DANCE, LB.

classical dance, LB.2

ballet (Europe): classical dance, LB.22

Middle East: classical dance, LB.23

Africa: classical dance, LB.24

Americas: classical dance, LB.25

Latin America: classical dance, LB.254

Asia: classical dance, LB.26

Australasia / Austronesia: classical dance, LB.27

modern dance, LB.3

choreography, LB.4

dance notation, LB.41

movement studies (dance), LB.5

folk / traditional dance, LB.6

English folk / traditional dance, LB.61

use for: morris dancing

country dancing, LB.612

Europe: folk / traditional dance, LB.62

Flamenco, LB.621

Middle East: folk / traditional dance, LB.63

use for: Raqs Sharqi

belly dancing, LB.631

Africa: folk / traditional dance, LB.64

Americas: folk / traditional dance, LB.65

Latin America: folk / traditional dance, LB.654

Salsa, LB.6541

Tango, LB.6543

Asia: folk / traditional dance, LB.66

India / Central Asia: folk / traditional dance, LB.662

Far East (East Asia): folk / traditional dance, LB.663

Australasia / Austronesia: folk / traditional dance, LB.67

free / expressive dancing, LB.7

popular dancing, LB.8

use for: Chantraine

ballroom dancing, LB.81

old time dancing, LB.82

tap dancing, LB.83

sequence dancing, LB.84

disco dancing, LB.85

break dancing, LB.86

jazz dancing, LB.87

line dancing, LB.88

jive / rock dancing, LB.89

THEATRE & DRAMATIC ARTS, LC.

use for: theatre studies

[see also: theatre production (LE.)]

acting, LC.1

speech & drama, LC.11

amateur dramatics, LC.2

community theatre, LC.3

use for: theatre in education

drama studies, LC.4
use for: farce (theatre),
 musical theatre, LC.44
 voice studies (drama), LC.6
 theatre direction, LC.7
 mime, LC.8

VARIETY CIRCUS & MODELLING, LD.

fashion modelling, LD.1
 variety performance, LD.2
use for: ventriloquy
 magic (variety performance), LD.23
 puppeteering, LD.24
 circus / stunt performance, LD.4

THEATRE PRODUCTION, LE.

[see also: theatre & dramatic arts (LC.)]
[see also: theatre business administration (NN.7)]
 stage management, LE.1
 theatre design, LE.2
 set design (theatre), LE.21
 theatre electrics, LE.3
 theatre lighting, LE.31
 theatre sound, LE.32
 theatrical costume, LE.5
 wardrobe work (theatre), LE.51
 theatrical makeup/haircraft, LE.52
 properties (theatre), LE.6

MUSIC STUDIES, LF.

musicology, LF.2
 ethnomusicology, LF.21
 music history, LF.3
 music theory, LF.4
 music composition / arrangement, LF.5
 music composition, LF.51
 music arrangement, LF.52
 music transcription, LF.53
 orchestration, LF.54
 song / lyric writing, LF.55
 music score preparation, LF.6
 music appreciation, LF.7
 score reading (musical appreciation), LF.71
 music appreciation – specific composers, LF.72

MUSIC OF SPECIFIC KINDS / CULTURES, LG.

Europe: music, LG.2
 European style 'classical' music, LG.22
use for: chamber music
use for: orchestral music
[note: in this and subsequent classes 'European' refers to style not location]
 Europe: 'classical' music of specific periods, LG.23
[see also: music appreciation (LF.7)]
 Europe: 'classical' music of specific countries, LG.24
 opera (European style), LG.25
use for: operetta
 religious music, LG.26
 Europe: folk / traditional music, LG.27

Middle East: music, LG.3

Africa: music, LG.4

Americas: music, LG.5

North America: music, LG.52

Latin America: music, LG.54

Asia: music, LG.6

use for: eastern music

India / Central Asia: music, LG.62

Australasia / Austronesia: music, LG.7

popular music, LG.8

rock music, LG.82

jazz / blues, LG.83

folk music (popular), LG.86

film music, LG.87

MUSIC PERFORMANCE / PLAYING, LH.

music performance (group), LH.1

ensemble playing, LH.11

orchestral playing, LH.12

band musicianship, LH.13

conducting (music), LH.2

singing, LH.3

singing (choral), LH.31

singing (solo), LH.32

voice studies (singing), LH.33

keyboard instrument playing, LH.4

piano playing, LH.41

organ playing, LH.42

stringed instrument playing, LH.5

violin / viola playing, LH.51

cello playing, LH.52

double bass playing, LH.53

guitar playing, LH.54

use for: Spanish guitar playing

classical guitar playing, LH.541

rock / pop guitar playing, LH.543

harp playing, LH.55

wind instrument playing, LH.6

brass instrument playing, LH.61

cornet playing, LH.611

saxophone playing, LH.612

trombone playing, LH.613

trumpet playing, LH.614

woodwind instrument playing, LH.62

bassoon playing, LH.621

clarinet playing, LH.622

flute playing, LH.623

oboe playing, LH.624

piccolo playing, LH.625

bagpipe playing, LH.63

percussion instrument playing, LH.7

drumming, LH.71

use for: timpani

steel band drumming, LH.711

bell ringing (handbells), LH.73

bell ringing (tower), LH.74

use for: campanology

electronic music, LH.8

MUSICAL INSTRUMENT MAKING / REPAIR, LJ.

[see also: INSTRUMENT MAKING / REPAIR (WC.)]

musical instrument making, LJ.1

stringed instrument making, LJ.11

brass instrument making, LJ.12

woodwind instrument making, LJ.13

percussion instrument making, LJ.14

musical instrument repairing, LJ.7

piano tuning, LJ.8

MUSIC TECHNOLOGY / PRODUCTION, LK.

[note: for music production; for music performance / playing see LH.]

sound engineering, LK.1

[note: includes sound recording, mixing, editing, dubbing, duplication, mastering and pro-tools]

Midi programming, LK.2

use for: sequencing

use for: logic (music technology)

Cubase, LK.21

synthesiser programming / sampling, LK.23

use for: synthesised music

music business, LK.3

music production, LK.31

music management, LK.32

use for: band management

DJ work, LK.4

SPORTS GAMES & RECREATION, M**SPORTS STUDIES / COMBINED SPORTS, MA.**

sports studies, MA.1

sports / movement science, MA.11

[note: includes kinesiology]

physical education, MA.2

combined sports, MA.3

*use for: modern pentathlon**use for: triathlon*

sports coaching, MA.4

*[note: if coaching is sport specific, classify under specific sport as well]**[see also: sports / physical education teaching (GC.7)]*

swimming / water sports coaching, MA.42

athletics / gymnastics / combat sports coaching, MA.43

football & team games coaching, MA.46

tennis & related games coaching, MA.47

community sports, MA.5

sports organisation, MA.6

sports leadership, MA.62

sports refereeing / umpiring, MA.63

sports organisation for people with disabilities, MA.7

outdoor pursuits organisation, MA.8

*use for: sports / outdoor pursuits health & safety***AIR SPORTS, MB.**

flying (leisure), MB.1

aircraft flying (leisure), MB.11

[see also: aircraft operation (ZR.7) and subclasses]

gliding, MB.13

ballooning, MB.2

parachuting, MB.3

hang gliding, MB.4

paragliding, MB.6

WATER SPORTS, MC.

diving (sub-aqua), MC.1

use for: scuba diving

swimming, MC.2

swimming (learners), MC.21

swimming (advanced), MC.22

water polo, MC.23

life saving (swimming), MC.24

use for: personal water safety / survival

diving (board), MC.26

surfing, MC.4

waterskiing, MC.5

fresh water leisure craft, MC.6

use for: boating (leisure)

canoeing, MC.61

use for: kayaking

rowing, MC.63

sea leisure craft / sailing, MC.7*use for: water leisure craft (sea)**[see also: ship operation (ZS.3)]***sailing, MC.71**

dinghy sailing, MC.711

coastal sailing, MC.712

ocean sailing, MC.713

wind surfing, MC.715

yachting (leisure), MC.716

motor craft (sea) leisure, MC.72

cruising, MC.721

powerboat racing, MC.722

jet skiing, MC.723

seamanship (leisure), MC.73

skippering (leisure), MC.731

navigation: marine (leisure), MC.732

ATHLETICS GYMNASTICS & COMBAT SPORTS, MD.**athletics, MD.1****running, MD.3****gymnastics, MD.4**

trampolining, MD.41

weightlifting (sport), MD.5**combat / martial arts, MD.6***use for: kendo**use for: ninjutsu**use for: kick boxing*

boxing, MD.61

wrestling, MD.62

aikido, MD.63

judo, MD.64

ju jitsu, MD.65

karate, MD.66

silat, MD.67

tae kwon do, MD.69

fencing (sport), MD.7**speed walking (sport), MD.8****sports fitness / body training, MD.9**

weight training, MD.91

circuit training, MD.92

multi gym training, MD.93

exercise machine use, MD.94

sports massage, MD.96

WHEELED SPORTS, ME.**roller skating, ME.1****skateboarding, ME.2****motor car sports, ME.3**

motor racing, ME.33

motorcycle sports, ME.4**bicycle sports, ME.5****karting, ME.6**

WINTER SPORTS, MF.

ice skating, MF.1

skiing, MF.2

sleighing / tobogganing, MF.3

BALL & RELATED GAMES, MG.

football, MG.1

association (soccer) football, MG.11

rugby football, MG.12

hockey & related games, MG.2

*use for: shinty (shinny)**use for: lacrosse*

hand ball games, MG.3

basketball, MG.31

netball, MG.33

volleyball, MG.34

batting games, MG.4

*use for: baseball**use for: cricket**use for: rounders*

bowling games, MG.5

*use for: boule**use for: boccia*

ten pin bowling, MG.51

bowls, MG.52

golf, MG.6

croquet, MG.7

racquet sports, MG.8

tennis, MG.81

badminton, MG.82

squash, MG.83

COUNTRY / ANIMAL SPORTS, MH.*use for: outdoor pursuits**use for: field sports*

walking / running (countryside), MH.1

walking, MH.11

hill walking, MH.13

orienteering, MH.14

climbing, MH.2

use for: potholing

mountaineering, MH.21

caving, MH.23

abseiling, MH.24

rock climbing, MH.25

camping / caravanning, MH.3

fishing (sport), MH.4

horse riding / horse sports, MH.5

*use for: equestrian sports**[see also: horse management (SH.712)]**[see also: sports & physical education teaching / training (GC.7)]**[see also: veterinary studies / animal care teaching / training (GC.99)]*

horse / pony riding, MH.52

dressage, MH.521

show jumping, MH.522

horse racing, MH.53

mounted games, MH.54

use for: polo

driving (horses), MH.56
archery / shooting, MH.6
 archery, MH.61
 shooting, MH.62
 clay pigeon shooting, MH.621
 rifle shooting, MH.622
war games, MH.7
use for: Sealed Knot
use for: paint balling
animal sports, MH.8
 falconry, MH.81

INDOOR GAMES, MJ.

table games, MJ.1
 table tennis, MJ.11
 snooker, MJ.13
darts, MJ.2
card games, MJ.3
 bridge (game), MJ.31
board games, MJ.4
 chess, MJ.41
 scrabble, MJ.43
computer games, MJ.5
mahjong, MJ.6

CATERING / FOOD / LEISURE SERVICES / TOURISM, N**HOSPITALITY / CATERING, NA.**

- hospitality / catering (general), NA.1
 - catering studies, NA.11
 - hotel studies, NA.12
 - catering assistants, NA.13
- catering technology, NA.3
- hotel / catering management (general), NA.4
 - hotel / catering finance, NA.42
 - catering production management, NA.43
 - hotel / catering customer relations, NA.45
- catering as small business, NA.5
- restaurant management, NA.6
- hospitality management, NA.7
 - hotel management, NA.71
 - guesthouse management, NA.72
 - use for: bed & breakfast management*
 - holiday / service flats management, NA.74
 - holiday camp management, NA.75
- institutional management (hotel / catering), NA.8
- licensed premises management, NA.9
 - bar stock control, NA.91
 - club management, NA.92
 - licensing laws, NA.93
 - pub management, NA.94
 - use for: innkeeping*

FOOD / DRINK SERVICES, NB.

- food service, NB.1
 - waiting at table, NB.11
 - use for: silver service*
 - maitre d'hotel work, NB.12
 - counter service (catering), NB.13
 - use for: cafeteria service (catering),*
 - table clearing (catering), NB.14
 - kitchen porters / washers-up, NB.15
- drinks service, NB.2
 - bar service, NB.21
 - use for: cocktail making*
 - use for: wine waiting*
 - cellar work (catering), NB.23

CATERING OPERATIONS, NC.

[note: use for the different types of catering delivery for general catering studies use NA.1]

- restaurant / hotel catering, NC.2
 - hotel catering, NC.21
 - restaurant catering, NC.22
 - banqueting, NC.23
- industrial catering, NC.4
- use for: armed forces catering*
- hospital catering, NC.42
- contract catering, NC.5
- use for: outside catering*
- schools / colleges catering, NC.6
- transport catering, NC.7

fast food catering, NC.8
 fish & chip shops, NC.81

HOSPITALITY OPERATIONS, ND.

[note: use for the different types of practical hospitality services, for management or general hospitality studies use NA.1]

accommodation services (hotel), ND.1
 conferencing (hotel), ND.2
 front of house (hotel), ND.3
 hotel reception, ND.31
 portering / concierge (hotel), ND.32
 domestic services / housekeeping, ND.4

BAKING / DAIRY / FOOD & DRINK PROCESSING, NE.

[see also: for large scale production: food / drink / tobacco (industrial) (WM.)]

food preparation (general), NE.1
 food preservation (domestic / small scale), NE.11
 use for: food freezing
 baking / confectionery, NE.2
 bakery (non-industrial), NE.21
 use for: bread making
 cake making / decorating, NE.22
 use for: almond goods
 use for: confectionery craft
 use for: flour confectionery
 use for: japonaise confectionery
 use for: meringue confectionery,
 use for: patisserie
 cake making, NE.221
 cake decoration, NE.222
 use for: sugar craft (cake decoration)
 pastry craft, NE.23
 chocolate craft, NE.24
 sugar confectionery craft, NE.25
 dairy foods (small scale), NE.3
 meat / fish processing (craft / small scale), NE.4
 fruit / vegetable processing (small scale), NE.5
 brewing / winemaking (non-industrial), NE.6
 wine / food appreciation, NE.7
 use for: oenology
 wine tasting/appreciation, NE.71

COOKERY, NF.

cookery: professional, NF.1
 hotel / restaurant cooking, NF.11
 chef studies, NF.13
 larder cookery, NF.14
 cookery: specialisations, NF.2
 use for: dessert cookery
 use for: starters
 use for: special occasion food
 vegetarian / vegan cookery, NF.21
 cookery of specific cultures, NF.22
 cookery of specific foods, NF.23
 diet cookery, NF.24
 party foods, NF.25
 health foods / wholefoods cookery, NF.3
 wholefoods cookery, NF.32
 cookery: domestic, NF.4

cookery: classical / modern, NF.5

use for: haute cuisine

use for: nouvelle cuisine

use for: cordon bleu

cookery: specific appliances / methods, NF.6

[note: includes microwave, barbecue and wok cooking]

cookery: local traditional, NF.7

food decoration, NF.8

HOME ECONOMICS, NG.

use for: domestic science

FOOD SCIENCE / TECHNOLOGY, NH.

food science, NH.1

nutrition / dietetics, NH.2

dietetics, NH.21

nutrition, NH.22

food hygiene, NH.3

[note: for catering health & safety see (PL.54)]

food analysis, NH.4

food inspection, NH.5

food technology, NH.6

food biotechnology, NH.62

food chemistry, NH.63

food microbiology, NH.64

TOURISM / TRAVEL, NK.

tourism, NK.1

tourist guiding, NK.13

tourism development / promotion, NK.14

tourist information, NK.15

tour organisation (domestic), NK.16

ticket agency management, NK.17

tourism management, NK.18

travel, NK.2

travel studies, NK.21

business travel, NK.22

personal travel, NK.23

tour operation (abroad), NK.24

travel agency work, NK.25

fares & ticketing (travel), NK.26

[note: use this class for the ticketing work undertaken by a travel agent, including BA ticketing]

[see also: airline ticketing / reservations (ZR.31)]

[see also: ticketing software (CC.611)]

travel courier / resort representative, NK.27

LEISURE / SPORTS FACILITIES WORK, NL.

[note: includes activities such as maintenance of equipment]

leisure studies, NL.1

use for: recreation studies

leisure / recreation management, NL.2

use for: wedding planning

leisure facilities work, NL.3

use for: gaming / betting management

sports facilities work, NL.4

[note: includes sports centre work, water sports facilities work]

[see also: amenity horticulture (SF.)]

zoos / safari parks work, NL.5

COUNTRY LEISURE FACILITIES WORK, NM.

use for: leisure facilities (country) management

fishing facilities work, NM.1

hunting / shooting facilities work, NM.2

use for: shooting facilities management

horse / pony riding facilities work, NM.3

use for: pony riding facilities management

nature trails work, NM.4

marine leisure facilities work, NM.5

inland waterway leisure facilities work, NM.6

camping / caravan site work, NM.7

golf course management, NM.8

ARTS / CULTURE / HERITAGE ADMINISTRATION, NN.

use for: culture / arts management (general)

[see also: museum / gallery / conservation skills (JD.)]

arts / culture administration, NN.1

art galleries administration, NN.2

arts centre administration, NN.4

concert halls administration, NN.5

museums administration, NN.6

[see also: museum skills (JD.1)]

theatre / cinema business administration, NN.7

[see also: THEATRE PRODUCTION (LE.)]

heritage administration/management, NN.8

use for: great houses administration

use for: stately homes management

festivals administration, NN.9

HEALTH CARE / MEDICINE / HEALTH & SAFETY, P**HEALTH CARE MANAGEMENT / HEALTH STUDIES, PA.**

health studies, PA.1

health service administration / management, PA.2

[note: for health care / service management]

health service policy / planning, PA.21

community health care administration, PA.23

health practice administration, PA.3

use for: medical practice administration

health care resources / financial administration, PA.4

health unit quality control & administration, PA.5

health unit administration, PA.51

use for: hospital administration

use for: NHS trusts administration

use for: nursing administration

health care quality control, PA.53

health care performance assessment, PA.531

health care staff administration / training, PA.55

clinical services administration, PA.56

nursing services administration, PA.562

medical support services, PA.6

medical support services administration, PA.61

use for: health care support services management

medical reception, PA.62

medical records, PA.63

primary health care, PA.7

health legal / ethical issues, PA.8

health legal issues, PA.81

use for: medical law

medical ethics, PA.83

[see also: ethics (DE.4)]

health promotion, PA.9

health education, PA.91

use for: sexual health education

medical terminology, PA.911

public health information, PA.92

health hazards: awareness, PA.93

[see also: hazard control (health & safety) (PL.3)]

[see also: problem awareness / counselling (for teachers) (GA.8)]

[see also: carers / family carers: specific conditions (HF.8)]

drugs / alcohol: awareness, PA.931

AIDS/HIV: awareness, PA.932

substance abuse: awareness, PA.933

infection control: awareness, PA.934

MEDICAL SCIENCES, PB.

use for: health sciences

use for: medical training courses

surgery, PB.2

use for: cosmetic surgery

use for: prosthetic surgery

accident & emergency surgery, PB.22

use for: A&E surgery

orthopedics, PB.23

use for: orthopaedics

medicine (general), PB.3

use for: medical research

general medical practice, PB.31

use for: GP

- community medicine, PB.32
 - use for: community health*
- preventive medicine, PB.33
- medical specialisations: A-E, PB.4
 - aerospace medical studies, PB.41
 - anesthesiology, PB.42
 - use for: anaesthesiology*
 - cardiovascular medical studies, PB.44
 - cardiology, PB.441
 - dermatology, PB.45
 - ear nose & throat medical studies, PB.46
 - use for: ENT*
 - audiology, PB.461
 - endocrinology (medicine), PB.47
 - epidemiology, PB.48
 - medical statistics, PB.481
 - [see also: applied statistics (RB.715)]*
- medical specialisations: F-O, PB.5
 - forensic medical studies, PB.51
 - [see also: forensic science (non-medical) (QH.6)]*
 - gastroenterology, PB.52
 - geriatric medical studies, PB.53
 - gynecology, PB.54
 - use for: gynaecology*
 - haematology, PB.55
 - neurology, PB.56
 - obstetrics, PB.57
 - oncology, PB.58
 - ophthalmology, PB.59
- medical specialisations: P-Z, PB.6
 - pediatrics, PB.61
 - use for: child health (pediatrics)*
 - use for: paediatrics*
 - pathology, PB.62
 - [see also: PATHOLOGICAL SCIENCES (RL.)]*
 - immunology (medicine), PB.621
 - respiratory / chest diseases, PB.63
 - rheumatology, PB.64
 - sports medicine, PB.65
 - sports injuries, PB.651
 - tropical medicine, PB.66
 - urology, PB.67
 - venereology, PB.68
- medical radiology, PB.7
 - [see also: medical radiography (PE.12)]*
 - medical radiodiagnosis, PB.71
 - radiotherapy, PB.72
- psychiatry, PB.8
 - psychoanalysis, PB.81

COMPLEMENTARY MEDICINE, PC.

[note: this is complementary medicine as practised by professionally qualified practitioners: for alternative medicine see (HK.)]

[see also: THERAPEUTIC PERSONAL CARE (HK.)]

- chiropractic, PC.1
- holistic medicine, PC.2
- homeopathy, PC.3
- naturopathy, PC.4
- osteopathy, PC.5

acupuncture, PC.6
 acupressure, PC.61
 herbal medicine, PC.7
 hydrotherapy, PC.8

PARAMEDICAL SERVICES / SUPPLEMENTARY MEDICINE, PD.

medical assistant skills (hospital), PD.1
use for: hospital portering
 hospital operating assistant skills, PD.11
 health care assistant skills, PD.13
 blood donor services, PD.2
 emergency clinical care, PD.4
 paramedical work, PD.5
 ambulance services, PD.6

MEDICAL TECHNOLOGY / PHARMACOLOGY, PE.

medical technology, PE.1
use for: hospital technology
 cardiography, PE.11
 medical radiography, PE.12
[see also: industrial radiography (WD.21)]
[see also: medical radiology (PB.7)]
 medical electronics, PE.13
 ultrasound: medical, PE.131
 diagnostic imaging, PE.15
 medical laboratory science / practice, PE.2
 pathology technician work, PE.3
use for: anatomy technician work
use for: cytology technician work
use for: histology technician work
use for: mortuary technician work
[see also: cytology (RH.34)]
 theatre technician work (hospital), PE.4
 prosthetics (medical technology), PE.5
 biomechanics, PE.51
 biomedical engineering, PE.53
 pharmacology, PE.6
use for: study of medicines
 chemotherapy, PE.61
 pharmacy, PE.7
 drug dispensing (pharmacy), PE.72
 dispensing technicians (pharmacy), PE.721
 physiological measurement, PE.8

DENTAL SERVICES, PF.

dentistry, PF.1
use for: odontology
 orthodontics, PF.12
 endodontics, PF.13
 periodontics, PF.14
 preventive dentistry, PF.15
use for: conservative dentistry
 restorative dentistry, PF.16
 prosthetic dentistry, PF.17

dentistry specialisms, PF.2
 child dentistry, PF.22
use for: pediatric dentistry
 community dentistry, PF.23

dental surgery assistants, PF.3
use for: dental nursing

dental technology, PF.4
 dental mechanics, PF.41
 dental radiology, PF.42
use for: dental radiography

dental practice administration, PF.5

dental hygiene, PF.7

dental health education, PF.8

OPHTHALMIC SERVICES, PG.

optometry, PG.1

orthoptics, PG.2

optical dispensing, PG.4

NURSING, PH.

nursing studies, PH.1

[note: use for nursing degree courses]

pre nursing studies, PH.11

registered general nursing, PH.13

community nursing, PH.2

district nursing, PH.22

practice nursing, PH.23

patient aid work, PH.24

health visiting, PH.25

school nursing, PH.26

family planning nursing, PH.27

occupational health nursing, PH.3

mental health / addiction nursing, PH.4

mental health nursing (general), PH.41

use for: mental illness nursing

use for: people with eating disorders (nursing)

[note: includes bulimia and anorexia (nursing)]

use for: psychiatric nursing

community mental health nursing, PH.42

addiction (nursing), PH.45

use for: alcohol dependency (nursing)

use for: drug dependency (nursing)

nursing specialisms, PH.5

geriatric nursing, PH.51

use for: older people: nursing care

intensive care nursing, PH.52

midwifery, PH.53

operating theatre nursing, PH.54

children's nursing, PH.55

use for: pediatric nursing

child abuse awareness (nursing), PH.551

infection control nursing, PH.56

use for: MRSA

drug medicine control (nursing), PH.57

nursing: specific conditions, PH.6

AIDS nursing, PH.61

cancer nursing, PH.62

care of dying (nursing), PH.63

use for: terminally ill people (nursing)
 diabetes nursing, PH.64
 physical disability nursing, PH.65

SEMI-MEDICAL / PHYSICAL / PSYCHO / THERAPIES, PJ.

occupational therapy, PJ.1
 drama therapy, PJ.11
 music therapy, PJ.12
 art therapy, PJ.13
 dance therapy, PJ.14
 hospital play therapy, PJ.15
 physiotherapy, PJ.2
use for: remedial gymnastics
 massage, PJ.23
 sports physiotherapy, PJ.25
 speech therapy, PJ.3
 hyperbaric medicine, PJ.4
 chiropody, PJ.5
use for: podiatry
 psychotherapy, PJ.6
 Gestalt therapy, PJ.61

PSYCHOLOGY, PK.

psychology (general), PK.1
 clinical psychology, PK.11
 applied psychology, PK.12
 behavioural psychology, PK.2
[note: includes transactional analysis]
use for: behavioural science
 behaviour therapy, PK.22
 group dynamics, PK.23
 child psychology, PK.3
 developmental psychology, PK.31
 educational psychology, PK.32
 psychological testing, PK.5
 psychometry, PK.51
use for: psychometric testing
 graphology, PK.52
 hypnotherapy, PK.7
 self hypnosis, PK.71
 psychology specialisations, PK.8
use for: cyberpsychology
 cognitive psychology, PK.81
 environmental psychology, PK.82
 occupational psychology, PK.83
 industrial psychology, PK.831
 organisational psychology, PK.832
 organisational behaviour, PK.8321
 [see also: management studies / science (AB.1)]
 social psychology, PK.84
use for: social identity
 psychopathology, PK.85
 human sexuality, PK.86
 psychosexual / sexual counselling, PK.861
 psychological counselling, PK.87

HEALTH & SAFETY, PL.

occupational health & safety, PL.1

[note: for all general / awareness health & safety course, eg NEBOSH]

occupational health, PL.11**occupational hygiene, PL.13****safety administration / regulations, PL.2**

use for: safety audit

use for: safety management / regulations

[note: for courses on the management of health & safety within an organisation, especially those to do with UK or EU regulation]

health & safety legislation, PL.21**safety regulations, PL.211**

use for: Noise at Work Regulations

[note: for specific applications see PL.5]

[note: for use of specific equipment see PL.741]

risk assessment (health & safety), PL.212**safety committees / representatives, PL.22****safety inspection, PL.23****confined space working: safety, PL.25****accident procedures, PL.28****accident reporting, PL.281****accident investigation, PL.282****hazard control (health & safety), PL.3**

[see also: hazardous freight handling (ZP.541)]

[see also: hazardous waste disposal (QE.42)]

[see also: health hazards awareness (PA.93)]

asbestos safety: hazards / protection, PL.31

[see also: asbestos removal (PL.531)]

chemical safety: hazards / protection, PL.32

use for: COSHH

farm chemicals: hazards / protection, PL.321

[see also: agriculture / horticulture / forestry health & safety (PL.58)]

[see also: agricultural / horticultural chemicals (SC.7)]

gas safety: hazards / protection, PL.33**radiation safety: hazards / protection, PL.34****environmental radioactivity, PL.341****radiation protection, PL.342****noise / vibration: hazards / protection, PL.35**

use for: vibration / noise control

refrigerants safe handling, PL.36**health & safety: specific industries / occupations, PL.5****office health & safety, PL.51****engineering health & safety, PL.52****construction health & safety, PL.53**

[note: includes trench support]

asbestos removal, PL.531

[see also: asbestos safety: hazards / protection (PL.31)]

hotel / catering health & safety, PL.54**manufacturing health & safety, PL.55****mining health & safety, PL.56**

use for: quarrying health and safety

offshore health & safety, PL.57

[see also: marine safety / survival, ZS.34]

fire fighting offshore, PL.571

[see also: fire fighting (QJ.3)]

agriculture / horticulture / forestry health & safety, PL.58

[see also: farm chemicals: hazards / protection (PL.321)]

[see also: agriculture / horticulture / forestry equipment: safety (PL.7415)]

working with animals: health & safety, PL.59**safety procedures / equipment, PL.7****lifting / handling (manual): safety, PL.73**

use for: patient lifting

[see also: hazardous freight handling (ZP.541)]

[see also: lifting / handling (mechanical) (ZP.52)]

protective clothing / equipment use, PL.74

specific equipment use and regulations, PL.741

use for: PUWER (Provision and Use of Work Equipment Regulations)

use for: LOLER (Lifting Operations and Lifting Equipment Regulations)

abrasive wheels, PL.7412

display screen equipment, PL.7413

use for: DSE

use for: VDU regulations

power press, PL.7414

agriculture / horticulture / forestry equipment: safety, PL.7415

[note: includes safety training in the use of strimmers, brush cutters, hand held and tractor mounted pesticide sprayers,

chainsaw (rope & harness, aerial rescue, tree climbing)]

[see also: agriculture / horticulture / forestry health & safety (PL.58)]

ladders and scaffolding: safety, PL.7416

use for: access work (construction): safety

wood machining: safety, PL.7417

breathing apparatus use, PL.75

dealing with aggression / violence, PL.76

fire warden procedures, PL.77

accident prevention, PL.8

SOCIAL / FAMILY / COMMUNITY WORK, PR.

[see also: CARING SKILLS, PT.]

social work, PR.1

applied social work, PR.11

case work (social work), PR.111

use for: care management

[note: for the management of the care process not the running of residential care establishments, for which

use PR.48]

social policy / administration, PR.2

[note: for social and community work; for social policy studies generally use EE.]

social services / social planning, PR.21

social work administration, PR.22

community care issues / policies, PR.23

use for: care in the community (issues)

community work, PR.3

[see also: community studies (EE.3)]

voluntary work, PR.31

[note: for courses on learning to be a volunteer worker in for example victim support]

[see also: voluntary organisations: management (AB.88)]

wardens / sheltered housing, PR.32

social work specialisms, PR.4

children / youth (social work), PR.41

[see also: parenting (general) (HF.1)]

child protection, PR.411

child abuse protection, PR.4111

families (social work), PR.42

use for: social work with families

family welfare, PR.421

abused / battered families (social work), PR.422

homeless people (social work), PR.43

refugees (social work), PR.434

people with disabilities (social work), PR.45

[see also: PEOPLE WITH DISABILITIES: SKILLS / FACILITIES (HG.)]

people with learning difficulties: social work, PR.454

people with mental health problems: social work, PR.455

older people (social work), PR.46

offenders (social work), PR.47

probation work, PR.471

residential care (social work), PR.48

[note: this is social work, for caring skills use PT.]

residential care management, PR.481

youth work, PR.5

[note: this is sometimes called youth & community work, not to be confused with general community work for which see (PR.3)]

[see also: youth studies (EE.5)]

education welfare work, PR.6

CRISIS SUPPORT / COUNSELLING / ADVICE WORK, PS.

counselling skills (general), PS.1

group counselling skills, PS.11

counselling skills (specialist), PS.2

addiction / substance abuse: support / counselling, PS.21

drug users: support / counselling, PS.211

substance abusers: support / counselling, PS.212

alcohol abuse: support / counselling, PS.213

bereavement: support / counselling, PS.22

homeless people: support / counselling, PS.23

victim support / counselling, PS.24

rape victim: support / counselling, PS.242

sexual abuse victim: support / counselling, PS.243

domestic violence victim: support / counselling, PS.244

family counselling, PS.25

family therapy, PS.251

sexual / marital relationships: counselling, PS.252

sexual relationships: counselling, PS.2521

use for: sexuality counselling

marital relationships: counselling, PS.2522

use for: divorce: counselling

use for: marriage guidance: counselling

health related issues: counselling, PS.26

pregnancy: counselling, PS.261

severe illness: support / counselling, PS.262

cancer: support / counselling, PS.2621

family planning advice, PS.263

use for: contraception advice

use for: birth control advice

eating disorders: counselling, PS.264

suicide / depression: counselling, PS.265

post traumatic stress counselling, PS.266

debt counselling, PS.27

child / youth counselling, PS.28

offenders: support / counselling, PS.29

advice skills, PS.3

community advice work, PS.31

citizens advice bureau work, PS.32

welfare rights advice work, PS.33

advocacy, PS.4

[see also: conflict management (business), AF.42]

CARING SKILLS, PT.

[see also: SOCIAL / FAMILY / COMMUNITY WORK (PR.)]

[note: use for all non-specialist caring courses or courses where caring skills are practised in a variety of settings]

caring skills (specialist), PT.2

childcare skills, PT.21

[see also: parenting (general) (HF.1)]

child minding, PT.211

baby sitting, PT.212

creche work, PT.213

playgroup practice, PT.214

[see also: teaching in nursery schools (GB.34)]

[see also: nursery schools (general) (GA.16)]

[see also: nursery school administration (GD.58)]

care of the elderly, PT.22
nursery nursing, PT.3
use for: nannies' work
play skills, PT.4
use for: play work

FIRST AID, PV.

[note: use for all courses that are not specific about context]

first aid in the workplace, PV.1
emergency first aid, PV.2
first aid in the home, PV.3
first aid with children, PV.4
first aid at sea, PV.5
offshore first aid, PV.6

ENVIRONMENT PROTECTION / ENERGY / CLEANSING / SECURITY, Q**ENVIRONMENTAL PROTECTION / CONSERVATION, QA.**

*[note: conservation of natural resources: **not** ecology for which see (RH.1)]*

[see also: archaeological heritage management (DC.31)]

environmental studies, QA.1

use for: environmental awareness

[see also: environmental assessment (TC.613)]

[see also: environmental (green) studies (EA.62)]

landscape studies, QA.11

environmental conservation / policies, QA.2

environmental management, QA.21

environmental policy, QA.22

environmental analysis, QA.23

use for: environmental audit

use for: environmental assessment

environmental planning, QA.24

use for: environmental impact assessment

[see also: planning: general (TC.1)]

environmental regeneration planning, QA.25

use for: waste management

renewable resources planning, QA.26

environmental science, QA.3

environmental monitoring, QA.31

environmental biology, QA.32

environmental chemistry, QA.33

global warming, QA.35

[note: includes greenhouse effect and ozone depletion]

landscape conservation, QA.4

soil conservation, QA.41

conservation / protection of specific environments, QA.9

nature conservation / protection (land), QA.91

[see also: farm nature conservation (SL.6)]

[see also: forestry nature conservation (SG.5)]

wildlife conservation / protection, QA.911

wild plant conservation / protection, QA.912

habitat management, QA.913

nature reserve management, QA.914

wetland / river conservation / protection, QA.92

marine / coastal conservation / protection, QA.93

coastal conservation / protection, QA.931

marine wildlife conservation / protection, QA.934

use for: whale/dolphin/conservation protection

tropical rain forests conservation / protection, QA.94

use for: deforestation

polar areas conservation / protection, QA.96

ENERGY ECONOMICS / MANAGEMENT / CONSERVATION, QB.

[see also: applied economics (EB.6)]

energy economics (applied), QB.1

[see also: energy engineering (general) (XK.1)]

energy resources, QB.12

use for: fuel resources

energy conservation, QB.13

energy management, QB.14

alternative energy research, QB.2

electric power economics, QB.3

gas fuel economics, QB.4

oil based fuel economics, QB.5

solid fuel economics, QB.6
 vegetable crop fuel economics, QB.7
 waste materials fuel economics, QB.8
 renewable energy resources, QB.9

POLLUTION / POLLUTION CONTROL, QC.

environmental pollution, QC.1
 environmental pollution control, QC.2
use for: effluent inspection
 air pollution / pollution control, QC.3
 soil pollution / pollution control, QC.4
 water pollution / pollution control, QC.5
use for: river pollution / pollution control
use for: marine pollution / pollution control
 water supply pollution / pollution control, QC.51
 control of specific pollutants, QC.6
 industrial effluent control, QC.62
 smoke pollution control, QC.621
 noise pollution control, QC.64
 oil pollution control, QC.66

ENVIRONMENTAL HEALTH / SAFETY, QD.

environmental health (general), QD.1
use for: public health
[see also: environmental engineering (TL.23)]
 environmental health inspection, QD.2
 pest control (environmental health), QD.3
 animal pests (environmental health), QD.31
 insect pests: (environmental health), QD.32
 environmental health laboratory practice, QD.4
 environmental safety, QD.5
use for: public safety

CLEANSING, QE.

cleaning science / studies, QE.1
 cleaning (hotel / domestic), QE.11
use for: carpet cleaning
 industrial cleaning, QE.12
[see also: cleaning services (buildings) (TH.93)]
 cleaning services management, QE.13
 laundry / dry cleaning, QE.2
 cleansing (public), QE.3
 street / road cleaning (public), QE.31
 waste collection / disposal, QE.4
use for: waste packaging
 hazardous waste disposal, QE.42
[see also: hazard control (health & safety) (PL.3)]
 recycling: collection / treatment, QE.43
 waste treatment site operation, QE.44

FUNERARY SERVICES, QG.**SECURITY / POLICE / ARMED FORCES, QH.**

security, QH.1

 security management, QH.11

 emergency planning (security), QH.12

security services, QH.2

use for: event marshalling

use for: store detective work

 security guard services, QH.22

 private investigation services, QH.23

 door supervisors, QH.24

use for: bouncers

security systems / equipment, QH.3

[see also: security systems (building work) (TH.8)]

 security alarm systems, QH.31

police services, QH.4

crime prevention, QH.5

forensic science (non-medical), QH.6

[see also: forensic medical studies (PB.51)]

 forensic chemistry, QH.61

national border security, QH.7

 coastguard service, QH.71

 customs & excise service, QH.72

[note: this class does not include VAT (value added tax) related issues for which see VAT accounting (AK.631)]

 immigration service, QH.73

armed forces, QH.8

use for: military services

use for: territorial army

use for: uniformed services

[note: for the politics of defence see defence studies (EA.72)]

 army, QH.81

 navy, QH.82

 air force, QH.83

prison service, QH.9

FIRE & RESCUE SERVICES, QJ.

[see also: fire science (RD.3)]

fire engineering, QJ.1

fire prevention, QJ.2

fire fighting, QJ.3

[see also: fire fighting offshore (PL.571)]

 forest fires, QJ.31

rescue services, QJ.4

SCIENCES & MATHEMATICS, R**SCIENCE, RA.**

- science (general / combined), RA.1
 - combined sciences, RA.11
 - natural sciences, RA.12
 - physical sciences, RA.13
 - applied sciences, RA.14
- science laboratory practice, RA.3
 - use for: spectrography*
 - use for: chromatography*
 - [see also: spectrochemical analysis (RD.611)]*
 - science laboratory technician work, RA.32
 - school laboratory technician work, RA.33
 - microscopy, RA.34
- research methods (science), RA.5
 - qualitative research, RA.51
 - quantitative research, RA.52
- philosophy of science, RA.6

MATHEMATICS, RB.

- mathematics (general), RB.1
 - use for: Further Maths*
 - use for: vedic mathematics*
 - mathematics for non-mathematical studies, RB.13
 - arithmetic, RB.14
 - [see also: mathematics (numeracy) (HD.4)]*
 - pure mathematics, RB.15
 - applied mathematics, RB.16
- mathematical logic / set theory, RB.2
 - use for: boolean algebra*
 - mathematical logic, RB.21
 - algorithms, RB.24
- algebra & number theory, RB.3
 - use for: field theory / polynomials*
 - use for: lattices*
 - use for: rings & modules,*
 - algebra, RB.31
 - group theory, RB.33
 - linear / multilinear algebra, RB.37
 - use for: linear mappings*
 - use for: matrices*
 - use for: vectors*
 - number theory, RB.39
- geometry, RB.4
 - trigonometry, RB.42
 - analytical geometry, RB.43
 - differential geometry, RB.45
 - topology, RB.46
- mathematical analysis, RB.5
 - real analysis, RB.51
 - complex analysis, RB.52
 - functional analysis, RB.53
 - use for: Fourier analysis*
 - use for: harmonic analysis (mathematics),*
 - calculus, RB.55
 - differential equations, RB.56

- discrete mathematics, RB.6
 - combinatorics, RB.61
 - graph theory, RB.62
- statistics / probability / operational research, RB.7
 - statistics, RB.71
 - use for: multivariate analysis*
 - use for: statistical inference*
 - use for: time series analysis*
 - [see also: demography (EE.2322)]*
 - [see also: SPSS (CC.65212)]*
 - sampling theory, RB.711
 - applied statistics, RB.715
 - [see also: medical statistics (PB.481)]*
 - statistical analysis, RB.716
 - statistical models, RB.717
 - [see also: mathematical modelling (OR) (RB.744)]*
 - statistical data handling, RB.718
- statistics for non-statisticians, RB.72
- probability theory, RB.73
- operational research (OR), RB.74
 - use for: game theory*
 - use for: utility theory*
 - mathematical programming (OR), RB.743
 - mathematical modelling (OR), RB.744
 - [see also: statistical models (RB.717)]*
 - optimisation / economic mathematical models, RB.745
 - networks (OR), RB.746
- computational mathematics / cybernetics, RB.8
 - numerical analysis, RB.81
 - computer mathematics, RB.82
 - [note: mathematics USED FOR computing]*
 - mathematical cybernetics, RB.83
 - control theory (mathematics), RB.84
 - data modelling (computational mathematics), RB.85
 - cryptography, RB.86
- mathematics for specific applications, RB.9
 - [see also: computational linguistics (FJ.26)]*
 - engineering mathematics, RB.91
 - industrial mathematics, RB.92

PHYSICS, RC.

- [see also: polymer physics (RJ.12)]*
- [see also: sciences teaching (GC.81)]*
- physics (general), RC.1
 - computational physics, RC.11
 - analytical physics, RC.12
- mechanics (physics), RC.2
 - theoretical mechanics, RC.21
 - stress mechanics, RC.22
 - use for: finite element stress analysis*
- solid mechanics, RC.23
 - use for: dynamics (physics),*
 - use for: statics*
- fluid mechanics, RC.24
 - aerodynamics, RC.241
 - use for: ballistics*
 - hydraulics (physics), RC.242
 - pneumatics (physics), RC.243

acoustics / vibration (physics), RC.25

use for: ultrasonics (physics)

use for: sound (physics)

electroacoustics, RC.252

optics, RC.3

thermal physics, RC.4

use for: thermodynamics

use for: cryophysics

electricity & magnetism (physics), RC.5

electronics (physics), RC.52

use for: molecular electronics

use for: solid state physics

[see also: microwave principles (electronics) (XM.21)]

electromagnetism, RC.53

magnetism, RC.54

chemical physics / physics of matter, RC.6

chemical physics, RC.61

quantum mechanics, RC.62

use for: gravity

particle physics, RC.63

use for: photonics

nuclear physics, RC.64

radiology (physics), RC.641

atomic physics, RC.65

molecular physics, RC.66

use for: intermolecular forces

use for: isotropy / anisotropy

radiation physics, RC.67

theoretical physics, RC.7

use for: relativity

mathematical physics, RC.71

cosmology, RC.72

applied physics, RC.8

[note: see also: the application eg thermal engineering (XH.6)]

engineering physics, RC.81

atmospheric physics, RC.83

medical physics, RC.85

CHEMISTRY, RD.

[see also: polymer chemistry, RJ.11]

[see also: chemistry teaching, GC.812]

chemistry (general), RD.1

computational chemistry, RD.11

theoretical chemistry, RD.2

physical chemistry, RD.3

use for: allotropy

use for: chemical structures

use for: colloids (chemistry)

use for: fire science

[note: the science of fire and explosion]

use for: photochemistry

use for: solid state chemistry

electrochemistry, RD.32

use for: electrophoresis

atomic chemistry, RD.36

use for: nuclear chemistry

molecular chemistry, RD.361

radiochemistry, RD.363

surface chemistry, RD.38

organic chemistry, RD.4

use for: carbon chemistry

use for: heterocyclic chemistry
use for: hydrocarbon chemistry,
use for: organometallic chemistry
use for: organic chemical synthesis,
inorganic chemistry, RD.5
use for: silicate chemistry
[note: chemistry excepting carbon compounds]
 mineralogy, RD.51
 crystallography, RD.52
applied chemistry, RD.6
[see also: polymer science (RJ.1)]
 analytical chemistry, RD.61
 spectrochemical analysis, RD.611
 use for: spectroscopy
 use for: spectrometry
 [see also: spectrography (RA.3)]
 instrumental analysis, RD.612
 industrial chemistry, RD.62
 [see also: chemicals / materials engineering (YC.)]
 [see also: chemical products (WE.)]
 aerosol technology, RD.621
 colour chemistry, RD.622
 metallurgical chemistry, RD.623
 [see also: metallurgy (YD.1)]
 petrochemistry, RD.624
 [see also: oil / gas / petrochemicals processing (YC.6)]
 medical chemistry, RD.63

ASTRONOMY / SPACE SCIENCE, RE.

astronomy, RE.1
 solar system, RE.12
 planetology, RE.13
 astrophysics, RE.2
 space science, RE.4
 space exploration, RE.41
 space research, RE.42
 navigation science (theory), RE.5
use for: astro navigation
 chronology / chronometry, RE.52
 astrobiology, RE.6

EARTH SCIENCES, RF.

geology, RF.2
 petrology, RF.21
 applied geology, RF.22
 engineering geology, RF.221
 engineering geomorphology, RF.222
 exploration geology, RF.223
 petroleum geology, RF.224
 paleontology, RF.23
 use for: micropaleontology,
 use for: palynology
 use for: pollen study
 use for: stratigraphy
 geological data analysis, RF.232
 sedimentology, RF.233
 quaternary studies, RF.235
 marine geology, RF.24
 geophysics, RF.3
use for: rock mechanics
 seismology, RF.34

geography, RF.4
 physical geography, RF.42
 economic geography, RF.43
 social geography, RF.44
 historical geography, RF.441
 human geography, RF.442
 geography of specific areas, RF.45
 maritime geography, RF.46
 meteorology, RF.5
use for: weather
 climatology, RF.51
 hydrology, RF.6
use for: engineering hydrology
use for: fresh water (lakes / ponds): study
use for: hydrogeology,
use for: limnology
 marine hydrology, RF.62
 soil science, RF.7
use for: pedology
 oceanography, RF.8
 geochemistry, RF.9

LAND & SEA SURVEYING / CARTOGRAPHY, RG.

[see also: quantity surveying / economics (TC.3)]

[see also: surveying: general practice (TC.4)]

land & sea surveying, RG.1
 surveying methods, RG.2
 aerial surveying, RG.21
 geodetic surveying, RG.22
 use for: marine geodesy
 photogrammetry, RG.23
 remote sensing, RG.231
 topographic science, RG.3
 cartography, RG.4
use for: map making
 map reading, RG.41
 hydrographic surveying, RG.5
 geographical / land survey information management, RG.6
 applied land & sea surveying, RG.7
 civil engineering surveying, RG.71
 [see also: CIVIL ENGINEERING (TL.)]
 natural resource management (surveying), RG.8
 land resource management (surveying), RG.81
 rural resource management (surveying), RG.84

LIFE SCIENCES, RH.

use for: biological sciences

ecology, RH.1

*[note: relation of living organisms to one another and to their environment: **not** environmental protection topics for which see (QA.)]*

 landscape ecology, RH.11
 terrestrial ecosystems, RH.12
 marine ecosystems, RH.13
 population dynamics, RH.14
 [see also: demography (EE.2322)]

natural history, RH.2

[see also: biology (RH.3)]

[see also: botany (RH.6)]

[see also: zoology (RH.7)]

[note: use for identification or awareness **not** for detailed academic study for which use the appropriate class in (RH.)]

land plant life / plant identification, RH.21

wild flower identification, RH.211

use for: *plant identification*

fungi identification, RH.212

use for: *mushroom identification*

use for: *mycelia identification*

use for: *toadstool identification*

tree identification, RH.213

freshwater life, RH.22

use for: *pond life*

marine / seashore life, RH.23

entomology (insects), RH.24

butterflies / moths (lepidoptery), RH.241

spider identification (arachnology), RH.25

amphibia (natural history), RH.26

reptiles (herpetology), RH.27

birds (ornithology), RH.28

use for: *bird watching*

mammals (natural history), RH.29

biology, RH.3

[see also: *natural history (RH.2)*]

use for: *Darwinism*

use for: *evolutionary theory*

biology (general), RH.31

use for: *bioaeronautics*

biometry, RH.311

computational biology, RH.3111

social biology, RH.312

behavioural biology, RH.3121

evolutionary biology, RH.313

palaeobiology, RH.315

biology of specific environments, RH.32

hydrobiology, RH.321

fresh water biology, RH.3211

marine biology, RH.3212

genetics, RH.33

animal genetics, RH.331

plant genetics, RH.332

human genetics, RH.333

cell biology, RH.34

use for: *cryogenics (biology)*,

use for: *cytology*,

[see also: *pathology technician work (PE.3)*]

histology, RH.342

embryology, RH.35

molecular biology, RH.36

use for: *biosensors*

use for: *bioenergetics*

use for: *bioreactor systems*

biophysics, RH.361

neuroscience / neurobiology, RH.364

parasitology, RH.37

use for: *helminthology*

use for: *nematology*,

microbiology, RH.38

virology, RH.383

immunology (microbiology), RH.384

human biology / biomedicine, RH.4

use for: *pathobiology*

human biology, RH.41

anatomy (human), RH.42

physiology (human), RH.43
 biomedical sciences, RH.46
use for: immunochemistry,
use for: serology
 biomedical physics, RH.461
 biomedical technology, RH.462
 medical biochemistry, RH.463
 medical microbiology, RH.464
 toxicology, RH.465

biochemistry, RH.5

use for: enzymology

botany, RH.6

[see also: natural history (RH.2)]

 plant physiology, RH.61
 plant biochemistry, RH.612
 plant pathology, RH.62
 use for: plant diseases (biology)
 plant taxonomy, RH.65
 use for: botanical classification
 mycology, RH.66

zoology, RH.7

use for: animal biology

[see also: natural history (RH.2)]

 animal physiology, RH.71
 animal pathology, RH.72
 applied zoology, RH.73

applied life sciences, RH.8

 applied biology, RH.81
 biotechnology, RH.82
 use for: biodeterioration
 microbial biotechnology, RH.821
 plant biotechnology, RH.822
 process biotechnology, RH.823
 applied microbiology, RH.83
 applied biochemistry, RH.86
 industrial biochemistry, RH.861
 [note: artificial production of hormones, enzymes, moulds etc used in therapeutic drugs, fermentation etc]
 bioengineering, RH.862
 genetic engineering, RH.87
 [see also: genetically engineered crop production (SD.9)]

MATERIALS SCIENCE, RJ.

polymer science, RJ.1

[see also: POLYMER PROCESSING (WG.)]

[see also: POLYMER TECHNOLOGY (YE.)]

[see also: applied chemistry (RD.6)]

 polymer chemistry, RJ.11
 [see also: CHEMISTRY (RD.)]
 polymer physics, RJ.12
 [see also: PHYSICS (RC.)]

wood science, RJ.2

bituminous materials science, RJ.3

AGRICULTURAL SCIENCE, RK.

use for: agricultural chemistry

use for: agricultural meteorology

agricultural biology, RK.1

crop science, RK.4

 seed technology, RK.41

PATHOLOGICAL SCIENCES, RL.

[see also: pathology (PB.62)]

AGRICULTURE HORTICULTURE & ANIMAL CARE, S**AGRICULTURE / HORTICULTURE (GENERAL), SA.**

agriculture (general), SA.1

use for: farming

tropical agriculture, SA.11

marginal / small scale farming, SA.13

use for: crofting

use for: hill / upland farming

horticulture (general), SA.2

CROP PROTECTION / FERTILISERS / BYPRODUCTS, SC.

crop protection, SC.1

seed protection, SC.11

growing crops protection, SC.12

stored crops protection, SC.13

animal pest / predator control (farms), SC.2

insect pest / predator control (farms), SC.22

plant diseases (agriculture), SC.3

moulds / fungi: control, SC.31

beneficial insect promotion, SC.6

agricultural / horticultural chemicals, SC.7

[see also: health & safety: farm chemicals (PL.321)]

[see also: crop spraying equipment (SK.13)]

herbicides (farms), SC.72

use for: weed killers (farms)

pesticides (farms), SC.73

fungicides (farms), SC.74

artificial fertilisers (farm), SC.75

natural / organic fertilisers (farm), SC.8

agricultural byproducts utilisation (farm), SC.9

CROP HUSBANDRY, SD.

crop production, SD.1

arable farming, SD.11

market gardening, SD.12

vegetable production, SD.13

field crop production, SD.2

use for: general feed crop production

use for: forage crop production

use for: market crop production

cereals, SD.22

use for: grain

root / bulb crops, SD.23

legumes, SD.24

brassicas, SD.25

breakcrops, SD.26

herbs / salads (field grown), SD.27

ornamental plants (field grown), SD.28

grassland, SD.3

glasshouse / protected crop production, SD.4

glasshouse crop production (general), SD.41

use for: greenhouse crops

protected crop production (general), SD.42

vegetable production (protected), SD.43

flowers (glasshouse), SD.44

plants: ornamental (glasshouse), SD.45

fruit production, SD.5

use for: viticulture

organic crop production, SD.6

use for: organic agriculture

plant propagation / breeding, SD.7

micropropagation, SD.71

nursery stock production, SD.8

genetically engineered crop production, SD.9

[see also: genetic engineering (RH.87)]

GARDENING / FLORISTRY, SE.

gardening, SE.2

use for: amateur gardening

garden flower growing, SE.21

garden vegetable growing, SE.22

garden ornamental plant growing, SE.23

bonsai / Japanese gardening, SE.25

garden lawn / grass care, SE.26

wildlife gardening, SE.27

organic gardening, SE.3

organic manures / fertilisers (gardening), SE.31

compost making (organic gardening), SE.32

pest control (organic gardening), SE.33

weed control (organic gardening), SE.34

garden pests / chemicals, SE.4

pest control: chemical (gardens), SE.41

weed control: chemical (gardens), SE.42

fertilisers: chemical (gardens), SE.43

plant diseases (gardens), SE.44

indoor gardening, SE.5

conservatory plant care, SE.51

house plant care, SE.52

bottle gardening, SE.53

floristry, SE.7

[see also: flower arranging (JG.23)]

garden centre work (horticultural), SE.8

landscape design / architecture, SE.9

landscape gardening, SE.91

use for: hard landscaping

garden pond construction, SE.911

garden design, SE.92

AMENITY HORTICULTURE, SF.

[see also: sports facilities work (NL.4)]

park keeping, SF.2

sports ground / green keeping, SF.3

field event ground preparation, SF.33

sports turf culture / management, SF.36

golf course maintenance, SF.37

ornamental amenity horticulture, SF.4

use for: decorative amenity horticulture

lawn / grass care (amenity horticulture), SF.41

plants / shrubs (amenity horticulture), SF.42

hedges (amenity horticulture), SF.43

cemeteries / crematoria gardening, SF.5

use for: grave digging

park safety / security, SF.6

dog problem awareness (parks), SF.61

FORESTRY / TIMBER PRODUCTION, SG.

use for: agroforestry

use for: silviculture

use for: tree growing

forestry (general), SG.1

timber production, SG.11

forestry research, SG.13

arboriculture, SG.2

forestry planning, SG.3

woodland creation / management, SG.4

forest / tree conservation, SG.41

forestry nature conservation, SG.5

[see also: nature conservation / protection (land) (QA.91)]

[see also: farm nature conservation (SL.6)]

forestry / timber operations, SG.6

use for: chipper operation

use for: debarker operation

use for: mobile saw bench operation

brushcutting / scrubcutting, SG.61

coppicing, SG.62

tree felling, SG.63

logging, SG.64

chainsaw work, SG.65

saw milling, SG.66

wood storage / seasoning, SG.67

tree extraction, SG.68

use for: cable crane extraction

tree surgery, SG.7

tree climbing, SG.8

ANIMAL HUSBANDRY, SH.

use for: animal production

use for: farm animals

use for: livestock production

use for: meat production

use for: stock farming

[see also: organic livestock production (SH.5)]

animal health / nutrition (farm), SH.2

animal feedstuffs, SH.21

use for: silage making

animal health, SH.22

animal sales / disposal, SH.3

use for: abattoir management / procedures

use for: carcass disposal

use for: livestock markets

livestock transport, SH.31

use for: lairage practice

livestock slaughter, SH.33

animal breeding, SH.4

organic livestock production, SH.5

animal husbandry: specific animals, SH.6

cattle farming, SH.61

use for: AI (cattle)

use for: artificial insemination (cattle)

calf rearing, SH.611

beef production, SH.612

dairy farming, SH.613

milk production (farm), SH.6131

- sheep farming, SH.62
 - sheep shearing, SH.626
 - lambing, SH.627
 - use for: lamb resuscitation*
 - use for: ewe post mortem*
- pig farming, SH.63
- poultry farming, SH.64
- deer farming, SH.65
- goat keeping, SH.66
- working animals, SH.7
 - horses / ponies keeping, SH.71
 - use for: equine studies*
 - horse breeding, SH.711
 - stud management, SH.7111
 - horse management, SH.712
 - use for: horse care*
 - [see also: horse riding / animal sports (MH.5)]*
 - horse training, SH.713
 - use for: horse schooling*
 - stable management, SH.714
 - donkey / mule keeping, SH.72
 - working dogs, SH.73
- game / exotic animal farming, SH.8
- bee keeping, SH.9
 - use for: apiculture*

FISH PRODUCTION / FISHERIES, SJ.

- use for: crustacean gathering*
- use for: seaweed gathering*
- use for: shellfish gathering*
- fish farming, SJ.2
 - use for: pisciculture*
- fish breeding for release, SJ.3
- shellfish / crustacean production, SJ.4
 - use for: conchyliculture*
- fishing rights management, SJ.5
- fishing (trade) / fisheries, SJ.6

AGRICULTURAL / HORTICULTURAL ENGINEERING / FARM MACHINERY, SK.

- farm machinery: operation / maintenance / repair, SK.1
 - harvesting equipment, SK.11
 - crop spraying equipment, SK.13
 - [see also: agricultural / horticultural chemicals (SC.7)]*
 - farm tractors / vehicles, SK.17
 - use for: ploughing equipment*
 - dairy equipment, SK.19
- farm workshop practice, SK.2
 - [see also: fabrication (XD.74)]*
 - [see also: welding / joining (XE.)]*
- horticultural equipment operation / maintenance, SK.3
 - garden machinery operation / maintenance, SK.31
- agricultural blacksmith's / wheelwright's craft, SK.4
- agricultural engineering, SK.5
- horticultural engineering, SK.6
- forestry engineering, SK.7

AGRICULTURAL / HORTICULTURAL MAINTENANCE, SL.

farm building maintenance, SL.1

[see also: BUILDING SERVICES (TH.)]

[see also: construction carpentry (TG.71)]

[see also: painting & decorating (TG.8)]

farm estate maintenance, SL.2

use for: forestry estate maintenance

farm fencing / walling / paths, SL.3

use for: forestry fencing / walling / paths

stone walling, SL.31

hedging / ditching, SL.32

fencing (farm / forestry), SL.33

footpath maintenance (farms), SL.34

[see also: paths / pavement surfacing TG.25]

gates / stiles (farms / forests), SL.35

bridge building (farms / forests), SL.36

farm / forestry land maintenance, SL.4

use for: soil maintenance (farms)

use for: ploughing

use for: land drainage/irrigation

farm nature conservation, SL.6

[see also: nature conservation (land) (QA.91)]

[see also: forestry nature conservation (SG.5)]

RURAL / AGRICULTURAL BUSINESS ORGANISATION, SM.

use for: agricultural business management

rural business, SM.1

use for: smallholder (business)

horticultural business, SM.12

forestry business, SM.13

equine business, SM.14

farm business, SM.15

[note: farm in the classes below includes agriculture / horticulture / forestry / equine]

farm finance, SM.3

use for: common agricultural policy (CAP)

use for: farm quotas / subsidies

use for: farm taxation,

farm accounting, SM.31

farm budgetary control, SM.32

farm sales / marketing, SM.4

farm quality control, SM.41

farm office work, SM.6

use for: farm secretarial work

farm diversification, SM.7

farm shops / direct sales, SM.8

farm leisure facilities, SM.9

use for: farm tourism

VETERINARY SERVICES, SN.

use for: animal health: veterinary services

use for: veterinary anaesthesia

veterinary medicine, SN.2

use for: tropical veterinary medicine

use for: veterinary epidemiology

use for: veterinary microbiology

aquatic veterinary medicine, SN.21

veterinary parasitology, SN.24

homeopathic veterinary practice, SN.3

veterinary nursing, SN.4

use for: animal nursing

veterinary science, SN.5

animal psychology / behaviour studies, SN.6

veterinary pharmacy, SN.7

laboratory animal care, SN.8

use for: animal technicians

PETS / DOMESTIC ANIMAL CARE, SP.

pet care, SP.1

animal care (non-agricultural), SP.2

small mammals: care, SP.21

domestic animals: care, SP.22

wild animals: care, SP.23

bird keeping (domestic), SP.24

use for: aviaries

use for: aviculture

use for: pigeon keeping / fancying

reptile / amphibian keeping, SP.25

fish (ornamental) keeping, SP.26

use for: aquarium keeping

insect keeping (domestic), SP.27

animals (domestic) services, SP.3

dog grooming, SP.31

dog training, SP.32

guide dog training, SP.321

animal boarding / kennels, SP.33

animal protection / welfare, SP.5

farriery, SP.6

pet store management, SP.7

LAND BASED STUDIES, SQ.

CONSTRUCTION & PROPERTY (BUILT ENVIRONMENT), T**BUILT ENVIRONMENT (GENERAL), TA.****PROPERTY: SURVEYING / PLANNING / DEVELOPMENT, TC.**

planning: general, TC.1

[see also: environmental planning (QA.24)]

land registration, TC.12

planning law / regulations, TC.13

housing planning, TC.14

town & country planning, TC.2

country planning, TC.21

regional planning, TC.22

town planning, TC.23

urban studies, TC.231

use for: urban regeneration

transport planning / design, TC.24

quantity surveying / economics, TC.3

[see also: LAND & SEA SURVEYING / CARTOGRAPHY (RG.)]

building / construction economics, TC.31

construction estimating, TC.33

use for: building estimating

quantity surveying, TC.36

[note: includes construction, civil and engineering project quantity surveying]

surveying: general practice, TC.4

use for: dumpy level use

use for: theodolite use

[see also: LAND & SEA SURVEYING / CARTOGRAPHY (RG.)]

construction site surveying, TC.41

structural surveying, TC.42

use for: building surveying

property valuation, TC.43

valuation: buildings, TC.431

council charge valuation, TC.4311

use for: rating valuation

investment surveying, TC.437

estate agency, TC.44

auctioneering, TC.5

use for: property auctioneering

property development / management, TC.6

estate development / management, TC.61

land management / development, TC.612

environmental assessment, TC.613

[see also: environmental economics (EB.641)]

[see also: environmental studies (QA.1)]

country / rural estate management, TC.614

urban estate management, TC.615

property management, TC.62

housing management / development, TC.63

use for: housing studies

tenant participation, TC.631

BUILDING DESIGN / ARCHITECTURE, TD.

architecture (general), TD.1

architectural history, TD.13

architectural practice management, TD.14

architectural appreciation, TD.15

building design, TD.2

architectural design, TD.21

architectural drawing, TD.22

use for: building drawing

architectural model making, TD.23

environmental design (architecture), TD.24

building design: specific applications, TD.3

building conservation, TD.4

use for: architectural conservation

CONSTRUCTION, TE.

construction studies, TE.1

building studies, TE.2

home maintenance crafts (DIY), TE.3

home extensions / improvements (DIY), TE.31

use for: conservatories

use for: loft conversions

building work for amateurs (DIY), TE.32

construction technology (basic), TE.5

use for: architectural technology

use for: building technology

construction materials (basic), TE.6

builders' merchant services, TE.61

CONSTRUCTION MANAGEMENT, TF.

construction management (general), TF.1

use for: bills of materials

[note: managing whole construction operation in terms of costs, material, time, labour and quality]

construction quality control, TF.12

construction project management, TF.13

[note: management of a construction project as a whole: integration and monitoring of the various activities]

utilities management, TF.14

contracting / subcontracting (construction), TF.2

construction site management, TF.3

construction site supervision, TF.31

construction site security, TF.32

clerks of works (building / construction), TF.33

building law & regulations, TF.4

CDM regulations, TF.41

building inspection, TF.5

use for: National House Building Council inspection

BUILDING / CONSTRUCTION OPERATIONS, TG.

[see also: construction site work (TK.)]

brickwork / masonry, TG.2

use for: trowel skills

bricklaying, TG.21

concrete work, TG.22

use for: cement work

use for: vibrating plate / table operation

formwork, TG.23

shuttering, TG.24

paths / pavement surfacing, TG.25

[see also: footpath maintenance (farms) (SL.34)]

stone masonry, TG.26

use for: monumental masonry

brickwork / masonry for amateurs (DIY), TG.27

glazing (buildings), TG.3

double glazing, TG.31

leaded lights: glazing, TG.32

replacement window fixing, TG.33

plastic / polycarbonate glazing work, TG.34

floor / wall tiling, TG.4

use for: flooring

building insulation, TG.5

use for: damp proofing

roof surfacing, TG.6

use for: roofing

use for: thatching

construction carpentry / shopfitting / erection, TG.7

construction carpentry, TG.71

[note: includes building joinery, staircase building and roofing carpentry]

[see also: WOOD CANE & FURNITURE CRAFTS (JP.)]

[see also: farm building maintenance (SL.1)]

[see also: WOODWORKING / FURNITURE MANUFACTURE, WK.]

shopfitting, TG.72

use for: exhibition erection

hoarding erection, TG.74

portable building erection, TG.75

marquee erection, TG.76

sign fixing, TG.77

painting & decorating, TG.8

[see also: farm building maintenance (SL.1)]

painting & decorating (DIY), TG.82

paperhanging, TG.83

painting: interiors, TG.84

painting: exteriors, TG.85

decorative paintwork, TG.86

use for: distressing

use for: gilding

use for: ragging

use for: spray painting (decorating)

use for: stamping (decorative paintwork)

use for: tortoiseshell

graining / marbling, TG.861

stencilling (house painting), TG.862

plastering, TG.87

use for: dry lining

plastering: decorative, TG.871

use for: pargetting

ceiling work: decorative, TG.872

ceiling fixing, TG.873

fencing (construction), TG.9

BUILDING MAINTENANCE / SERVICES, TH.

[see also: farm building maintenance (SL.1)]

building services, TH.1

energy efficiency (buildings), TH.11

building services engineering, TH.12

building electrical work, TH.2

building electrical work (DIY), TH.21

electrical installation (buildings / construction), TH.22

[note: for courses in electrical installation specifically in construction work: for general electrical installation in plant and machinery see electrical installation / wiring (XJ.3)]

- electrical maintenance (buildings), TH.23
- emergency lighting / power supply, TH.24
- lighting (building work), TH.25
 - street lighting, TH.251
- plumbing (building work), TH.3
 - plumbing (professional), TH.31
 - plumbing (DIY), TH.32
 - plumbing installation work, TH.33
 - drainage (building work), TH.34
 - use for: sanitary plumbing*
 - water supply (building work), TH.35
 - lead work (plumbing), TH.37
- heating installation (building work), TH.4
 - use for: fireplace building/installation*
 - heating appliance installation / servicing, TH.41
 - boiler installation / servicing, TH.42
 - central heating installation / servicing, TH.43
 - oil fuelled equipment installation / servicing, TH.45
 - gas-fired equipment installation / servicing, TH.46
 - use for: ACOP*
 - use for: ACS*
 - use for: CORGI*
 - solid fuelled equipment installation / servicing, TH.47
- gas supply / installation (building work), TH.5
 - gas supply work, TH.51
 - gas plumbing work, TH.52
 - gas maintenance work, TH.53
- ventilation (building work), TH.6
- air conditioning (building work), TH.7
- security systems (building work), TH.8
 - [see also: security systems (QH.3)]*
 - alarms installation, TH.81
- building maintenance / caretaking, TH.9
 - use for: window cleaning*
 - building maintenance, TH.91
 - DIY building maintenance, TH.911
 - historic property maintenance, TH.913
 - caretaking (building control), TH.92
 - cleaning services (buildings), TH.93
 - [see also: industrial cleaning (QE.12)]*
 - chimney maintenance / sweeping, TH.94
 - architectural stonework maintenance / cleaning, TH.96
 - timber / impregnation / treatment / preservation, TH.97

INTERIOR FITTING / DECORATION, TJ.

- kitchen design/planning, TJ.3
- fitted furniture installation, TJ.4
- floorcoverings planning / fitting, TJ.5
 - use for: carpet fitting*

CONSTRUCTION SITE WORK, TK.

- [see also: BUILDING / CONSTRUCTION OPERATIONS (TG.)]*
- construction machinery / plant operation / maintenance, TK.1
 - crane operation (construction), TK.11
 - slinger / banksman (construction), TK.111
 - construction plant maintenance, TK.12
 - construction plant (stationary) operation, TK.13
 - use for: compressors (construction)/breakers*

use for: disk cutters

drilling (construction), TK.131

pile driving (construction), TK.132

construction plant (mobile) operation, TK.14

use for: tamper

[*see also: driving (ZX.2)*]

track laying vehicles driving, TK.141

scaffolding / access work, TK.2

steeplejack work, TK.21

setting out site work, TK.3

groundwork (construction), TK.4

compacting site work, TK.41

levelling site work, TK.42

foundation site work, TK.43

excavation site work, TK.44

structural work, TK.5

use for: falsework

structural steelwork, TK.51

demolition work, TK.6

roadwork, TK.7

use for: road signing

use for: street furniture

asphalting (roadwork), TK.71

road surfacing, TK.72

CIVIL ENGINEERING, TL.

[*see also: civil engineering surveying (RG.71)*]

use for: construction engineering

civil engineering (general), TL.1

civil engineering administration, TL.11

civil engineering law, TL.111

clerk of works (civil engineering), TL.12

municipal engineering, TL.2

rural engineering, TL.21

urban engineering, TL.22

environmental engineering, TL.23

[*see also: environmental health (general) (QD.1)*]

water engineering, TL.3

water management, TL.32

water supply / irrigation engineering, TL.33

use for: dams: civil engineering

water supply engineering, TL.331

use for: aquifers: water supply

use for: boring / drilling (water) engineering

use for: groundwater engineering

use for: reservoirs: civil engineering

irrigation engineering, TL.332

coastal / river engineering, TL.34

use for: canal engineering

coastal engineering, TL.341

use for: sea defences

river engineering, TL.342

use for: estuary engineering

use for: river maintenance

dredging / channel maintenance, TL.344

land drainage engineering, TL.35

marine civil engineering, TL.36

use for: barrage engineering

use for: harbour engineering

public health engineering, TL.4

drainage (wastewater) engineering, TL.41

sewage treatment, TL.42
water treatment, TL.43
transport engineering, TL.5
 highway engineering, TL.51
 highway maintenance engineering, TL.511
 traffic engineering, TL.52
 use for: road safety engineering
 bridge engineering, TL.53
 use for: BS5400
excavation engineering, TL.6
 use for: tunnel engineering
 use for: embankment engineering
 geotechnical engineering, TL.63
 marine geotechnics, TL.631
 soil mechanics, TL.632
 subsidence engineering, TL.633
 explosives (civil engineering), TL.64

STRUCTURAL ENGINEERING, TM.

architectural engineering, TM.2
foundation engineering, TM.3
structural design (construction), TM.4
structural materials engineering, TM.5

SERVICES TO INDUSTRY & COMMERCE, V**QUALITY & RELIABILITY MANAGEMENT, VD.**

use for: product liability

[see also: MANAGEMENT PLANNING & CONTROL SYSTEMS (AG.)]

[see also: quality & reliability testing (WD.4)]

quality management, VD.1

use for: Six Sigma

use for: 7 Tools

use for: 7 New Tools

[see also: productivity (ZM.3)]

quality standard (BS5750) (ISO9000) implementation, VD.12

use for: BS5750 implementation

use for: ISO9000 implementation

[see also: standards / specifications (VD.6)]

total quality management, VD.13**Taguchi methods, VD.15****performance measurement, VD.16****Kaizen, VD.17**

use for: 5S

reliability / quality engineering, VD.2**value engineering, VD.22****quality assurance, VD.3****quality control, VD.32****statistical quality control / improvement, VD.321****quality auditing, VD.33****standards / specifications, VD.6**

[see also: quality standard (BS5750) (ISO9000) implementation (VD.12)]

INDUSTRIAL CONTROL / MONITORING, VE.**production control / automation (general), VE.1****control engineering (general), VE.12****process control, VE.13****control systems (production), VE.2****automatic control instrumentation, VE.21****electronic control systems, VE.211****programmable controllers, VE.212**

use for: PLC

computer control systems (production), VE.22

use for: real time control systems

mechanical control systems, VE.23

[note: includes hydraulic / pneumatic control systems]

statistical process control, VE.24**monitoring (production), VE.3**

use for: computer monitoring systems (production)

automated manufacturing systems, VE.4

use for: flexible manufacturing systems (FMS)

industrial cybernetics, VE.41

[note: control systems which react to stimuli and/or learn]

industrial robotics, VE.42

[note: cybernetic machines which perform physical tasks]

computer integrated manufacture (CIM), VE.44**computer aided manufacture (CAM), VE.45**

[see also: computer aided design (CAD) (VF.12)]

advanced manufacturing systems / technology, VE.46

use for: AMT

computer aided engineering, VE.47**fault finding / trouble shooting (production), VE.5****failure analysis, VE.51**

[note: for failure mode effects analysis use (AG.3)]

INDUSTRIAL DESIGN / RESEARCH & DEVELOPMENT, VF.

industrial design (general), VF.1

[see also: design (non-industrial) (JC.)

computer aided design (CAD), VF.12

[note: for general courses about CAD]

[see also: CAD software (use) (CQ.8)]

[see also: computer aided manufacture (CAM) (general) (VE.45)]

design technology, VF.13

product design, VF.2

use for: quality function deployment

design for assembly, VF.22

ergonomics, VF.24

environment friendly design, VF.26

engineering design, VF.3

mechanical engineering design, VF.31

process design, VF.33

industrial research & development, VF.4

development engineering, VF.41

product development (R&D), VF.43

prototyping, VF.44

industrial model making, VF.5

technical / engineering drawing, VF.6

draughting, VF.62

patenting (industrial), VF.7

use for: patent agency work

ENGINEERING SERVICES, VG.

use for: estimating (engineering / industrial)

plant / machinery / terotechnology, VG.2

maintenance engineering, VG.21

plant / machinery (industrial) installation / maintenance, VG.25

plant / machinery servicing, VG.26

plant engineering, VG.3

use for: furnace engineering

foundry engineering, VG.31

FACILITIES MANAGEMENT, VH.**CONTRACTING (BUSINESS / INDUSTRY), VJ.**

use for: sub-contracting

use for: service level agreements

tendering, VJ.2

contract management (business / industry), VJ.3

MANUFACTURING / PRODUCTION WORK, W**MANUFACTURING (GENERAL), WA.**

[see also: engineering / technology (general) (XA.)]

manufacturing administration, WA.1

manufacturing technology, WA.2

industrial engineering, WA.3

process engineering, WA.4

use for: engineering processes

production engineering, WA.5

manufacturing engineering, WA.6

use for: engineering manufacture

manufacturing mechanical engineering, WA.61

[see also: mechanical engineering (general) (XH.1)]

MANUFACTURING / ASSEMBLY, WB.

production process work, WB.1

assembly work, WB.2

electrical / electronic goods manufacture / assembly, WB.21

use for: PCB assembly

[note: for PCB design / theory use XL.56]

metal goods: manufacture / assembly, WB.22

plastic goods: manufacture / assembly, WB.23

finishing (production), WB.3

surface finishing, WB.31

paint application (industrial), WB.32

use for: paint spraying (industrial)

packing (industrial), WB.4

INSTRUMENT MAKING / REPAIR, WC.

use for: precision engineering

[see also: musical instrument technology (LJ.)]

scientific / medical instrument making, WC.4

clock / watch making & repair, WC.5

use for: horology

locksmith work, WC.6

TESTING MEASUREMENT & INSPECTION, WD.

testing (industrial) (general), WD.1

non destructive testing, WD.2

industrial radiography, WD.21

[see also: medical radiography (PE.12)]

dye penetrant techniques, WD.22

magnetic particle inspection, WD.23

ultrasonic inspection, WD.24

quality & reliability testing, WD.4

[see also: quality and reliability management (VD.)]

measurement / metrology, WD.5

use for: gauging

use for: micrometer use

use for: recording instruments (measurement)

metrology, WD.51

calibration, WD.52

stress analysis (measurement), WD.55

use for: strain gauges / stress analysis

electronic / electric instrumentation (general), WD.6

inspection (industrial), WD.7

CHEMICAL PRODUCTS, WE.

[see also: industrial chemistry (RD.62)]

industrial chemicals, WE.1

use for: industrial gases production

use for: photochemicals production

pharmaceuticals production, WE.2

toiletries / cosmetics production, WE.3

essential oils / perfumery production, WE.31

explosives technology, WE.4

colour / coatings technology, WE.5

use for: surface coatings

use for: varnishes / lacquers

use for: paint technology

use for: adhesives

GLASS / CERAMICS / CONCRETES MANUFACTURE, WF.

ceramics technology, WF.1

use for: brickmaking

use for: kiln firing

ceramic materials, WF.11

ceramics production (industrial), WF.13

porcelain, WF.15

glass technology, WF.2

glass materials, WF.21

glass production (industrial), WF.22

use for: glass manufacture

glass making (hand), WF.23

use for: glass blowing

glass design, WF.24

concrete / cement technology, WF.3

POLYMER PROCESSING, WG.

use for: calendering

use for: foamed systems (polymers)

use for: thermoforming

[see also: polymer science (RJ.1)]

[see also: POLYMER TECHNOLOGY (YE.)]

compounding (polymers), WG.1

moulding / extrusion (polymers), WG.2

reinforced systems processing, WG.6

use for: fibre glass processing

use for: carbon fibre processing

polymer products, WG.7

[note: includes plastic and rubber products]

TEXTILES / FABRICS (INDUSTRIAL), WH.

[note: also includes rope making, sail making and industrial soft furnishing]

[see also: FASHION / TEXTILES / CLOTHING (CRAFT) (JK.)]

fabric production, WH.1

use for: spinning (industrial)

use for: weaving (industrial)

textile production processes, WH.12

use for: knitting (industrial)

fabric finishing processes, WH.13

use for: textile printing

use for: fabric dyeing (industrial)

textile / clothing technology, WH.3

use for: sewing machine technology

use for: knitting machines (industrial)

textile engineering, WH.32

fabric making-up, WH.4

industrial sewing, WH.41

clothes manufacture (industrial), WH.42

floorcoverings, WH.6

floorcoverings design, WH.61

LEATHER FOOTWEAR & FUR, WJ.

leather preparation / technology, WJ.1

use for: tanning

leather goods manufacture, WJ.2

leather / suede clothing, WJ.22

saddlery, WJ.3

use for: harness making / repair

use for: tack making / repair

use for: lornery

footwear manufacture, WJ.4

use for: footwear repair

furriery, WJ.5

WOODWORKING / FURNITURE MANUFACTURE, WK.

[see also: construction carpentry (TG.71)]

[see also: WOOD CANE & FURNITURE CRAFTS (JP.)]

woodworking / carpentry (general), WK.1

woodworking / carpentry (DIY), WK.11

woodworking, WK.2

wood turning, WK.21

machine woodworking, WK.22

joinery, WK.23

carpentry, WK.24

cabinet making, WK.25

wood finishing, WK.3

wood polishing, WK.31

french polishing, WK.311

wood staining, WK.32

furniture manufacture (industrial), WK.6

cane furniture making, WK.61

upholstery (industrial), WK.8

[see also: upholstery (craft) (JP.5)]

PAPER MANUFACTURE, WL.

paper technology, WL.1

use for: paper making (industrial)

use for: cardboard manufacture

paper conversion, WL.2

photographic paper / film making, WL.21
packaging manufacture, WL.3
use for: box manufacture
packaging design, WL.31
packaging materials, WL.32
carton manufacture, WL.34

FOOD / DRINK / TOBACCO (INDUSTRIAL), WM.

[see also: (for small scale production) baking / dairy / food & drink processing (NE.)]

food manufacture / processing (industrial), WM.1
 food quality control, WM.11
 food process engineering, WM.12
food storage / preservation (industrial), WM.2
use for: food drying
use for: food chilling
use for: food freezing
use for: food canning
use for: food pickling / salting
 food packaging, WM.26
drinks processing (industrial), WM.3
 alcoholic drinks processing, WM.32
 brewery work, WM.321
 distillery work, WM.322
 wine making (industrial), WM.324
grain / flour / bakery / confectionery (industrial), WM.4
use for: flour milling
dairy foods processing (industrial), WM.5
[note: includes milk, cream, yoghurt, butter, cheese and ice cream]
meat / fish processing (industrial), WM.6
fruit / vegetable processing (industrial), WM.7
tobacco processing, WM.9

ENGINEERING, X**ENGINEERING / TECHNOLOGY, XA.**

[see also: manufacturing (general) (WA.)]

- engineering studies, XA.1
 - engineering management, XA.13
 - engineering craft studies, XA.14
 - engineering technician studies, XA.15
- technology, XA.3
 - craft design & technology, XA.31
 - use for: CDT*
 - [see also: DESIGN (JC.)]*
 - technology management, XA.32
 - technology analysis, XA.33
 - nanotechnology, XA.34
- engineering materials, XA.5

METALS WORKING / FINISHING, XD.

[see also: decorative metal crafts / jewellery (JH.)]

- forge work, XD.4
 - blacksmiths (industrial), XD.41
 - use for: wrought iron work (industrial)*
- forming, XD.5
 - use for: drawing (metals)*
 - use for: extrusion (metals)*
 - use for: shaping (metals)*
 - rolling, XD.51
- hardening / dressing (metals), XD.6
 - use for: shot blasting: industrial*
- metal working / fabrication, XD.7
 - metal working, XD.71
 - use for: sheet metal working*
 - use for: plate metal working*
 - use for: boiler making*
 - fabrication (industrial), XD.74
 - [see also: farm workshop practice (SK.2)]*
- metal finishing, XD.8
- metal coating / plating processes, XD.9

WELDING / JOINING, XE.

[see also: farm workshop practice (SK.2)]

- welding (general), XE.2
 - [note: use this class for general courses in aluminium welding: classify with particular welding technique if known]*
 - welding inspection, XE.22
- electric welding, XE.3
 - use for: ultrasonic welding*
 - use for: resistance welding*
 - arc welding, XE.31
 - metal arc welding, XE.311
 - mig / tig welding, XE.312
 - gas shielded arc welding, XE.313
- gas welding, XE.4
 - use for: fusion welding*
 - use for: pressure welding*
 - use for: friction welding*
 - use for: radial friction welding*
 - oxyacetylene welding, XE.46
- welding (for specific applications / materials), XE.5
 - [note: includes braze welding, robotic welding, coded welding and spot welding]*
 - plastics welding, XE.58

joining (non-welding), XE.6

use for: riveting

brazing, XE.61

bonding, XE.62

soldering, XE.65

TOOLS / MACHINING, XF.

use for: machining (abrasive working)

machine shop practice, XF.1

use for: engineering workshop practice

tool / jig making, XF.11

machine tool setting / operating, XF.2

numerically controlled machining, XF.21

use for: NC programming

computer controlled machining, XF.22

use for: CNC programming

part programming, XF.23

milling / grinding (industrial), XF.3

cutting (industrial), XF.4

use for: screw cutting

thermal cutting, XF.41

oxyacetylene flame cutting, XF.411

plasma cutting, XF.412

drilling / boring (production), XF.5

lathe work, XF.6

use for: turning (metal work)

tools: use / maintenance, XF.7

power hand tools, XF.71

MECHANICAL ENGINEERING, XH.

mechanical engineering (general), XH.1

[see also: manufacturing mechanical engineering (WA.61)]

mechanical production engineering, XH.13

hydraulic engineering, XH.2

hydraulic power systems, XH.21

fluid engineering, XH.3

flow systems, XH.31

use for: membrane technology

pipework engineering, XH.312

steam engineering, XH.32

boiler engineering, XH.321

blowers / fans, XH.33

mixing machines, XH.34

use for: cyclones

turbine engineering, XH.35

pneumatic equipment / processes, XH.36

use for: gaskets

compressors, XH.361

pumps, XH.362

valves, XH.363

pneumatic engineering, XH.4

use for: vacuum technology

pressure vessels, XH.41

refrigeration engineering, XH.43

use for: cooling systems

use for: cryogenics (engineering)

heat pumps, XH.44

heat exchanger technology, XH.45

acoustic / vibration engineering, XH.5

thermal engineering, XH.6

use for: heat engineering

*[note: mechanics of systems which control or use heat energy including cold engineering: **not** heating engineering for which use (XH.92)]*

use for: internal combustion engineering

use for: solar engines

gas turbines, XH.62

tribology, XH.7

bearings, XH.71

gears (mechanical engineering), XH.72

lubrication technology, XH.73

materials handling technology, XH.8

lifting / handling engineering, XH.81

crane engineering, XH.811

lift technology, XH.82

heating / ventilation engineering, XH.9

air conditioning engineering, XH.91

heating engineering, XH.92

*[note: fixed and space heating systems **not** heat (thermal) engineering for which use (XH.6) or heating installation for which use (TH.4)]*

ventilation engineering, XH.93

ELECTRICAL ENGINEERING, XJ.

[note: the production of electricity and its use to produce heat / light and work]

electrical engineering (general), XJ.1

electrical craft studies, XJ.11

electrical technician studies, XJ.12

electrical maintenance engineering, XJ.13

electrical safety, XJ.2

electrical hazards (protection from), XJ.21

electrical equipment protection, XJ.22

electric circuit protection, XJ.23

electric installation / wiring (plant / machinery / appliances), XJ.3

[note: electric power circuitry in plant and machinery and electric-powered appliances: for building electrical work see (TH.2)]

wiring regulations, XJ.31

use for: IEE regulations

use for: 16th edition (wiring regulations)

electrical testing, XJ.32

electric circuits, XJ.33

electric circuit wiring, XJ.331

electric machines, XJ.4

[note: electric equipment with moving parts]

electromechanical engineering, XJ.41

electric motors, XJ.42

[note: electric equipment which provides motive power in plant, machinery and appliances]

electric materials, XJ.5**electrical principles, XJ.6****electric components, XJ.7****POWER / ENERGY ENGINEERING, XK.**

[note: generating, storing, regulating and transmitting electric energy]

energy engineering, XK.1

[see also: energy economics (applied) (QB.1)]

electric power engineering, XK.2

use for: power engineering

electric power, XK.21

power plants, XK.211

electric generators, XK.213

hydroelectric power, XK.22

wind powered generators, XK.23
 gas fuelled power generators, XK.24
 oil fuelled power generators, XK.25
 solid fuelled power generators, XK.26

nuclear power engineering, XK.3

use for: fission reactors

use for: fusion reactors

use for: nuclear engineering

electric power storage / transmission, XK.4

power supply (general), XK.41

power transformers, XK.42

switchgear, XK.43

power transmission, XK.44

[note: distribution of mains electricity to customers]

electric power storage, XK.45

[note: use of low resistance materials to store and transmit electric power]

power lines maintenance, XK.46

electromagnetic engineering, XK.5

ELECTRONIC ENGINEERING, XL.

[note: concerned with generating / processing signals as waveforms or electric charges; prefixes such as 'micro-' or 'digital' are used to modify other terms; look at the second part of the term: note also that all electrical equipment produces electromagnetic radiation but this is used in electronics as a signal form thus 'electromagnetic' and 'radiation' may also be modifiers not the core term]

[see also: computer hardware (CB.1.)]

electronic engineering (general), XL.1

digital electronics, XL.13

[note: representing signals as a series of pulses]

analogue electronics, XL.14

[note: representing one variable by another physical variable, eg amplitude, voltage]

microelectronics, XL.15

use for: microelectronic engineering

electronic maintenance engineering, XL.16

industrial electronics, XL.2

electronic craft skills, XL.21

electronics technicians, XL.22

electronics testing / fault finding, XL.23

power electronics, XL.24

[note: control & delivery of power in electronic equipment]

electronic materials, XL.3

use for: superconductors (electronics)

superconductors (electronics), XL.31

electronics systems design, XL.4

microelectronics systems design, XL.41

computer aided electronic design, XL.42

electronics calculations, XL.43

*[note: mathematics applied to electronics **not** electronic calculators]*

electronic components / circuits, XL.5

use for: solid state devices

anti static components / techniques, XL.52

microprocessors, XL.53

use for: microchips

*[note: devices containing logic circuits which have a variety of uses including in washing machines and computers: do **not** use for microcomputers for which use the appropriate class in computer hardware (CB.1)]*

very large / large scale integration (VLSI/LSI), XL.54

[note: advanced arrays of microprocessors]

semiconductor devices, XL.55

use for: transistors

electronic circuits, XL.56

use for: printed circuits

[note: for printed circuit board assembly see WB.211]

integrated circuits, XL.562

logic circuits, XL.564

logic gates, XL.565

amplifiers / signal generators, XL.57

signal processing components, XL.571

surface mount technology, XL.58

optoelectronics, XL.6

[note: electronics using or generating light]

use for: phototronics

fibre optics, XL.61

[note: transmission of light through glass or plastic 'wires']

laser technology, XL.62

[note: use of high-intensity coherent light beams for processing / transmitting / recording data]

laser devices, XL.621

optical electronic devices, XL.63

[note: light (optical) circuits replace electronic circuits]

electromagnetic compatibility, XL.7

[note: preventing one electromagnetic activity interfering with another including insulation, coding and decoding, frequency control and use of special materials]

sound / audio technology, XL.8

sound based technology, XL.81

sonar, XL.811

[note: sound waves used for underwater detection]

audio / recording technology, XL.82

[see also: MUSIC TECHNOLOGY / PRODUCTION (LK.)]

mechatronics, XL.9

[note: mechanical electronic devices]

TELECOMMUNICATIONS, XM.

use for: digital broadcast engineering

use for: communication engineering

use for: communication technology

[note: all technology concerned with sending / receiving signals over distance]

data communications systems, XM.1

[note: communication of text information over distance]

[see also: computer communications and networking (CB.22)]

viewdata / videotex, XM.11

fax (telecommunications), XM.12

integrated services digital networks (ISDN), XM.13

data communications hardware, XM.14

telecommunications fitting / line work, XM.141

optical communications networks, XM.142

radio communication, XM.2

*[note: technical aspects of radio broadcasting / receiving: do **not** use for programme making for which see radio programme production (KJ.262)]*

microwave principles (electronics), XM.21

*[note: use of microwaves (extra high frequency electromagnetic radiation) for communication **not** cooking for which use (NF.6)]*

[see also: electronics (physics) (RC.52)]

transmission telecommunications, XM.22

use for: aerials (electronics),

use for: radio propagation,

use for: telemetry

radio frequency engineering, XM.23

satellite communications, XM.24

use for: DBS (direct broadcast by satellite)

[note: transmission of signals originated by space equipment]

*[note: use of satellites to receive, redirect and transmit telecommunications signals: do **not** use for satellite television aerials for which use (XN.3)]*

radio amateurs, XM.25

radio operators, XM.26

telephony, XM.3

use for: intelligent networks (fixed)

[note: technical aspects of telephone systems not telephone switchboard work for which see telephonists work (AY.71)]

telephone installation / servicing, XM.31

radio telephones (telecommunications), XM.32

television systems (electronics), XM.4

television principles, XM.41

closed circuit television (electronics), XM.42

cable television systems (electronics), XM.44

satellite television systems (electronics), XM.45

video equipment (electronics), XM.46

radar systems, XM.5**mobile communications systems, XM.6**

use for: CDMA (Code Division Multiple Access)

use for: intelligent networks (mobile) (CAMEL)

UMTS (Universal Mobile Telecommunications Systems), XM.61

GPRS (General Packet Radio Service), XM.62

GSM (Global System Mobile Communication), XM.63

ELECTRICAL / ELECTRONIC SERVICING, XN.

[see also: computer maintenance (CB.51)]

electrical appliance servicing, XN.1

electrical appliance fitting, XN.13

domestic electrical appliance servicing, XN.14

business equipment servicing, XN.2**leisure / domestic electronic equipment servicing, XN.3**

use for: television aerial installation

[note: includes servicing of televisions, videos, audio equipment and radio]

[see also: aerials (electronics) (XM.22)]

[see also: satellite communications, XM.24]

AEROSPACE / DEFENCE ENGINEERING, XP.**aerospace engineering, XP.1**

use for: aeronautical engineering

use for: air transport engineering

aircraft engineering, XP.11

avionics, XP.2

[note: electronics associated with aeronautics and spacecraft]

aircraft, XP.3

use for: hovercraft

helicopters, XP.33

aircraft maintenance engineering, XP.4

aircraft engine maintenance, XP.41

space technology, XP.5

use for: space vehicles

defence / weapons technology, XP.6**SHIP & BOAT BUILDING / MARINE / OFFSHORE ENGINEERING & MAINTENANCE, XQ.**

[see also: MARINE TRANSPORT (ZS.)]

marine engineering, XQ.1

use for: nautical engineering

naval architecture, XQ.2

ship design, XQ.21

ship building, XQ.3**boat building, XQ.4**

use for: boatyard management

boat design, XQ.41

small boat technology, XQ.43
 yacht building, XQ.44
 marine electronics / instruments, XQ.5
 marine electronic engineering, XQ.51
 offshore electronic engineering, XQ.52
 marine electrical engineering, XQ.6
 marine mechanical engineering, XQ.7
 marine engine maintenance, XQ.71
 submarines / submersibles, XQ.8
 offshore engineering, XQ.9

ROAD VEHICLE ENGINEERING, XR.

use for: motorsport engineering

use for: automotive engineering

[note: this is manufacturing new cars and the engineering involved in their production. This is not vehicle maintenance or servicing – for this see (XS)]

[see also: ROAD TRANSPORT (ZV.)]

vehicle design / production (general), XR.2
 vehicle design (general), XR.21
 vehicle engine design, XR.211
 vehicle body design / styling, XR.212
 automotive safety systems/design, XR.213
 vehicle production (general), XR.22
 vehicle body building, XR.23
 vehicle finishing, XR.24
 use for: coach trimming
 use for: vehicle customising
 vehicle painting / spraying (industrial), XR.241
 road vehicles: design / production, XR.3
 car & van design / production, XR.31
 public service vehicles: design / production, XR.33
 heavy goods vehicles: design / production, XR.34
 motorcycle design / production, XR.36
 [note: includes motorbike design / production]
 special vehicles design / production, XR.4
 [note: includes electric vehicles, military vehicles and trailers]

VEHICLE MAINTENANCE / REPAIR / SERVICING, XS.

[see also: motor trade operations (sales)(BD.3)]

vehicle maintenance / repair, XS.1

use for: car repair

[note: includes general repair of vehicles and DIY – for vehicle engine servicing and maintenance use XS.4]

 vehicle cleaning, XS.15
 use for: car valeting
 vehicle inspection, XS.16
 vehicle workshop practice, XS.2
 [note: includes preparation of motor vehicle repair estimates]
 use for: transport workshop practice
 vehicle body maintenance / repair, XS.3
 panel beating, XS.31
 vehicle welding, XS.32
 vehicle restoration, XS.33
 [note: includes vintage and classic vehicles]
 vehicle painting / spraying (bodyshop), XS.34
 vehicle engine maintenance / repair, XS.4
 [note: for vehicle servicing and repair where engines are involved]
 engine diagnostics, XS.41
 LGV engines, XS.42
 car & van engines, XS.43

diesel engines (vehicle), XS.44
vehicle fuel systems, XS.45
 fuel injection systems, XS.451
 turbocharging, XS.452
 catalytic converters, XS.453
vehicle exhaust systems, XS.46
vehicle ignition systems, XS.47
vehicle lubrication, XS.48
vehicle wheel & tyre fitting, XS.5
vehicle electrical / electronic systems, XS.6
 vehicle battery / charging systems, XS.61
vehicle steering / braking / transmission, XS.7
 braking systems, XS.71
 gears / gear boxes (vehicle), XS.72
bicycle maintenance / repair, XS.8
motorcycle maintenance / repair, XS.9
[note: includes motorbike maintenance / repair]

RAIL VEHICLE ENGINEERING, XT.

[see also: RAIL TRANSPORT (ZT.)]

rail rolling stock, XT.1
rail locomotives, XT.2
light / portable railways, XT.3

OIL / MINING / PLASTICS / CHEMICALS, Y**MINING / QUARRYING / EXTRACTION, YA.**

mining (general), YA.1
 minerals exploration, YA.2
 mining geology, YA.21
 mining operations, YA.3
use for: shot firing (mining)
 mining engineering, YA.5
 quarrying, YA.6

OIL & GAS OPERATIONS, YB.

use for: offshore operation
 diving (offshore), YB.5
 oil / gas extraction operations, YB.8
use for: drilling / well sinking (oil & gas),
use for: gas rig technology
use for: oil / gas rig technology
use for: well capping (oil & gas),
use for: pipeline operations (oil and gas)

CHEMICALS / MATERIALS ENGINEERING, YC.

[see also: industrial chemistry (RD.62)]
 chemical engineering, YC.1
 chemical process engineering, YC.2
 combustion engineering, YC.21
 corrosion engineering, YC.22
 bioprocess engineering, YC.24
 chemical plant engineering, YC.3
 chemical instrumentation, YC.31
 process plant operation, YC.33
 materials engineering & technology, YC.4
 materials engineering (general), YC.41
 materials technology (general), YC.42
 minerals processing / technology, YC.5
 minerals processing, YC.52
 use for: coal processing / distillation
 minerals technology, YC.54
 oil / gas / petrochemicals processing, YC.6
use for: petroleum oil & gas technology
[see also: petrochemistry (RD.624)]
 petrochemical plant engineering, YC.61
 oil refining, YC.62
 petroleum technology, YC.621
 petrochemicals processing, YC.63
 gas processing technology, YC.64
 fuel technology, YC.65

METALLURGY / METALS PRODUCTION, YD.

metallurgy, YD.1
[see also: metallurgical chemistry (RD.623)]
 metal refining / processing, YD.2
 metal processing (metal production), YD.23
 ferrous metals production, YD.24
use for: iron and steel production
 casting (metals), YD.3
 die casting, YD.31

core making, YD.32
pattern making (engineering), YD.33
mould making (engineering), YD.34

POLYMER TECHNOLOGY, YE.

use for: plastics & rubber technology

[see also: POLYMER PROCESSING (WG.)]

[see also: polymer science (RJ.1)]

polymer materials, YE.2

use for: reinforced plastics

plastic materials, YE.21

use for: thermoplastics

use for: thermoset

rubber materials, YE.22

composite materials, YE.24

polymer engineering / design, YE.4

LOGISTICS / DISTRIBUTION / TRANSPORT / DRIVING, Z**LOGISTICS, ZM.**

- supply chain management, ZM.1
- production / operations management, ZM.2
 - production management, ZM.21
 - use for: management: production*
 - production planning, ZM.211
 - production estimating / costing, ZM.212
 - production control (management), ZM.213
 - use for: control (management): production*
 - operations management, ZM.22
- productivity, ZM.3
- production scheduling, ZM.4
 - just in time, ZM.41
 - progress chasing, ZM.42
- inventory control, ZM.5
 - stock / stores control, ZM.51
 - [see also: warehousing / storage (ZP.2)]*
 - stocktaking, ZM.52
- waste control (production), ZM.7

PURCHASING / PROCUREMENT & SOURCING, ZN.

- material requirements planning, ZN.1
 - use for: materials management*
- procurement & sourcing (general), ZN.2
 - use for: sourcing (goods / services)*
- purchasing, ZN.3
 - use for: ordering systems*

DISTRIBUTION, ZP.

- use for: distribution: physical*
- freight forwarding, ZP.1
- warehousing / storage, ZP.2
 - use for: storekeeping*
 - [see also: stock / stores control (ZM.51)]*
- transport broking & chartering, ZP.3
 - use for: ship broking*
 - use for: air broking*
- goods collection / delivery services, ZP.4
 - use for: courier services*
 - postal services, ZP.41
- freight handling, ZP.5
 - use for: cargo handling*
 - loading / unloading, ZP.51
 - lifting / handling (mechanical), ZP.52
 - [see also: lifting / handling (manual) safety (PL.73)]*
 - crane operation (freight), ZP.521
 - slinger / banksman (freight handling), ZP.522
 - forklift truck operation, ZP.523
 - hoist operation, ZP.524
 - kinetic handling, ZP.525
 - freight safety, ZP.54
 - hazardous freight handling, ZP.541
 - [see also: hazard control (health & safety) (PL.3)]*
 - [see also: lifting / handling (manual) safety (PL.73)]*
 - driving: hazardous cargo, ZP.542
 - [see also: driving (ZX.2)]*
 - furniture removal, ZP.56

pipelines (distribution), ZP.6

[note: pipelines used for distribution, not for operation]

[see also: pipeline operations (oil & gas), YB.84]

TRANSPORT SERVICES, ZQ.

transport regulation / legislation, ZQ.2

transport management, ZQ.3

passenger care (transport), ZQ.4

international transport, ZQ.5

AVIATION, ZR.

air transport operations, ZR.1

use for: aircraft load control

use for: air traffic routing

use for: flight despatching

use for: flight planning

air freight transport, ZR.2

hazardous freight (air), ZR.21

air passenger transport, ZR.3

airline ticketing / reservations, ZR.31

[note: this is the ticket handling work at an airport]

[see also: fares & ticketing (travel) (NK.26)]

airline cabin work, ZR.32

aviation safety, ZR.4

aviation security, ZR.5

airport management / ground services, ZR.6

runway maintenance, ZR.61

airport ground services, ZR.62

aircraft fuelling, ZR.621

aircraft operation, ZR.7

[see also: aircraft flying (leisure) (MB.11)]

flying (commercial), ZR.71

[see also: aircraft flying (leisure), MB.11]

pilot's licence (commercial), ZR.711

pilot's licence (helicopter), ZR.713

crop spraying (flying), ZR.714

aircraft navigation, ZR.72

aircraft instruments (using), ZR.73

aeronautics, ZR.74

astronautics, ZR.741

air traffic control, ZR.8

MARINE TRANSPORT, ZS.

[see also: SHIP & BOAT BUILDING / MARINE / OFFSHORE ENGINEERING & MAINTENANCE (XQ.)]

marine transport operations, ZS.1

international shipping, ZS.11

marine transport services, ZS.2

marine freight transport, ZS.21

hazardous goods (marine), ZS.211

marine passenger transport, ZS.22

port / harbour services, ZS.23

ferry services, ZS.24

inland waterway transport, ZS.26

[note: includes canal and river transport and waterman's certificate]

ship operation, ZS.3

[see also: sea leisure craft / sailing (MC.7)]

nautical science, ZS.31

coastal sailing (nautical science), ZS.311

- seamanship, ZS.32
 - pre sea training, ZS.321
 - seamanship: basic, ZS.322
 - use for: deckhand*
 - watch leadership, ZS.323
 - deck officers, ZS.324
 - coastal skipper, ZS.325
 - yacht mastership, ZS.326
 - crew competence, ZS.327
 - day skipper, ZS.328
 - night skipper, ZS.329
- marine navigation / communications, ZS.33
 - marine radar / sonar, ZS.333
 - marine radio, ZS.334
 - use for: GMDSS*
- marine safety / survival, ZS.34
 - [see also: offshore health & safety, PL.57]*
 - marine safety, ZS.341
 - marine survival, ZS.342
 - marine fire fighting, ZS.343
 - survival craft proficiency, ZS.344
- marine rescue, ZS.4
 - lifeboat operations, ZS.41
 - helicopter rescue, ZS.42

RAIL TRANSPORT, ZT.

[see also: RAIL VEHICLE ENGINEERING (XT.)]

- rail transport operations, ZT.1
- rail freight transport, ZT.2
- rail passenger transport, ZT.3
- railway operation / maintenance, ZT.4

ROAD TRANSPORT, ZV.

[see also: ROAD VEHICLE ENGINEERING (XR.)]

[see also: VEHICLE MAINTENANCE / REPAIR / SERVICING (XS.)]

- road freight transport operations, ZV.1
 - use for: CPC Freight*
 - use for: CPC National*
 - [note: includes traffic routing and load planning]*
 - international road freight operations, ZV.11
 - use for: CPC International*
- road passenger transport operations, ZV.2
 - use for: CPC PSV*
 - bus services, ZV.21
 - coach services, ZV.22
 - taxi services, ZV.23
 - use for: taxi knowledge*
- road transport legislation, ZV.3
 - tachographs, ZV.31
- fleet management, ZV.4
 - [note: includes contract hire, organisation of vehicle leasing]*
- car rental services, ZV.5

DRIVING / ROAD SAFETY, ZX.

- driving instructor training, ZX.1
 - driving examiner training, ZX.11
- driving, ZX.2
 - [see also: driving: hazardous cargo (ZP.542)]*
 - [see also: construction plant (mobile) operation (TK.14)]*
 - driving: car / van, ZX.21

use for: chauffeurs

driving test theory, ZX.211

driving: advanced, ZX.22

driving: LGV, ZX.23

driving: PCV, ZX.24

use for: bus driving

driving: motorcycle / motorbike, ZX.25

driving: towing, ZX.26

use for: caravans

driving for people with disabilities, ZX.27

vehicle test driving, ZX.28

cycle proficiency, ZX.3

road safety, ZX.4

road accident investigation, ZX.42

road traffic control, ZX.5

crossing patrol work, ZX.51

traffic wardens' work, ZX.52

Index to the Learning Directory Classification System

This index is intended to assist in the location of classes in the schedule, or to assist with non-database searching. It should NOT be used directly for classification.

= indicates a term that is not a class title, usually a 'use for'.

16th edition (wiring regulations), XJ.31=

2D design, JC.2

3D design, JC.4

5S, VD.17=

7 New Tools, VD.1=

7 Tools, VD.1=

A

A&E surgery, PB.22=

abattoir management / procedures, SH.3=

abrasive wheels safety, PL.7412

abseiling, MH.24

absenteeism, AJ.55

abstract painting / drawing, JB.51

abuse

abused / battered families (social work), PR.422

alcohol abuse awareness (parents), HF.4=

alcohol abuse: support / counselling, PS.213

child abuse awareness (nursing), PH.551

child abuse awareness (schools), GA.8=

child abuse protection, PR.4111

drug abuse awareness (parents), HF.4=

sexual abuse victim: support / counselling, PS.243

solvent abuse awareness (parents), HF.4=

substance abuse awareness (parents), HF.4

substance abuse awareness (schools), GA.8=

substance abuse: awareness, PA.933

substance abusers: support / counselling, PS.212

academic writing, HC.77

access courses

access / preparatory studies, for teacher training, GB.11

general, HC.8

access work

construction, safety, PL.7416=

scaffolding, TK.2

accessories

fashion accessories making (craft), JK.9

vehicle parts / accessories (sales), BD.33

accident & emergency surgery, PB.22

accident compensation law, EC.721

accident

investigation, PL.282

prevention, PL.8

procedures, PL.28

reporting, PL.281

road accident investigation, ZX.42

accommodation services (hotel), ND.1

accountancy, AK.6=

accounting, AK.6

finance / accounting (general), AK.1

administrative accounting, AK.642=

corporation tax accounting, AK.633

- cost accounting, AK.641
- farm accounting, SM.31
- finance / accounting for non-financial managers, AK.11
- income tax accounting, AK.632
- international finance / accounting, AK.1=
- management accounting, AK.642
- payroll (accounting), AK.85
- property tax accounting, AK.634
- salaries (accounting), AK.85=
- tax accounting, AK.63
- teaching / training, GC.11=
- VAT accounting, AK.631
- accreditation of prior learning, GB.865
- ACOP, TH.46=
- acoustic(s) / vibration
 - engineering, XH.5
 - physics, RC.25
- acquisitions, business, AE.7
- ACS, TH.46=
- acting, LC.1
- action learning groups, HB.82
- actuarial science, AL.51
- acupressure, PC.61
- acupuncture, PC.6
- addiction
 - nursing, PH.45
 - addiction / substance abuse: support / counselling, PS.21
 - self help, HH.3
- administration
 - art galleries administration, NN.2
 - arts / culture / heritage administration, NN.
 - business administration, AA.3=
 - civil engineering administration, TL.11
 - clinical services administration, PA.56
 - culture administration, NN.
 - dental practice administration, PF.5
 - education / school administration, GD.
 - festivals administration, NN.9
 - galleries administration, NN.2
 - great houses administration, NN.8=
 - health care
 - resources / financial administration, PA.4
 - staff administration / training, PA.55
 - health practice administration, PA.3
 - health service administration, PA.2
 - health unit administration, PA.51
 - heritage administration, NN.
 - local government administration, AC.=
 - manufacturing administration, WA.1
 - medical practice administration, PA.3=
 - medical support services administration, PA.61
 - museums administration, NN.6
 - national government administration, AC.
 - NHS trusts administration, PA.51=
 - nursing, PA.51=
 - services, PA.562
 - office administration, AY.
 - personnel administration, AJ.2

- health care staff administration / training, PA.55
- practice
 - dental, PF.5
 - health, PA.3
- print administration, KH.4
- public administration, AC.
- safety administration / regulations, PL.2
- school administration, GD.5
- social administration, PR.2
- taxation
 - local, AK.72
 - national, AK.71
- theatre / cinema business administration, NN.7
- training administration (in house), AJ.53
- wages (personnel administration), AJ.25=
- see also: management*
- administrative
 - accounting, AK.642=
 - law, EC.51
 - management, AB.2
- adoption of children, HF.15
- adult(s)
 - careers advice for, GF.15
 - education (general), GA.13
 - learning issues, GA.131
 - management, GD.4=
 - teaching / training in, GB.24
 - literacy, HD.3=
 - reading teaching, GB.621=
 - studies, HD.=
- advanced manufacturing systems / technology, VE.46
- adventure / outdoor training, HB.9
- advertising, BA.72
 - design, JC.2=
 - outdoor work, BA.72=
 - recruitment advertising, AJ.41=
- advice
 - skills, PS.3
 - to business, AB.5
 - work,
 - careers, GF.1
 - citizens advice bureau work, PS.32
 - community advice work, PS.31
 - family planning, PS.263
 - legal, EC.83
 - welfare rights PS.33
- advocacy, PS.4
- see also: conflict management (business)*
- advocates' practice, EC.82=
- aerial
 - performance (circus), LD.4=
 - rescue safety, PL.7415=
 - surveying, RG.21
- aerials
 - electronics, XM.22=
 - television, installation, XN.3=
- aerobics, HJ.52
 - teaching / training, GC.71

- aerodynamics, RC.241
- aeronautical engineering, XP.1=
- aeronautics, ZR.74
- aerosol technology, RD.621
- aerospace
 - engineering, XP.1
 - medical studies, PB.41
- aesthetics, DE.22
- Afghanistan: studies, FM.722
- Africa(n)
 - archaeology, DC.74
 - art, JA.74
 - business studies, AD.5
 - classical dance, LB.24
 - economics, EB.74
 - folk / traditional dance, LB.64
 - history, DB.63
 - languages, FN.4
 - law, EC.34
 - literature, FC.64
 - music, LG.4
 - politics, EA.94
 - religious studies, DD.6
 - studies, FM.5
- Afrikaans language, FN.41
- age studies, EE.4
- agency, literary, KH.1=
- aggression / violence (dealing with), PL.76
- agriculture / agricultural
 - biology, RK.1
 - blacksmith's / wheelwright's craft, SK.4
 - business management, SM.=
 - byproducts utilisation (farm), SC.9
 - chemicals, SC.7
 - chemistry, RK.=
 - common agricultural policy (CAP), SM.3=
 - economics, EB.643
 - engineering / farm machinery, SK.
 - equipment: safety, PL.7415
 - health & safety, PL.58
 - general, SA.1
 - history, DB.711
 - maintenance, SL.
 - meteorology, RK.=
 - organic, SD.6=
 - plant diseases, SC.3
 - science, RK.
 - teaching / training, GC.9
 - tropical agriculture, SA.11
- agroforestry, SG.=
- AI (cattle), SH.61=
- AIDS/HIV
 - awareness, PA.932
 - schools, GA.8=
 - family carers, HF.81
 - nursing, PH.61
 - self help, HH.7=
- aikido, MD.63

- air broking & chartering, ZP.3=
- air conditioning
 - building work, TH.7
 - engineering, XH.91
- air force, QH.83
- air pollution / pollution control, QC.3
- air sports, MB.
- air traffic
 - control, ZR.8
 - routing, ZR.1=
- air transport
 - engineering, XP.1=
 - freight transport, ZR.2
 - passenger transport, ZR.3
 - operations, ZR.1
- aircraft, XP.3
 - engine maintenance, XP.41
 - engineering, XP.11
 - flying
 - commercial, ZR.71
 - leisure, MB.11
 - fuelling, ZR.621
 - instruments (using), ZR.73
 - load control, ZR.1=
 - maintenance engineering, XP.4
 - navigation, ZR.72
 - operation, ZR.7
- airline(s)
 - cabin work, ZR.32
 - ticketing / reservations, ZR.31
 - see also: fares & ticketing (travel)*
- airport management / ground services, ZR.6
- alarm systems
 - security, QH.31
 - installation, TH.81
- Albanian language, FN.393
- alcohol / alcohol abuse
 - alcohol dependency (nursing), PH.45
 - awareness, PA.931
 - parents, HF.4=
 - self help, HH.3=
 - support / counselling, PS.213
- alcoholic drinks processing, WM.32
- Alexander technique, HJ.53
- algebra, RB.31
 - & number theory, RB.3
 - boolean, RB.2=
- algorithms, RB.24
- allotropy, RD.3=
- almond goods, NE.22=
- Altaic (Turkic) languages, FN.831
- alternative
 - dispute resolution (ADR), EC.817
 - energy research, QB.2
 - medicine, HK.=
- amateur
 - dramatics, LC.2
 - gardening, SE.2

- ambulance services, PD.6
- amenity horticulture, SF.
- American studies, FM.61
- Americas
 - archaeology, DC.75
 - art, JA.75
 - business studies, AD.6
 - classical dance, LB.25
 - economics, EB.75
 - folk / traditional dance, LB.65
 - history, DB.64
 - languages, FN.5
 - law, EC.35
 - literature, FC.65
 - music, LG.5
 - politics, EA.95
 - religious studies, DD.8
 - studies, FM.6
- Amharic (language), FN.421
- amphibia
 - natural history, RH.26
 - keeping, SP.25
- amplifiers / signal generators, XL.57
- AMT, VE.46=
- anaesthesia, veterinary, SN.=
- anaesthesiology, PB.42
- analogue electronics, XL.14
- analysis
 - artifacts (archaeology), DC.24
 - business modelling / analysis, AG.2
 - colour analysis
 - self presentation, HJ.91=
 - fashion consultancy, HL.9=
 - complex analysis, RB.52
 - critical path analysis, AG.21
 - economic analysis, EB.51
 - environmental analysis, QA.23
 - failure analysis, production, VE.51
 - financial analysis, AK.25
 - finite element stress analysis, RC.22=
 - food analysis, NH.4
 - Fourier analysis, RB.53=
 - functional analysis, RB.53
 - geological data analysis, RF.232
 - hand analysis, FB.422=
 - harmonic analysis (mathematics), RB.53=
 - instrumental analysis, RD.612
 - job analysis description & advertising, AJ.41
 - labour market analysis, EB.65=
 - linguistic analysis, DE.53
 - management analysis techniques, AG.2=
 - mathematical analysis, RB.5
 - multivariate analysis, RB.71=
 - network analysis, AG.23
 - numerical analysis, RB.81
 - psychoanalysis, PB.81
 - quantitative business analysis, AG.24
 - real analysis, RB.51

- risk analysis, AG.26
- social data analysis, EE.83
- spectrochemical analysis, RD.611
- statistical analysis, RB.716
- stress analysis
 - finite element, RC.22=
 - measurement, WD.55
- technology analysis, XA.33
- time series analysis, RB.71=
- transactional analysis, PK.2=
- value analysis, AG.27
- analytical
 - chemistry, RD.61
 - analytical geometry, RB.43
 - analytical physics, RC.12
- anatomy (human), RH.42
- anatomy technician work, PE.3=
- ancient
 - history, DB.21
 - UK DB.531
 - languages, FN.15
 - monuments: conservation, DC.32
- anesthesia, veterinary, SN.=
- anesthesiology, PB.42
- Anglo Irish history, DB.522
- animal behaviour studies, SN.6
- animal health: veterinary services, SN.=
- animal husbandry, SH.
 - game / exotic animal farming, SH.8
 - health & safety, PL.59
 - specific animals, SH.6
- animal pests
 - predator control (farms), SC.2
 - environmental health, QD.31
- animal psychology / behaviour studies, SN.6
- animal sports, MH.8
- animal technicians, SN.8=
- animal / wildlife painting / drawing, JB.52
- animal(s)
 - boarding / kennels, SP.33
 - breeding, SH.4
 - care (non-agricultural), SP.2
 - laboratory, SN.8
 - pets / domestic, SP.
 - teaching / training, GC.99
 - see also: horse riding / animal sports*
 - wild animals, SP.23
- domestic, services, SP.3
- farm, SH.
 - feedstuffs, SH.21
 - genetics, RH.331
 - health
 - farm, SH.2
 - veterinary services, SN.
 - nursing, SN.4
 - nutrition (farm animals), SH.2
 - pathology, RH.72
 - physiology, RH.71

- production, SH.
- protection / welfare, SP.5
- sales / disposal, SH.3
- welfare, SP.5
- working animals, SH.7
- working with: health & safety, PL.59
- animation, JB.64
- anisotropy / isotropy, RC.66
- anorexia
 - nursing, PH.41=
 - self help, HH.5=
- anthropology, EE.23
- anti static components / techniques, XL.52
- antiques
 - appreciation, JE.1
 - collectables, JE.33
 - conservation, JE.2
 - furniture, JE.31
 - specific kinds, JE.3
 - specific periods, JE.4
- Apache (language), FN.5=
- apiculture, SH.9=
- applied
 - biochemistry, RH.86
 - biology, RH.81
 - chemistry, RD.6
 - economics, EB.6
 - energy economics, QB.1
 - geology, RF.22
 - geophysics, RF.3
 - land & sea surveying, RG.7
 - life sciences, RH.8
 - mathematics, RB.16
 - microbiology, RH.83
 - physics, RC.8
 - psychology, PK.12
 - sciences, RA.14
 - social work, PR.11
 - social studies, ED.8
 - statistics, RB.715
 - surveying, RG.7
 - theology, DD.14
 - zoology, RH.73
- applique, JL.23
- appraisal
 - performance appraisal, AJ.52
 - self
 - business, AF.23
 - personal, HB.2
- appreciation
 - architecture, TD.15
 - art / artists, JA.333
 - craft, JA.8
 - music, LF.7
 - wine / food NE.7
- aquarium keeping, SP.26=
- aquarobics, HJ.52=
- aquatic veterinary medicine, SN.21

- aquifers: water supply, TL.331=
- Arabian states: studies, FM.92
- Arabic
 - language, FN.821
 - Eastern, FN.821=
 - Western, FN.42=
 - studies, FM.912
- arable farming, SD.11
- arachnology, RH.25
- Aramaic language, FN.822
- arbitration, EC.817
- arboriculture, SG.2
- arc welding, XE.31
- archaeology / archaeological, DC.
 - bioarchaeology, DC.272
 - conservation, DC.3
 - documentation, DC.28
 - drawing, DC.22
 - excavation techniques (archaeology), DC.23
 - field archaeology, DC.26
 - funerary archaeology, DC.51
 - heritage management, DC.31
 - industrial archaeology, DC.52
 - landscape archaeology, DC.62
 - marine archaeology, DC.61
 - metallurgy, DC.27
 - practice, DC.2
 - religious buildings, of, DB.53
 - sciences, DC.27
 - specific areas / cultures, DC.7
 - specific environments, DC.6
 - specific kinds, DC.5
 - specific periods / ages, DC.8
 - surveying, DC.21
- archaeometallurgy, DC.27=
- archery, MH.61
- archery / shooting, MH.6
- architecture,
 - naval, XQ.2
- architecture / architectural (buildings)
 - appreciation, TD.15
 - conservation, TD.4=
 - design, TD.21
 - drawing, TD.22
 - engineering, TM.2
 - environmental design, TD.24
 - general, TD.1
 - history, TD.13
 - landscape, SE.9
 - model making, TD.23
 - practice management, TD.14
 - maintenance / cleaning, TH.96
 - technology, TE.5=
- area / diaspora studies, FM.
- area studies, FM.1
- arithmetic, RB.14
 - numeracy, HD.4=
- armed forces, QH.8

- catering, NC.4
- Armenian language, FN.394
- army, QH.81
- aromatherapy, HK.1
- arrangement, music, LF.52
- art, JA.1
 - appreciation, JA.333
 - body art, HL.14
 - commercial art, JC.3=
 - conservation, JD.41
 - criticism, JA.332
 - & design, JA.2
 - direction (TV/film), KJ.21=
 - fine art, JA.3
 - history, JA.331
 - history & criticism, JA.33
 - & society, JA.34
 - specific cultures and periods, JA.7
 - specific techniques, JB.5
 - studies, JA.
 - techniques / practical art, JB.
 - theory, JA.32
 - therapy, PJ.13
- art galleries administration, NN.2
- artifacts analysis (archaeology), DC.24
- artificial
 - fertilisers (farm), SC.75
 - insemination (cattle), SH.61=
 - languages, international, FN.9
- artist / performer management / representation, LA.1
- artists, appreciation, JA.333
- arts
 - administration, NN.1
 - communication, teaching / training, GC.62
 - community arts, JA.5
 - & crafts, J
 - leisure / combined, JF.
 - & crafts teaching / training, GC.61
 - digital arts, KA.4=
 - dramatic arts, LC.1=
 - fine arts, JA.3=
 - graphic arts, JB.6
 - performing arts, LA.
 - teaching / training, GC.64
 - relaxation arts, teaching / training, GC.633
 - & society, FB.11
 - textile arts, JL.=
 - theatre & dramatic arts, LC.
 - visual arts, JA.11
- arts / culture administration, NN.1
- arts centre administration, NN.4
- artwork: publications, KH.64
- asbestos removal, PL.531
- asbestos safety: hazards / protection, PL.31
- Asia(n)
 - archaeology, DC.76
 - art, JA.76
 - business studies, AD.7

- classical dance, LB.26
- clothes making (craft), JK.64=
- economics, EB.76
- folk / traditional dance, LB.66
- history, DB.65
- languages, FN.8
- languages (other), FN.83
- law, EC.36
- literature, FC.66
- music, LG.6
- politics, EA.96
- religious studies, DD.5
- studies, FM.7
- asphalting (roadwork), TK.71
- Assamese language FN.81=
- assembly
 - design for assembly, VF.22
 - work, WB.2
- assertiveness
 - business, AF.41
 - social, HB.62
- assessment
 - education
 - learning assessment, GB.86
 - learning / training needs assessment, GB.81
 - teacher / trainer assessment, GB.74
 - testing, GB.86
 - VQs verification, GB.851
 - environmental impact assessment, QA.24=
 - environmental assessment (property), TC.613
 - health care performance assessment, PA.531
 - job applicant assessment, AJ.42
 - risk assessment (health & safety), PL.212
 - staff assessment, AJ.52=
- assessor (teachers) training, GB.74=
- asset financing, AK.51
- assistants, teaching, GB.33=
- association (soccer) football, MG.11
- Assyriology, DC.731
- astro navigation, RE.5=
- astrobiology, RE.6
- astrology, FB.421
- astronautics, ZR.741
- astronomy / space science, RE.
- astronomy, RE.1
 - teaching, GC.81=
- astrophysics, RE.2
- athletics, MD.1
 - coaching, MA.43
- athletics gymnastics & combat sports, MD.
- atmospheric physics, RC.83
- atomic
 - chemistry, RD.36
 - physics, RC.65
- auctioneering, TC.5
- audio / recording technology, XL.82
- audio & visual media, KJ.3
- audio equipment servicing, XN.3=

- audiology, PB.461
- audiotyping, AZ.51
- audiovisual
 - media, KJ.31=
 - studies, KJ.31
 - technology, KJ.311
- audit(ing)
 - accounting, AK.62
 - environmental, QA.23=
 - external, AK.621
 - internal, AK.623
 - management, AG.14
 - quality, VD.33
 - safety, PL.2=
- Australasia / Austronesia
 - archaeology, DC.77
 - art, JA.77
 - business studies, AD.8
 - classical dance, LB.27
 - economics, EB.77
 - folk / traditional dance, LB.67
 - history, DB.66
 - law, EC.37
 - literature, FC.67
 - music, LG.7
 - politics, EA.97
 - religious studies, DD.7
 - studies, FM.8
- Austronesian languages, FN.832
- authorship: writing, KC.
 - technical, KC.2
- automated manufacturing systems, VE.4
- automatic control instrumentation, VE.21
- automation
 - production (general), VE.1
- automotive
 - engineering, XR.=
 - safety systems / design, XR.213
- aviaries, SP.24=
- aviation, ZR.
 - law, EC.2
 - safety, ZR.4
 - security, ZR.5
- aviculture, SP.24=
- avionics, XP.2
- awareness
 - AIDS/HIV awareness, PA.932
 - schools, GA.8=
 - alcohol awareness, PA.931
 - parents, HF.4=
 - blind awareness, KB.61=
 - child abuse awareness
 - nursing, PH.551
 - schools, GA.8=
 - deaf awareness, KB.62=
 - deaf-blind awareness, KB.63=
 - disability awareness, AF.49
 - dog problem awareness (parks), SF.61

drug abuse awareness (parents), HF.4=

drugs / alcohol awareness, PA.931
environmental awareness, QA.1=
health hazards awareness, PA.93
problems (for teachers), GA.8
racism awareness (business), AF.45
sexism awareness (business), AF.46
solvent abuse awareness (parents), HF.4=
substance abuse awareness, PA.933
 parents, HF.4
 schools, GA.8
Azeri (Azerbaijani), FN.3=

B

baby sitting, PT.212
Bach Flower remedies, HK.=
badminton, MG.82
bagpipe playing, LH.63
Bahaim, DD.5=
behaviour studies, animal, SN.6
bakery
 industrial, WM.4
 non-industrial, NE.21
baking / confectionery, NE.2
baking / dairy / food & drink processing, NE.
Balkan studies, FM.411
ball & related games, MG.
ballet (Europe): classical dance, LB.22
ballistics, RC.241=
ballooning, MB.2
ballroom dancing, LB.81
Baltic languages, FN.391
band
 conducting, LH.2=
 management, LK.32=
 musicianship, LH.13
bank loans, AK.52
banking, AL.2
 merchant banking, AL.22
bankruptcy procedures, AK.12
banksman
 construction, TK.111
 freight handling, ZP.522
banqueting, NC.23
bar
 service, NB.21
 stock control, NA.91
barbecue, NF.6=
bargello, JL.31=
baroque art, JA.723
barrage engineering, TL.36=
barristers' practice, EC.82=
baseball, MG.4=
basic
 communication skills, HD.2
 education, HD.
 mathematics (numeracy) teaching, GB.622
 skills, HD.

- teaching, GB.62
- basketball, MG.31
- basketry / canework, JP.8
- Basque language, FN.395
- bassoon playing, LH.621
- Bates method, HK.=
- batik, JL.61
- battered families (social work), PR.422
- battery, vehicle, charging systems, XS.61
- batting games, MG.4
- bead work, JL.2=
- bearings, XH.71
- beauty care / services, HL.1
- beauty therapy, HL.12
- bed & breakfast management, NA.72=
- bedroom, fitted, installation, TJ.4=
- bee keeping, SH.9
- beef production, SH.612
- beer making (non-industrial), NE.6=
- behaviour / behavioural
 - biology, RH.3121
 - difficulties, children with
 - parenting, HF.32
 - organisational behaviour, PK.8321
 - psychology, PK.2
 - science, PK.2
 - therapy, PK.22
- bell ringing
 - handbells, LH.73
 - tower, LH.74
- belles lettres, FC.34
- belly dancing, LB.631
- Belorussian (language), FN.36=
- beneficial insect promotion, SC.6
- benefits, HE.8
- Bengali language, FN.811
- bereavement
 - self help, HH.1=
 - support / counselling, PS.22
- betting work, NL.3=
- biblical
 - languages, FN.16
 - studies (Christian), DD.22
- bicycle(s)
 - cycle proficiency, ZX.3
 - maintenance / repair, XS.8
 - sports, ME.5
- bilingual secretarial, AZ.131
- bills of materials, TF.1=
- bioaeronautics, RH.31=
- bioarchaeology, DC.272
- biochemistry, RH.5
 - applied, RH.86
 - industrial, RH.861
 - medical, RH.463
 - plant, RH.612
- biodeterioration, RH.82=
- bioenergetics, RH.36=

- bioengineering, RH.862
- biographical literature, FC.35
- biography writing, KC.313
- biological
 - anthropology, EE.231
 - sciences, RH.=
- biology, RH.3
 - agricultural biology, RK.1
 - animal biology, RH.7=
 - applied biology, RH.81
 - cell biology, RH.34
 - computational biology, RH.3111
 - cryogenics (biology), RH.34=
 - environmental biology, QA.32
 - evolutionary biology, RH.313
 - fresh water biology, RH.3211
 - general, RH.31
 - human biology / biomedicine, RH.4
 - hydrobiology, RH.321
 - marine biology, RH.3212
 - molecular biology, RH.36
 - neurobiology, RH.364
 - pathobiology, RH.4=
 - plant diseases (biology), RH.62=
 - social biology, RH.312
 - specific environments, RH.32
 - teaching, GC.81=
- biomechanics, PE.51
- biomedical
 - engineering, PE.53
 - physics, RH.461
 - sciences, RH.46
 - technology, RH.462
- biometry, RH.311
- biophysics, RH.361
- bioprocess engineering, YC.24
- bioreactor systems, RH.36=
- biosensors, RH.36=
- biotechnology, RH.82
 - food biotechnology, NH.62
 - microbial biotechnology, RH.821
 - plant biotechnology, RH.822
 - process biotechnology, RH.823
- bird keeping (domestic), SP.24
- bird watching, RH.28=
- birds (ornithology), RH.28
- birth control advice, PS.263=
- birth preparation, HF.2
- bituminous materials science, RJ.3
- black & white photographic processing, KJ.121
- Black studies, FM.21
- blacksmith craft
 - decorative, JH.21=
 - industrial, XD.41
- blind awareness, KB.61=
- blind making, JL.7=
- blind people
 - blind awareness, KB.61=

- deaf-blind people: communication skills, KB.63
- guide dog training, SP.321
- learning aids, HG.13
- people: communication skills, KB.61
- people: skills / facilities, HG.1
- special skills development, HG.11
- teaching, GB.64=
- blood donor services, PD.2
- blowers (fluid engineering), XH.33
- blues/ jazz, LG.83
- board games, MJ.4
- boarding: animal, SP.33
- boat
 - building, XQ.4
 - design, XQ.41
- boating,
 - freshwater, MC.6=
 - sea, MC.7
- boatyard management, XQ.4=
- body (human)
 - art, HL.14
 - language, HB.71
 - piercing, HL.8
 - training, sports, MD.9
- body (vehicle)
 - building, XR.23
 - maintenance / repair, XS.3
 - vehicle body design / styling, XR.212
- boiler
 - engineering, XH.321
 - installation / servicing, TH.42
 - making, XD.71=
- bonding, XE.62
- bonsai / Japanese gardening, SE.25
- book(s)
 - collecting, JE.6=
 - conservation, JD.42
 - cover decoration, KH.71
 - design, KH.61
 - publishing, KH.11
 - repair, JD.421
 - restoration, JD.421=
- bookbinding, KH.7
- bookkeeping, AK.8
- boolean algebra, RB.2=
- border security, QH.7
- boring (production), XF.5
- boring / drilling (water) engineering, TL.331=
- Bosnian language, FN.3651
- botanical
 - classification, RH.65=
 - painting / drawing, JB.53
- botany, RH.6
- bottle gardening, SE.53
- boule, MG.5=
- bouncers, QH.24=
- bowling games, MG.5
- bowls, MG.52

box manufacture, WL.3=
boxes, gift, JG.73
boxing, MD.61
braille, KB.611
brainstorming / creative thinking (business), AF.71
braking systems, XS.71
brand management, BA.23
brass instrument
 making, LJ.12
 playing, LH.61
brassicas, SD.25
braze welding, XE.5=
Brazilian Portuguese language, FN.55
brazing, XE.61
bread making, NE.21=
break dancing, LB.86
breakcrops, SD.26
breakers / compressors (construction), TK.13=
breathing apparatus use, PL.75
breeding,
 animals, SH.4
 fish breeding for release, SJ.3
 horse, SH.711
 plant, SD.7
Breton language, FN.352
brewery work, WM.321
brewing / winemaking (non-industrial), NE.6
bricklaying, TG.21
brickmaking, WF.1=
brickwork / masonry, TG.2
 for amateurs (DIY), TG.27
bridge (game), MJ.31
bridge
 building (farms / forests), SL.36
 engineering, TL.53
bridging courses, HC.5
briefings (international business), AD.9
British Commonwealth
 history, DB.527
 studies, FM.12
British history, DB.5
British history: specific periods, DB.53
British Isles
 archaeology, DC.723
 literature of specific areas, FC.621
 studies, FM.3
British politics, EA.8=
British Sign Language, KB.622
broadcasting studies, KA.22
broking, transport, ZP.3
bronze age, DB.32
brush cutters safety, PL.7415=
brushcutting / scrubcutting, SG.61
BS5400, TL.53=
BS5750 implementation, VD.12
Buddhism, DD.51
budgetary control, AK.32
 farm, SM.32

- budgets, personal, HE.11
- builders' merchant services, TE.61
- building / construction economics, TC.31
- building / construction operations, TG.
- building
 - caretaking, TH.9
 - control (caretaking), TH.92
 - electrical work, TH.2
 - (DIY), TH.21
 - estimating, TC.33=
 - inspection, TF.5
 - law & regulations, TF.4
 - maintenance / caretaking, TH.9
 - maintenance / services, TH.
 - DIY, TH.911
 - electrical maintenance (buildings), TH.23
 - farm building maintenance, SL.1
 - general, TH.91
 - quantity surveying, TC.36
 - regulations, TF.4
 - services, TH.1
 - engineering, TH.12
 - studies, TE.2
 - surveying, TC.42=
 - technology, TE.5=
 - work
 - brickwork, TG.2
 - clerks of works, TF.33
 - DIY, TE.32
 - drainage, TH.34
 - fireplace building, TH.4=
 - gas supply / installation, TH.5
 - glazing, TG.3
 - heating installation, TH.4
 - insulation, TG.5
 - joinery, TG.71=
 - lighting, TH.25
 - plumbing, TH.3
 - security systems, TH.8
 - staircase building, TG.71=
 - ventilation, TH.6
 - water supply, TH.35
- building societies, AL.24
- building(s)
 - cleaning services, TH.93
 - conservation, TD.4
 - design, TD.2
 - specific applications, TD.3
 - drawing, TD.22
 - emergency power supply, (buildings), TH.24
 - energy efficiency, TH.11
 - inspection, TF.5
 - insulation, TG.5
 - portable, erection, TG.75
 - surveying, TC.42=
 - valuation, TC.431
- built environment (general), TA.
- bulb crops, SD.23

- Bulgarian language, FN.361
- bulimia
 nursing, PH.41=
 self help, HH.5=
- bullying at work, AJ.221=
- Burmese languages, FN.8351
- bus
 driving, ZX.24=
 services, ZV.21
- business / finance, AA.
- business
 & finance, AA.4
 see also: finance / accounting for non-financial managers
 acquisitions, AE.7
 administration, AA.3=
 advice to, AB.5
 analysis, AG.2
 briefings, international, AD.9
 communication skills, AF.3
 consultancy practice, AB.4
 contracting, VJ.
 control systems, AG.7
 correspondence, AF.3=
 clerical work, AY.6
 counselling, AB.5
 business {for individuals} AF.47
 development, AE.8
 documentation / record-keeping, AY.5
 e-business, BF.1
 economics, EB.62
 emergency planning (business), AG.83
 English for, FN.241
 equipment servicing, XN.2
 ethics, AF.1=
 finance raising, AK.5
 forecasting, AG.3=
 image (self presentation), business, HB.64
 interpersonal skills, AF.4
 see also: interpersonal skills (self development)
 interviewing (business), AF.43
 languages for business, FN.121
 law, EC.75=
 leasing (business), AK.53
 letter writing (business), AF.32
 loss control (business), AG.8=
 management, AA.3=
 mathematics / statistics, AG.4
 mediation skills (business), AF.42=
 mergers / acquisitions, AE.7
 modelling / analysis, AG.2
 mortgaging (business), AK.54
 music business, LK.3
 negotiating skills (business), AF.44
 planning, AG.1=
 emergency AG.83
 plans, AE.41
 presentation skills (business), AF.34
 process

- re-engineering, AG.1=
- project management (business / industry), AG.6
- proposals preparation, AE.42
- rates, AK.72=
- reception (business), AY.72
- record-keeping, AY.5
- report writing (business), AF.35
- start-up, AE.4
- statistics, AG.42
- studies, AA.3
 - international, AD.
 - teaching / training, GC.111
- theatre / cinema business administration, NN.7
- transfer, AE.71
- travel, NK.22
- world, AA.1
- businesses
 - agricultural, management, SM.
 - equine business, SM.14
 - farm, SM.15
 - forestry SM.13
 - horticultural, SM.12
- butter
 - making (craft), NE.3=
 - processing (industrial), WM.5=
- butterflies / moths (lepidoptery), RH.241
- buying (for resale), BC.32=
- buying, print, KH.42
- byproducts, agricultural, utilisation (farm), SC.9
- Byzantine
 - archaeology, DC.732
 - studies, FM.913

C

- cabin work, airline, ZR.32
- cabinet making, WK.25
- cable crane extraction, SG.68=
- cable television systems (electronics), XM.44
- CAD: computer aided design, VF.12
- cafeteria service (catering), NB.13=
- cake making / decorating, NE.22
- cake making, NE.221
- CAL (computer assisted learning)
 - general, GB.97
- calculus, RB.55
- calendering, WG.=
- calf rearing, SH.611
- calibration, WD.52
- call centre skills, AM.2
- call centres, AM.
- callanetics (holistic fitness), HJ.51
- calligraphy, JB.71
- Cambodian language, FN.8341
- campanology, LH.74=
- camping / caravan site work, NM.7
- camping / caravanning, MH.3
- Canada: studies, FM.631
- canal

- engineering, TL.34=
 - transport, ZS.26=
- cancer
 - nursing, PH.62
 - self help, HH.7=
 - support / counselling, PS.2621
- candidates, job interviews, HC.63
- candle making, JG.4
- cane furniture making, WK.61
- canework, JP.8
- canning, food, WM.2=
- canoeing, MC.61
- Cantonese language, FN.83521
- canvas work, JL.25
- capital finance, AK.5=
- capital, venture, AK.55
- car
 - design / production, XR.31
 - driving, ZX.21
 - engines (maintenance / repair), XS.43
 - rental services, ZV.5
 - repair, XS.1
 - sports, ME.3
 - valeting, XS.15=
- caravan site work, NM.7
- caravanning, MH.3
- caravans [towing], ZX.26=
- carbon
 - chemistry, RD.4=
 - fibre processing, WG.6=
- carcass disposal, SH.3=
- card games, MJ.3
 - greetings, JG.74
- cardboard manufacture, WL.11=
- cardiography, PE.11
- cardiology, PB.441
- cardiovascular medical studies, PB.44
- care,
 - caring skills, PT.
 - childcare
 - parenting, HF.1
 - skills, PT.21
 - community care
 - issues / policies, PR.23
 - management (social work), PR.111=
 - of dying
 - nursing, PH.63
 - of elderly, PT.22
 - family care
 - general, HF.7
 - specific conditions, HF.8
 - in the community (issues), PR.23=
 - intensive, nursing, PH.52
 - personal care services, HL.
 - residential, social work, PR.48
- career(s)
 - adults, advice for, GF.15
 - advice work, GF.1

- change / access, HC.
- counselling, GF.2
- further / higher education students, advice, GF.14
- guidance work, GF.
- planning, HC.1
- secondary school students, advice, GF.13
- special needs, advice, GF.16
- carers / family care
 - general, HF.7
 - respite care, HF.7
 - specific conditions, HF.8
- caretaking (building control), TH.92
- cargo handling, ZP.5=
- Caribbean
 - art, JA.75=
 - literature, FC.653
 - studies, FM.613
- caricature, JB.61=
- caring skills, PT.
 - specialist, PT.2
- carpentry, WK.24
 - construction, TG.71
 - general, WK.1
- carpet(s)
 - cleaning, QE.11=
 - fitting, TJ.5=
 - making (craft), JL.8
- cartography, RG.4
- carton manufacture, WL.34
- cartoon drawing, JB.61
- cartooning, JB.61=
- carving
 - stone
 - art, JR.4=
 - masonry, TG.26
 - wood, JP.24
- case work (social work), PR.111
- cash
 - collection, AK.91
 - flow planning, AK.231
 - handling / collection, AK.91
- cashiers' work, AK.9
- casting (metals), YD.3
- Catalan language, FN.342
- catalytic converters (maintenance / repair), XS.453
- catering
 - assistants, NA.13
 - cellar work (catering), NB.23
 - club management (catering), NA.92
 - colleges catering, NC.6
 - contract catering, NC.5
 - counter service (catering), NB.13
 - customer relations, NA.45
 - fast food catering, NC.8
 - finance, NA.42
 - health & safety, PL.54
 - hospital catering, NC.42
 - hospitality / catering (general), NA.

- hotel catering, NC.21
- hygiene, PL.54=
- industrial catering, NC.4
- institutional management, NA.8
- management (general), NA.4
- operations, NC.
- outside catering, NC.5=
- production management, NA.43
- restaurant / hotel catering, NC.2
- schools / colleges catering, NC.6
- services teaching / training, GC.9
- silver service (catering), NB.11=
 - as small business, NA.5
- studies, NA.11
- table clearing (catering), NB.14
- technology, NA.3
- transport catering, NC.7
- cattle
 - farming, SH.61
- caving, MH.23
- CD-ROM publishing, KH.15=
- CDMA (Code Division Multiple Access), XM.6=
- CDM regulations, TF.41
- CDT, XA.31
- ceiling
 - fixing, TG.873
 - work: decorative, TG.872
- cell biology, RH.34
- cellar work (catering), NB.23
- cello playing, LH.52
- Celtic diaspora studies, FM.23
- Celtic languages, FN.35
- Celtic studies, FM.412
- see also: Welsh studies*
- see also: Irish studies*
- see also: Scottish studies*
- see also: Northern Ireland studies*
- cement work, TG.22=
- cemeteries / crematoria gardening, SF.5
- Central America
 - studies, FM.64
- Central Asia(n)
 - art, JA.76=
 - folk / traditional dance, LB.662
 - literature, FC.662
 - music, LG.62
 - states: studies, FM.72
- central government studies, EA.11
- central heating installation / servicing, TH.43
- ceramic(s)
 - making, JR.1=
 - arts / crafts, JR.1
 - decoration, JR.12
 - design, JR.11
 - materials, WF.11
 - painting, JR.13=
 - production (industrial), WF.13
 - repair, JR.14=

- technology, WF.1
- tile painting, JR.12=
- cereals, SD.22
- chainsaw work, SG.65
 - safety, PL.7415
- chamber music, LG.22=
- change, management of, AG.13
- Chantraine, LB.8=
- chaos theory (business), AG.1=
- charities
 - fund raising, BA.12=
 - marketing, BA.12=
 - management, AB.84
- chartered secretaries, AB.21
- chartering
 - air broking & chartering, ZP.3=
 - ship broking & chartering, ZP.3=
 - transport broking & chartering, ZP.3
- chauffeurs, ZX.21=
- cheese
 - making (craft), NE.3
 - processing (industrial), WM.5=
- chef studies, NF.13
- chemical(s)
 - agricultural / horticultural chemicals, SC.7
 - engineering, YC.1
 - garden chemicals, SE.4
 - industrial chemicals, WE.1
 - instrumentation, YC.31
 - physics, RC.61
 - plant engineering, YC.3
 - process engineering, YC.2
 - products, WE.
 - safety: hazards / protection, PL.32
 - structures, RD.3
 - synthesis, organic, RD.4=
- chemistry, RD.
 - see also: polymer chemistry*
 - agricultural chemistry, RK.=
 - analytical RD.61
 - atomic chemistry, RD.36
 - carbon chemistry, RD.4=
 - colloids (chemistry), RD.3
 - colour chemistry, RD.622
 - computational chemistry, RD.11
 - electrochemistry, RD.32
 - environmental chemistry, QA.33
 - food chemistry, NH.63
 - forensic chemistry, QH.61
 - general, RD.1
 - geochemistry, RF.9
 - heterocyclic chemistry, RD.4=
 - hydrocarbon chemistry, RD.4=
 - immunochemistry, RH.46=
 - industrial chemistry, RD.62
 - inorganic chemistry, RD.5
 - medical chemistry, RD.63
 - metallurgical chemistry, RD.623

- molecular chemistry, RD.361
- nuclear chemistry, RD.36=
- organic chemistry, RD.4
- organometallic chemistry, RD.4=
- petrochemistry, RD.624
- photochemistry, RD.3=
- physical chemistry, RD.3
- polymer chemistry, RJ.11
- radiochemistry, RD.363
- silicate chemistry, RD.5
- solid state chemistry, RD.3=
- surface chemistry, RD.38
- teaching, GC.81=
- theoretical chemistry, RD.2
- chemotherapy, PE.61
- chess, MJ.41
- chest diseases, PB.63
- Chi Kung, HJ.55
- child(ren)
 - abuse
 - awareness, nursing, PH.551
 - awareness, schools, GA.8=
 - protection, PR.4111
 - adoption of, HF.15
 - behavioural difficulties (parenting), HF.32
 - childcare
 - parenting, HF.1
 - skills, PT.21
 - counselling, PS.28
 - dentistry, PF.22
 - development (education), GA.331
 - emotional difficulties (parenting), HF.31
 - first aid with, PV.4
 - health (pediatrics), PB.61
 - mindings, PT.211
 - protection, PR.411
 - psychology, PK.3
 - social work, PR.41
 - writing for, KC.34
- childhood studies, EE.5=
- children's
 - law, EC.732
 - literature, FC.36
 - nursing, PH.55
- chilling, food, WM.2=
- chimney maintenance / sweeping, TH.94
- china
 - painting, JR.13
 - repair, JR.14
- China, studies, FM.732
- Chinese
 - brush painting, JB.214
 - classical philosophy, DE.82
 - languages, FN.8352
 - medicine, HK.7
- Chinyanja language, FN.42=
- chipper operation, SG.6=
- chiropractic, PJ.5

- chiropractic, PC.1
- chocolate craft, NE.24
- choral singing, LH.31
- choreography, LB.4
- Christian
 - ethics, DD.21
 - religious studies, DD.2
- Christmas crafts, JF.11
- chromatography, RA.3=
- chronology / chronometry, RE.52
- chronometry, RE.52
- church / religious bodies: management, AB.85
- church history, DB.73=
- church steward work, DD.9=
- cider making (non-industrial), NE.6=
- cinema business administration, NN.7
- circuits
 - electric, XJ.33
 - protection, XJ.23
 - wiring, XJ.331
 - electronic, XL.5
- circuit training, MD.92
- circus / stunt performance, LD.4
- citizens advice bureau work, PS.32
- citizenship, DE.421
- civic design, TD.24=
- civil engineering, TL.
 - administration, TL.11
 - clerk of works, TL.12
 - dams: civil engineering, TL.33=
 - explosives (civil engineering), TL.64
 - general, TL.1
 - law, TL.111
 - marine civil engineering, TL.36
 - quantity surveying, TC.36
 - reservoirs: civil engineering, TL.331=
 - surveying, RG.71
- civil law, EC.7
- civil rights, EC.52=
- civil service, AC.
- clarinet playing, LH.622
- classic vehicle restoration, XS.33=
- classical
 - art, JA.724
 - cookery, NF.5
 - dance, LB.2
 - European style "classical" music, LG.22
 - guitar playing, LH.541
 - history, DB.212
 - UK, DB.5312
 - languages (Latin & Greek), FN.32
 - teaching / training GC.513
 - literature, FC.51
 - Quranic Arabic language, FN.8211
 - philosophy, DE.8
- classics, DF.
- see also: Latin and Greek*
- see also: classical philosophy*

- see also: classical history*
- classification
 - botanical, RH.65=
 - classroom assistant / learning support, GD.81
 - clay pigeon shooting, MH.621
 - cleaning
 - architectural stonework, TH.96
 - domestic, QE.11
 - dry cleaning, QE.2
 - hotel, QE.11
 - industrial, QE.12
 - road/ street (public), QE.31
 - science, QE.1
 - services
 - buildings, TH.93
 - management, QE.13
 - studies, QE.1
 - vehicle, XS.15
 - windows, TH.9=
 - cleansing, QE.
 - public, QE.3
 - clergy, DD.91=
 - clerical office skills, AY.=
 - clerk(s) of works
 - civil engineering, TL.12
 - building / construction, TF.33
 - climatology, RF.51
 - climbing, MH.2
 - rock, MH.25
 - trees (forestry), SG.8
 - clinical psychology, PK.11
 - clinical services administration, PA.56
 - clock / watch making & repair, WC.5
 - closed circuit television (electronics), XM.42
 - clothes / clothing
 - design, JK.12=
 - making
 - craft, JK.6
 - pattern cutting, JK.13
 - manufacture (industrial), WH.42
 - retailing, BD.4=
 - technology, WH.3
 - theatrical costume, LE.5
 - traditional, making (craft), JK.64
 - club(s)
 - management (catering), NA.92
 - CNC programming, XF.22
 - co-counselling groups, HB.81
 - coach services, ZV.22
 - coach trimming, XR.24=
 - coaching
 - teaching / training, GB.723
 - sports, MA.4
 - coal
 - distillation, YC.52=
 - processing, YC.52=
 - coastal
 - conservation / protection, QA.931

- engineering, TL.341
- river engineering, TL.34
- sailing, MC.712
 - nautical science, ZS.311
- skipper, ZS.325
- coastguard service, QH.71
- coating / plating processes, metal, XD.9
- coatings technology, WE.5
- cocktail making, NB.21=
- coded welding, XE.5=
- cognitive psychology, PK.81
- coin collecting, JE.6=
- cold calling, BE.3=
- cold engineering, XH.6=
- collage, JG.5
- collectables, antique, JE.33
- collecting / antiques, JE.
- collecting, JE.6
- collection / delivery services, goods, ZP.4
- colleges catering, NC.6
- colloids
 - chemistry, RD.3=
- colour
 - analysis
 - self presentation, HJ.91=
 - fashion consultancy, HL.9=
 - chemistry, RD.622
 - photographic processing, KJ.122
 - technology, WE.5
- combat / martial arts, MD.6
- combat sports coaching, MA.43
- combinatorics, RB.61
- combined
 - sciences, RA.11
 - sports, MA.3
 - studies, DA.83
- combustion
 - engineering, YC.21
 - internal, engineering, XH.6=
- comedy
 - literature, FC.37=
 - writing, KC.322
- commerce, AA.3=
- commercial
 - art, JC.3=
 - law, EC.75=
- committee work, AF.61
- commodities: microeconomics, EB.4=
- commodity market services, AL.34
- common agricultural policy (CAP), SM.3=
- Commonwealth history, DB.527
- communication
 - arts teaching / training, GC.62
 - communication / media, KA.
 - design, KA.13
 - disabled people, KB.6
 - engineering, XM.
 - mass communication, KA.11

- non verbal communication, KB.5
- processes, KA.12
- skills, KB.
 - basic communication skills, HD.2
 - business communication skills, AF.3
 - communication for and with people with disabilities, KB.6
 - deaf-blind people, KB.63
 - hearing impaired people, KB.62
 - media communication skills, KB.2
 - teaching (basic), GB.623
 - teaching / training, GC.63
 - vision impaired people, KB.61
- studies, KA.1
- teaching / training, GC.6
- technology, XM.
- visual communication, KA.14
- communications
 - marine navigation / communications, ZS.33
 - mobile systems, XM.6
 - satellite communications, XM.24
 - systems (mobile), XM.6
- community
 - advice work, PS.31
 - arts, JA.5
 - care
 - issues / policies, PR.23
 - skills, PT.1=
 - dentistry, PF.23
 - development, EE.31
 - education
 - administration, GD.4
 - general, GA.13
 - learning issues, GA.131
 - teaching / training in, GB.25
 - health, PB.32
 - health care administration, PA.23
 - interpreting, FJ.31
 - languages, FN.122
 - medicine, PB.32
 - mental health nursing, PH.41
 - nursing, PH.2
 - publishing, KH.13
 - relations, EE.32
 - religions, DD.15=
 - sports, MA.5
 - studies, EE.3
 - theatre, LC.3
 - work, PR.3
 - youth work, PR.5
- compacting site work, TK.41
- company
 - directorship, AB.3
 - law, EC.75
 - secretaries, AB.21=
- comparative
 - education, GA.2
 - government / politics, EA.6
 - history, DB.42

- law, EC.13
- linguistics, FJ.22
- literature, FC.24
- religion, DD.15
- sociology, EE.26
- compensation law, accident, EC.721
- complaints handling, BA.31=
- complementary medicine (professional), PC.
- complex analysis, RB.52
- composite materials, YE.24
- composition
 - music, LF.51
 - typesetting, KH.31=
- compost making (organic gardening), SE.32
- compounding (polymers), WG.1
- compressors, XH.361
 - construction, TK.13=
- computational
 - biology, RH.3111
 - chemistry, RD.11
 - linguistics, FJ.26
 - mathematics / cybernetics, RB.8
 - physics, RC.11
- computer aided
 - design (CAD), VF.12
 - electronic design, XL.42
 - engineering, VE.47
 - manufacture (CAM), VE.45
- computer assisted
 - learning (CAL)
 - general, GB.97
- computer based training (CBT) (general), GB.96
- computer controlled machining, XF.22
- computer integrated manufacture (CIM), VE.44
- computer(s)
 - control systems (production), VE.22
 - in education, GB.95
 - games, MJ.5
 - law (copyright issues), EC.741=
 - law (criminal issues), EC.6=
 - mathematics, RB.82
 - monitoring systems (production), VE.3
 - teaching / training, GC.22
 - teaching / training, GC.2
- see also: Volume 2 of LDCS*
- concert halls administration, NN.5
- conchyliculture, SJ.4=
- concierge (hotel), ND.32
- concrete
 - technology, WF.3
 - work, TG.22
- conditions of employment, AJ.22
- conducting (music), LH.2
- confectionery
 - craft, NE.22
 - industrial, WM.4
 - sugar, NE.25
- conference

- interpreting, FJ.32
- programme organisation, AF.62
- conferencing (hotel), ND.2
- confined space working: safety, PL.25
- conflict management (business), AF.42
- conflict studies, EA.73=
- Confucianism, DD.56
- consciousness raising, HB.11
- conservation
 - antiques: conservation, JE.2
 - archaeological conservation, DC.3
 - architectural conservation, TD.4=
 - art conservation, JD.41
 - book / paper conservation, JD.42
 - building conservation, TD.4
 - energy conservation, QB.13
 - environmental conservation, QA.2
 - specific environments, QA.9
 - farm nature conservation, SL.6
 - forest / tree conservation, SG.41
 - forestry nature conservation, SG.5
 - landscape conservation, QA.4
 - paper conservation, JD.42
 - skills, JD.4
 - soil conservation, QA.41
- conservative dentistry, PF.15=
- conservatories (DIY work), TE.31=
- conservatory plant care, SE.51
- constitutional / public law, EC.5
- construction, TE.
 - breakers / compressors (construction), TK.13=
 - carpentry / shopfitting / erection, TG.7
 - contracting / subcontracting (construction), TF.2
 - crane operation (construction), TK.11
 - drilling (construction), TK.131
 - economics, TC.31
 - electrical installation (buildings / construction), TH.22
 - engineering, TL.=
 - estimating, TC.33
 - fencing (construction), TG.9
 - groundwork, TK.4
 - health & safety, PL.53
 - access work, PL.7416=
 - machinery / plant operation / maintenance, TK.1
 - management, TF.
 - materials (basic), TE.6
 - operations, TG.
 - pile driving, TK.132
 - plant
 - maintenance, TK.12
 - mobile, operation, TK.14
 - stationary, operation, TK.13
 - project management, TF.13
 - quality control, TF.12
 - quantity surveying, TC.36
 - safety, PL.53
 - access work, PL.7416=
 - site

- management, TF.3
- security, TF.32
- supervision, TF.31
- surveying, TC.41
- work, TK.
- see also: building / construction operations*
- slinger / banksman, TK.111
- structural design, TM.4
- studies, TE.1
- subcontracting (construction), TF.2
- technology (basic), TE.5
- trench support, PL.53=
- consultancy practice
 - business consultancy practice, AB.4
 - financial consultancy practice, AL.63
- consumer
 - law, EC.76
 - protection, BC.8
 - rights, HE.71
 - studies, BA.51
- consumerism, HE.7
- contact centres, AM.=
- contemporary history (post-1945), DB.26
 - UK, DB.536
- contemporary studies, FB.3
- continuing education (professional development), GB.881
- continuing professional development (CPD), GB.881
- contraception advice, PS.263=
- contract
 - catering, NC.5
 - hire (vehicles), ZV.4=
 - law, EC.71
 - management (business / industry), VJ.3
- contracting
 - business / industry, VJ.
 - construction, TF.2
- contracts of employment, AJ.222
- control
 - birth control advice, PS.263=
 - budgetary control, AK.32
 - farm budgetary control, SM.32
 - building control (caretaking), TH.92
 - credit control, AK.43
 - engineering (general), VE.12
 - financial control, AK.3
 - fungi: control (farms), SC.31
 - hazard control (health & safety), PL.3
 - industrial control / monitoring, VE.
 - instrumentation, VE.21
 - inventory control, ZM.5
 - load control, aircraft, ZR.1=
 - loss control (business), AG.8=
 - management control techniques, AG.71
 - management planning & control systems, AG.
 - moulds / fungi: control, SC.31
 - nervous tension: control, HB.32=
 - noise control, PL.35=
 - noise pollution control, QC.64

- pest control
 - chemical (gardens), SE.41
 - environmental health, QD.3
 - organic gardening, SE.33
 - animal pest control (farms), SC.2
- pollution control, QC.
- predator control
 - farms, SC.2
- process control, VE.13
 - statistical, VE.24
- production control
 - automation / control (general), VE.1
 - management, ZM.213
- programmable controllers, VE.212
- quality control, VD.32
 - construction, TF.12
 - farm, SM.41
 - food, WM.11
 - health care, PA.53
- road traffic control, ZX.5
- statistical
 - process control, VE.24
 - quality control / improvement, VD.321
- stock / stores control, ZM.51
 - bar, NA.91
- stress control (personal), HB.32
- systems
 - business, AG.7
 - electronic, VE.211
 - hydraulic / pneumatic control systems, VE.231=
 - industrial cybernetics, VE.41
 - mechanical, VE.23
 - production, VE.2
 - real time control systems, VE.22=
- theory (mathematics), RB.84
- traffic control, air, ZR.8
- vibration / noise control, PL.35=
- waste control (production), ZM.7
- weed control
 - chemical (gardens), SE.42
 - organic gardening, SE.34
- weight control / slimming, HJ.6
- conveyancing, EC.742
- cookery, NF.
 - professional, NF.1
 - specialisations, NF.2
 - specific cultures, of, NF.22
 - specific foods, of, NF.23
 - teaching / training, GC.92
- cooling systems, XH.43=
- cooperatives, AE.2
- coopering, JP.3=
- coppicing, SG.62
- copy
 - editing, KH.22
 - typing, AZ.52
- copying, office, AY.85
- copyright / patents (law), EC.7411

- copywriting, KD.9
- cordon bleu, NF.5=
- core making, YD.32
- CORGI, TH.46=
- corn dollies, JG.8
- cornet playing, LH.611
- Cornish language, FN.353
- corporate planning, AG.1=
- corporation tax accounting, AK.633
- correspondence, business, AF.3=
 - clerical work, AY.6
- corrosion engineering, YC.22
- COSHH, PL.32=
- cosmetic
 - surgery, PB.2=
- cosmetics
 - production, WE.3
 - use, HL.13
- cosmology, RC.72
- cost / management accounting, AK.64
- cost
 - accounting, AK.641
 - management, AK.33
- costing
 - hotel/catering, NA.42=
 - production, ZM.212
- costume, theatrical, LE.5
- council charge valuation, TC.4311
- council tax, AK.72=
- counselling
 - addiction / substance abuse: support / counselling, PS.21
 - alcohol abuse: support / counselling, PS.213
 - bereavement: support / counselling, PS.22
 - business counselling (businesses), AB.5
 - business counselling (individuals), AF.47
 - cancer: support / counselling, PS.2621
 - careers counselling, GF.2
 - co-counselling groups, HB.81
 - crisis support / counselling / advice work, PS.
 - debt counselling, PS.27
 - depression: counselling, PS.265
 - divorce: counselling, PS.2522=
 - domestic violence victim: support / counselling, PS.244
 - drug users: support / counselling, PS.211
 - eating disorders: counselling, PS.264
 - family counselling, PS.25
 - groups, HB.81=
 - health related issues: counselling, PS.26
 - homeless people: support / counselling, PS.23
 - illness, severe: support / counselling, PS.262
 - marital relationships: counselling, PS.2522
 - marriage guidance: counselling, PS.2522
 - offenders: support / counselling, PS.29
 - pregnancy: counselling, PS.261
 - problem awareness / counselling (for teachers), GA.8
 - psychological counselling, PK.87
 - psychosexual / sexual counselling, PK.861
 - rape victim: support / counselling, PS.242

- severe illness: support / counselling, PS.262
- sexual
- sexual / marital relationships: counselling, PS.252
 - sexual abuse victim: support / counselling, PS.243
 - sexual / psychosexual counselling, PK.861
 - sexual relationships: counselling, PS.2521
 - sexuality: counselling, PS.2521=
- skills
- general, PS.1
 - specialist, PS.2
 - group, PS.11
- substance abuse: support / counselling, PS.21
- substance abusers: support / counselling, PS.212
- suicide / depression: counselling, PS.265
- victim support / counselling, PS.24
- rape victim: support / counselling, PS.242
- youth counselling, PS.28
- counter service (catering), NB.13
- country
- dancing, LB.612
 - estate management, TC.614
 - leisure facilities work, NM.
 - planning, TC.21
 - sports, MH.
- courier (travel) work, NK.27
- courier services, ZP.4=
- course design, GB.831
- court procedures, EC.814
- CPC
- Freight, ZV.1=
 - International, ZV.11
 - National, ZV.1
 - PSV, ZV.2=
- CPD training development, GB.881
- craft design & technology, XA.31
- teaching / training, GC.12
- craft metal working, JH.2
- craft skills / studies
- electrical, XJ.11
 - electronic, XL.21
 - engineering, XA.14
- craft(s)
- appreciation, JA.8
 - decorative, JG.
 - fabric, JL.
 - fashion / textiles / clothing, JK.
 - see also: textiles / fabrics (industrial)*
 - flower, JG.2
 - glass / ceramics / stone, JR.
 - history, JA.81
 - leisure / combined, JF.
 - model making (leisure), JF.4
 - paper, JG.7
 - specific cultures, JF.2
 - specific occasions / seasons, JF.1
 - wood cane & furniture, JP.
- crane
- engineering, XH.811

- operation
 - construction, TK.11
 - freight, ZP.521
- cranes, cable extraction, SG.68
- cream processing, WM.5=
- creative thinking (business), AF.71
- creative writing, KC.3
- creche work, PT.213
- credit
 - control, AK.43
 - letters of, BB.221
 - management, AK.4
 - unions, AL.25
- crematoria
 - gardening, SF.5
- Creole (language), Haitian, FN.5=
- crewel work, JL.21=
- cricket, MG.4=
- crime / criminals (study), EE.24=
- crime prevention, QH.5
- crime writing, FC.331
- criminal
 - law, EC.6
 - legal procedures, EC.812
- criminals (study), EE.24=
- criminology, EE.24
- crisis
 - management (planning), AG.1=
 - self help, HH.1
 - support / counselling / advice work, PS.
- critical path analysis, AG.21
- critical theory, FC.221
- criticism,
 - art, JA.332
 - literary, FC.22
- Croatian language, FN.3652
- crochet, JL.12
- crofting, SA.13=
- crop(s)
 - husbandry, SD.
 - production, SD.1
 - genetically engineered, SD.9
 - protection, SC.1
 - science, RK.4
 - spraying
 - equipment, SK.13
 - flying, ZR.714
- croquet, MG.7
- crossing patrol work, ZX.51
- crossword / puzzle compilation, KC.351
- cruising, MC.721
- crustacean(s)
 - gathering, SJ.=
 - production, SJ.4
- cryogenics
 - biology, RH.34=
 - engineering, XH.43=
- cryophysics, RC.4=

cryptography, RB.86
Crystal Therapy, HK.=
crystallography, RD.52
Cubase, LK.21
cultural
 studies, FB.1
 teaching / training, GC.47
 traditions, FB.13
culture / gender / folklore, FB.
culture
 management (general), NN.=
 & society, FB.11
 teaching / training, GC.4
cuneiform studies, DC.4=
current affairs, EA.3
 journalism, KD.2
curriculum development, GB.82
curriculum vitae preparation, HC.61
curtain making, JL.72
customer
 care, BA.3=
 complaints, BA.31
 relations, hotel / catering, NA.45
 service, BA.3
customising, vehicle, XR.24=
customs & excise service, QH.72
customs procedures / documentation
 importing, BB.31
 export, BB.21=
cutting (industrial), XF.4
CV preparation, HC.61
cybernetics
 industrial, VE.41
 mathematical, RB.83
cyberpsychology, PK.8=
cycle proficiency, ZX.3
cyclones (mixing machines), XH.34=
cytology, RH.34
 technician work, PE.3=
Czech language, FN.362

D

Da Vinci appreciation, JA.3331
dairy
 equipment, SK.19
 farming, SH.613
 foods
 processing (industrial), WM.5
damp proofing, TG.5=
dams: civil engineering, TL.33
dance, LB.
 exercise, HJ.56
 notation, LB.41
 teaching / training, GC.641
 therapy, PJ.14
Danish language, FN.333
dark ages history, DB.22=
 UK, DB.532=

- darts, MJ.2
 Darwinism, RH.313=
 data
 - analysis
 - geological, RF.232
 - social data analysis, EE.83
 - communications
 - hardware, XM.14
 - see also: computer network hardware in Volume 2*
 - systems, XM.1
 - handling
 - statistical, RB.718
 - input skills, AZ.7
 - modelling (computational mathematics), RB.85
- Data Protection Act, EC.771
- day skipper, ZS.328
- DBS (direct broadcast by satellite), XM.24=
- deaf awareness, KB.62=
- deaf people
 - communication skills, KB.62
 - profoundly deaf people, speech skills, KB.624
 - skills / facilities, HG.2
 - special skills development, HG.21
 - speech skills, KB.624
 - teaching, GB.63
- deaf-blind awareness, KB.63=
- deaf-blind people
 - communication skills, KB.63
 - learning aids, HG.33
 - skills / facilities, HG.3
 - special skills development, HG.31
- debarker operation, SG.6=
- debating skills, KB.3=
- debt collection, AK.42
- debt counselling, PS.27
- decision / decision making
 - financial decision making, AK.232
 - skills, AF.7
 - systems / theory, AG.22
- deck officers, ZS.324
- deckhand, ZS.322
- decorating, painting &, TG.8
- decoration
 - cake, NE.222
 - food, NF.8
- decorations, party, JG.3
- decorative
 - amenity horticulture, SF.4=
 - crafts, JG.
 - glass making, JR.21
 - glasswork, JR.21=
 - metal crafts / jewellery, JH.
 - see also: metals working / finishing*
 - needlework, JL.2
 - paintwork, TG.86
- decoupage, JG.71
- deer farming, SH.65
- defence

- engineering, XP.
- studies, EA.72
- weapons technology , XP.6
- deforestation, QA.94=
- delegating, AF.51
- demography, EE.2322
- demolition work, TK.6
- dental
 - health education, PF.8
 - hygiene, PF.7
 - mechanics, PF.41
 - nursing, PF.3=
 - practice administration, PF.5
 - radiography, PF.42=
 - radiology, PF.42
 - services, PF.
 - surgery assistants, PF.3
 - technology, PF.4
- dentistry, PF.1
 - specialisms, PF.2
- depression: counselling, PS.265
- dermatology, PB.45
- design
 - 2D design, JC.2
 - 3D design, JC.4
 - advertising design, JC.2=
 - architectural design, TD.21
 - art &, JA.2
 - for assembly, VF.22
 - boat design, XQ.41
 - book design, KH.61
 - building design, TD.2
 - CAD: computer aided design, VF.12
 - ceramics design, JR.11
 - clothing design, JK.12
 - communication design (general), KA.13
 - computer aided design (CAD), VF.12
 - computer aided electronic design, XL.42
 - course design, GB.831
 - craft design & technology, XA.31
 - display design, JC.41
 - retail, BC.35
 - distance learning
 - course design, GB.832=
 - materials design, GB.931
 - education materials design, GB.93=
 - electric vehicles: design / production, XR.4=
 - electronics systems design, XL.4
 - engine design, vehicle, XR.211
 - engineering design, VF.3
 - polymer, YE.4
 - environment friendly design, VF.26
 - environmental design (architecture), TD.24
 - examination design, GB.86=
 - exhibition design, JC.42
 - fashion / textiles design, JK.1
 - flexible learning design, GB.832
 - floorcoverings design, WH.61

footwear design, JK.123
furniture design, JP.41
garden design, SE.92
glass design, WF.24
graphic design, JC.3
heavy goods vehicles: design / production, XR.34
history, JA.23
industrial design, VF.
 general, VF.1
interior design, JC.8
jewellery design, JH.61
journal design, KH.62
kitchen design / planning, TJ.3
knitwear design, JK.122
landscape architecture / design, SE.9
learning materials design, GB.93
learning / training design / development, GB.8
leather goods design, JK.124
mechanical engineering design, VF.31
microelectronics systems design, XL.41
military vehicles: design / production, XR.4=
millinery design, JK.121
motorcycle: design / production, XR.36
museum design / organisation, JD.2
newsletter design, KH.63
non-industrial, JC.
open learning design, GB.832=
packaging design, WL.31
planning, transport planning / design, TC.24
polymer engineering / design, YE.4
poster design, JC.2=
pottery design, JR.11=
print / publications design, KH.6
process design, VF.33
product design, VF.2
public service vehicles: design / production, XR.33
publications design, KH.61
retail display design, BC.35
road vehicles: design / production, XR.3
set design (theatre), LE.21
ship design, XQ.21
soft furnishings design, JL.71
spatial design, JC.43
special vehicles: design / production, XR.4
stationery design / printing, KH.8
structural design (construction), TM.4
 electronics, XL.4
 microelectronics, XL.41
technology & design, JC.7
technology for, VF.13
textile design, JK.11
theatre design, LE.2
theory, JA.22
three dimensional (3D) design, JC.4
trailer units: design / production, XR.4=
training design, GB.83
transport planning / design, TC.24
two dimensional design, JC.2

- vehicle (general): design / production, XR.2
 - vehicle body design / styling, XR.212
- desktop publishing, KH.33
- despatching, flight, ZR.1=
- dessert cookery, NF.2=
- detective work, store, QH.2=
- development
 - economics, EB.79
 - engineering, VF.41
 - housing, TC.63
 - property development, TC.6
 - staff development, AJ.5
- developmental psychology, PK.31
- deviance, social, EE.241=
- diabetes
 - nursing, PH.64
 - self help, HH.7
- diagnostic imaging, PE.15
- diagnostics, engine, XS.41
- diary writing, KC.314
- diaspora studies, FM.2
- die casting, YD.31
- diesel engines (vehicle) (maintenance / repair), XS.44
- diet cookery, NF.24
- dietetics, NH.21
- differential
 - equations, RB.56
 - geometry, RB.45
- digital
 - arts (multimedia), KA.4=
 - electronics, XL.13
 - media (multimedia), KA.4=
 - photography, KJ.14
 - processing (photography), KJ.123
- dinghy sailing, MC.711
- diplomatic studies, EA.61
- direction
 - film / video, KJ.22
 - theatre, LC.7
- directorship, company, AB.3
- disabilities: children with: parenting, HF.6=
- disabilities: people with
 - communication for and with, KB.6
 - skills / facilities, HG.
 - social work, PR.45
 - sports organisation for, MA.7
- disability
 - awareness, KB.6=
 - awareness (business), AF.49
 - benefits, HE.8=
 - physical disability nursing, PH.65
- Disability Discrimination Act, EC.772
- disaster mitigation, AG.82
- disc jockey work, LK.4
- disciplinary procedures, AJ.23
- disco
 - dancing, LB.85
- discrete mathematics, RB.6

- discussion groups (for self development), HB.12
- disk cutters, TK.13=
- dismissal procedures, AJ.241
- dispensing
 - optical, PG.4
 - technicians (pharmacy), PE.721
- display design, JC.41
 - retail, BC.35
- display screen safety, PL.7413
- dispute resolution
 - alternative dispute resolution (ADR), EC.817
- distance learning
 - course design, GB.832=
 - materials design, GB.931
- distillation: coal, YC.52=
- distillery work, WM.322
- distressing, TG.86=
- distribution, ZP.
 - physical, ZP.=
- distributive trades, BC.1
- district nursing, PH.22
- ditching, SL.32
- diversification, farm, SM.7
- diving
 - board, MC.26
 - offshore, YB.5
 - sub-aqua, MC.1
- divining, FB.44
- divinity, DD.1=
- divorce
 - counselling, PS.2522=
 - self help, HH.1=
- DIY (home maintenance), TE.3
 - brickwork / masonry for amateurs (DIY), TG.27
 - building electrical work (DIY), TH.21
 - building maintenance, TH.911
 - building work for amateurs (DIY), TE.32
 - home extensions / improvements (DIY), TE.31
 - painting & decorating (DIY), TG.82
 - plumbing (DIY), TH.32
 - woodworking / carpentry (DIY), WK.11
- DJ work, LK.4
- documentary photography, KJ.111
- documentation
 - archaeological, DC.28
 - business, AY.5
 - export, BB.22
 - importing, BB.31
- dogs
 - grooming, SP.31
 - guide dogs
 - training, SP.321
 - use, HG.=
 - problem awareness (parks), SF.61
 - training, SP.32
 - guide, SP.321
 - working dogs, SH.73
- doll making, JF.31

- dolls' house making / restoring, JF.34
- dolphins
 - conservation / protection, QA.934=
- domestic
 - animals: care, SP.22
 - cleaning, QE.11
 - cookery, NF.4
 - electrical appliance servicing, XN.14
 - electronic equipment servicing, XN.3
 - science, NG.=
 - services / housekeeping, ND.4
 - violence victim: support / counselling, PS.244
- donkey / mule keeping, SH.72
- door supervisors, QH.24
- double bass playing, LH.53
- double glazing, TG.31
- downsizing, AG.13=
- dowsing, FB.44=
- drafting
 - design, VF.62
 - legal drafting, EC.84
 - pattern drafting, JC.6
- drainage
 - building work, TH.34
 - wastewater engineering, TL.41
- drama
 - studies, LC.4
 - teaching / training, GC.643
 - therapy, PJ.11
- dramatic arts, LC.1=
- dramatic literature, FC.32
- draughting, VF.62
- drawing
 - architectural, TD.22
 - art, JB.22
- drawing (metals), XD.5=
- dream interpretation, FB.5
- dredging / channel maintenance, TL.344
- dress (self presentation), HJ.92
- dressage, MH.521
- dressmaking (craft), JK.62
- drilling
 - construction, TK.131
 - production, XF.5
 - water engineering, TL.331=
- drinks
 - processing (industrial), WM.3
 - service, NB.2
- driving, ZX.2
 - advanced, ZX.22
 - bus, ZX.24=
 - car / van, ZX.21
 - construction plant (mobile) operation, TK.14
 - examiner training, ZX.11
 - farm tractors, SK.17
 - forklift truck operation, ZP.523
 - hazardous cargo, ZP.542
 - horses, MH.56

- instructor training, ZX.1
- LGV, ZX.23
- motorcycle / motorbike, ZX.25
- PCV, ZX.24
- people with disabilities, for, ZX.27
- road safety, ZX.
- test theory, ZX.211
- towing, ZX.26
- track laying vehicles driving, TK.141
- tractor operation / driving, SK.17
- drug / drug abuse
 - awareness, PA.931
 - for parents, HF.4=
- drug dependency (nursing), PH.45=
- drug dispensing (pharmacy), PE.72
- drug medicine control (nursing), PH.57
- drug users
 - self help, HH.3=
 - support / counselling, PS.211
- drugs / alcohol: awareness, PA.931
- drumming, LH.71
 - steelband, LH.711
- dry cleaning, QE.2
- dry lining, TG.87=
- drying, food (commercial), WM.2=
- DSDM, AG.611
- DSE, PL.7413=
- DSE safety, PL.7413=
- dubbing, sound, LK.1=
- dump level use, TC.4=
- Duke of Edinburgh award, HB.1=
- duplication, sound, LK.1=
- Dutch language, FN.332
- dye penetrant techniques, WD.22
- dyeing fabric,
 - craft, JL.6
 - industrial, WH.13=
- dying people: family carers, HF.88=
- Dynamic Systems Development Method (DSDM), AG.611
- dynamics
 - group dynamics, PK.23
 - population dynamics, RH.14
 - physics, RC.23=
- dyslexia self help, HC.76
- dyslexic people
 - self help, HC.76=
 - teaching, GB.69

E

- EAL, FN.221
- e-business, BF.1
- e-commerce, BF.
- see also: e-commerce (technical) in Volume 2*
- e-learning, GB.71=
- e-marketing, BF.2
- e-procurement, BF.3
- ear nose & throat medical studies, PB.46
- ear piercing, HL.8=

- early learning, GA.332
- early modern English, FN.214
- earth sciences, RF.
 - teaching / training, GC.89=
- East Asia(n)
 - art, JA.76=
 - folk / traditional dance, LB.663
 - literature, FC.663
 - states: studies, FM.73
- Easter crafts, JF.12
- Eastern Arabic language, FN.821=
- Eastern Europe: studies, FM.413
- eastern fitness methods, HJ.55
- eastern music, LG.6=
- eating disorders
 - nursing, PH.41=
 - counselling, PS.264
- ecclesiastical history, DB.73=
- ecology, RH.1
- econometrics, EB.5
- economic / political history, DB.74
- economic
 - analysis, EB.51
 - forecasting, EB.53
 - geography, RF.43
 - history, DB.741
 - mathematical models, RB.745
 - planning, EB.21
 - policy, EB.2
 - regeneration, EB.21=
 - theory, EB.=
- economics, EB.
 - agricultural economics, EB.643
 - applied economics, EB.6
 - building / construction economics, TC.31
 - development economics, EB.79
 - electric power economics, QB.3
 - energy economics, (applied), QB.1
 - of firms, EB.4=
 - gas fuel economics, QB.4
 - oil based fuel economics, QB.5
 - quantity surveying / economics, TC.3
 - solid fuel economics, QB.6
 - teaching / training, GC.4=
 - vegetable crop fuel economics, QB.7
 - waste materials fuel economics, QB.8
- ecosystems
 - marine, RH.13
 - terrestrial, RH.12
- editing
 - copy, KH.22
 - film / video, KJ.23
 - sound, LK.1=
- editorial project management, KH.21
- editorial work, publishing, KH.2
- education
 - assistants, GB.33
 - comparative education, GA.2

- economics, EB.63=
- equal opportunities in education, GA.7
- guidance work, GF.3
- health education, PA.91
 - dental, PF.8
- history of education, GA.31
- industry links, GD.9
- inspection / assessment, GD.53=
- less developed countries, GA.2=
- materials design, GB.93=
- physical education, MA.2
- policy / planning, GA.5
- preparation for education / training, HC.43
- research, GA.4
- studies, GA.1
- theory / philosophy, GA.3
- welfare work, PR.6
- educational
 - guidance (personal), HC.1=
 - psychology, PK.32
 - sociology, GA.32=
 - technology, GB.91
 - see also: education / careers / schools software*
- effluent inspection, QC.2=
- EFL, FN.222
- Egyptology, DC.733
- eighteenth century English literature, FC.415
- electric(al)
 - appliance(s)
 - fitting, XN.13
 - servicing, XN.1
 - building work, TH.2
 - circuits, XJ.33
 - protection, XJ.23
 - wiring, XJ.331
 - components, XJ.7
 - craft studies, XJ.11
 - engineering, XJ.
 - general, XJ.1
 - marine, XQ.6
 - equipment protection, XJ.22
 - generators, XK.213
 - goods manufacture / assembly, WB.21
 - hazards (protection from), XJ.21
 - installation
 - plant / machinery / appliances), XJ.3
 - buildings / construction, TH.22
 - instrumentation (general), WD.6
 - machines, XJ.4
 - maintenance
 - buildings, TH.23
 - engineering, XJ.13
 - materials, XJ.5
 - motors, XJ.42
 - power, XK.21
 - economics, QB.3
 - engineering, XK.2
 - storage / transmission, XK.4

- principles, XJ.6
- safety, XJ.2
- servicing, XN.
- systems, vehicle, XS.6
- technician studies, XJ.12
- testing, XJ.32
- vehicles: design / production, XR.4=
- welding, XE.3
- electricity
 - distribution, XK.44
 - & magnetism (physics), RC.5
- electrics: theatre, LE.3
- electroacoustics, RC.252
- electrochemistry, RD.32
- electrolysis, HL.3
- electromagnetic compatibility, XL.7
- electromagnetic engineering, XK.5
- electromagnetism, RC.53
- electromechanical engineering, XJ.41
- electronic(s)
 - avionics, XP.2
 - business, BF.1
 - calculations, XL.43
 - circuits, XL.56
 - commerce, BF.=
 - components / circuits, XL.5
 - control systems, VE.211
 - craft skills, XL.21
 - engineering, XL.
 - general, XL.1
 - marine electronic engineering, XQ.51
 - see also: computer science in Volume 2*
 - industrial electronics, XL.2
 - instrumentation (general), WD.6
 - instruments, marine, XQ.5
 - mail (office use), AY.84
 - maintenance engineering, XL.16
 - marine electronics, XQ.5
 - marketing, BF.2
 - materials, XL.3
 - medical electronics, PE.13
 - molecular electronics, RC.52=
 - music, LH.8
 - technology, LK.
 - physics, RC.52
 - procurement, BF.3
 - publishing, KH.15
 - systems design, XL.4
 - technicians, XL.22
 - testing / fault finding, XL.23
 - vehicle, XS.6
- electrophoresis, RD.32=
- email
 - office use, AY.84
 - see also: email software (use) in Volume 2*
- embankment engineering, TL.6=
- embroidery, JL.21
- emergency

- clinical care, PD.4
- first aid, PV.2
- lighting / power supply, TH.24
- planning
 - business, AG.83
 - security, QH.12
- services work preparation, HC.421=
- emotional difficulties
 - children with (parenting), HF.31
- empiricism, DE.6=
- employment
 - conditions, AJ.22
 - contracts, AJ.222
 - histories: preparation, HC.61
 - law, EC.751=
 - research, EE.8=
 - return to employment, HC.45
 - rights, HE.6=
 - termination procedures, AJ.24
 - tribunals, EC.813
- enamelling (decorative), JH.3
- endocrinology
 - medicine, PB.47
- endodontics, PF.13
- energy
 - alternative, research, QB.2
 - conservation, QB.13
 - economics
 - applied, QB.1
 - see also: applied economics*
 - efficiency (buildings), TH.11
 - engineering, XK.1
 - management, QB.14
 - resources, QB.12
- engineering
 - acoustic / vibration engineering, XH.5
 - aerospace engineering, XP.1
 - agricultural engineering, SK.5
 - air conditioning engineering, XH.91
 - air transport engineering, XP.1=
 - aircraft engineering, XP.11
 - architectural engineering, TM.2
 - automotive engineering, XR.=
 - barrage engineering, TL.36=
 - biomedical, PE.53
 - boiler engineering, XH.321
 - boring / drilling (water) engineering, TL.331=
 - bridge engineering, TL.53
 - building
 - services engineering, TH.12
 - canal engineering, TL.343=
 - chemical, YC.1
 - plant engineering, YC.3
 - process engineering, YC.2
 - civil engineering TL.
 - coastal engineering, TL.341
 - combustion engineering, YC.21
 - internal combustion engineering, XH.6=

communication engineering, XM.
computer-aided engineering (general), VE.47
construction engineering, TL.=
control engineering (general), VE.12
corrosion engineering, YC.22
craft studies, XA.14
crane engineering, XH.811
defence engineering, XP.
design, VF.3
development engineering, VF.41
drainage
 wastewater engineering, TL.41
 land drainage engineering , TL.35
drawing, VF.6
drilling engineering (water), TL.331=
electric power engineering, XK.2
electrical engineering, XJ.
electromagnetic engineering, XK.5
electromechanical engineering, XJ.41
electronic engineering, XL.
embankment engineering, TL.6=
energy engineering (general), XK.1
environmental engineering, TL.23
estimating (engineering / industrial), VG.=
excavation engineering, TL.6
fire engineering, QJ.1
fluid engineering, XH.3
food process engineering, WM.12
forestry engineering, SK.7
foundation engineering, TM.3
foundry engineering, VG.31
furnace engineering, VG.3=
genetic engineering, RH.87
geology, RF.221
geomorphology, RF.222
geotechnical engineering, TL.63
groundwater engineering, TL.331=
harbour engineering, TL.36=
health & safety, PL.52
heat engineering, XH.6=
heating engineering, XH.92
highway engineering, TL.51
horticultural engineering, SK.6
hydraulic engineering, XH.2
hydrology, RF.6
industrial (general), WA.3
internal combustion engineering, XH.6=
irrigation engineering, TL.332
land drainage engineering, TL.35
lifting / handling engineering, XH.81
maintenance engineering, VG.21
management, XA.13
manufacture, WA.6=
manufacturing engineering, WA.6
manufacturing mechanical engineering, WA.61
marine engineering, XQ.1
materials engineering (general), YC.41
materials, XA.5

- structural, TM.5
 - mathematics, RB.91
 - mechanical production engineering, XH.13
 - mechanical engineering, XH.
 - microelectronic engineering, XL.15
 - mining engineering, YA.5
 - model engineering (leisure), JF.4=
 - motorsport engineering, XR.=
 - municipal engineering, TL.2
 - nautical engineering, XQ.1=
 - nuclear power engineering, XK.3
 - offshore engineering, XQ.9
 - physics, RC.81
 - pipework engineering, XH.312
 - plant engineering, VG.3
 - chemical, YC.3
 - petrochemical, YC.61
 - pneumatic engineering, XH.4
 - polymer engineering, YE.4
 - power engineering, XK.2
 - process engineering, WA.4
 - food, WM.12
 - production engineering, WA.5
 - public health engineering, TL.4
 - quality engineering, VD.2
 - quantity surveying, TC.36
 - radio frequency engineering, XM.23
 - rail vehicle engineering, XT.
 - refrigeration engineering, XH.43
 - reliability / quality engineering, VD.2
 - river engineering, TL.342
 - road safety engineering, TL.52=
 - road vehicle engineering, XR.
 - rural engineering, TL.21
 - services, VG.
 - sound engineering, LK.1
 - steam engineering, XH.32
 - structural materials engineering, TM.5
 - structural engineering, TM.
 - studies, XA.1
 - subsidence engineering, TL.633
 - teaching / training, GC.1
 - technician studies, XA.15
 - technology / engineering, XA.
 - textile engineering, WH.32
 - thermal engineering, XH.6
 - traffic engineering, TL.52
 - transport engineering, TL.5
 - tunnel engineering, TL.6=
 - turbine engineering, XH.35
 - urban engineering, TL.22
 - value engineering, VD.22
 - ventilation engineering, XH.93
 - vibration engineering, XH.5
 - water engineering, TL.3
 - workshop practice, XF.1
- engine(s)
- aircraft engine maintenance, XP.41

- car & van engines (maintenance / repair), XS.43
- design, vehicle, XR.211
- diagnostics, XS.41
- diesel engines (vehicle) (maintenance / repair), XS.44
- LGV (maintenance / repair), XS.42
- maintenance / repair
 - vehicle, XS.4
 - marine, XQ.71
- solar engines, XH.6=
- England: government / politics, EA.81
- English
 - early modern, FN.214
 - folk / traditional dance, LB.61
 - language, FN.2
 - as a foreign language, FN.222
 - as a second language, FN.221=
 - as an additional language, FN.221
 - for business, FN.241
 - see also: business correspondence (clerical work)*
 - for speakers of other languages, FN.22
 - for specific purposes, FN.24
 - of specific periods, FN.21
 - teaching, GC.52
 - history, DB.521
 - law, EC.41
 - literature, FC.4
 - specific authors, FC.48
 - specific periods, FC.41
 - teaching, GC.474=
 - Shakespearean, FN.214=
 - shorthand, AZ.4
 - spoken communication skills, HD.2
 - studies, FM.31
- engraving
 - decorative, JH.4
 - glass, JR.23
 - printing, KH.5=
- ensemble playing, LH.11
- ENT, PB.46=
- enterprises, AE.
 - law, EC.75=
- entomology, RH.24
- entrepreneurship, AB.6
- environment friendly design, VF.26
- environmental
 - analysis, QA.23
 - assessment (conservation), QA.23=
 - assessment (property), TC.613
 - audit, QA.23=
 - awareness, QA.1=
 - biology, QA.32
 - chemistry, QA.33
 - conservation / policies, QA.2
 - design (architecture), TD.24
 - economics, EB.641
 - engineering, TL.23
 - green studies, EA.62
 - health, QD.1

- engineering, TL.4
- inspection, QD.2
- laboratory practice, QD.4
- teaching / training, GC.8=
 - impact assessment, QA.24=
 - law, EC.53
 - management, QA.21
 - monitoring, QA.31
 - planning, QA.24
 - policy, QA.22
 - pollution, QC.1
 - control, QC.2
 - protection / conservation, QA.
 - psychology, PK.82
 - radioactivity, PL.341
 - regeneration planning, QA.25
 - safety, QD.5
 - science, QA.3
 - studies, QA.1
 - green studies, EA.62
 - teaching / training, GC.86
- enzymology, RH.5=
- epidemiology, PB.48
 - veterinary, SN.2=
- epilation / electrolysis, HL.3
- epistemology, DE.3
- equal opportunities, AJ.221
 - in education, GA.7
 - legislation, EC.773
- equestrian sports, MH.5=
- equine business, SM.14
- equine studies, SH.71=
- equipment, protective
 - use, PL.74
 - electrical, XJ.22
- equity, EC.16
- ergonomics, VF.24
- ESL, FN.221
- ESOL, FN.22
- Esperanto, FN.91
- essay writing (study skills), HC.72
- essential oils / perfumery production, WE.31
- estate
 - agency, TC.44
 - development / management, TC.61
 - maintenance
 - farm, SL.2
 - forestry, SL.2=
 - management
 - rural, TC.614
 - urban, TC.615
- estimating
 - building estimating, TC.33=
 - construction estimating, TC.33
 - engineering / industrial, VG.=
 - insurance estimating, AL.5=
 - motor vehicle repairs, XS.2=
 - print estimating, KH.41

- production estimating, ZM.212
- Estonian language, FN.3921
- estuary engineering, TL.342=
- etching, JR.23
 - decorative, JH.5
- ethics, DE.4
 - business ethics, AF.1=
 - Christian ethics, DD.21
 - issues: health, PA.8
 - management ethics, AF.1
 - medical ethics, PA.83
 - social ethics, DE.421
- ethnic
 - hairdressing, HL.71
 - relations, EE.321=
- ethnology, EE.2321
- ethnomusicology, LF.21
- etymology, FJ.245
- Europe
 - archaeology, DC.72
 - art, JA.72
 - business studies, AD.2
 - specific countries, AD.3
 - 'classical' music of specific countries, LG.24
 - 'classical' music of specific periods, LG.23
 - economics, EB.72
 - financial studies, AD.2=
 - folk / traditional dance, LB.62
 - folk / traditional music, LG.27
 - history, DB.62
 - languages, FN.3
 - other, FN.39
 - teaching / training, GC.53
 - law, EC.32
 - legal studies, EC.32=
 - literature, FC.62
 - music, LG.2
 - politics, EA.92
 - studies, FM.4
 - specific countries, FM.42
- European awareness, FM.4=
- European Union
 - economics, EB.71
 - law, EC.31
 - politics, EA.91
 - sales, BB.1
 - studies, FM.416
- Euskara [Basque] language, FN.395
- evaluation, marketing, BA.14
- event marshalling, QH.2=
- events management, AF.65
- evolutionary biology, RH.313
- evolutionary theory, RH.313=
- ewe post mortem, SH.627=
- examinations
 - design, GB.86
- examiner, driving, training, ZX.11
- excavation

- engineering, TL.6
 - site work, TK.44
 - techniques (archaeology), DC.23
 - excise
 - customs & excise, service, QH.72
 - exercise
 - dancing, HJ.56
 - machine use, MD.94
 - to music teaching / training, GC.71
 - exhaust systems, vehicle, XS.46
 - exhibitions
 - design, JC.42
 - erection, TG.72
 - marketing, BA.73
 - existentialism, DE.63
 - exotic animal farming, SH.8
 - expert witness, EC.816
 - exploration
 - geology, RF.223
 - minerals exploration, YA.2
 - space exploration, RE.41
 - explosives
 - civil engineering, TL.64
 - technology, WE.4
 - export / import / european sales, BB.
 - export procedures, BB.21=
 - exporting, BB.2
 - expressive dancing, LB.7
 - extensions / improvements (DIY), TE.31
 - external auditing (accounts), AK.621
 - extraction, YA.
 - extrusion metals, XD.5=
- F**
- fabric(s)
 - crafts / soft furnishings, JL.
 - dyeing
 - craft, JL.6
 - industrial, WH.13=
 - finishing processes, WH.13
 - industrial, WH.
 - making-up, WH.4
 - painting, JL.5
 - printing, WH.13=
 - production, WH.1
 - fabrication (industrial), XD.74
 - facial care, HL.11
 - facilitating skills, AF.4=
 - facilities management, VH.
 - failure analysis, production, VE.51
 - failure mode effects analysis (FMEA), AG.3=
 - falconry, MH.81
 - falsework, TK.5=
 - family / families
 - benefits, HE.8=
 - care: general, HF.7
 - counselling, PS.25
 - health, HJ.2

- history, DB.9
- law, EC.73
- planning
 - advice, PS.263
 - nursing, PH.27
 - social work, PR.42
 - studies, EE.9
 - therapy, PS.251
 - welfare, PR.421
- fans (fluid engineering), XH.33
- Far East (East Asia)
 - art, JA.76=
 - folk / traditional dance, LB.663
 - literature, FC.663
 - states, studies, FM.73
- farce (theatre), LC.4=
- fares & ticketing (travel), NK.26
- farm / farming, SA.1
 - accounting, SM.31
 - animals, SH.
 - arable farming, SD.11
 - budgetary control, SM.32
 - building maintenance, SL.1
 - business, SM.15
 - chemicals: hazards / protection, PL.321
 - diversification, SM.7
 - estate maintenance, SL.2
 - fencing / walling / paths, SL.3
 - finance, SM.3
 - land drainage / irrigation, SL.4=
 - land maintenance, SL.4
 - leisure facilities, SM.9
 - machinery, SK.
 - operation / maintenance / repair, SK.1
 - marginal / small scale farming, SA.13
 - nature conservation, SL.6
 - office work, SM.6
 - quality control, SM.41
 - quotas / subsidies, SM.3=
 - sales / marketing, SM.4
 - secretarial work, SM.6=
 - shops / direct sales, SM.8
 - stock, SH.
 - subsidies, SM.3=
 - taxation, SM.3=
 - tourism, SM.9
 - tractors / vehicles, SK.17
 - workshop practice, SK.2
- farriery, SP.6
- Farsi (language), FN.8332
- Farsi studies, FM.914=
- fashion / textiles
 - craft, JK.
 - design, JK.1
- fashion
 - accessories making (craft), JK.9
 - consultancy, HL.9
 - design, JK.12

- modelling, LD.1
- photography, KJ.117
- retailing, BD.4
- studies, JK.=
- fast food catering, NC.8
- fathercraft, HF.1=
- fault finding
 - electronics, XL.23
 - trouble shooting (production), VE.5
- fax (telecommunications), XM.12
- fax / telex operation, AY.83
- feature writing, KD.11
- feed crop production, SD.2
- feedstuffs, animal, SH.21
- felling, tree, SG.63
- felt work, JL.4
- fencing
 - construction, TG.9
 - farm / forestry, SL.33
 - sport, MD.7
- Feng Shui, JC.81
- ferrous metals production, YD.24
- ferry services, ZS.24
- fertilisers
 - artificial fertilisers (farm), SC.75
 - chemical fertilisers (gardens), SE.43
 - natural / organic fertilisers (farm), SC.8
 - organic fertilisers (gardening), SE.31
- festivals administration, NN.9
- fibre optics, XL.61
- fibreglass processing, WG.6
- field
 - archaeology, DC.26
 - crop production, SD.2
 - event ground preparation, SF.33
 - sales management, BE.21
 - sports, MH.=
 - theory / polynomials, RB.3=
- filing, office, AY.4
- film (cinema)
 - history, KA.31
 - music, LG.87
 - photography, KJ.27
 - studies, KA.3
 - specific directors, KA.32
 - & video direction, KJ.22
 - & video editing, KJ.23
 - & video lighting, KJ.24
 - & video production, KJ.21
 - & video / television in education, GB.94
 - & video / television production, KJ.2
- film (photographic) making, WL.21
- film/TV makeup, HL.131
- finance / accounting
 - general, AK.1
 - international, AK.1=
 - for non-financial managers, AK.11
 - teaching / training, GC.11=

- finance
- business & finance, AA.4
 - farm finance, SM.3
 - hotel / catering finance, NA.42
 - personal finance, HE.1
 - public finance, AK.7
 - raising (business), AK.5
 - see also: marketing for non profit organisations*
 - small business, AE.54
- financial
- analysis, AK.25
 - consultancy practice, AL.63
 - control, AK.3
 - decision making, AK.232
 - management, AK.2
 - management / accounting, AK.
 - modelling, AK.251
 - planning, AK.23
 - services, AL.
 - studies
 - Europe, AD.2=
 - international, AD.
- Financial Services Act, AL.61
- financing, asset, AK.51
- fine art, JA.3
- finishing
- metal, XD.8
 - production, WB.3
 - vehicle, XR.24
 - wood, WK.3
- finite element stress analysis, RC.22=
- Finnish language, FN.3922
- Finno-Ugric languages, FN.392
- fire & rescue services, QJ.
- preparation for work with, HC.421=
- see also: fire science*
- fire engineering, QJ.1
- fire fighting, QJ.3
- marine, ZS.343
 - offshore, PL.571
- fire prevention, QJ.2
- fire science, RD.3=
- fire warden procedures, PL.77
- fireplace building / installation, TH.4=
- first aid, PV.
- with children, PV.4
 - home, PV.3
 - at sea, PV.5
 - in the workplace, PV.1
- fiscal (taxation) planning, EB.22
- fish
- breeding for release, SJ.3
 - farming, SJ.2
 - ornamental keeping, SP.26
 - processing
 - industrial, WM.6
 - production / fisheries, SJ.
 - retailing, BD.17

- fish & chip shops, NC.81
- fishing
 - facilities work, NM.1
 - rights management, SJ.5
 - sport, MH.4
 - trade / fisheries, SJ.6
- fission reactors, XK.3=
- fitness
 - body training, sports, MD.9
 - personal, HJ.5
 - trainer training, GC.72
- fitted bedroom installation, TJ.4=
- fitted furniture installation, TJ.4
- fitted kitchen installation, TJ.4=
- Flamenco, LB.621
- fleet management, ZV.4
- Flemish language, FN.332=
- flexible learning design, GB.832
- flexible manufacturing systems (FMS), VE.4=
- flight
 - despatching, ZR.1=
 - planning, ZR.1=
- floor / wall tiling, TG.4
- floor
 - tiling, TG.4
- floorcoverings, WH.6
 - design, WH.61
 - fitting, TJ.5
 - planning / fitting, TJ.5
- flooring, TG.4=
- floristry, SE.7
- flour
 - confectionery, NE.22=
 - milling, WM.4=
 - processing, WM.4
- flow systems, XH.31
- flower(s)
 - arranging, JG.23
 - crafts, JG.2
 - glasshouse, SD.44
 - growing, garden, SE.21
 - identification, RH.211
- fluid
 - engineering, XH.3
 - mechanics, RC.24
- flute playing, LH.623
- flying
 - commercial, ZR.71
 - leisure, MB.1
- FMEA (failure mode effects analysis), AG.3=
- FMS (flexible manufacturing systems), VE.4
- foamed systems (polymers), WG.
- folk / traditional dance, LB.6
- folk music (popular), LG.86
- folklore, FB.4
- food / agricultural economics, EB.643
- food & drink
 - industrial, WM.

- processing, NE.
- services, NB.
- food
 - analysis, NH.4
 - biotechnology, NH.62
 - canning, WM.2=
 - chemistry, NH.63
 - chilling, WM.2=
 - decoration, NF.8
 - drying (commercial), WM.2=
 - freezing (commercial), WM.2=
 - freezing (domestic / small scale), NE.11=
 - hygiene, NH.3
 - manufacture / processing (industrial), WM.1
 - microbiology, NH.64
 - packaging, WM.26
 - pickling / salting, WM.2=
 - preparation (general), NE.1
 - preservation (domestic / small scale), NE.11
 - process engineering, WM.12
 - processing teaching / training, GC.92
 - quality control, WM.11
 - related disorders self help, HH.5
 - retailing, BD.1
 - science / technology, NH.
 - service, NB.1
 - storage / preservation (industrial), WM.2
 - technology, NH.6
- football, MG.1
 - & team games coaching, MA.46
- footpath maintenance (farms), SL.34
- see also: paths / pavement surfacing*
- footwear
 - design, JK.123
 - manufacture, WJ.4
 - repair, WJ.4=
 - retailing, BD.4=
- forage crop production, SD.2=
- forces, armed, QH.8
- forecasting
 - business, AG.3
 - economic, EB.53
- forecourt work (garage operations), BD.3=
- foreign exchange
 - market services, AL.33
- forensic
 - chemistry, QH.61
 - medical studies, PB.51
 - science (non-medical), QH.6
- forest / tree conservation, SG.41
- forest fires, QJ.31
- forestry
 - business, SM.13
 - engineering, SK.7
 - equipment: safety, PL.7415
 - estate maintenance, SL.2=
 - fencing / walling / paths, SL.3=
 - general, SG.1

- health & safety, PL.58
- land maintenance, SL.4
- nature conservation, SG.5
- operations, SG.6
- planning, SG.3
- production, SG.
- research, SG.13
- forests, conservation / protection
 - tropical rain, QA.94
- forge work, XD.4
- forklift truck operation, ZP.523
- formatting, text, KH.3
- forming, XD.5
- formwork, TG.23
- fortune telling, FB.42=
- forwarding, freight, ZP.1
- foster parenting, HF.14
- foundation courses, HC.4=
- foundation engineering, TM.3
- foundation site work, TK.43
- foundry engineering, VG.31
- Fourier analysis, RB.53=
- France studies, FM.421
- franchising, BA.4
- free / expressive dancing, LB.7
- freelance working, AE.31
- freezing, food (commercial), WM.2=
- freight
 - forwarding, ZP.1
 - handling, ZP.5
 - hazardous, ZP.541
 - safety, ZP.54
 - transport
 - air, ZR.2
 - marine freight transport, ZS.21
 - rail freight, ZT.2
 - road freight operations, ZV.1
- French language, FN.343
- french polishing, WK.311
- fresh water / freshwater
 - biology, RH.3211
 - lakes / ponds: study, RF.6=
 - leisure craft, MC.6
 - life, RH.22
- friction welding, XE.4=
- front of house (hotel), ND.3
- fruit
 - production, SD.5
- fruit / vegetables
 - processing
 - industrial, WM.7
 - small scale, NE.5
- fuel
 - injection systems, XS.451
 - resources, QB.12=
 - systems, vehicle, XS.45
 - technology, YC.65
- fuelling, aircraft, ZR.621

Fula language, FN.42=
 functional analysis, RB.53
 fund raising for non profit organisations, BA.12=
 funerary
 archaeology, DC.51
 services, QG.
 fungi
 control (farms), SC.31
 identification, RH.212
 fungicides (farms), SC.74
 fur, WJ.
 furnace
 engineering, VG.3=
 furnishings, soft (craft), JL.7
 furniture
 antique furniture, JE.31
 design, JP.41
 fitted furniture installation, TJ.4
 making / repair (craft), JP.4
 making, cane, WK.61
 manufacture (industrial), WK.6
 removal, ZP.56
 restoration, JP.42
 street furniture, TK.7=
 furriery, WJ.5
 further education
 administration, GD.3
 general, GA.12
 learning issues, GA.121
 teaching / training in, GB.22
 Further Maths, RB.1=
 fusion
 reactors, XK.3=
 welding, XE.4=

G

Gaelic: Scottish, FN.356
 galleries administration, art, NN.2
 gallery skills & studies, JD.
 game
 farming, SH.8
 game theory, RB.74=
 games
 computer, MJ.5
 indoor, MJ.
 mounted, MH.54
 gaming / betting management, NL.3=
 Gantt charts: AG.21=
 garage operations (sales), BD.3=
 garden centre work (horticultural), SE.8
 garden
 chemicals, SE.4
 design, SE.92
 flower growing, SE.21
 history, DB.712
 lawn / grass care, SE.26
 machinery operation / maintenance, SK.31
 ornamental plant growing, SE.23

- pests / chemicals, SE.4
- pond construction, SE.911
- vegetable growing, SE.22
- gardening / floristry, SE.
- gardening, SE.2
 - indoor, SE.5
 - landscape, SE.91
 - market, SD.12
- gas(es)
 - extraction operations, YB.8
 - fuel economics, QB.4
 - fuelled power generators, XK.24
 - industrial, production, WE.1=
 - maintenance work, TH.53
 - operations, YB.
 - plumbing work, TH.52
 - processing, YC.6
 - technology, YC.64
 - rig technology, YB.8=
 - safety: hazards / protection, PL.33
 - supply / installation (building work), TH.5
 - supply work, TH.51
 - turbines, XH.62
 - welding, XE.4
- gas-fired equipment installation / servicing, TH.46=
- gas shielded arc welding, XE.313
- gaskets, XH.36=
- gastroenterology, PB.52
- gates / stiles (farms / forests), SL.35
- gauging, WD.5=
- gears
 - & gear boxes (vehicle), XS.72
 - mechanical engineering, XH.72
- gemology / lapidary (jewellery), JH.62
- gender
 - discrimination, EC.521=
 - studies, FB.2
- genealogy, DB.91
- General Maritime Distress & Safety Signalling, ZS.334=
- general practice (medical), PB.31
- general studies, DA.8
- generators
 - electric generators, XK.213
 - gas fuelled power generators, XK.24
 - oil fuelled power generators, XK.25
 - signal generators, XL.57
 - solid fuelled power generators, XK.26
 - wind powered generators, XK.23
- genetic engineering, RH.87
- genetically engineered crop production, SD.9
- genetics, RH.33
- geochemistry, RF.9
- geodesy, marine, RG.22=
- geodetic surveying, RG.22
- geographical / land survey information management, RG.6
- geography, RF.4
 - specific areas, RF.45
 - teaching / training, GC.89

- geological data analysis, RF.232
- geology, RF.2
 - engineering geology, RF.221
 - exploration geology, RF.223
 - hydrogeology, RF.6=
 - mining geology, YA.21
 - teaching, GC.81=
- geometry, RB.4
 - analytical, RB.43
- geomorphology: engineering, RF.222
- geophysics, RF.3
- Georgian language, FN.396
- geotechnical engineering, TL.63
- geotechnics, marine, TL.631
- geriatric medical studies, PB.53
- geriatric nursing, PH.51
- German language, FN.335
- Germanic / Nordic languages, FN.33
- Germany
 - studies, FM.422
- gerontology, EE.4=
- Gestalt therapy, PJ.61
- gifted people: teaching, GB.68
- giftwrap & boxes, JG.73
- gilding, TG.86=
- glass / ceramics / concretes manufacture, WF.
- glass / ceramics / stone crafts, JR.
- glass
 - arts & crafts, JR.2
 - blowing
 - hand, WF.23=
 - decoration, JR.22
 - design, WF.24
 - engraving / etching, JR.23
 - making
 - decorative, JR.21
 - hand, WF.23
 - manufacture, WF.22
 - materials, WF.21
 - painting, JR.25
 - production (industrial), WF.22
 - stained glass work, JR.24
 - technology, WF.2
- glasshouse / protected crop production, SD.4
- glasshouse
 - crop production (general), SD.41
- glasswork: decorative, JR.21
- glazing (buildings), TG.3
- gliding, MB.13
 - hang gliding, MB.4
 - paragliding, MB.6
- global warming, QA.35
- GMDSS, ZS.334=
- GMS (Global System Mobile Communications), XM.63
- GNVQs, GB.85
- goat keeping, SH.66
- goldsmithing, JH.11
- golf, MG.6

- course maintenance, SF.37
 - course management, NM.8
- goods
 - collection / delivery services, ZP.4
 - procurement & sourcing, ZN.2
- gothic art, JA.721=
- government / parliamentary studies, EA.1
- government / politics, EA.
 - United Kingdom, EA.8
- GP, PB.31
- GPE (general purpose English) teaching, GC.524
- GPRS (General Packet Radio Service), XM.62
- grain / flour / bakery / confectionery (industrial), WM.4
- grain, SD.22=
 - processing, WM.4=
- graining / marbling (decorative paintwork), TG.861
- grammar, FJ.24=
- graph theory, RB.62
- graphic arts, JB.6
- graphic design, JC.3
- graphology, PK.52
- grass care (amenity horticulture), SF.41
- grassland, SD.3
- grave digging, SF.51=
- gravity, RC.62=
- great houses administration, NN.8=
- Greece: studies, FM.423
- Greek
 - archaeology, DC.7221
 - art, JA.724=
 - classical philosophy, DE.81
 - language
 - classical, FN.325
 - modern, FN.397
 - New Testament, FN.326
- green keeping, SF.3
- green politics, EA.62
- greenhouse crops, SD.41
- greenhouse effect: global warming, QA.35=
- greetings card making, JG.74
- grinding (industrial), XF.3
- grooming, dog, SP.31
- ground preparation, field events, SF.33
- ground services, airport, ZR.62
- groundwater engineering, TL.331=
- groundwork (construction), TK.4
- group counselling skills, PS.11
- group dynamics, PK.23
- group theory, RB.33
- group work (teaching / training), GB.722
- growing crops protection, SC.12
- gSVQs, GB.85
- guard services, security, QH.22
- guesthouse management, NA.72
- guidance
 - education guidance work, GF.3
- guide dogs
 - training, SP.321

use, HG.=
guiding, tourist, NK.13
guitar playing, LH.54
Gujarati language, FN.812
gym, multi training, MD.93
gymnastics, MD.4
 coaching, MA.43
gynaecology, PB.54=
gynecology, PB.54

H

habitat
 management, QA.913
haematology, PB.55
hair / personal care services, HL.
hair care (self presentation), HJ.93
haircraft, theatrical, LE.52
hairdressing
 ethnic, HL.71
 men's, HL.73
 services, HL.7
 women's, HL.72
Haitian Creole language, FN.5=
hand analysis, FB.422=
hand ball games, MG.3
hand knitting, JK.71
hand paper making, JG.79
hand sewing, JK.66
hand tools, power, XF.71
handbell ringing, LH.73
handling
 cargo, ZP.5=
 freight, ZP.5
 hazardous freight, ZP.541
 lifting (manual): safety, PL.73
 mechanical, ZP.52
hang gliding, MB.4
harassment at work, AJ.221=
harbour
 engineering, TL.36=
 services, ZS.23
hard landscaping, SE.91=
hardening / dressing (metals), XD.6
 data communications, XM.14
harmonic analysis (mathematics), RB.53=
harness & rope safety, PL.7415
harness making / repair, WJ.3=
harp playing, LH.55
harvesting equipment, SK.11
hat making / millinery (craft), JK.8
Hausa (language), FN.422
haute cuisine, NF.5=
Hawaiian language, FN.5=
hazardous
 freight
 air, ZR.21
 handling, ZP.541
 goods (marine), ZS.211

- waste disposal, QE.42
- hazards
 - control (health & safety), PL.3
 - electrical (protection from), XJ.21
- health
 - animal, SH.22
 - care
 - assistant skills, PD.13
 - performance assessment, PA.531
 - quality control, PA.53
 - resources / financial administration, PA.4
 - staff administration / training, PA.55
 - support services management, PA.61=
 - teaching / training, GC.83
 - community health, PB.32
 - economics, EB.631
 - education, PA.91
 - dental, PF.8
 - sexual, PA.91=
 - environmental health, QD.
 - inspection, QD.2
 - hazards: awareness, PA.93
 - issues: counselling, PS.26
 - legal / ethical issues, PA.8
 - personal health, HJ.1
 - practice administration, PA.3
 - promotion, PA.9
 - public health, QD.1
 - sciences, PB.
 - service administration / management, PA.2
 - service policy / planning, PA.21
 - studies, PA.1
 - unit
 - quality control & administration, PA.5
 - visiting, PH.25
- health foods / wholefoods cookery, NF.3
- health / nutrition (farm animals), SH.2
- health & safety, PL.
 - agriculture / horticulture / forestry health & safety, PL.58
 - animal work: health & safety, PL.59
 - construction health & safety, PL.53
 - engineering health & safety, PL.52
 - environmental health / safety, QD.
 - engineering, TL.4
 - inspection, QD.2
 - laboratory practice, QD.4
 - forestry health & safety, PL.58
 - hazard control (health & safety), PL.3
 - horticulture health & safety, PL.58
 - hotel / catering health & safety, PL.54
 - legislation, PL.21
 - manufacturing health & safety, PL.55
 - mining health & safety, PL.56
 - occupational health & safety, PL.1
 - office health & safety, PL.51
 - offshore health & safety, PL.57
 - quarrying health & safety, PL.56=
 - risk assessment (health & safety), PL.212

- specific industries / occupations, PL.5
- teaching / training, GC.84
- hearing impaired people
 - communication skills, KB.62
 - deaf awareness, KB.62=
 - deaf-blind awareness, KB.63=
 - profoundly deaf people, speech skills, KB.624
 - skills / facilities, HG.2
 - special skills development, HG.21
 - speech skills, KB.624
 - teaching, GB.63
- heat
 - engineering, XH.6=
 - exchanger technology, XH.45
 - pumps, XH.44
- heating / ventilation engineering, XH.9
- heating
 - appliance installation / servicing, TH.41
 - engineering, XH.92
 - installation (building work), TH.4
- heavy goods vehicles: design / production, XR.34
- Hebrew language, FN.823
- hedges (amenity horticulture), SF.43
- hedging / ditching, SL.32
- helicopter(s), XP.33
 - pilot's licence, ZR.713
 - rescue, ZS.42
- Hellenistic art, JA.724=
- helminthology, RH.37=
- heraldry, JB.62
- herbal medicine, PC.7
- herbicides (farms), SC.72
- herbs
 - field grown, SD.27
- heritage
 - administration, NN.8
 - management, NN.8
 - management, archaeological, DC.31
- herpetology, RH.27
- heterocyclic chemistry, RD.4=
- hieroglyphics, DC.42
- higher education
 - access courses (general), HC.8
 - administration, GD.2
 - general, GA.11
 - learning issues, GA.111
 - teaching / training in, GB.23
- highway
 - engineering, TL.51
 - maintenance engineering, TL.511
- hill / upland farming, SA.13
- hill walking, MH.13
- Hindi language, FN.813
- Hinduism, DD.52
- Hispanic studies, FM.26
- histology, RH.342
 - technician work, PE.3=
- historic battle restaging, MH.7=

- historic property maintenance, TH.913
- historical / comparative linguistics, FJ.22
- historical
 - geography, RF.441
 - linguistics, FJ.22
 - methods, DB.12
 - research, DB.121
 - sources, DB.123
- historiography, DB.124
- history, DB.
 - agricultural history, DB.711
 - architectural history, TD.13
 - art history, JA.331
 - craft history, JA.81
 - design history, JA.23
 - economic history, DB.741
 - education, GA.31
 - film history, KA.31
 - garden, DB.712
 - ideas, of, DE.13
 - legal history, EC.14
 - literary history, FC.21
 - local / regional history, DB.75
 - music history, LF.3
 - philosophy, of, DE.12
 - philosophy of history, DB.11
 - political history, DB.742
 - regional history, DB.75
 - science / technology history, DB.71
 - specific areas / countries, of, DB.6
 - specific periods, DB.2
 - sport, DB.78
 - teaching, GC.475
 - theoretical, DB.1
 - theory / philosophy of, DB.11
- hoarding erection, TG.74
- hockey & related games, MG.2
- hockey, MG.2=
- hoist operation, ZP.524
- holiday / service flats management, NA.74
- holiday camp management, NA.75
- holistic
 - fitness, HJ.51
 - medicine, PC.2
 - therapies, HK.=
- holography, KJ.1=
- home(s)
 - buying / selling, HE.2
 - economics, NG.
 - extensions / improvements (DIY), TE.31
 - first aid in, PV.3
 - maintenance crafts (DIY), TE.3
 - management, HD.8
 - nursing (family carers), HF.7=
 - teaching, GB.721=
- homeless people
 - housing rights, HE.6=
 - social work, PR.43

- support / counselling, PS.23
- homeopathic
 - veterinary practice, SN.3
- homeopathy, PC.3
- Honiton (lace making), JL.13=
- horology, WC.5=
- horoscopes, FB.42=
- horse / pony
 - keeping, SH.71
 - riding, MH.52
 - facilities work, NM.3
- horse
 - breeding, SH.711
 - care, SH.712=
 - management, SH.712
 - racing, MH.53
 - riding / horse sports, MH.5
 - schooling, SH.713=
 - sports, MH.5
 - training, SH.713
- horticulture / horticultural
 - amenity horticulture, SF.
 - business, SM.12
 - chemicals, SC.7
 - engineering / farm machinery, SK.
 - engineering, SK.6
 - equipment
 - safety, PL.7415
 - operation / maintenance, SK.3
 - general, SA.2
 - health & safety, PL.58
 - maintenance, SL.
- hospital
 - administration, PA.51
 - catering, NC.42
 - operating assistant skills, PD.11
 - play therapy, PJ.15
 - portering, PD.1=
 - technology, PE.1=
- hospitality / catering (general), NA.1
- hospitality / catering studies, NA.1=
- hospitality
 - management, NA.7
 - operations, ND.
- hotel / catering
 - cleaning, QE.11
 - customer relations, NA.45
 - finance, NA.42
 - health & safety, PL.54
 - management (general), NA.4
 - hotel management, NA.71
 - reception, ND.31
 - studies, NA.12
- hotel / restaurant cooking, NF.11
- hotel catering, NC.21
- house plant care, SE.52
- housing
 - benefits, HE.8

- management / development, TC.63
- planning, TC.14
- rights, HE.6
- sheltered housing wardens, PR.32
- studies, TC.63=
- hovercraft, XP.3=
- human
 - biology, RH.41
 - biology / biomedicine, RH.4
 - genetics, RH.333
 - geography, RF.442
 - physiology, RH.43
 - resources
 - management, AJ.
 - teaching / training, GC.11=
 - rights, EC.52
 - sexuality, PK.86
- humanities / general studies / combined studies, DA.
- humanities
 - teaching / training, GC.4
- humour (literature), FC.37
- Hungarian language, FN.3923
- hunting / shooting facilities work, NM.2
- husbandry
 - animal, SH.
 - crop, SD.
- hydraulic(s)
 - control systems, VE.231=
 - engineering, XH.2
 - physics, RC.242
 - power systems, XH.21
- hydrobiology, RH.321
- hydrocarbon chemistry, RD.4=
- hydroelectric power, XK.22
- hydrogeology, RF.6=
- hydrographic surveying, RG.5
- hydrology, RF.6
- hydrotherapy, PC.8
- hygiene
 - catering hygiene, PL.54
 - dental hygiene, PF.7
 - food hygiene, NH.3
 - occupational hygiene (general), PL.13
 - personal hygiene, HJ.11
- hyperactive children (parenting), HF.32=
- hyperbaric medicine, PJ.4
- hypnotherapy, PK.7

I

- I Ching, FB.42=
- ice cream
 - making (craft), NE.3=
 - processing (industrial), WM.5=
- ice skating, MF.1
- Icelandic language, FN.331
- ideas, history of, DE.13
- identity, social, PK.84=
- identity studies, EE.2

- IEE regulations, XJ.31=
- Igbo language, FN.423
- ignition systems, vehicle, XS.47
- Ikebana, JG.23=
- illness
 - self help, HH.7
 - severe: support / counselling, PS.262
- illumination (calligraphy), JB.72
- illustration, JB.63
- image (self presentation), HB.63
- image processing
 - diagnostic, PE.15
- imaging, diagnostic, PE.15
- immigration
 - law, EC.54
 - service, QH.73
- immunochemistry, RH.46=
- immunology
 - medicine, PB.621
 - microbiology, RH.384
- impact assessment, environmental, QA.24=
- importing, BB.3
- Impressionism, JA.728
- income tax accounting, AK.632
- independent living, HD.6
- India / Central Asia
 - art, JA.76=
 - folk / traditional dance, LB.662
 - literature, FC.662
 - music, LG.62
 - states: studies, FM.72
- India: studies, FM.725
- Indian head massage, HK.41
- Indic languages, FN.81
- Indonesian language, FN.8321
- indoor games, MJ.
- indoor gardening, SE.5
- induction of staff, GB.141=
- industrial
 - archaeology, DC.52
 - biochemistry, RH.861
 - catering, NC.4
 - chemicals, WE.1
 - chemistry, RD.62
 - cleaning, QE.12
 - control / monitoring, VE.
 - cybernetics, VE.41
 - design, VF.
 - economics, EB.62
 - effluent control, QC.62
 - electronics, XL.2
 - engineering, WA.3
 - gases production, WE.1=
 - history, DB.7411
 - law, EC.751=
 - management, AB.7
 - mathematics, RB.92
 - model making, VF.5

- psychology, PK.831
- radiography, WD.21
- relations, AJ.3
- research & development, VF.4
- robotics, VE.42
- sewing, WH.41
- sociology, EE.221=
- studies, EE.7
- industry / engineering teaching / training, business, GC.1
- industry / education links, GD.9
- infant school teaching, GB.32=
- infection control nursing, PH.56
- influencing skills, AF.54
- information
 - management
 - see also: information management in Section C Volume 2*
 - geographical / land survey, RG.6
 - public health information, PA.92
 - teaching / training, GC.2
 - technology (IT)
 - in education, GB.95
 - teaching / training, GC.21
 - see also: Volume 2*
 - tourist, NK.15
- inheritance tax accounting, AK.635
- inheritance tax law, EC.743
- injury claims, EC.721=
- ink technology, KH.512=
- inland waterway
 - leisure facilities work, NM.6
 - transport, ZS.26
- innkeeping, NA.94=
- innovation, management of, AG.13
- inorganic chemistry, RD.5
- insect keeping (domestic), SP.27
- insect pests
 - control (farms), SC.22
 - environmental health, QD.32
- insects
 - beneficial, promotion, SC.6
 - entomology, RH.24
- insolvency / bankruptcy procedures, AK.12
- inspection
 - building, TF.5
 - education, GD.53=
 - environmental health, QD.2
 - industrial, WD.7
 - safety, PL.23
 - vehicle, XS.16
 - welding, XE.22
- installation
 - alarms installation, TH.81
 - boiler installation / servicing, TH.42
 - electrical installation (buildings / construction), TH.22
 - fireplace installation, TH.4=
 - fitted bedroom installation, TJ.4=
 - fitted kitchen installation, TJ.4=
 - gas-fired equipment installation / servicing, TH.46

- gas supply installation (building work), TH.5
- heating appliance installation / servicing, TH.41
- heating installation (building work), TH.4
- oil fuelled equipment installation / servicing, TH.45
- plumbing installation work, TH.33
- solid fuelled equipment installation / servicing, TH.47
- telephone installation / servicing, XM.31
- television aerial installation, XN.3=
- institutional management (hotel / catering), NA.8
- instruction techniques, GB.7=
- instructions writing, KC.21
- instructor, driving, training, ZX.1
- instrument making / repair, WC.
- instrument making / repair (musical), LJ.
- instrument playing, music, LH.
- instrumental analysis, RD.612
- instrumentation
 - automatic control, VE.21
 - electric(al), WD.6
 - chemical, YC.31
- instruments
 - aircraft (using), ZR.73
 - marine, XQ.5
 - recording (measurement), WD.5=
- insulation
 - building, TG.5
- insurance, AL.5
 - estimating, AL.5=
- integrated circuits, XL.562
- integrated education
 - general, GA.18
 - learning issues, GA.181
- integrated services digital networks (ISDN), XM.13
- intellectual property, EC.741
- intelligent networks
 - fixed, XM.3=
 - mobile, XM.6=
- intensive care nursing, PH.52
- interactive video, KJ.25
- interior fitting / decoration, TJ.
- interior design, JC.8
- interior landscaping, JC.8=
- Interlingua, FN.9
- intermolecular forces, RC.66=
- internal auditing, AK.623
- internal combustion engineering, XH.6=
- international & comparative history, DB.4
- international
 - artificial languages, FN.9
 - banking, AL.23
 - business briefings, AD.9
 - business studies, AD.
 - economics, EB.7
 - finance / accounting, AK.1=
 - history, DB.41
 - law, EC.2
 - marketing, BA.13
 - politics, EA.6

- relations, EA.74
- road freight operations, ZV.11
- shipping, ZS.11
- studies, FM.14
- trade (overview), AA.12
- transport, ZQ.5
- treaties / regulations, EC.2
- internet law (copyright issues), EC.741=
- internet law (criminal issues), EC.6=
- interpersonal skills,
 - business, AF.4
 - self development, HB.7
 - see also: communication skills*
- interpretation, dream, FB.5
- interpreting, FJ.3
 - conference, FJ.32
- interviewee (media) skills, KB.21
- interviewing
 - business, AF.43
 - journalism, KD.14
- intrepreneurship, AB.6
- inventory control, ZM.5
- investigation
 - accident, PL.282
 - private, QH.23
 - road accident investigation, ZX.42
- investigative journalism, KD.13
- investment
 - management, AL.6
 - personal investment, HE.12
 - property investment, AL.64
 - surveying, TC.437
- Investors in People, AJ.5=
- invoicing, AK.8=
- Iran: studies, FM.93
- Iranian (Farsi) studies, FM.914
- Iranian languages, FN.833
- Iraq: studies, FM.94
- Ireland: literature, FC.6211
- iridology, HK.3
- Irish (Gaeilge), FN.354
- Irish history: Anglo Irish history, DB.522
- Irish studies, FM.32
- see also: Celtic studies*
- iron age, DB.33
- iron and steel production, YD.24=
- iron work, wrought
 - art / craft, JH.21
 - industrial, XD.41
- irrigation
 - engineering, TL.332
- ISDN, XM.13
- Islamic religious studies, DD.3
- Islamic studies, FM.25
- ISO9000 implementation, VD.12
- isotropy / anisotropy, RC.66=
- Israel: studies, FM.95
- Italian language, FN.344

Italy: studies, FM.424

J

Jainism, DD.5=

Japan

studies, FM.733

Japanese gardening, SE.25

Japanese language, FN.836

japonaise confectionery, NE.22=

jazz / blues, LG.83

jazz dancing, LB.87

jet skiing, MC.723

jewellery

design, JH.61

making, JH.6

Jewish

religious studies, DD.4

studies, FM.22

see also: Yiddish

jig making, XF.11

Jin Shin, HK.=

jive / rock dancing, LB.89

job

analysis description & advertising, AJ.41

applicant assessment, AJ.42

applications, HC.62

evaluation, AJ.51

interviews (for candidates), HC.63

search skills, HC.6

joinery, WK.23

building, TG.71=

joining, XE.

non-welding, XE.6

joint ventures, AE.6

Jordan: studies, FM.96

journal design, KH.62

journalism, KD.

see also: creative writing

general, KD.1

specific subjects, KD.3

ju jitsu, MD.65

judiciary practice, EC.82=

judo, MD.64

junior school teaching, GB.32=

jurisprudence, EC.12

just in time, ZM.41

K

Kaizen, VD.17

Kannada language, FN.8=

karate, MD.66

karting, ME.6

Karuna healing, HK.6

kayaking, MC.61=

Kazakh [Kasakh] language, FN.8=

keep fit, HJ.54

kendo, MD.6=

kennels: boarding: animal, SP.33

keyboard instrument playing, LH.4
 keyboarding, AZ.55
 Keynesianism, EB.=
 Khmer/Cambodian language, FN.8341
 kick boxing, MD.6=
 kiln firing, WF.1=
 kindergarten
 management, GD.58=
 teaching, GB.34=
 kinesics, HB.71=
 kinesiology, MA.11=
 kinetic handling, ZP.525
 Kiowa language, FN.5=
 kitchen(s)
 design / planning, TJ.3
 fitted kitchen installation, TJ.4=
 kitchen porters / washers-up, NB.15
 knitting
 craft, JK.7
 industrial, WH.12=
 hand knitting, JK.71
 machine knitting (craft), JK.72
 machines (textiles), WH.3=
 knitwear design, JK.122
 Korean language, FN.837
 Kurundi language, FN.42=
 Kurdish language, FN.8331

L

laboratory
 animal care, SN.8
 practice
 environmental health, QD.4
 medical, PE.2
 science, RA.3
 technician work
 school, RA.33
 science, RA.32
 labour
 economics, EB.65
 history, DB.7412
 law, EC.751
 market analysis, EB.65=
 studies, EE.71
 lace
 crochet & related crafts, JL.1
 Honiton lace making, JL.13=
 making, JL.13
 Torchen lace making, JL.13=
 lacquers, WE.5=
 lacrosse, MG.2=
 ladders and scaffolding: safety, PL.7416
 lairage practice, SH.31=
 Lakota (language), FN.5=
 lamb resuscitation, SH.627=
 lambing, SH.627
 lampshade making, JP.6
 land

- based studies, SQ.
- drainage
 - engineering, TL.35
- economics, EB.642
- irrigation, farm, SL.4=
- maintenance, farm / forestry, SL.4
- management / development, TC.612
- plant life / plant identification, RH.21
- registration, TC.12
- resource management (surveying), RG.81
- & sea surveying
 - applied, RG.7
 - general, RG.1
- survey information management, RG.6
- landscape
 - archaeology, DC.62
 - architecture / design, SE.9
 - conservation, QA.4
 - ecology, RH.11
 - gardening, SE.91
 - painting / drawing, JB.54
 - photography, KJ.115
 - studies, QA.11
- landscaping
 - interior, JC.8=
 - hard, SE.91=
- language(s)
 - development, FJ.22
 - sign language, KB.621
 - studies, FN.1
 - teaching / training, GC.5
 - remedial, GB.613=
- languages, FN.
 - artificial, international, FN.9
 - for business, FN.13
 - shorthand in other, AZ.43
 - teaching / training
 - general, GC.51
 - people with other, GB.613
- lapidary, JR.4=
 - jewellery, JH.62
- larder cookery, NF.14
- large scale integration, XL.54
- laser
 - devices, XL.621
 - technology, XL.62
- lathe work, XF.6
- Latin & Greek, FN.32
- Latin America(n)
 - art, JA.75=
 - classical dance, LB.254
 - folk / traditional dance, LB.654
 - literature, FC.654
 - music, LG.54
 - Spanish language, FN.56
 - studies, FM.612
- Latin language, FN.323
- lattices, RB.3=

- Latvian language, FN.3911
 laundry / dry cleaning, QE.2
 law, EC.
 accident compensation law, EC.721
 administrative law, EC.51
 building law & regulations, TF.4
 children's law, EC.732
 civil law, EC.7
 civil engineering law, TL.111
 commercial law, EC.75=
 company law, EC.75
 computer law (copyright issues), EC.741=
 computer law (criminal issues), EC.6
 constitutional / public law, EC.5
 contract law, EC.71
 copyright / patents (law), EC.7411
 criminal law, EC.6
 equal opportunities legislation, EC.773
 health & safety legislation, PL.21
 legal rights (law), EC.52
 legal studies, EC.1
 socio-legal studies, EE.243
 licensing laws, NA.93
 maritime law, EC.21
 medical law, PA.81=
 patents (law), EC.7411
 planning law / regulations, TC.13
 practice / procedures, EC.8=
 property law, EC.74
 public enterprise law, EC.75=
 public law, EC.5
 regulations
 building, TF.4
 CDM, TF.41
 IEE, XJ.31=
 international, EC.2
 Noise at Work, PL.211=
 planning, TC.13
 safety, PL.211
 specific equipment use and, PL.741
 VDU, PL.7413=
 wiring, XJ.31
 Working Time – EC directive, EC.311
 sociology of law, EE.243
 specific areas / countries, EC.3
 specific statutes, EC.77
 teaching / training, GC.4=
 road transport, ZV.3
 treaties / regulations, international, EC.2
 welfare law, EC.731
 Working Time – EC directive, EC.311
 lawn / grass care, garden, SE.26
 amenity horticulture, SF.41
 lay workers (religion), DD.91=
 layout / paste-up work, KH.65
 lead work (plumbing), TH.37
 leaded lights: glazing, TG.32
 leadership, AF.53

- sports, MA.62
- learning
 - accreditation of prior learning, GB.865
 - action learning groups, HB.82
 - aids
 - deaf-blind people, HG.33
 - vision impaired people, HG.13
 - assessment / testing, GB.86
 - computer assisted learning (CAL)
 - general, GB.97
 - design, GB.83
 - flexible learning design, GB.832
 - learning materials design, GB.93
 - open learning design, GB.832=
 - disadvantaged people: teaching, GB.61
 - distance learning
 - course design, GB.832=
 - materials design, GB.931
 - early learning, GA.332
 - issues
 - adult / community education, GA.131
 - further education, GA.121
 - higher education, GA.111
 - integrated education, GA.181
 - multicultural education, GA.171
 - nursery schools, GA.161
 - primary schools, GA.151
 - secondary schools, GA.141
 - special education, GA.191
 - materials design, GB.93
 - methods, GB.71
 - needs assessment, GB.81
 - resources, GB.92
 - educational technology, GB.9
 - skills, HC.73
 - support / classroom assistant, GD.81
 - theory, GA.33
- learning difficulties children: parenting, HF.6=
- learning difficulties people
 - family carers, HF.87
 - social work, PR.454
 - skills / facilities, HG.5
 - teaching, GB.65
 - severe learning difficulties people: teaching, GB.66
- leasing (business), AK.53
- leather / suede
 - clothing, WJ.22
 - craft, JL.9
- leather footwear & fur, WJ.
- leather goods
 - design, JK.124
 - manufacture, WJ.2
- leather preparation / technology, WJ.1
- Lebanon: studies, FM.97
- ledger
 - nominal, AK.8=
 - purchase, AK.82
 - sales, AK.83

- legal
 - advice work, EC.83
 - drafting, EC.84
 - executives' work, EC.822
 - history, EC.14
 - issues: health, PA.8
 - liability, EC.72=
 - practice / procedures, EC.8
 - practice, EC.82
 - procedures, EC.81
 - rights
 - law, EC.52
 - personal, HE.5
 - race discrimination (legal rights), EC.522
 - sex discrimination (legal rights), EC.521
 - secretarial work, AZ.22
 - studies, EC.1
 - socio-legal studies, EE.243
 - theory, EC.15
- legislation, transport, ZQ.2
- legumes, SD.24
- leisure / domestic electronic equipment servicing, XN.3
- leisure / recreation management, NL.2
- leisure / sports facilities work, NL.
- leisure / tourist services teaching / training, GC.94
- leisure
 - arts & crafts, JF.
 - craft: sea, MC.7=
 - equipment maintenance, NL.=
 - facilities
 - country, management, NM.=
 - farm, SM.9
 - leisure / sports facilities work, NL.
 - management, NL.2
 - country, NM.=
 - services
 - teaching / training, GC.9
 - studies, NL.1
- Lenape (language), FN.5=
- lepidoptery, RH.241
- letter writing (business), AF.32
- lettering, JB.7
- letters of credit, BB.221
- levelling site work, TK.42
- lexicology, FJ.244
- LGV
 - driving, ZX.23
 - engines (maintenance / repair), XS.42
- liability
 - legal, EC.72=
 - product, VD.=
- liberal studies, DA.81
 - use (study skills), HC.75
- licensed premises management, NA.9
- licensing laws, NA.93
- life painting / drawing, JB.55
- life saving (swimming), MC.24
- life sciences, RH.

- applied, RH.8
- teaching, GC.81=
- life skills, HD.5=
- lifeboat operations, ZS.41
- lift technology, XH.82
- lifting / handling
 - engineering, XH.81
 - mechanical, ZP.52
 - patient, PL.73
 - safety (manual), PL.73
- light / portable railways, XT.3
- light: optoelectronics, XL.6
- lighting
 - building work, TH.25
 - film / video, KJ.24
 - power supply, emergency, TH.24
- limnology, RF.6
- line dancing, LB.88
- line work, telecommunications, XM.141
- linear / multilinear algebra, RB.37
- linear mappings, RB.37=
- linguist/ secretarial, AZ.13
- linguistic philosophy / analysis, DE.53
- linguistic studies, FJ.
- linguistics, FJ.2
- lino cutting (art), JB.83
- lip reading, KB.623
- listening skills, HB.72
- literacy, HD.3=
 - reading, HD.31
 - skills, adult, HD.3=
 - spelling, HD.33
 - teaching
 - basic skills teaching, GB.62
 - special needs teaching, GB.6
 - writing, HD.32
- literary
 - agency, KH.1=
 - criticism, FC.22
 - history, FC.21
 - research, FC.23
 - stylistics, FC.25
- literature, FC.
 - history / criticism, FC.2
 - specific areas / countries, FC.6
 - specific forms, FC.3
 - specific periods, FC.5
 - teaching, GC.474
- litho printing, KH.52=
- lithography
 - art, JB.82
 - printing, KH.53
- Lithuanian languages, FN.3912
- livestock
 - markets, SH.3=
 - production, SH.
 - organic, SH.5
 - slaughter, SH.33

transport, SH.31
 living
 independent, HD.6
 skills (basic skills) teaching, GB.625
 load control, aircraft, ZR.1=
 load planning, ZV.1=
 loading / unloading, ZP.51
 loans, bank, AK.52
 lobbying, BA.7=
 local / regional history, DB.75
 local / regional studies {history}, DB.751
 local
 government
 administration, AC.
 studies, EA.12
 history, DB.75
 politics, EA.12
 studies {history}, DB.751
 locksmith work, WC.6
 locomotives, rail, XT.2
 loft conversions (DIY), TE.31=
 logging, SG.64
 logic
 circuits, XL.564
 gates, XL.565
 mathematical, RB.21
 music technology, LK.2=
 philosophy, DE.51
 logical positivism, DE.6=
 logistics, ZM.
 LOLER (Lifting Operations and Lifting Equipment Regulations), PL.741=
 loose covers, JL.73
 lorinery, WJ.3=
 loss adjustment, AL.5=
 loss control (business), AG.8=
 LSI: large scale integration, XL.54
 lubrication
 technology, XH.73
 vehicle, XS.48
 Luganda (language), FN.42=
 lyric writing, LF.55
 lyric / song writing, LF.55

M

Macedonian language, FN.36=
 machine knitting (craft), JK.72
 machine shop practice, XF.1
 machine tool setting / operating, XF.2
 machine woodworking, WK.22
 machinery
 construction, operation / maintenance, TK.1
 industrial
 installation / maintenance, VG.25
 servicing, VG.26
 machines, electric, XJ.4
 machining
 abrasive working, XF.=
 wood: safety, PL.7417

macrame, JL.1=
 macroeconomics, EB.3
 magazines, writing for, KC.35
 magic (variety performance), LD.23
 magnetic levitation trains, **missing notation - but levitation not found**
 magnetic particle inspection, WD.23
 magnetism (physics), RC.54
 mahjong, MJ.6
 mailshots, BA.6=
 maintenance

- agricultural maintenance, SL.
- aircraft engine maintenance, XP.41
- architectural stonework, TH.96
- bicycle maintenance, XS.8
- building maintenance, TH.91
 - DIY, TH.911
- construction machinery / plant operation & maintenance, TK.1
- construction plant maintenance, TK.12
- DIY (home), TE.3
- electrical maintenance
 - buildings, TH.23
 - engineering, XJ.13
- electronics maintenance
 - engineering, XL.16
- engine maintenance: marine, XQ.71
- engineering, VG.21
 - aircraft maintenance engineering, XP.4
 - electrical maintenance engineering, XJ.13
 - electronic maintenance engineering, XL.16
 - highway maintenance engineering, TL.511
 - vehicle, XS.1
- estate maintenance: forestry, SL.2=
 farm
 - building maintenance, SL.1
 - estate maintenance, SL.2
 - machinery operation / maintenance / repair, SK.1
- footpath maintenance (farms), SL.34
- forestry estate maintenance, SL.2=
 garden machinery maintenance, SK.31
- gas maintenance work, TH.53
- golf course maintenance, SF.37
- home maintenance (DIY), TE.3
- horticultural maintenance, SL.
- horticultural equipment maintenance, SK.3
- land maintenance: farm / forestry, SL.4
- leisure equipment maintenance, NL.=
- machinery (industrial) installation / maintenance, VG.25
- marine
 - engine maintenance, XQ.71
- motorcycle maintenance / repair, XS.9
- plant
 - construction, TK.12
 - industrial, VG.25
- power lines maintenance, XK.46
- railway operation / maintenance, ZT.4
- river maintenance, TL.342=
 runway maintenance, ZR.61
- soil maintenance (farms), SL.4=

- stonework, architectural, maintenance / cleaning, TH.96
- chimney maintenance, TH.94
- tools: use / maintenance, XF.7
- vehicle, XS.
 - body maintenance / repair, XS.3
 - engine maintenance / repair, XS.4
- maintenance / cleaning
 - architectural stonework, TH.96
- maintenance / repair
 - bicycle, XS.8
 - motorcycle, XS.9
 - vehicle, XS.
 - general, XS.1
 - body, XS.3
 - engine, XS.4
- maitre d'hotel work, NB.12
- Makaton, KB.625
- makeup, HL.13
 - film/TV, HL.131
 - self presentation, HJ.94
 - theatrical, LE.52
- making-up, fabric, WH.4
- Malagasy language, FN.42=
- Malay language, FN.8322
- Maltese, FN.3=
- mammals
 - natural history, RH.29
 - small, care, SP.21
- management, AB.1
 - see also: administration*
 - abattoir management / procedures, SH.3=
 - accounting, AK.642
 - administrative management, AB.2
 - adult education management, GD.4=
 - agricultural business management, SM.=
 - airport management / ground services, ZR.6
 - analysis techniques, AG.2
 - archaeological heritage management, DC.31
 - architectural practice management, TD.14
 - audit, AG.14
 - band management, LK.32=
 - bed & breakfast management, NA.72=
 - betting management, NL.3=
 - boatyard management, XQ.4=
 - brand management, BA.23
 - business management, AA.3=
 - by objectives, AG.12
 - call centre management, AM.1
 - catering management (general), NA.4
 - production management, NA.43
 - change, management of, AG.13
 - charities, management, AB.84
 - church / religious bodies: management, AB.85
 - cleaning services management, QE.13
 - club management (catering), NC.92
 - conflict management (business), AF.42
 - construction management, TF.
 - general, TF.1

project management, TF.13
 site management, TF.3
 contract management (business / industry), VJ.3
 control techniques, AG.71
 cost management, AK.33
 country / rural estate management, TC.614
 credit management, AK.4
 crisis management, AG.1=
 culture / arts management (general), NN.=
 editorial project management, KH.21
 energy management, QB.14
 engineering management, XA.13
 environmental management, QA.21
 estate development / management, TC.61
 ethics, AF.1
 events management, AF.65
 facilities management, VH.
 field sales management, BE.21
 financial management, AK.2
 fishing rights management, SJ.5
 gaming / betting management, NL.3=
 general, AB.
 golf course management, NM.8
 guesthouse management, NA.72
 habitat management, QA.913
 health care, PA.
 support services management, PA.61=
 health service management, PA.2
 holiday camp management, NA.75
 holiday / service flats management, NA.74
 home management, HD.8
 horse management, SH.712
 hospitality management, NA.7
 hotel / catering management general, NA.4
 hotel management, NA.71
 housing management / development, TC.63
 human resources management, AJ.
 industrial management, AB.7
 innovation, management of, AG.13
 institutional management (hotel / catering), NA.8
 investment management, AL.6
 kindergarten management, GD.58=
 land management / development, TC.612
 land resource management (surveying), RG.81
 leisure facilities (country) management, NM.
 leisure / recreation management, NL.2
 licensed premises management, NA.9
 management control techniques, AG.71
 management development, AJ.5
 management economics, EB.62
 management education / development, GB.882
 management planning & control systems, AG.
see also: quality & reliability management
 management services, AB.22
 management skills, (specific), AF.
 management studies / science, AB.1
 teaching / training, GC.112
 management style, AF.4=

materials management, ZN.1=
music management, LK.32
natural resource management (surveying), RG.8
nature reserve management, QA.914
non profit organisations, management, AB.8
nursery school management, GD.58=
office management, AY.=
operations management, ZM.22
organisations, performance management, AG.1=
pension fund management, AL.62
performance management organisation, AG.1=
 staff, AJ.5=
pet store management, SP.7
planning, AG.1
pony riding facilities management, NM.3=
practice management
 architectural, TD.14
product management, BA.2
production control (management), ZM.213
production management, ZM.21
 catering, NA.43
production / operations management, ZM.2
project management
 business / industry, AG.6
 construction, TF.13
 editorial, KH.21
 methodologies, AG.61
 see also: project management software in Volume 2
property development / management, TC.6
property management, TC.62
pub management, NA.94
quality management, VD.1
quality & reliability management, VD.
recreation management, NL.2
religious bodies, management, AB.85
residential care management, PR.481
resource management, AK.24
 natural resources (surveying), RG.8
restaurant management, NA.6
retail sales management, BC.34
rights, fishing, management, SJ.5
risk management, AG.8
rural estate management, TC.614
rural resource management (surveying), RG.84
safety management / regulations, PL.2
sales management, BE.2
 retail, BC.34
security management, QH.11
self management (business), AF.21
service flats management, NA.74
shooting facilities management, NM.2=
shops, pet, management, SP.7
site management, construction, TF.3
small business management, AE.5
sports turf culture / management, SF.36
stable management, SH.714
stage management, LE.1
stately homes management, NN.8=

- stress management (business), AF.25
 - stud management, SH.7111
 - supply chain management, ZM.1
 - teaching / training, GC.11
 - technology management, XA.32
 - ticket agency management, NK.17
 - time management (business), AF.26
 - total quality management, VD.13
 - tourism management, NK.18
 - treasury management, AK.2=
 - turf, sports, culture / management, SF.36
 - urban estate management, TC.615
 - utilities management, TF.14
 - voluntary organisations: management, AB.88
 - waste management, QA.25=
 - water management, TL.32
 - woodland creation / management, SG.4
- Mandarin language, FN.83522
- manicure, HL.4
- manpower
 - services, AJ.
 - studies (economics), EB.65
- manuals writing, KC.22
- manufacturing / assembly, WB.
- manufacturing, WA.
 - administration, WA.1
 - engineering, WA.6
 - health & safety, PL.55
 - mechanical engineering, WA.61
 - systems, automated, VE.4
 - technology, WA.2
- see also: engineering / technology (general)*
- manures / fertilisers (gardening), organic, SE.31
- Manx, FN.355
- Maori languages, FN.7=
- map making, RG.4
- map reading, RG.41
- mappings, linear, RB.37=
- Marathi language, FN.81=
- marbling (decorative paintwork), TG.861
- marginal / small scale farming, SA.13
- marine
 - archaeology, DC.61
 - biology, RH.3212
 - civil engineering, TL.36
 - conservation / protection, QA.93
 - ecosystems, RH.13
 - electrical engineering, XQ.6
 - electronics / instruments, XQ.5
 - engineering, XQ.51
 - engine maintenance, XQ.71
 - engineering, XQ.1
 - fire fighting, ZS.343
 - first aid, PV.5
 - freight transport, ZS.21
 - geodesy, RG.22=
 - geography, RF.46
 - geology, RF.24

- geotechnics, TL.631
 - hydrology, RF.62
 - law, EC.21
 - leisure craft (sea), MC.7=
 - leisure facilities work, NM.5
 - life, RH.23
 - maritime geography, RF.46
 - maritime history, DB.77
 - maritime law, EC.21
 - mechanical engineering, XQ.7
 - navigation / communications, ZS.33
 - navigation, leisure, MC.732
 - passenger transport, ZS.22
 - pollution / pollution control, QC.5
 - radar / sonar, ZS.333
 - radio, ZS.334
 - rescue, ZS.4
 - safety / survival, ZS.34
 - safety, ZS.341
 - salvage, ZS.27
 - sonar, ZS.333
 - survival, ZS.342
 - transport, ZS.
 - wildlife conservation / protection, QA.934
- marital relationships: counselling, PS.2522
- maritime
- geography, RF.46
 - history, DB.77
 - law, EC.21
- market/ markets
- crop production, SD.2=
 - gardening, SD.12
 - livestock markets, SH.3=
- market research, BA.5
- marketing, BA.1
- charities, BA.12=
 - event management, BA.7=
 - farm, SM.4
 - international, BA.13
 - non profit organisations, BA.12
 - planning / evaluation, BA.14
 - product development / diversification (marketing), BA.21
 - small business, AE.55
 - teaching / training, GC.11=
- marquee erection, TG.76
- marquetry, JP.21
- marriage guidance: counselling, PS.2522=
- marshalling, events, QH.2=
- martial arts, MD.6
- Marxism, DE.6=
- masonry, TG.2
- DIY, TG.27
 - monumental, TG.26=
 - stone, TG.26
- mass communication, KA.11
- massage, PJ.23
- Indian head, HK.41
 - sports, MD.96

- techniques (personal health), HK.4
- mastering, LK.1=
- mastership, yacht, ZS.326
- material requirements planning, ZN.1
- materials
 - bituminous materials science, RJ.3
 - ceramic materials, WF.11
 - chemicals / materials engineering, YC.
 - see also: industrial chemistry*
 - composite materials, YE.24
 - construction materials (basic), TE.6
 - electric materials, XJ.5
 - electronic materials, XL.3
 - for engineering, XA.5
 - engineering (general), YC.41
 - engineering & technology, YC.4
 - glass materials, WF.21
 - handling technology, XH.8
 - management, ZN.1=
 - packaging materials, WL.32
 - plastic materials, YE.21
 - polymer materials, YE.2
 - print materials technology, KH.512
 - requirements planning, ZN.1
 - rubber materials, YE.22
 - science, RJ.
 - for structural engineering, TM.5
 - technology, YC.4
 - general, YC.42
 - print, KH.512
 - waste materials fuel economics, QB.8
- maternity, HF.2=
- mathematical
 - analysis, RB.5
 - cybernetics, RB.83
 - logic / set theory, RB.2
 - modelling (OR), RB.744
 - physics, RC.71
 - programming (OR), RB.743
- mathematics, RB.
 - applied, RB.16
 - business, AG.41
 - computational / cybernetics, RB.8
 - computer, RB.82
 - discrete, RB.6
 - electronics calculations, XL.43
 - engineering, RB.91
 - general, RB.1
 - for non-mathematical studies, RB.13
 - numeracy, HD.4
 - teaching, GB.622
 - for specific applications, RB.9
 - teaching, GC.82
- matrices, RB.37=
- Mayan language, FN.5=
- MBA, AA.31
- measurement / metrology, WD.5
 - recording instruments (measurement), WD.5=

- stress analysis (measurement), WD.55
- meat / fish processing
 - craft / small scale, NE.4
 - industrial, WM.6
- meat
 - production, SH.
 - retailing, BD.16
- mechanical
 - control systems, VE.23
 - electronic devices, XL.9=
 - engineering, XH.
 - design, VF.31
 - electromechanical engineering, XJ.41
 - general, XH.1
 - manufacturing, WA.61
 - marine, XQ.7
 - handling, ZP.52
 - production engineering, XH.13
- mechanics
 - physics, RC.2
 - quantum, RC.62
 - soil, TL.632
 - theoretical, RC.21
- mechanics, dental, PF.41
- mechatronics, XL.9
- media
 - audio & visual, KJ.3
 - buying, BA.72=
 - communication skills, KB.2
 - communication / media, KA.
 - digital media (multimedia), KA.4=
 - interviewee skills, KB.21
 - law, EC.55
 - multimedia, KA.4
 - news media
 - media studies, KA.21
 - photomedia, KJ.=
 - production, KJ.2=
 - relations, BA.76
 - studies, KA.2
- mediation (law), EC.817=
- mediation skills (business), AF.42=
- medical
 - assistant skills (hospital), PD.1
 - biochemistry, RH.463
 - biomedical sciences, RH.46
 - chemistry, RD.63
 - electronics, PE.13
 - ethics, PA.83
 - illustration, JB.631=
 - instrument making, WC.4
 - laboratory science / practice, PE.2
 - law, PA.81
 - microbiology, RH.464
 - paramedical work, PD.5
 - photography, KJ.112
 - physics, RC.85
 - biomedical, RH.461

- practice administration, PA.3
- prosthetics (medical technology), PE.5
- radiodiagnosis, PB.71
- radiography, PE.12
- radiology, PB.7
- reception, PA.62
- records, PA.63
- research, PB.3=
- sciences, PB.
- secretarial work, AZ.21
- specialisations:
 - A-E, PB.4
 - F-O, PB.5
 - P-Z, PB.6
- statistics, PB.481
- support services, PA.6
 - administration, PA.61
- technology, PE.1
 - biomedical technology, RH.462
 - prosthetics (medical technology), PE.5
- terminology, PA.911
- therapies: semi-medical / physical / psycho, PJ.
- training courses, PB.
- ultrasound, PE.131
- medicine(s)
 - alternative medicine, HK.=
 - biomedicine, RH.4
 - Chinese medicine, HK.7
 - community medicine, PB.32
 - complementary medicine (professional), PC.
 - general, PB.3
 - herbal medicine, PC.7
 - history, DB.72
 - holistic medicine, PC.2
 - hyperbaric medicine, PJ.4
 - paramedical services / supplementary medicine, PD.
 - preventive medicine, PB.33
 - sports medicine, PB.65
 - study of, PE.6=
 - supplementary medicine, PD.
 - teaching / training, GC.83
 - tropical medicine, PB.66
 - veterinary medicine, SN.2
- medieval
 - art, JA.721
 - early medieval history, DB.22
 - UK, DB.532
 - English, FN.213=
 - English literature, FC.412
 - late medieval history, DB.23
 - UK, DB.533
 - philosophy, DE.121
- meditation, HB.33
 - yoga, HB.34
- Mediterranean Europe: archaeology, DC.722
- meetings / conferences / events, AF.6
- meetings organisation, AF.63
- membrane technology, XH.31=

- memory improvement, HB.41
- men's
 - hairdressing, HL.73
 - health, HJ.4
 - studies, FB.22
- Mendhi, HL.14=
- menopause, HJ.31
- mental health / addiction nursing, PH.4
- Mental Health Act, EC.774
- mental health
 - nursing (general), PH.41
 - social work, PR.455
- mental illness
 - nursing, PH.41=
 - self help, HH.8
- mentoring, GB.725
- merchandising, BA.61
- merchant banking, AL.22
- mergers / acquisitions, business, AE.7
- meringue confectionery, NE.22=
- metal(s)
 - arc welding, XE.311
 - archaeometallurgy, DC.27
 - casting (metals), YD.3
 - coating / plating processes, XD.9
 - craft metal working, JH.2
 - drawing (metals), XD.5=
 - extrusion, metals, XD.5=
 - ferrous metals production, YD.24
 - finishing, XD.8
 - goods: manufacture / assembly, WB.22
 - hardening / dressing (metals), XD.6
 - metallurgical chemistry, RD.623
 - metallurgy, YD.1
 - organometallic chemistry, RD.4=
 - plate metal working, XD.71=
 - plating processes, metal, XD.9
 - precious metal working, JH.1
 - processing (metal production), YD.23
 - production, YD.
 - refining / processing, YD.2
 - shaping (metals), XD.5=
 - sheet metal working, XD.71=
 - turning (metal work), XF.6=
 - working, XD.71
 - fabrication (industrial), XD.74
 - plate, XD.71=
 - precious, JH.1
 - sheet, XD.71
- metallurgical chemistry, RD.623
- metallurgy, YD.1
- metaphysics, DE.2
- meteorology, RF.5
 - agricultural, RK.=
- metrology, WD.51
- microbial biotechnology, RH.821
- microbiology, RH.38
 - applied microbiology, RH.83

- food microbiology, NH.64
- medical microbiology, RH.464
- microbial biotechnology, RH.821
- veterinary microbiology, SN.2
- microchips, XL.53
- microeconomics, EB.4
- microelectronics, XL.15
 - engineering, XL.15=
 - systems design, XL.41
- micrometer use, WD.5=
- micropaleontology, RF.23=
- microprocessors, XL.53
- micropropagation, SD.71
- microscopy, RA.34
- microwave cookery, NF.6*
- microwave
 - principles (electronics), XM.21
 - solid state physics, RC.52
- Middle East
 - archaeology, DC.73
 - art, JA.73
 - business studies, AD.4
 - classical dance, LB.23
 - economics, EB.73
 - folk / traditional dance, LB.63
 - history, DB.67
 - law, EC.33
 - literature, FC.63
 - music, LG.3
 - politics, EA.93
 - studies, FM.9
- Middle Eastern studies, FM.91
- middle English, FN.213
- middle school teaching, GB.31=
- Midi programming, LK.2
- midwifery, PH.53
- mig / tig welding, XE.312
- military
 - history, DB.743
 - services, QH.8
 - preparation for work with, HC.422
 - vehicles: design / production, XR.4=
- milk
 - processing, WM.5=
 - production (farm), SH.6131
- millinery
 - craft, JK.8
 - design, JK.121
- milling / grinding (industrial), XF.3
- mime, LC.8
- mind
 - improvement, HB.4
 - philosophy of, DE.23
- mineralogy, RD.51
- minerals
 - exploration, YA.2
 - processing, YC.52
 - technology, YC.54

- mining
 - engineering, YA.5
 - geology, YA.21
 - general, YA.1
 - health & safety, PL.56
 - hydraulics / pneumatics, YA.533
 - mechanical engineering, YA.53
 - operations, YA.3
- ministry (religion), DD.91
- minute taking, AF.64
- mixed media {multimedia}, KA.4=
- mixing, sound, LK.1=
- mixing machines, XH.34
- mobile communications systems, XM.6
- mobile saw bench operation, SG.6=
- model engineering (leisure), JF.4
- model making
 - architectural, TD.23
 - industrial, VF.5
 - leisure / craft, JF.4
- model railways, JF.41
- modelling
 - business analysis, AG.2=
 - data (computational mathematics), RB.85
 - financial, AK.251
 - mathematical (OR), RB.744
 - see also: statistical models*
- modelling: fashion, LD.1
- models, statistical, RB.717
- modern
 - art, JA.726
 - dance, LB.3
 - English, early, FN.214
 - history (17th to 20th century), DB.25
 - UK, DB.535
 - languages, FN.12
 - teaching / training, GC.512
 - pentathlon, MA.3=
 - studies, FB.3=
- modular studies, DA.82
- modules, rings &, RB.3=
- Mohawk (language), FN.5=
- molecular
 - biology, RH.36
 - chemistry, RD.361
 - electronics, RC.52
 - physics, RC.66
- monetarism, EB.=
- money
 - market services, AL.32
 - personal finance, HE.1
 - stock securities & commodity market services, AL.3
- Mongolian language, FN.8311
- monitoring
 - environmental, QA.31
 - industrial, VE.
 - production, VE.3
- Mon-Khmer languages, FN.834

- Monet appreciation, JA.3332
monumental masonry, TG.26=
Moon (reading), KB.612
moral philosophy, DE.41
More language, FN.42=
morphology (linguistics), FJ.241
morris dancing, LB.611=
mortgages (home buying), HE.21
mortgaging (business), AK.54
mortuary technician work, PE.3=
mosaics (craft), JR.
mother & toddler groups, HF.11
mothercraft, HF.1=
moths (lepidoptery), RH.241
motivating, AF.52
motivation, self, (business), AF.24
motor
 car sports, ME.3
 craft (sea) leisure, MC.72
 racing, ME.33
 trade operations (sales), BD.3
 see also: vehicle maintenance / repair
 vehicle repair estimates, XS.2=
motorcycle
 design / production, XR.36
 driving, ZX.25
 maintenance / repair, XS.9
 sports, ME.4
motors, electric, XJ.42
motorsport engineering, XR.=
mould making
 engineering, YD.34
moulding / extrusion (polymers), WG.2
moulds / fungi: control, SC.31
mountaineering, MH.21
mounted games, MH.54
movement
 science, MA.11
 studies (dance), LB.5
moving image / photography / media production, KJ.
MRSA, PH.56=
multi gym training, MD.93
multi media, KA.4
multicultural
 education (general), GA.17
 administration, GD.5=
 learning issues, GA.171
 studies, FB.15
multilinear algebra, RB.37
multimedia, KA.4
municipal engineering, TL.2
mural making, JB.4=
museology, JD.9
museum / gallery / conservation skills & studies, JD.
see also: arts / culture / heritage administration
museum(s)
 administration, NN.6
 design / organisation, JD.2

- skills, JD.1
- studies / museology, JD.9
- identification, RH.212
- music
 - appreciation, LF.7
 - specific composers, LF.72
 - arrangement, LF.52
 - business, LK.3
 - composition / arrangement, LF.5
 - electronic music, LH.8
 - Europe, LG.2
 - history, LF.3
 - management, LK.32
 - performance / playing, LH.
 - group, LH.1
 - teaching / training, GC.645
 - popular music, LG.8
 - production, LK.31
 - publishing, KH.16
 - religious music, LG.26
 - score preparation, LF.6
 - specific kinds / cultures, LG.
 - studies, LF.
 - synthesised, LK.23=
 - teaching / training, GC.644
 - technology / production, LK.
 - theory, LF.4
 - therapy, PJ.12
 - transcription, LF.53
- musical instrument
 - making, LJ.1
 - playing, LH.
 - repairing, LJ.7
- musical theatre, LC.44
- musicology, LF.2
- Muskagee language, FN.5=
- mycelia identification, RH.212=
- mycology, RH.66
- mythology, FB.43
- N
- nannies' work, PT.3=
- nanotechnology, XA.34
- narrative prose writing, KC.31
- national
 - border security, QH.7
 - economics, EB.3=
 - government administration, AC.
 - income, EB.3=
- National Curriculum (teaching), GB.84
- National House Building Council inspection, TF.5=
- National Vocational qualifications (NVQs, SVQs, GNVQs, gSVQs), GB.85
- natural / organic fertilisers (farm), SC.8
- natural history, RH.2
 - illustration, JB.632
- natural resources
 - conservation, QA.
 - economics, EB.64
 - management (surveying), RG.8

- natural sciences, RA.12
- nature conservation
 - farm, SL.6
 - forestry, SG.5
 - land, QA.91
- nature reserve management, QA.914
- nature trails work, NM.4
- naturopathy, PC.4
- nautical
 - engineering, XQ.1=
 - science, ZS.31
- Navajo (language), FN.5=
- naval architecture, XQ.2
- navigation
 - aircraft navigation, ZR.72
 - astro navigation, RE.5=
 - marine navigation, ZS.33
 - leisure, MC.732
 - science (theory), RE.5
- navy, QH.82
- NC programming, XF.21
- NEBOSH, PL.1=
- needlework, decorative, JL.2
- negotiating skills (business), AF.44
- Negro-African / Hamitic languages, FN.42=
- nematology, RH.37=
- neo-classicism, JA.727
- Nepali language, FN.815
- nervous tension: control, HB.32
- netball, MG.33
- network(s)
 - analysis, AG.23
 - ISDN, XM.13
 - operational research, RB.746
 - optical communications networks, XM.142
- neurobiology, RH.364
- neurolinguistic programming, HB.42
- neurology, PB.56
- neuroscience / neurobiology, RH.364
- new businesses, business plans, AE.41
- news
 - journalism, KD.2
 - media
 - interviewee skills, KB.21
 - relations, BA.76
 - studies, KA.21
- newsletter design, KH.63
- newspapers / magazines, writing for, KC.35
- NHS trusts administration, PA.51=
- NI benefits, HE.8=
- night skipper, ZS.329
- nineteenth century English literature, FC.416
- ninjutsu, MD.6=
- noise
 - control, PL.35=
 - pollution control, QC.64
 - vibration: hazards / protection, PL.35
- Noise at Work Regulations, PL.211=
- nominal ledger, AK.8=
- non destructive testing, WD.2

- non-fiction writing, KC.4
- non-ordained clergy, DD.91
- non profit organisations
 - fund raising, BA.12=
 - management, AB.8
 - see also: marketing for non profit organisations*
 - marketing, BA.12
- non verbal communication, KB.5
- Nordic / Germanic languages, FN.33
- North America(n)
 - art, JA.75=
 - literature, FC.652
 - music, LG.52
 - politics, EA.952
 - studies, FM.63
- North West Asia: studies, FM.75
- Northern Ireland
 - government / politics, EA.82
 - studies, FM.33
 - see also: Celtic studies*
- Northern Sotho language, FN.42=
- Norwegian language, FN.339
- notation, dance, LB.41
- note taking (study skills), HC.74
- nouvelle cuisine, NF.5=
- novel writing, KC.312
- novels / short stories, FC.33
- nuclear
 - chemistry, RD.36=
 - engineering, XK.3=
 - physics, RC.64
 - power engineering, XK.3
- number theory, RB.39
- numeracy
 - mathematics, HD.4
 - teaching, GB.622
- numerical analysis, RB.81
- numerically controlled machining, XF.21
- numerology, FB.42=
- nursery nursing, PT.3
- nursery school(s)
 - administration, GD.58
 - general, GA.16
 - learning issues, GA.161
 - management, GD.58=
 - playgroups (general), GA.16=
 - teaching, GB.34
- nursery (horticulture)
 - stock production, SD.8
- nursing, PH.
 - addiction (nursing), PH.45
 - administration, PA.51=
 - AIDS nursing, PH.61
 - alcohol dependency (nursing), PH.45=
 - animal nursing, SN.4=
 - anorexia (nursing), PH.41=
 - bulimia (nursing), PH.41=
 - cancer nursing, PH.62
 - care of dying (nursing), PH.63
 - child abuse awareness (nursing), PH.551

- children's nursing, PH.55
- community mental health nursing, PH.42
- community nursing, PH.2
- dental nursing, PF.3=
- diabetes nursing, PH.64
- disability, physical, nursing, PH.65
- district nursing, PH.22
- drug dependency (nursing), PH.45=
- eating disorders (nursing), PH.41=
- family planning nursing, PH.27
- geriatric nursing, PH.51
- home nursing (family carers), HF.7=
- intensive care nursing, PH.52
- mental health nursing (general), PH.41
- mental illness nursing, PH.41=
- nursery nursing, PT.3
- occupational health nursing, PH.3
- older people: nursing care, PH.51=
- operating theatre nursing, PH.54
- pediatric nursing, PH.55
- people with eating disorders (nursing), PH.41=
- physical disability nursing, PH.65
- practice nursing, PH.23
- pre nursing studies, PH.11
- psychiatric nursing, PH.41=
- registered general nursing, PH.13
- school nursing, PH.26
- specialisms, PH.5
- specific conditions, PH.6
- studies, PH.1
- teaching / training, GC.836
- terminally ill people (nursing), PH.63
- veterinary nursing, SN.4
- nursing services administration, PA.562
- nutrition / dietetics, NH.2
- nutrition
 - farm animals, SH.2
 - human, NH.22
- NVQs for trainers, GB.85=
- O**
- objectives, management by, AG.12
- oboe playing, LH.624
- obstetrics, PB.57
- occupational
 - health, PL.11
 - nursing, PH.3
 - health & safety, PL.1
 - hygiene, PL.13
 - psychology, PK.83
 - therapy, PJ.1
- ocean sailing, MC.713
- Oceanic / Australasian languages, FN.7
- oceanography, RF.8
- odontology, PF.1=
- oenology, NE.7=
- off-licence retailing, BD.13=
- offenders
 - criminology, EE.241
 - social work, PR.47

- self help, HH.4
- support / counselling, PS.29
- office / secretarial / sales work teaching / training, GC.3
- office
 - administration AY.
 - clerical skills, AY.=
 - copying, AY.85
 - farm office work, SM.6
 - filing, AY.4
 - health & safety, PL.51
 - management, AY.=
 - skills / administration, AY.
 - supervision, AF.8=
 - technology skills, AY.8
- offset printing, KH.52
- offshore
 - electronic engineering, XQ.52
 - engineering, XQ.9
 - fire fighting, PL.571
 - first aid, PV.6
 - health & safety, PL.57
 - operations, YB.
- oil / gas / petrochemicals processing, YC.6
- oil & gas
 - extraction operations, YB.8=
 - rig technology, YB.8=
 - operations
- oil based fuel economics, QB.5
- oil fuelled
 - equipment installation / servicing, TH.45
 - power generators, XK.25
- oil painting, JB.212
- oil pollution control, QC.66
- oil refining, YC.62
- Ojibwe language, FN.5=
- old English (Anglo-Saxon), FN.212
 - literature, FC.411
- old time dancing, LB.82
- older people
 - nursing care, PH.51=
 - social work, PR.46
- oncology, PB.58
- online publishing, KH.152
- ontology, DE.21
- open learning design, GB.832=
- opera (European style), LG.25
- operating theatre
 - assistant skills, hospital, PD.11
 - nursing, PH.54
- operation / maintenance
 - farm machinery, SK.1
 - garden machinery, SK.31
 - horticultural equipment, SK.3
 - railway, ZT.4
- operational
 - research (OR), RB.74
- operations management, ZM.22
- operetta, LG.25=
- ophthalmic services, PG.
- ophthalmology, PB.59

- optical
 - character recognition
 - communications networks, XM.142
 - electronic devices, XL.63
- optical (ophthalmic)
 - dispensing, PG.4
- optics, RC.3
 - fibre, XL.61
- optimisation / economic mathematical models, RB.745
- optoelectronics, XL.6
- optometry, PG.1
- OR: operational research, RB.74
- oral
 - history, DB.8
 - literature, FC.38
 - presentation skills (business), AF.341
- oratory, KB.32
- orchestral
 - conducting, LH.2=
 - music, LG.22=
 - playing, LH.12
- orchestration, LF.54
- ordained clergy, DD.91=
- ordering systems, ZN.3=
- organ playing, LH.42
- organic
 - agriculture, SD.6=
 - chemical synthesis, RD.4=
 - chemistry, RD.4
 - crop production, SD.6
 - fertilisers
 - farm, SC.8
 - gardening, SE.31
 - gardening, SE.3
 - livestock production, SH.5
 - manures / fertilisers (gardening), SE.31
 - pest control, SE.33
 - stock farming, organic, SH.5
 - weed control, SE.34
- organisation & methods, AJ.71
- organisation,
 - museum, JD.2
 - vehicle leasing, of, ZV.4=
- organisational
 - behaviour, PK.8321
 - psychology, PK.832
 - sociology, EE.223=
- organisation(s)
 - general, AE.=
 - performance management, AG.1
- organometallic chemistry, RD.4=
- orienteering, MH.14
- origami, JG.75
- ornamental
 - amenity horticulture, SF.4
 - plant growing, garden, SE.23
 - plants (field grown), SD.28
 - woodwork crafts, JP.2
- ornithology, RH.28
- orthodontics, PF.12

orthopaedics, PB.23=
orthopedics, PB.23
orthoptics, PG.2
osteopathy, PC.5
Ottoman studies, FM.915
outdoor
 advertising work, BA.72=
 education (teaching / training), GB.73
 pursuits, MH.=
 health and safety, MA.8=
 organisation, MA.8
 training, HB.9
outplacement procedures, AJ.242
outside catering, NC.5=
oxyacetylene flame cutting, XF.411
oxyacetylene welding, XE.46
ozone depletion: global warming, QA.35=

P

packaging
 design, WL.31
 food packaging, WM.26
 manufacture, WL.3
 materials, WL.32
packing (industrial), WB.4
paediatrics, PB.61=
paint
 application (industrial), WB.32
 spraying (industrial), WB.32=
 technology, WE.5=
paintball games, MH.7=
painting / drawing (art), JB.2
painting / spraying, vehicle
 bodyshop, XS.34
 vehicle, industrial, XR.241
painting & decorating, TG.8
 DIY, TG.82
 exteriors, TG.85
 interiors, TG.84
painting
 art, JB.21
 ceramics, JR.13=
 china, JR.13
 fabric, JL.5
 glass, JR.25
 mural, JB.4
 tile, ceramic, JR.12=
palaeobiology, RH.315
palaeography, DC.4=
paleoecology, EE.234
paleogeography, DC.4
paleontology, RF.23
paleopathology, EE.235
palmistry, FB.422
palynology, RF.23=
panel beating, XS.31
paper
 arts / crafts, JG.7
 conservation, JD.42
 conversion, WL.2

- making
 - industrial, WL.11
 - hand, JG.79
- manufacture, WL.
- quilling, JG.72
- technology, WL.1
- paperhanging, TG.83
- Papiamento language, FN.5=
- papier maché JG.78
- parachuting, MB.3
- paragliding, MB.6
- paralegal work, EC.824
- paramedical services / supplementary medicine, PD.
 - work, PD.5
- paranormal phenomena, FB.41
- parapsychology, FB.411
- parasitology, RH.37
 - veterinary, SN.24
- parenting / carers, HF.
- parenting, HF.1
 - behavioural difficulties (parenting), HF.32
 - childcare, HF.1
 - emotional difficulties (parenting), HF.31
 - foster parenting, HF.14
 - learning difficulties children: parenting, HF.6=
 - physical disabilities children: parenting, HF.6=
 - sick children, parenting, HF.6=
 - single parenting, HF.13
 - special children: parenting, HF.6
 - substance abuse awareness (parents), HF.4
- pargetting, TG.871=
- park
 - keeping, SF.2
 - safety / security, SF.6
- parliamentary
 - studies, EA.11
- Parseeism, DD.5=
- part programming, XF.23
- particle physics, RC.63
- parties, political, EA.22
- parts / accessories, vehicle (sales), BD.33
- party
 - decorations, JG.3
 - foods, NF.25
- Pashto, FN.8=
- Passamaquoddy (language), FN.5=
- passementerie, JL.74=
- passenger
 - care (transport), ZQ.4
 - transport operations
 - air, ZR.3
 - marine, ZS.22
 - rail, ZT.3
 - road, ZV.2
- paste-up work, KH.65
- pastel drawing, JB.222
- pastoral studies, DD.9
- pastry craft, NE.23
- patchwork / quilting, JL.3
- patchwork, JL.31

- patent(s)
 - agency work, VF.7=
 - industrial, VF.7
 - law, EC.7411
- pathobiology, RH.4=
- pathological sciences, RL.
- pathology, PB.62
 - animal pathology, RH.72
 - paleopathology, EE.235
 - pathobiology, RH.4=
 - pathological sciences, RL.
 - plant pathology, RH.62
 - psychopathology, PK.85
 - technician work, PE.3
- paths
 - farm, SL.34
 - forestry, SL.3=
 - pavement surfacing, TG.25
- patient(s)
 - aid work, PH.24
 - lifting, PL.73
- patisserie, NE.22=
- pattern
 - cutting (clothes making), JK.13
 - drafting, JC.6
 - making (engineering), YD.33
- pavement / paths surfacing, TG.25
- payroll
 - accounting, AK.85
 - personnel administration, AJ.25
- PCB assembly, WB.21=
- PCV, driving, ZX.24
- peace studies, EA.71
- pediatrics, PB.61
 - dentistry, PF.22=
 - nursing, PH.55
- pedicure, HL.5
- pedology, RF.7
- penal policy, EE.242
- pension(s)
 - fund management, AL.62
 - personal, HE.13
- pentathlon, modern, MA.3=
- people
 - homeless people: support / counselling, PS.23
 - dying people: family carers, HF.88=
 - gifted people: teaching, GB.68
 - Investors in People, AJ.5=
 - travelling people: teaching, GB.61=
 - with disabilities: skills/facilities, HG.
 - with physical disabilities: skills/facilities, HG.4
- percussion instrument
 - making, LJ.14
 - playing, LH.7
- performance
 - appraisal, AJ.52
 - assessment, health care, PA.531
 - management
 - staff, AJ.5
 - organisations, AG.1

- measurement, VD.16
- music, LH.
- performer management / representation, LA.1
- performing arts
 - general, LA.
 - teaching / training, GC.64
- perfumery production, WE.31
- periodicals
 - publishing, KH.12
- periodontics, PF.14
- Persian (Farsi) language, FN.8332
- personal
 - appearance (self presentation), HJ.9
 - assistant skills, AZ.3
 - budgets, HE.11
 - care services, HL.
 - development
 - business, AF.2
 - general, HB.1=
 - groups, HB.8
 - finance, HE.1
 - fitness, HJ.5
 - health, HJ.1
 - hygiene, HJ.11
 - image (self presentation), HB.63
 - investments, HE.12
 - pensions, HE.13
 - rights, HE.4
 - safety awareness, HB.5
 - self development, HB.1
 - travel, NK.23
 - water safety / survival, MC.24=
- personnel
 - administration, AJ.2
 - small business, AE.53
- see also: staff*
- pert, AG.2=
- pest control
 - chemical (gardens), SE.41
 - environmental health, QD.3
 - organic gardening, SE.33
 - predator animal control (farms), SC.2
- pesticides
 - farms, SC.73
 - sprayers safety, PL.7415
- pests
 - animal pests (environmental health), QD.31
 - garden pests / chemicals, SE.4
 - insect pests
 - environmental health, QD.32
- pet care, SP.1
- pet store management, SP.7
- petrochemical
 - plant engineering, YC.61
 - processing, YC.63
- petrochemistry, RD.624
- petroleum
 - geology, RF.224
 - oil & gas technology, YC.6
 - technology, YC.621

- petrology, RF.21
- pets / domestic animal care, SP.
- pharmaceuticals production, WE.2
- pharmacology, PE.6
- pharmacy, PE.7
 - veterinary, SN.7
- phenomenology, DE.64
- philology, FJ.22=
- philosophers, DE.6
- philosophical
 - method, DE.5
 - problems, DE.11
 - systems / philosophers, DE.6
- philosophy, DE.
 - of education, GA.3
 - of history: theory, DB.11
 - linguistic philosophy, DE.53
 - of mind, DE.23
 - political philosophies, EA.21
 - of religion, DD.12
 - of science, RA.6
 - of specific areas / cultures, DE.7
 - teaching, GC.47=
 - theory, DE.1
- phobias self help, HH.6
- phonetics / phonology, FJ.23
- phonology, FJ.23
- photochemicals production, WE.1=
- photochemistry, RD.3=
- photocopying, AY.85=
- photogrammetry, RG.23
- photographic
 - paper / film making, WL.21
 - processing, KJ.12
 - science / technology, KJ.13
 - techniques / types, KJ.11
- photography, KJ.1
 - film, KJ.27
 - video, KJ.28
- photojournalism, KD.7
- photomedia, KJ.=
- photonics, RC.63
- phototronics, XL.6=
- physical
 - anthropology, EE.231=
 - chemistry, RD.3
 - disability nursing, PH.65
 - distribution, ZP.=
 - education, MA.2
 - education teaching / training, GC.7
 - geography, RF.42
 - sciences, RA.13
 - therapies, PJ.
- physical disabilities: people with:
 - skills / facilities, HG.4
 - special skills development, HG.41
- physics, RC.
 - analytical, RC.12
 - biomedical physics, RH.461
 - chemical physics, RC.61

- engineering physics, RC.81
- general, RC.1
- matter, of, RC.6
- polymer physics, RJ.12
- teaching, GC.81=
- theoretical physics, RC.7
- thermal physics, RC.4
- physiological measurement, PE.8
- physiology
 - animal physiology, RH.71
 - human physiology, RH.43
 - plant physiology, RH.61
- physiotherapy, PJ.2
- piano
 - playing, LH.41
 - tuning, LJ.8
- Picasso appreciation, JA.3333
- piccolo playing, LH.625
- pictures
 - framing, JP.7
- piercing, body, HL.8
- pig farming, SH.63
- pigeon
 - keeping / fancying, SP.24
- Pilates, HJ.5
- pile driving (construction), TK.132
- pilot's licence
 - commercial, ZR.711
 - helicopter, ZR.713
- pipeline operations (oil & gas), YB.8=
- pipelines (distribution), ZP.6
- pipework engineering, XH.312
- pisciculture, SJ.2=
- Pitman shorthand, AZ.411
- planetology, RE.13
- planning
 - business planning, AG.1
 - emergency, AG.83
 - career planning, HC.1
 - cash flow planning, AK.231
 - corporate planning, AG.1=
 - country planning, TC.21
 - economic planning, EB.21
 - education policy / planning, GA.5
 - emergency planning
 - business, AG.83
 - security, QH.12
 - environmental planning, QA.24
 - environmental regeneration planning, QA.25
 - evaluation, marketing, BA.14
 - family planning
 - advice, PS.263
 - nursing, PH.27
 - financial planning, AK.23
 - fiscal (taxation) planning, EB.22
 - flight planning, ZR.1=
 - floorcoverings planning / fitting, TJ.5
 - forestry planning, SG.3
 - general, TC.1
 - health service policy / planning, PA.21

- housing planning, TC.14
- human resources planning, AJ.
- kitchen design / planning, TJ.3
- law / regulations, TC.13
- load planning, ZV.1=
- management planning, AG.1
- marketing planning / evaluation, BA.14
- material requirements planning, ZN.1
- planning law / regulations, TC.13
- policy / strategic planning, AG.11
- production planning, ZM.211
- regeneration planning, environmental, QA.25
- regional planning, TC.22
- renewable resources planning, QA.26
- requirements planning, material, ZN.1
- social services / social planning, PR.21
- strategic planning, AG.11
- surveying / planning / development, TC.
- taxation planning, EB.22
- town & country planning, TC.2
- town planning, TC.23
- transport planning / design, TC.24
- wedding planning, NL.2=
- plant (plant / machinery)
 - engineering, VG.3
 - chemical, YC.3
 - petrochemical, YC.61
 - industrial
 - installation / maintenance, VG.25
 - maintenance
 - construction, TK.12
 - operation
 - process, YC.33
 - power, XK.211
 - servicing, VG.26
 - stationary operation, construction, TK.13
 - terotechnology, VG.2
- plant / plants (living)
 - biochemistry, RH.612
 - biotechnology, RH.822
 - care, conservatory, SE.51
 - diseases
 - agriculture, SC.3
 - biology, RH.62
 - gardens, SE.44
 - genetics, RH.332
 - identification, RH.211
 - ornamental plants
 - field grown, SD.28
 - glasshouse, SD.45
 - pathology, RH.62
 - physiology, RH.61
 - propagation / breeding, SD.7
 - shrubs (amenity horticulture), SF.42
 - taxonomy, RH.65
- plasma
 - cutting, XF.412
- plastering, TG.87
 - decorative, TG.871
- plastic / polycarbonate glazing work, TG.34

- plastic / plastics
 goods: manufacture / assembly, WB.23
 materials, YE.21
 products, WG.7=
 welding, XE.58
- plastics & rubber technology, YE.
- plate making (printing), KH.53=
 plate metal working, XD.71=
 plating processes, metal, XD.9
 play skills, PT.4
 play work, PT.4=
 play writing, KC.32
 playground supervisors, GD.82
 playgroup(s)
 general, GA.16=
 practice, PT.214
see also: nursery schools
- playing, music, LH.
- plays (literature), FC.32=
 PLC, VE.212=
 ploughing, SL.4=
 equipment, SK.17=
- plumbing
 building work, TH.3
 DIY, TH.32
 gas, TH.52
 installation work, TH.33
 professional, TH.31
 control systems, VE.231=
 engineering, XH.4
 equipment / processes, XH.36
 physics, RC.243
- podiatry, PJ.5
 poetry, FC.31
 poetry writing, KC.33
 polar areas conservation / protection, QA.96
 police services, QH.4
 policy
 common agricultural policy (CAP), SM.3=
 economic policy, EB.2
 education policy, GA.5
 environmental policy, QA.22
 penal policy, EE.242
 social policy / administration, PR.2
 strategic planning, AG.11
 studies, EA.4
- Polish language, FN.363
 polishing, wood, WK.31
 political
 history, DB.742
 organisations, EA.22=
 parties, EA.22=
 philosophies, EA.21
 science, EA.2=
 systems, EA.22
- politics, EA.2
 defence, of EA.72=
 international politics, EA.6
 specific areas / countries, EA.9
 teaching / training, GC.4=

- United Kingdom, EA.8
- world politics, EA.6=
- pollen study, RF.23=
- pollutants, control of specific, QC.6
- pollution / pollution control, QC.
 - air pollution / pollution control, QC.3
 - environmental pollution, QC.1
 - marine pollution / pollution control, QC.5=
 - noise pollution control, QC.64
 - oil pollution control, QC.66
 - river pollution / pollution control, QC.5=
 - smoke pollution control, QC.621
 - soil pollution / pollution control, QC.4
 - water pollution / pollution control, QC.5
 - water supply pollution / pollution control, QC.51
- polo, MH.54=
 - water, MC.23
- polycarbonate glazing work, TG.34
- polymaths, HD.4=
- polymer
 - chemistry, RJ.11
 - engineering / design, YE.4
 - materials, YE.2
 - physics, RJ.12
 - processing, WG.
 - products, WG.7
 - science, RJ.1
 - technology, YE.
- polynomials, field theory, RB.3=
- pond
 - construction garden, SE.911
 - life, RH.22
- pony
 - keeping, SH.71
 - riding, MH.52
 - riding facilities management, NM.3=
 - riding facilities work, NM.3
- pop guitar playing, LH.543
- popular
 - culture, FB.12
 - dancing, LB.8
 - music, LG.8
- population
 - dynamics, RH.14
 - see also: demography*
 - studies, EE.2322=
- porcelain, WF.15
- port services, ZS.23
- portable building erection, TG.75
- portable railways, XT.3
- portering / concierge (hotel), ND.32
- portering, hospital, PD.1=
- portrait photography, KJ.114
- portraiture, JB.551
- Portuguese language, FN.346
- Portugese (Brazilian) language, FN.55
- post traumatic stress counselling, PS.266
- postal services, ZP.41
- poster design, JC.2=
- postiche, HL.75=

potholing, MH.2=
pottery
 arts / crafts, JR.1=
 decoration, JR.12=
 design, JR.11=
 making, JR.1=
poultry
 farming, SH.64
power / energy engineering, XK.
power
 electric power, XK.21
 electronics, XL.24
 engineering, XK.2=
 nuclear power, XK.3
 hand tools, XF.71
 hydroelectric power, XK.22
 lines maintenance, XK.46
 plants, XK.211
 press safety, PL.7414
 storage / transmission, XK.4
 storage, electric, XK.45
 supply
 emergency (buildings), TH.24
 general, XK.41
 systems, hydraulic, XH.21
 transformers, XK.42
 transmission, XK.44
powerboat racing, MC.722
PR: marketing, BA.
practice administration
 architectural, TD.14
 dental, PF.5
 health, PA.3
practice nursing, PH.23
pragmatics, FJ.25=
pre classical history, DB.211
 UK, DB.5311
pre nursing studies, PH.11
pre police studies, HC.421=
pre sea training, ZS.321
precious metal working, JH.1
precision engineering, WC.=
predator control
 farms, SC.2
predictions, FB.42
pregnancy
 birth preparation, HF.2
 counselling, PS.261
prehistory, DB.3
preparation
 for training / education, HC.43
 for work, HC.42
preparatory courses, HC.4
 special needs, HC.41
presentation
 self presentation, HB.6
 personal appearance, HJ.9
 skills (business), AF.34
preservation, food (industrial), WM.2
press

- journalism, KD.4
- relations, BA.76=
- release writing, KD.8
- pressure
 - vessels, XH.41
 - welding, XE.4=
- prevention, crime, QH.5
- preventive
 - dentistry, PF.15
 - medicine, PB.33
- pricing, BA.24
- primary health care, PA.7
- primary school(s)
 - administration, GD.52
 - general, GA.15
 - learning issues, GA.151
 - teaching in, GB.32
- PRINCE2, AG.612
- print & publishing, KH.
- print
 - administration, KH.4
 - buying (advertising), KH.42
 - design, KH.6
 - estimating, KH.41
 - finishing, KH.57
 - making (art), JB.8
 - materials technology, KH.512
 - origination, KH.6
 - technology, KH.51
- printed circuit board assembly, WB.21=
- printed circuits, XL.56=
- printing, KH.5
 - stationery, KH.8
- prioritising, AF.72
- prison
 - service, QH.9
- prisons / penal policy, EE.242
- private
 - investigation services, QH.23
 - secretaries, AZ.3=
- probability theory, RB.73
- probation work, PR.471
- problem
 - awareness / counselling (for teachers), GA.8
 - solving, AF.73
- process
 - biotechnology, RH.823
 - control, VE.13
 - statistical, VE.24
 - design, VF.33
 - engineering, WA.4
 - chemical, YC.2
 - food, WM.12
 - plant operation, YC.33
 - work, production, WB.1
- processing
 - minerals processing, YC.52
 - photographic processing, KJ.12
- procurement & sourcing
 - general, ZN.2

- services, ZN.2=
- product
 - design, VF.2
 - development
 - diversification (marketing), BA.21
 - R&D, VF.43
 - liability, VD.=
 - management, BA.2
 - research, BA.22
- production
 - control
 - & automation (general), VE.1
 - management, ZM.213
 - engineering, WA.5
 - estimating / costing, ZM.212
 - management, ZM.21
 - planning, ZM.211
 - process work, WB.1
 - scheduling, ZM.4
- productivity, ZM.3
- profoundly deaf people, speech skills, KB.624
- programmable controllers, VE.212
- programming
 - computer, see Volume 2*
 - mathematical (OR), RB.743
 - Midi, LK.2
 - part programming, XF.23
- progress chasing, ZM.42
- project management
 - business / industry, AG.6
 - construction, TF.13
 - editorial, KH.21
 - methodologies, AG.61
- projectionist skills, KJ.3=
- promotion
 - health, PA.9
 - sales, BA.6
 - tourism, NK.14
- proof reading, KH.23
- propagation / breeding, plant, SD.7
- properties (theatre), LE.6
- property
 - auctioneering, TC.5=
 - development / management, TC.6
 - investment, AL.64
 - law, EC.74
 - maintenance, historic, TH.913
 - management, TC.62
 - servicing, TC.62
 - surveying / planning / development, TC.
 - tax accounting, AK.634
 - valuation, TC.43
- proposals, business, preparation, AE.42
- prose writing, narrative, KC.31
- prosthetic
 - dentistry, PF.17
 - surgery, PB.2=
- prosthetics (medical technology), PE.5
- protected crop production (general), SD.42
- protection

animal welfare, SP.5
 specific environments, QA.9
 & equipment use, PL.74
 pro-tools, LK.1=
 prototyping, VF.44
 psychiatric nursing, PH.41=
 psychiatry, PB.8
 psychoanalysis, PB.81
 psycholinguistics, FJ.27
 psychological
 counselling, PK.87
 testing, PK.5
 psychology, PK.
 applied, PK.12
 general, PK.1
 specialisations, PK.8
 psychology / behaviour studies, animal, SN.6
 psychometric testing, PK.51
 psychometry, PK.51
 psychopathology, PK.85
 psychosexual / sexual counselling, PK.861
 psychotherapy, PJ.6
 pub management, NA.94
 public
 administration, AC.
 cleansing, QE.3
 enterprise law, EC.75=
 finance, AK.7
 health, QD.1
 engineering, TL.4
 information, PA.92
 law, EC.5
 relations, BA.74
 safety, QD.5=
 service vehicles: design / production, XR.33
 services, preparation, HC.421
 speaking, KB.31
 publications
 artwork, KH.64
 design: print, KH.6
 publicity, BA.71
 publishing, KH.1
 editorial work, KH.2
 pumps, XH.362
 heat, XH.44
 Punjabi language, FN.814
 puppet making, JF.32
 puppeteering, LD.24
 purchase ledger, AK.82
 purchasing, ZN.3
 procurement & sourcing, ZN.
 pure mathematics, RB.15
 Pushto (Pashto) language, FN.8=
 PUWER (Provisional Use of Work Equipment Regulations), PL.741=
 puzzle compilation, KC.351

Q

Qigong, HJ.55=
 Qualified Teacher Status training, GB.12=
 qualitative research (science), RA.51

- quality & reliability management, VD.
 quality & reliability testing, WD.4
 quality
 assurance, VD.3
 auditing, VD.33
 control, VD.32
 construction, TF.12
 farm, SM.41
 food, WM.11
 health care, PA.53
 statistical, VD.321
 engineering, VD.2
 function deployment, VF.2=
 management, VD.1
 reliability / quality engineering, VD.2
 standard (BS5750) (ISO9000) implementation, VD.12
 testing, WD.4
 total quality management, VD.13
 quantitative
 business analysis, AG.24
 economics, EB.5=
 research (science), RA.52
 quantity surveying / economics, TC.3
 quantity surveying, TC.36
 quantum mechanics, RC.62
 quarrying, YA.6
 health & safety, PL.56=
 quaternary studies, RF.235
 quilting, JL.32
 quotas / subsidies, farm, SM.3=
 Quranic Arabic language, FN.8211
- R**
- race
 discrimination (legal rights), EC.522
 relations, EE.321
- racing
 horse, MH.53
- racism awareness (business), AF.45
 racquet sports, MG.8
- radar
 marine, ZS.333
 systems, XM.5
- radial friction welding, XE.4=
 radiation
 physics, RC.67
 protection, PL.342
 safety: hazards / protection, PL.34
- radio
 amateurs, XM.25
 communication, XM.2
 frequency engineering, XM.23
 journalism, KD.5
 operators, XM.26
 programme production, KJ.262
 propagation, XM.22=
 servicing, XN.3=
 studies, KA.221
 telephones (telecommunications), XM.32
 writing for radio, KC.361

- radioactivity: environmental, PL.341
- radiochemistry, RD.363
- radiodiagnosis, medical, PB.71
- radiography
 - dental radiography, PF.42
 - industrial radiography, WD.21
 - medical radiography, PE.12
- radiology
 - dental radiology, PF.42
 - medical radiology, PB.7
 - physics, RC.641
- radiotherapy, PB.72
- ragging (paint technique), TG.86=
- rail
 - freight transport, ZT.2
 - locomotives, XT.2
 - passenger transport, ZT.3
 - rolling stock, XT.1
 - transport, ZT.
 - operations, ZT.1
 - vehicle engineering, XT.
- railway
 - operation / maintenance, ZT.4
- railways, model, JF.41
- rain forests conservation / protection, QA.94
- rape victims
 - support / counselling, PS.242
- rapid reading, HC.711=
- Raqs Sharqi, LB.63=
- rating valuation, TC.4311=
- rationalism, DE.6
- reactors,
 - fission, XK.3=
 - fusion, XK.3=
- reading
 - braille, KB.611
 - literacy, HD.31
 - Moon system, KB.612
 - proof reading, KH.23
 - speed reading, HC.711
 - study skills, HC.71
 - teaching / training, GC.5
 - adults, GB.621
 - literacy, GB.621
 - schools, GC.59
- real analysis, RB.51
- real time
 - control systems, VE.22=
- reception
 - business, AY.72
 - hotel reception, ND.31
 - medical reception, PA.62
 - & telephone switchboard work, AY.7
- record-keeping, business, AY.5
- recording
 - instruments (measurement), WD.5=
 - sound, KJ.33
 - sound (music), LK.1=
- records
 - business records, AY.5

- medical records, PA.63
- recreation
 - management, NL.2
 - studies, NL.1
- recruitment / selection, AJ.4
- recycling: collection / treatment, QE.43
- redundancy
 - preparation, HC.3
 - procedures, AJ.243
- refereeing / umpiring, sports, MA.63
- refining
 - oil, YC.62
- reflexology, HK.2
- refrigerants safe handling, PL.36
- refrigeration engineering, XH.43
- refugee(s)
 - social work, PR.434
- regeneration, economic, EB.21=
- regeneration planning, environmental, QA.25
- regional history, DB.75
- regional planning, TC.22
- regional studies, EE.6
 - local / regional studies {history}, DB.751
- registered general nursing, PH.13
- registration, land, TC.12
- regulation(s)
 - building regulations, TF.4
 - CDM regulations, TF.41
 - IEE regulations, XJ.31=
 - international regulations, EC.2
 - Noise at Work regulations, PL.211=
 - planning regulations, TC.13
 - safety regulations, PL.211
 - specific equipment use and regulations, PL.741
 - transport, ZQ.2
 - VDU regulations, PL.7413=
 - wiring regulations, XJ.31=
 - Working Time – EC directive, EC.311
- Reiki healing, HK.61
- reinforced
 - systems processing, WG.6
- relativity, RC.7=
- relaxation, HB.31
 - teaching / training, GC.633
- reliability / quality engineering, VD.2
- religion, DD.
 - & culture, FB.14
 - history, DB.73
 - sociology of, EE.225
- religious
 - bodies, management, AB.85
 - buildings, archaeology of, DB.53
 - music, LG.26
 - studies, DD.1
 - teaching, GC.477
- remedial
 - camouflage, HL.2
 - gymnastics, PJ.2=
 - language teaching, GB.613=
 - teaching, GB.5

- remote
 - sensing, RG.231
 - work, AJ.8
- removal, furniture, ZP.56
- renaissance
 - art, JA.722
 - history, DB.24
 - UK, DB.534
- renewable energy resources, QB.9
- renewable resources planning, QA.26
- rental services, car, ZV.5
- repair
 - bicycle maintenance / repair, XS.8
 - book repair, JD.421
 - car repair, XS.1=
 - ceramics repair, JR.14=
 - china repair, JR.14
 - clock / watch making & repair, WC.5
 - farm machinery operation / maintenance / repair, SK.1
 - footwear repair, WJ.4=
 - furniture repair (craft), JP.4
 - harness making / repair, WJ.3=
 - instrument making / repair, WC.
 - machinery operation / maintenance / repair, SK.1
 - marine engines maintenance repair, XQ.71
 - motorcycle maintenance / repair, XS.9
 - musical instrument repairing, LJ.7
 - tack making / repair, WJ.3=
 - vehicle, XS.1
 - body maintenance / repair, XS.3
 - engine maintenance / repair, XS.4
 - estimates, XS.2=
 - watch making & repair, WC.5
- report writing (business), AF.35
 - technical report writing (business), AF.351
- reporting
 - journalism, KD.12
- reprography / xerography, KH.58
- reptiles
 - herpetology, RH.27
 - reptile / amphibian keeping, SP.25
- requirements planning, material, ZN.1
- rescue services, QJ.4
 - aerial rescue safety, PL.7415
 - fire & rescue services, QJ.
 - helicopters rescue, ZS.42
 - marine rescue, ZS.4
- research
 - alternative energy research, QB.2
 - & development, VF.
 - industrial, VF.4
 - education research, GA.4
 - employment research, EE.8
 - forestry research, SG.13
 - historical research, DB.121
 - industrial research & development, VF.4
 - literary research, FC.23
 - market research, BA.5
 - medical, PB.3=

- methods
 - science, RA.5
 - social, EE.81
- operational research, RB.74
- product research, BA.22
- qualitative research (science), RA.51
- quantitative research (science), RA.52
- social research, EE.8
- space research, RE.42
- reservations: airline, ZR.31
- reservoirs: civil engineering, TL.331
- residential care
 - management, PR.481
 - social work, PR.48
- resistance welding, XE.3=
- resort representative / travel courier, NK.27
- resource management, AK.24
 - natural (surveying), RG.8
- resources, energy, QB.12
- respiratory / chest diseases, PB.63
- respite care, HF.7=
- restaurant
 - catering, NC.22
 - cooking, NF.11
 - management, NA.6
- restoration
 - dolls' houses, JF.34
 - furniture, JP.42
 - vehicle, XS.33
- restorative dentistry, PF.16
- retail
 - buying, BC.32
 - display design, BC.35
 - sales, BC.3=
 - management, BC.34
- retailing / wholesaling / distributive trades, BC.
- retailing, BC.3
 - specific types, BD.
- retirement
 - benefits, HE.8
 - preparation, HC.2
- return to study, HC.43=
- return to work, HC.45
- rheumatology, PB.64
- ribbon craft, JK.5
- riding
 - horse / pony, MH.52
- rifle shooting, MH.622
- rig technology, gas, YB.8=
- rights
 - consumer, HE.71
 - employment / unemployment, HE.6=
 - fishing, management, SJ.5
 - housing, HE.6=
 - personal, HE.4
 - legal, HE.5
 - welfare, HE.6
- ringing
 - handbells, LH.73
 - tower bells, LH.74=

- rings & modules, RB.3=
- risk
 - analysis, AG.26
 - assessment (health & safety), PL.212
 - management, AG.8
- river
 - engineering, TL.342
 - maintenance, TL.342=
 - pollution / pollution control, QC.5=
 - transport, ZS.26=
- riveting, XE.6=
- road
 - accident investigation, ZX.42
 - cleaning (public): street, QE.31
 - freight transport operations, ZV.1
 - passenger transport operations, ZV.2
 - safety engineering, TL.52
 - safety, ZX.4
 - signing, TK.7=
 - surfacing, TK.72
 - traffic control, ZX.5
 - transport, ZV.
 - legislation, ZV.3
 - vehicle engineering, XR.
 - vehicles: design / production, XR.3
- roadwork, TK.7
- robot making (leisure), JF.42
- robotic welding, XE.5=
- robotics (industrial), VE.42
- rock music, LG.82
- rock
 - climbing, MH.25
 - dancing, LB.89
 - & pop guitar playing, LH.543
- rock mechanics, RF.3=
- rolfing, HK.=
- roller skating, ME.1
- rolling stock, rail, XT.1
- rolling, XD.51
- Roman
 - archaeology, DC.7222
 - art, JA.724=
- Romance languages, FN.34
- Romanian language, FN.347
- romantic art, JA.725
- roof
 - carpentry, TG.71=
 - surfacing, TG.6
- roofing, TG.61=
- root / bulb crops, SD.23
- rope
 - & harness safety, PL.7415
 - making, WH.=
 - performance (circus), LD.4=
- rounders, MG.4=
- routing, traffic, road, ZV.1=
- rowing, MC.63
- rubber
 - materials, YE.2=
 - products, WG.7=

technology, YE.=
 rug / carpet making (craft), JL.8
 rugby football, MG.12
 runes, FB.42=
 running, MD.3
 countryside, MH.1
 runway maintenance, ZR.61
 rural / agricultural business organisation, SM.=
 rural
 business, SM.1
 engineering, TL.21
 estate management, TC.614
 resource management (surveying), RG.84
 Russia: business studies, AD.2=
 Russian Federation: studies, FM.425
 Russian language, FN.364

S

Saami, FN.3=
 saddlery, WJ.3
 safari park
 work, NL.5
 safety
 abrasive wheels safety, PL.7412
 access work (construction): safety, PL.7416=
 administration / regulations, PL.2
 aerial rescue safety, PL.7415
 agricultural equipment: safety, PL.7415
 animals, working with: health & safety, PL.59
 asbestos safety: hazards / protection, PL.31
 audit, PL.2=
 aviation safety, ZR.4
 brush cutters safety, PL.7415
 chainsaw safety, PL.7415
 chemical safety: hazards / protection, PL.32
 committees / representatives, PL.22
 confined space working: safety, PL.25
 construction health & safety, PL.53
 display screen safety, PL.7413
 driving / road safety, ZX.
 DSE safety, PL.7413=
 electrical safety, XJ.2
 engineering health & safety, PL.52
 environmental safety, QD.5
 forestry
 equipment safety, PL.7415
 health & safety, PL.58
 freight safety, ZP.54
 gas safety: hazards / protection, PL.33
 General Maritime Distress & Safety Signalling, ZS.334=
 handling/ lifting (manual): safety, PL.73
 harness & rope safety, PL.7415
 hazard control (health & safety), PL.3
 health & safety, PL.
 legislation, PL.21
 occupational, PL.1
 teaching / training, GC.84
 horticulture equipment safety, PL.7415
 horticulture health & safety, PL.58
 hotel / catering health & safety, PL.54

- inspection, PL.23
- ladders and scaffolding: safety, PL.7416
- legislation, health & safety, PL.21
- lifting / handling (manual): safety, PL.73
- machining, wood: safety, PL.7417
- management / regulations, PL.2=
- manufacturing health & safety, PL.55
- marine safety, ZS.341
- mining health & safety, PL.56=
- occupational health & safety, PL.1
- office health & safety, PL.51
- offshore health & safety, PL.57
- park safety / security, SF.6
- pesticide sprayers safety, PL.7415
- power press safety, PL.7414
- procedures / equipment, PL.7
- public safety, QD.5=
- radiation safety: hazards / protection, PL.34
- regulations, PL.211
- risk assessment (health & safety), PL.212
- road safety, ZX.4
 - engineering, TL.52
- rope & harness safety, PL.7415
- scaffolding: safety, PL.7416
- security, park safety / security, SF.6
- specific industries / occupations, PL.5
- strimmers safety, PL.7415
- tree climbing safety, PL.7415
- trench support: construction health & safety, PL.53=
- wood machining: safety, PL.7417
- working with animals: health & safety, PL.59
- sail making, WH.=
- sailing, MC.71
 - coastal (nautical science), ZS.311
 - sea, MC.7
- salads (field grown), SD.27
- salaries (accounting), AK.85=
- sales
 - animal sales / disposal, SH.3
 - buying (for resale), BC.32
 - direct sales
 - farm, SM.8
 - European Union sales, BB.1
 - export sales, BB.26
 - farm
 - sales / marketing, SM.4
 - shops / direct sales, SM.8
 - field sales management, BE.21
 - ledger, AK.83
 - management, BE.2
 - retail, BC.34
 - motor trade, BD.3=
 - promotion, BA.6
 - retail sales, BC.3=
 - management, BC.34
 - techniques, BE.3
 - telesales, BE.4
 - vehicle parts / accessories (sales), BD.33
 - work, BE.
 - teaching / training, GC.3=

- Salish language, FN.5=
 Salon work, HL.6
 Salsa, LB.6541
 salvage
 marine, ZS.27
 sampling theory, RB.711
 sanitary
 plumbing, TH.34=
 Sanskrit language, FN.816
 satellite television
 systems (electronics), XM.45
 satellite communications, XM.24
 sauna treatment, HJ.7
 saw
 bench, mobile, operation, SG.6=
 milling, SG.66
 chainsaw work, SG.65
 safety, PL.7415
 saxophone playing, LH.612
 scaffolding / access work, TK.2
 safety, PL.7416
 Scandinavia: studies, FM.414
 scheduling
 production scheduling, ZM.4
 schizophrenia self help, HH.8=
 school based training (for teachers), GB.12
 school nursing, PH.26
 schooling, horses, SH.713=
 school(s)
 administration, GD.5
 AIDS/HIV awareness: schools, GA.8=
 careers advice for secondary school students, GF.13
 catering, NC.6
 child abuse awareness (schools), GA.8=
 governors' work, GD.55
 industry links, GD.9=
 infant school teaching, GB.32
 inspection / assessment, GD.53
 junior school teaching, GB.32
 laboratory technician work, RA.33
 middle school teaching, GB.31
 nursery schools
 administration, GD.58
 teaching, GB.34
 general, GA.16
 learning issues, GA.161
 primary school(s)
 administration, GD.52
 general, GA.15
 learning issues, GA.151
 teaching in, GB.32
 reading teaching (schools), GC.59
 secondary school(s)
 administration, GD.51
 general, GA.14
 learning issues, GA.141
 teaching in, GB.31
 substance abuse awareness (schools), GA.8=
 support work / helpers, GD.8
 teaching in schools, GB.3

- primary schools, GB.32
- secondary schools, GB.31
- science(s), RA.
 - actuarial science, AL.51
 - agricultural science, RK.
 - applied sciences, RA.14
 - life sciences, RH.8
 - social work, PR.11
 - archaeological sciences, DC.27
 - astronomy / space science, RE.
 - behavioural science, PK.2
 - biological sciences, RH.=
 - biomedical sciences, RH.46
 - bituminous materials science, RJ.3
 - cleaning science / studies, QE.1
 - coastal sailing (nautical science), ZS.311
 - combined sciences, RA.11
 - crop science, RK.4
 - domestic science, NG.=
 - earth sciences, RF.
 - earth sciences teaching, GC.89
 - environmental science, QA.3
 - fire science, RD.3=
 - food science, NH.1
 - forensic science (non-medical), QH.6
 - general / combined, RA.1
 - health sciences, PB.
 - history, DB.71
 - laboratory
 - medical, PE.2
 - practice, RA.3
 - technician work, RA.32
 - life sciences, RH.
 - applied, RH.8
 - teaching, GC.81=
 - management studies / science, AB.1
 - materials science, RJ.
 - medical laboratory science / practice, PE.2
 - medical sciences, PB.
 - movement science, MA.11
 - natural sciences, RA.12
 - nautical science, ZS.31
 - navigation science (theory), RE.5
 - neuroscience / neurobiology, RH.364
 - pathological sciences, RL.
 - philosophy of science, RA.6
 - photographic science / technology, KJ.13
 - physical sciences, RA.13
 - polymer science, RJ.1
 - research methods (science), RA.5
 - sailing, coastal (nautical science), ZS.311
 - social sciences, ED.
 - sociology of, EE.226
 - soil science, RF.7
 - space science, RE.4
 - sports / movement science, MA.11
 - teaching, GC.81
 - topographic science, RG.3
 - veterinary science, SN.5
 - wood science, RJ.2

- scientific / medical instrument making, WC.4
- scientific / technical
 - illustration, JB.631
 - photography, KJ.113
- sclerotherapy, HK.=
- scores, music
 - preparation, LF.6
 - reading (musical appreciation), LF.71
- Scotland
 - government / politics, EA.83
 - literature, FC.6212
- Scots Gaelic, FN.356
- Scottish
 - history, DB.523
 - studies, FM.34
 - see also: Celtic studies*
- scrabble, MJ.43
- screen printing, KH.55
 - art, JB.81
- screenplay writing, KC.323
- screw cutting, XF.4=
- script writing, KC.325
- scrubcutting, SG.61
- scuba diving, MC.1=
- sculpture, JB.3
- sea
 - defences, TL.341=
 - first aid at, PV.5
 - leisure craft / sailing, MC.7
 - marine biology, RH.3212
 - surveying
 - general, RG.1
 - applied, RG.7
- Sealed Knot, MH.7=
- seamanship, ZS.32
 - basic, ZS.322
 - leisure, MC.73
- seashore life, RH.23
- seaweed gathering, SJ.=
- secondary school
 - administration, GD.51
 - general, GA.14
 - learning issues, GA.141
 - teaching in, GB.31
- secretarial skills, AZ.1
 - bilingual, AZ.131
 - farm, SM.6=
 - legal, AZ.22
 - linguist, AZ.13
 - medical, AZ.21
 - private, AZ.3=
 - specific occupations, AZ.2
 - teaching / training, GC.3=
- secretaries, chartered, AB.21
- secretaries, company, AB.21=
- securities market services, AL.35
- security, QH.1
 - alarm systems, QH.31
 - aviation security, ZR.5
 - border security, QH.7

- building work, TH.8
- construction site security, TF.32
- emergency planning (security), QH.12
- guard services, QH.22
- management, QH.11
- national border security, QH.7
- park safety / security, SF.6
- planning, emergency (security), QH.12
- services, QH.2
- site security, construction, TF.32
- systems
 - building work, TH.8
 - systems / equipment, QH.3
- security / police / armed forces, QH.
- sedimentology, RF.233
- seed protection, SC.11
- seed technology, RK.41
- seismology, RF.34
- selection
 - recruitment / selection, AJ.4
 - interviewing, AJ.43
- self
 - appraisal
 - business, AF.23
 - personal, HB.2
 - confidence, HB.62=
 - defence, HB.5=
 - development, HB.1
 - teaching / training, GC.631
 - dyslexia, HC.76
 - employment, AE.3
 - help
 - crisis / illness, HH.
 - dyslexia, HC.76
 - hypnosis, PK.71
 - image (self presentation), HB.63
 - management (business), AF.21
 - motivation (business), AF.24
 - presentation, HB.6
 - dress (self presentation), HJ.92
 - hair care (self presentation), HJ.93
- selling, BE.3=
- semantics, FJ.25
- semi-medical / physical / psycho / therapies, PJ.
- semiconductor devices, XL.55
- semiology, GA.33=
- Semitic languages, FN.82
- sensing, remote, RG.231
- sequence dancing, LB.84
- sequencing
 - music, LK.2=
 - Cubase, LK.21
- Serbian language, FN.3653
- Serbo-Croatian language, FN.365
- serology, RH.46=
- service flats management, NA.74
- service level agreements, VJ.=
- services to industry & commerce, V
- servicing
 - audio equipment servicing, XN.3=

- boiler installation / servicing, TH.42
- business equipment servicing, XN.2
- central heating installation / servicing, TH.43
- domestic electronic equipment servicing, XN.3
- electric / electrical servicing, XN.
- gas-fired equipment installation / servicing, TH.46
- heating appliance installation / servicing, TH.41
- leisure / domestic electronic equipment servicing, XN.3
- machinery servicing, VG.26
- oil fuelled equipment installation / servicing, TH.45
- plant / machinery (industrial), VG.26
- radio servicing, XN.3
- solid fuelled equipment installation / servicing, TH.47
- telephone installation / servicing, XM.31
- television servicing, XN.3
- vehicle servicing, XS.1
- video recorders servicing, XN.3=
- Sesotho language, FN.42=
- set design (theatre), LE.21
- set design (film / video production), KJ.21=
- Setswana language, FN.42=
- setting out site work, TK.3
- seventeenth century English literature, FC.414
- severe illness: support / counselling, PS.262
- severe learning difficulties people
 - teaching, GB.66
- severely ill children, parenting, HF.6=
- sewage treatment, TL.42
- sewing machine
 - technology, WH.3
 - use (craft), JK.65
- sewing
 - hand, JK.66
 - industrial, WH.41
- sex
 - discrimination (legal rights), EC.521
 - education teaching, GC.48=
 - gender studies, FB.2
- sexism awareness (business), AF.46
- sexual
 - abuse victim: support / counselling, PS.243
 - counselling, PK.861
 - health education, PA.91=
 - relationships: counselling, PS.2521
- sexuality
 - counselling, PS.2521=
 - human, PK.86
- Shakespearean English, FN.214=
- shaping (metals), XD.5=
- shearing, sheep, SH.626
- sheep
 - farming, SH.62
 - shearing, SH.626
- sheet metal working, XD.71=
- shellfish
 - gathering, SJ.=
 - production, SJ.4
- sheltered housing, PR.32
- shiatsu, HK.5
- shibori, JL.5=

- shintaido, HJ.551
 Shintoism, DD.5=
 shinty (shinny), MG.2
 ship & boat building / marine / offshore engineering & maintenance, XQ.
 ship
 broking & chartering, ZP.3=
 building, XQ.3
 design, XQ.21
 operation, ZS.3
 shipping, international, ZS.11
 shoe retailing, BD.4=
 Shona (language), FN.424
 shooting, MH.62
 shooting facilities
 management, NM.2=
 work, NM.2
 shop work, BC.3=
 shopfitting, TG.72
 shops / direct sales, farm, SM.8
 shops
 pet, management, SP.7
 short stories, FC.33
 writing, KC.311
 shorthand, AZ.4
 languages other than English, AZ.43
 specific methods, AZ.41
 typing, AZ.53
 shot blasting: industrial, XD.6=
 shot firing (mining), YA.36=
 show jumping, MH.522
 shrubs (amenity horticulture), SF.42
 shuttering, TG.24
 sickness self help, HH.
 sign fixing, TG.77
 sign language, KB.621
 signal
 generators, XL.57
 processing components, XL.571
 signing, road, TK.7=
 signwork, JB.9
 signwriting, JB.91
see also: road signing
 Sikhism, DD.54
 silage making, SH.21=
 silat, MD.67
 silicate chemistry, RD.5
 silk painting, JL.5=
 silver service (waiting), NB.11=
 silversmithing, JH.12
 silviculture, SG.=
 Sindhi language, FN.81=
 singing, LH.3
 choral, LH.31
 solo, LH.32
 Single European market, BB.1
 single parenting, HF.13
 Sinhalese language, FN.81=
 Sino-Tibetan languages, FN.835
 site
 management, construction, TF.3

- security, construction, TF.32
- supervision: construction, TF.31
- surveying, construction, TC.41
- waste treatment, operation, QE.44
- work,
 - compacting, TK.41
 - excavation, TK.44
 - foundation, TK.43
 - levelling, TK.42
 - setting out, TK.3
- Six Sigma, VD.1=
- sixteenth century English literature, FC.413
- skateboarding, ME.2
- skating
 - ice, MF.1
 - roller, ME.1
- skiing, MF.2
 - jet skiing, MC.723
- skills / facilities, disabled people, HG.
- skipper
 - coastal skipper, ZS.325
 - day skipper, ZS.328
 - leisure, MC.731
 - night skipper, ZS.329
- slate
 - art, JR.4
 - crafts, JR.4
- slaughter, livestock, SH.33
- Slavonic languages, FN.36
- sleighing / tobogganing, MF.3
- slimming, HJ.6
- slinger / banksman
 - construction, TK.111
 - freight handling, ZP.522
- Slovak language, FN.366
- Slovene language, FN.367
- small boat
 - technology, XQ.43
- small business
 - catering as, NA.5
 - finance, AE.54
 - management, AE.5
 - marketing, AE.55
 - operations, AE.52
 - personnel, AE.53
- small craft
 - technology, XQ.43
- small mammals: care, SP.21
- small scale farming, SA.13
- smallholder (business), SM.1
- smocking, JL.24
- smoke pollution control, QC.621
- smokers self help, HH.3=
- snooker, MJ.13
- soccer football, MG.11
- social / family / community work, PR.
- social
 - anthropology, EE.232
 - assertiveness (social), HB.62
 - biology, RH.312

- data analysis, EE.83
- deviance, EE.241
- economics, EB.63
- ethics, DE.421
- geography, RF.44
- history, DB.7
- identity, DE.84=
- philosophy, DE.42
- planning, PR.21
- policy / administration (social and community work), PR.2
- policy studies (general), EE.=
- psychology, PK.84
- research, EE.8
- sciences, ED.
 - teaching / training, GC.4
- services / social planning, PR.21
- skills, HD.5=
 - teaching, GB.624
- studies, EE.
 - applied, ED.8
 - teaching / training, GC.48
- surveying, EE.8=
- work, PR.1
 - administration, PR.22
 - case work (social work), PR.111
 - children / youth (social work), PR.41
 - disabled people (social work), PR.45
 - families (social work), PR.42
 - homeless people (social work), PR.43
 - offenders (social work), PR.47
 - older people (social work), PR.46
 - refugees (social work), PR.434
 - residential care (social work), PR.48
 - specialisms, PR.4
- society
 - & art, JA.34
 - & culture, FB.11
- socio-legal studies, EE.243
- sociolinguistics, FJ.28
- sociological theory, EE.25
- sociology, EE.2
 - comparative sociology, EE.26
 - education, of, GA.32
 - health and sickness, of, EE.229
 - industry, of, EE.221
 - law, of, EE.243
 - organisations, of, EE.223
 - religion, of, EE.225
 - science, of, EE.226
 - of specific subjects, EE.22
 - of welfare, EE.227
- soft dough work, JR.1=
- soft furnishings
 - craft, JL.7
 - design, JL.71
 - industrial, WH.=
- soil
 - conservation, QA.41
 - maintenance (farms), SL.4=
 - mechanics, TL.632

- pollution / pollution control, QC.4
 - science, RF.7
- solar
 - engines, XH.6=
 - system, RE.12
- soldering, XE.65
- solicitors' practice, EC.82=
- solid fuel
 - economics, QB.6
- solid fuelled
 - equipment installation / servicing, TH.47
 - power generators, XK.26
- solid mechanics, RC.23
- solid state
 - chemistry, RD.3=
 - devices, XL.5=
 - physics, RC.52=
- solo singing, LH.32
- solvent abuse awareness (parents), HF.4=
- Somali (language), FN.425
- sonar, XL.811
 - marine, ZS.333
- song / lyric writing, LF.55
- Sotho language,
 - Northern, FN.42=
 - Southern, FN.42=
- sound
 - audio technology, XL.8
 - engineering, LK.1
 - mastering, LK.1=
 - recording, KJ.33
 - physics, RC.25=
 - pro-tools, LK.1=
 - recording, LK.1=
 - theatre, LE.32
- sound based technology, XL.81
- sourcing goods / services, ZN.2=
- South America(n)
 - art, JA.75=
 - studies, FM.66
- South American
 - literature, FC.655
- South Central American studies, FM.65
- South East Asia states: studies, FM.74
- Southern Sotho language, FN.42=
- Soviet studies, FM.13
- space
 - exploration, RE.41
 - research, RE.42
 - science, RE.4
 - technology, XP.5
 - vehicles, XP.5=
- Spain: studies, FM.426
- Spanish
 - guitar playing, LH.54=
 - language, FN.349
 - Latin American, FN.56
- spatial design, JC.43
- speaking
 - public, KB.31

- skills, KB.3
- special children: parenting, HF.6
- special education
 - general, GA.19
 - learning issues, GA.191
- special effects (film/video), KJ.4
- special needs people
 - bridging courses, HC.51
 - preparatory courses, HC.41
 - teaching, GB.6
- special occasion food, NF.2=
- special vehicles: design / production, XR.4
- specifications / standards, VD.6
- specific genre writing, FC.331
- spectrochemical analysis, RD.611
- spectrography, RA.3
- spectrometry, RD.611=
- spectroscopy, RD.611=
- speech
 - & drama, LC.11
 - skills: profoundly deaf people, KB.624
 - writing, KB.34
 - therapy, PJ.3
- speed
 - reading, HC.711
 - walking (sport), MD.8
- Speedwriting, AZ.412
- spelling (literacy), HD.33
- spider identification (arachnology), RH.25
- spinning
 - craft, JK.3
 - industrial, WH.1=
- spiritual healing, HK.6
- spoken English communication skills, HD.2
- sport history, DB.78
- sports / movement science, MA.11
- sports / physical education teaching / training, GC.7
- see also: sports coaching*
- sports
 - air sports, MB.
 - animal sports, MH.
 - athletics, MD.1
 - ball & related games, MG.
 - centre work, NL.4=
 - coaching, MA.4
 - combat sports, MD.6
 - combined sports, MA.3
 - country / animal sports, MH.
 - facilities work, NL.4
 - fitness / body training, MD.9
 - ground / green keeping, SF.3
 - gymnastics, MD.4
 - health and safety, MA.8=
 - injuries, PB.651
 - leadership, MA.62
 - massage, MD.96
 - medicine, PB.65
 - organisation, MA.6
 - for people with disabilities, MA.7
 - physiotherapy, PJ.25

- refereeing / umpiring, MA.63
- science, MA.11
- studies, MA.1
- teaching / training, GC.7
- turf culture / management, SF.36
- water sports, MC.
- wheeled sports, ME.
- winter sports, MF.
- spot welding, XE.5=
- spray painting (decorating), TG.86=
- spraying, crop
 - equipment, SK.13
 - flying, ZR.714
- spraying
 - paint (industrial), WB.32=
 - vehicle
 - industrial, XR.241
 - bodyshop, XS.34
- squash, MG.83
- SSADM: Structured Systems Analysis and Design Method, AG.613
- stable management, SH.714
- staff
 - administration / training, health care, PA.55
 - assessment, AJ.52=
 - induction of staff, GB.141=
 - performance / development, AJ.5
 - welfare services, AJ.26
- stage management, LE.1
- stained glass work, JR.24
- staining, wood, WK.32
- staircase building, TG.71=
- stamp collecting, JE.6=
- stamping
 - decorative paintwork, TG.86=
- standards / specifications, VD.6
- standards, quality (BS5750) (ISO9000) implementation, VD.12
- starters (cooking), NF.2=
- stately homes management, NN.8=
- statics, RC.23=
- stationery design / printing, KH.8
- statistical
 - analysis, RB.716
 - data handling, RB.718
 - inference, RB.71
 - models, RB.717
 - process control, VE.24
 - quality control / improvement, VD.321
- statistics, RB.71
 - actuarial science, AL.51
 - applied statistics, RB.715
 - business statistics, AG.42
 - medical statistics, PB.481
 - for non-statisticians, RB.72
 - teaching, GC.82=
- statistics / probability / operational research, RB.7
- steam
 - engineering, XH.32
- steel band drumming, LH.711
- steelwork, structural, TK.51
- steeplejack work, TK.21

- steering, vehicle, XS.7
- stencilling (house painting), TG.862
- stenography, AZ.4=
- steward work, church, DD.9=
- stiles (farms / forests), SL.35
- still life
 - painting / drawing, JB.57
 - photography, KJ.116
- stock / stores control, ZM.51
- stock farming, SH.
 - organic, SH.5
- stock market services, AL.31
- stocktaking, ZM.52
- stone / slate art / crafts, JR.4
- stone
 - carving
 - art, JR.4
 - masonry, TG.26
 - walling, SL.31
- stone age, DB.31
 - maintenance / cleaning, TH.96
- storage, ZP.2
 - food (industrial), WM.2
 - warehousing, ZP.2
- store detective work, QH.2=
- stored crops protection, SC.13
- storekeeping, ZP.2=
- stores control, ZM.51
- story boarding (film / video production), KJ.21=
- story writing, KC.31
- storytelling, KB.33
- strain gauges / stress analysis, WD.55
- strategic
 - planning, AG.11
 - studies, EA.7
- stratigraphy, RF.23=
- strawcraft, JG.8
 - threadwork, swiss, JL.2=
- street
 - cleaning (public), QE.31
 - furniture, TK.7=
 - lighting, TH.251
- stress
 - control (personal), HB.32
 - control (business), AF.25=
 - management (business), AF.25
 - tension handling, HB.3
- stress analysis
 - finite element, RC.22=
 - measurement, WD.55
- stress mechanics, RC.22
- trimmers safety, PL.7415
- stringed instrument
 - making, LJ.11
 - playing, LH.5
- structural
 - design (construction), TM.4
 - engineering, TM.
 - materials engineering, TM.5
 - steelwork, TK.51

- surveying, TC.42
- work, TK.5
- Structured Systems Analysis and Design Method (SSADM), AG.613
- structures, chemical, RD.3=
- stud management, SH.7111
- study
 - of medicines, PE.6=
 - return to, HC.43
 - skills, HC.7
- stumpwork, JL.21=
- stunt work, LD.4=
- style
 - fashion consultancy, HL.9=
 - self presentation, HJ.91
- styling (vehicle body), XR.21
- stylistics, literary, FC.25
- sub-contracting, VJ.=
 - construction, TF.2
- submarines / submersibles, XQ.8
- submersibles, XQ.8
- subsidence engineering, TL.633
- subsidies, farm, SM.3=
- substance abuse(rs)
 - awareness, PA.933
 - parents, HF.4
 - schools, GA.8=
 - support / counselling, PS.212
- Sudanese language, FN.42=
- suede
 - clothing, WJ.22
 - craft, JL.9
- sugar
 - confectionery craft, NE.25
 - craft (cake decoration), NE.222=
- sugaring, HL.3=
- suicide / depression: counselling, PS.265
- superconductors (electronics), XL.3=
- supernatural phenomena, FB.41=
- supervisors, door, QH.24
- supervisory skills, AF.8
- supplementary medicine, PD.
- supply chain management, ZM.1
- surface
 - chemistry, RD.38
 - coatings, WE.5=
 - finishing, WB.31
 - mount technology, XL.58
- surfacing, road, TK.72
- surfing, MC.4
 - wind surfing, MC.715
- surgery, PB.2
 - assistants, dental, PF.3
- surveying
 - aerial surveying, RG.21
 - applied land & sea surveying, RG.7
 - archaeological surveying, DC.21
 - building surveying, TC.42
 - quantity surveying, TC.36
 - civil engineering surveying, RG.71
 - quantity surveying, TC.36

construction

- quantity surveying, TC.36
- site surveying, TC.41

 general practice, TC.4

- geodetic surveying, RG.22
- hydrographic surveying, RG.5
- investment surveying, TC.437
- land & sea surveying general, RG.1
- land resource management (surveying), RG.81
- land survey information management, RG.6
- methods, RG.2
- natural resource management (surveying), RG.8
- quantity surveying, TC.36
- resource management, natural (surveying), RG.8
- rural resource management (surveying), RG.84
- sea surveying, RG.1
- site surveying, construction, TC.41
- social surveying, EE.8=
- structural surveying, TC.42

 surveying / cartography, land & sea, RG.
 survival

- craft proficiency, ZS.344
- marine, ZS.342

 SVQs, GB.85
 Swahili (language), FN.426
 Swedish language, FN.337
 sweeping / chimney maintenance, TH.94
 swimming, MC.2

- advanced, MC.22
- learners, MC.21
- water sports coaching, MA.42

 swiss straw threadwork, JL.2=
 switchgear, XK.43
 syntax (linguistics), FJ.242
 syntax / morphology, FJ.24
 synthesised music, LK.23=
 synthesiser programming / sampling, LK.23
 Syria: studies, FM.98
 systematic theology, DD.13
 systematic zoology, RH.74
 systems

- electronics, XL.4
- microelectronics, XL.41

T

table

- clearing (catering), NB.14
- games, MJ.1
- tennis, MJ.11

 tachographs, ZV.31
 tack making / repair, WJ.3=
 tae kwon do, MD.69
 Tagalog language, FN.8=
 Taguchi methods, VD.15
 tai chi, HJ.552
 Tai Ji Quan, HJ.55
 Taiji, HJ.55=
 tailoring (craft), JK.63
 Taiwanese language, FN.8352=
 Tamil language, FN.838

- Tamozight language, FN.42=
tamper, TK.14
Tango, LB.6543
tanning, WJ.1=
Taoism, DD.57
tap dancing, LB.83
tapestry, JL.22
tarot cards, FB.423
tassel making, JL.74
tattooing, HL.11
tattooing, HL.14=
tax / taxation
 accounting, AK.63
 inheritance, AK.635
 corporation tax accounting, AK.633
 economics, EB.22=
 farm, SM.3=
 income tax accounting, AK.632
 law,
 inheritance, EC.743
 local, administration, AK.72
 national, administration, AK.71
 planning, EB.22
 property tax accounting, AK.634
 VAT accounting, AK.631
tax credits, HE.8=
taxi
 knowledge, ZV.23=
 services, ZV.23
taxidermy, JD.8
taxonomy
 plant, RH.65
TDLB units D32-D36: courses for, GB.851=
teacher / trainer assessment, GB.74
teacher training access / preparatory studies, GB.11
teachers), problem awareness / counselling (for, GA.8
teaching / training, GB.
 access / preparatory studies for, GB.11
 adult education, in, GB.24
 assessment, GB.74
 community education, GB.25
 English, GC.52
 to speakers of other languages (TESOL), GC.521
 as an additional language, GC.523=
 further education, in, GB.22
 general, GB.1
 higher education, in, GB.23
 methods, GB.75
 a national language as a second/foreign language, GC.514
 nursery schools, GB.34
 post-compulsory education, GB.2
 primary schools, GB.32
 problem awareness / counselling (for teachers), GA.8
 remedial teaching, GB.5
 schools, GB.3
 secondary schools, GB.31
 skills, GB.72
 specific subjects, GC.
 teaching assistants, GB.33
team

- briefing, AF.55
- building skills, AF.5
- games coaching, MA.46
- working, AF.48
- teamwork, AF.48=
- technical
 - authorship, KC.2
 - drawing, VF.6
 - illustration, JB.631
 - report writing (business), AF.351
- technicians
 - animal, SN.8=
 - electrical, XJ.12
 - electronics, XL.22
 - engineering, XA.15
 - medical technology, PE.1
 - science, RA.32
 - school, RA.33
 - theatre (hospital), PE.4
- technology, XA.3
 - advanced manufacturing systems / technology, VE.46
 - aerosol technology, RD.621
 - analysis, XA.33
 - architectural technology, TE.5=
 - audio technology, XL.8
 - audiovisual technology, KJ.311
 - biomedical technology, RH.462
 - biotechnology, RH.82
 - food biotechnology, NH.62
 - microbial biotechnology, RH.821
 - plant biotechnology, RH.822
 - process biotechnology, RH.823
 - building technology, TE.5=
 - catering technology, NA.3
 - ceramics technology, WF.1
 - clothing technology, WH.3
 - coatings technology, WE.5
 - colour / coatings technology, WE.5
 - communication technology, XM.
 - concrete / cement technology, WF.3
 - construction technology (basic), TE.5
 - craft design & technology, XA.31
 - teaching / training, GC.12
 - defence / weapons technology, XP.6
 - dental technology, PF.4
 - design & technology (non-industrial), JC.7
 - design technology (industrial design), VF.13
 - educational technology, GB.91
 - engineering / technology, XA.
 - explosives technology, WE.4
 - food technology, NH.6
 - fuel technology, YC.65
 - gas processing technology, YC.64
 - gas rig technology, YB.8=
 - glass technology, WF.2
 - heat exchanger technology, XH.45
 - history of, DB.71
 - hospital technology, PE.1
 - ink technology, KH.512
 - laser technology, XL.62

- learning resources / educational technology, GB.9
- leather preparation / technology, WJ.1
- lift technology, XH.82
- lubrication technology, XH.73
- management, XA.32
- manufacturing technology, WA.2
- materials handling technology, XH.8
- materials technology, YC.4
 - print, KH.512
- medical technology, PE.1
- membrane technology, XH.31=
- minerals technology, YC.54
- music technology, LK.
- nanotechnology, XA.34
- office technology skills, AY.8
- oil / gas rig technology, YB.8=
- paint technology, WE.5=
- paper technology, WL.1
- petroleum oil & gas technology, YC.6
- petroleum technology, YC.621
- photographic science / technology, KJ.13
- plant / machinery / terotechnology, VG.2
- plastics & rubber technology, YE.=
- polymer technology, YE.
- print materials technology, KH.512
- print technology, KH.51
- prosthetics (medical technology), PE.5
- recording technology, XL.82
- rig technology, gas, YB.8=
- rubber technology, YE.=
- seed technology, RK.41
- sewing machine technology, WH.3=
- small boat technology, XQ.43
- sound / audio technology, XL.8
- space technology, XP.5
- surface mount technology, XL.58
- teaching / training in, GC.122
- terotechnology, VG.2
- textile / clothing technology, WH.3
- vacuum technology, XH.4=
- weapons technology, XP.6
- Tee line shorthand, AZ.413
- TEFL (teaching English as a foreign language), GC.522
- telecommunications, XM.
 - fitting / line work, XM.141
 - satellite, XM.24
- telefax operation, AY.83
- telemetry, XM.22=
- telephone
 - installation / servicing, XM.31
 - techniques (business), AF.36
- telephonists' work, AY.71
- telephony, XM.3
- telesales, BE.4
- television
 - aerial installation, XN.3=
 - film / television / video in education, GB.94
 - journalism, KD.6
 - principles, XM.41
 - production, KJ.2

- programme production, KJ.261
- servicing, XN.3=
- studies, KA.222
- systems (electronics), XM.4
- writing for, KC.362
- teleworking, AJ.8=
- telex operation, AY.83
- Telugu language, FN.8=
- ten pin bowling, MG.51
- tenant participation, TC.631
- tendering, VJ.2
- tennis, MG.81
 - & related games coaching, MA.47
 - table tennis, MJ.11
- tension handling, HB.3
- terminally ill people
 - family carers, HF.88
 - nursing, PH.63
- termination procedures: employment, AJ.24
- terotechnology, VG.2
- terrestrial ecosystems, RH.12
- territorial army, QH.8=
- TESL (teaching English as a second language), GC.523
- TESOL (teaching English to speakers of other languages), GC.52
- TESP (teaching English for specific purposes), GC.525
- test driving, vehicle, ZX.28
- testing
 - education, GB.86
 - electrical testing, XJ.32
 - fault finding
 - electronics, XL.23
 - industrial (general), WD.1
 - measurement & inspection, WD.
- text formatting, KH.3
- textile / clothing technology, WH.3
- textile(s)
 - arts, JL.
 - craft, JK.
 - design, JK.11
 - engineering, WH.32
 - industrial, WH.
 - printing, WH.13=
 - production processes, WH.12
 - technology, WH.3
- textual criticism, FC.222
- Thai language, FN.839
- thatching, TG.6=
- theatre
 - business administration, NN.7
 - dramatic arts, LC.
 - design, LE.2
 - direction, LC.7
 - electrics, LE.3
 - in education, LC.3=
 - lighting, LE.31
 - production, LE.
 - properties, LE.6
 - sound, LE.32
 - studies, LC.=
- theatre (operating)

- technician work, PE.4
- nursing, PH.54
- theatrical
 - costume, LE.5
 - haircraft, LE.52
 - makeup, LE.52
 - works (literature), FC.32=
- theodolite use, TC.4=
- theology
 - Christian, DD.2
 - general, DD.1
- theoretical
 - chemistry, RD.2
 - history, DB.1
 - mechanics, RC.21
 - physics, RC.7
- theory
 - art theory, JA.32
 - of education, GA.3
 - of history, DB.11
 - music theory, LF.4
- therapeutic personal care, HK.
- see also: complementary medicine*
- therapies: semi-medical / physical / psycho, PJ.
- therapy, family, PS.251
- thermal
 - cutting, XF.41
 - engineering, XH.6
 - physics, RC.4
- thermodynamics, RC.4=
- thermoforming, WG.=
- thermoplastics, YE.21=
- thermoset, YE.21=
- Third World
 - politics, EA.99
 - studies, FM.11
- three dimensional (3D) design, JC.4
- Tibet: studies, FM.738
- Tibetan language, FN.8353
 - Sino-Tibetan languages, FN.835
- ticket agency management, NK.17
- ticketing
 - airline ticketing, ZR.31
 - travel and ticketing, NK.26
- tig welding, XE.312
- Tigrinya language, FN.42=
- tile painting, ceramic, JR.12=
- timber
 - impregnation / treatment / preservation, TH.97
 - operations, SG.6
 - production, SG.11
- time & motion study, AJ.72
- time management (business), AF.26
- time series analysis, RB.71=
- timpani, LH.71=
- toadstool identification, RH.212=
- tobacco
 - addiction self help, HH.3=
 - processing, WM.9
- tobogganing, MF.3

- toiletries / cosmetics production, WE.3
- tool / jig
 - making, XF.11
- tools / machining, XF.
- tools use / maintenance, XF.7
- topographic science, RG.3
- topology, RB.46
- Torchen (lace making), JL.13=
- tortoiseshell (decorative paintwork), TG.86=
- torts / liabilities, EC.72
- total quality management, VD.13
- tour
 - operation (abroad), NK.24
 - organisation (domestic), NK.16
- tourism / travel, NK.
- tourism, NK.1
 - development / promotion, NK.14
 - farm tourism, SM.9=
 - management, NK.18
- tourist
 - guiding, NK.13
 - information, NK.15
 - services teaching / training, GC.94
- tower bell ringing, LH.74=
- towing, driving, ZX.26
- town & country planning, TC.2
- town planning, TC.23
- toxicology, RH.465
- toy making / repair, JF.3
- track laying vehicles driving, TK.141
- tractor
 - operation / driving, SK.17
- trade
 - international trade (overview), AA.12
- trade(s) union(s)
 - representatives, AJ.31
 - studies, EA.5
- trading standards, BC.81
- traditional
 - clothes making (craft), JK.64
 - cookery, local, NF.7
 - dance, LB.6
- traffic
 - air traffic control, ZR.8
 - engineering, TL.52
 - routing
 - air, ZR.1=
 - road, ZV.1=
- traffic wardens' work, ZX.52
- trailer units: design / production, XR.4=
- trainer assessment, GB.74
- trainers: training, GB.141
- training, GB.
 - administration (in house), AJ.53
 - design, GB.83
 - development, GB.88
 - dog training, SP.32
 - evaluation, GB.864
 - (general), GA.9
 - horses, SH.713

- methods for specific industries, GB.751
- needs assessment, GB.81
- officers, GB.141
- practice, GB.14
- preparation for training, HC.43
- skills, GB.72
- specific subjects, GC.
- for trainers, GB.141
- trampolining, MD.41
- transactional analysis, PK.2=
- transcription, music, LF.53
- transistors, XL.55=
- translation, FJ.4
- transmission telecommunications, XM.22
- transmissions, vehicle, XS.7
- transport
 - air operations, ZR.1
 - broking & chartering, ZP.3
 - catering, NC.7
 - economics, EB.66
 - engineering, TL.5
 - history, DB.7413
 - inland waterway transport, ZS.26
 - legislation, ZQ.2
 - livestock transport, SH.31
 - management, ZQ.3
 - marine transport, ZS.
 - operations
 - air, ZR.1
 - marine, ZS.1
 - rail, ZT.1
 - planning / design, TC.24
 - rail transport, ZT.
 - road transport legislation, ZV.3
 - regulation / legislation, ZQ.2
 - road transport, ZV.
 - legislation, ZV.3
 - services, ZQ.
 - marine, ZS.2
 - workshop practice, XS.2
- travel, NK.2
 - agency work, NK.25
 - courier / resort representative, NK.27
 - personal travel, NK.23
 - studies, NK.21
 - ticketing
 - airline, ZR.31
 - travel, NK.26
 - writing, KC.41
- travelling people: teaching, GB.61=
- treasury management, AK.2=
- treaties / regulations, international, EC.2
- tree
 - climbing (forestry), SG.8
 - safety, PL.7415
 - conservation, SG.41
 - extraction, SG.68
 - felling, SG.63
 - growing, SG.=
 - identification, RH.213

- surgery, SG.7
 - trench support: construction health & safety, PL.53=
 - triathlon, MA.3=
 - tribology, XH.7
 - tribunals
 - employment tribunals, EC.813
 - trichology, HL.7=
 - trigonometry, RB.42
 - trombone playing, LH.613
 - tropical
 - agriculture, SA.11
 - medicine, PB.66
 - rain forests conservation / protection, QA.94
 - veterinary medicine, SN.2
 - trouble shooting (production), VE.5
 - trowel skills, TG.2=
 - trumpet playing, LH.614
 - trusts, NHS, PA.51=
 - Tswana language, FN.42=
 - tuning, piano, LJ.8
 - tunnel engineering, TL.6=
 - turbine engineering, XH.35
 - turbines,
 - gas, XH.62
 - turbocharging, XS.452
 - turf, sports, culture / management, SF.36
 - Turkey
 - business studies, AD.2=
 - studies, FM.99
 - Turkish languages, FN.8312
 - Turkish (Ottoman) studies, FM.915
 - turning
 - metal work, XF.6=
 - wood, WK.21
 - tutoring, GB.721
 - twentieth century English literature, FC.417
 - two dimensional (2D) design, JC.2
 - tympani, LH.71=
 - typesetting, KH.31
 - typewriting / shorthand / secretarial skills, AZ.
 - typewriting / keyboarding, AZ.5
 - see also: word processing software (use) in Volume 2*
 - typing, copy AZ.52
 - typography, KH.32
- U**
- UFology, FB.412
 - Ukrainian language, FN.368
 - ultrasonic
 - inspection, WD.24
 - welding, XE.3=
 - ultrasonics (physics), RC.25=
 - ultrasound: medical, PE.131
 - umpiring (sports), MA.63
 - UMTS (Universal Mobile Telecommunications Systems), XM.61
 - unemployment
 - preparation, HC.3
 - rights, HE.6=
 - uniformed services, QH.8=
 - United Kingdom

- government / politics, EA.8
 - law, EC.4
 - United States: studies, FM.632
 - universities organisation, GD.2
 - unloading / loading, ZP.51
 - upholstery
 - craft, JP.5
 - see also: soft furnishings (craft)*
 - industrial, WK.8
 - upland farming, SA.13
 - urban
 - culture, EE.228
 - engineering, TL.22
 - estate management, TC.615
 - regeneration, TC.231=
 - sociology, EE.228
 - studies, TC.231
 - Urdu language, FN.817
 - urology, PB.67
 - utilities management, TF.14
 - utility theory (OR), RB.74=
 - Uzbek language, FN.8=
- V**
- vacuum technology, XH.4=
 - valeting: car, XS.15=
 - valuation
 - buildings, TC.431
 - council charge valuation, TC.4311
 - property valuation, TC.43
 - rating valuation, TC.4311
 - value
 - analysis, AG.27
 - engineering, VD.22
 - valves, XH.363
 - van
 - driving, ZX.21
 - engines (maintenance / repair), XS.43
 - variety circus & modelling, LD.
 - variety performance, LD.2
 - varnishes / lacquers, WE.5=
 - VAT accounting, AK.631
 - VDU regulations, PL.7413=
 - vectors, RB.37=
 - vedic mathematics, RB.1
 - vegan cookery, NF.21
 - vegetable crop
 - fuel economics, QB.7
 - production, SD.13
 - protected, SD.43
 - vegetable(s)
 - growing, garden, SE.22
 - processing
 - industrial, WM.7
 - small scale, NE.5
 - vegetarian / vegan cookery, NF.21
 - vehicle(s)
 - battery / charging systems, XS.61
 - body
 - building, XR.23

- design / styling, XR.212
- maintenance / repair, XS.3
- cleaning, XS.15
- customising, XR.24=
- design (general), XR.21
- design / production (general), XR.2
- electric vehicles: design / production, XR.4=
- electrical / electronic systems, XS.6
- engine
 - design, XR.211
 - maintenance / repair, XS.4
- exhaust systems, XS.46
- farm vehicles, SK.17
- finishing, XR.24=
- fuel systems, XS.45
- heavy goods vehicles: design / production, XR.34
- ignition systems, XS.47
- inspection, XS.16
- leasing, administration, ZV.4=
- lubrication, XS.48
- maintenance / repair, XS.1
- military vehicles: design / production, XR.4=
- painting / spraying
 - bodyshop, XS.34
 - industrial, XR.241
- parts / accessories (sales), BD.33
- production (general), XR.22
- public service vehicles: design / production, XR.33
- restoration, XS.33
- road vehicles: design / production, XR.3
- servicing, XS.1
- space vehicles, XP.5=
- special vehicles: design / production, XR.4
- sports, ME.3
- steering / braking / transmission, XS.7
- test driving, ZX.28
- track laying vehicles driving, TK.141
- tractors / farm vehicles, SK.17
- welding, XS.32
- wheel & tyre fitting, XS.5
- workshop practice, XS.2
- veneering, JP.23
- venereology, PB.68
- ventilation
 - building work, TH.6
 - engineering, XH.93
- ventriloquy, LD.2=
- venture capital, AK.55
- very large / large scale integration (VLSI/LSI), XL.54
- veterinary
 - anaesthesia, SN.=
 - epidemiology, SN.2=
 - medicine, SN.2
 - microbiology, SN.2=
 - nursing, SN.4
 - parasitology, SN.24
 - pharmacy, SN.7
 - science, SN.5
 - services, SN.
 - studies / animal care teaching / training, GC.99

- vibrating plate / table operation, TG.22=
- vibration
 - acoustic / vibration engineering, XH.5
 - noise control, PL.35=
 - physics, RC.25
 - hazards / protection, PL.35
- victims
 - self help, HH.2
 - support / counselling, PS.24
- Victorian studies, DB.25
- video
 - conferencing, AF.6=
 - direction, KJ.22
 - editing, KJ.23
 - equipment (electronics), XM.46
 - film / television / video in education, GB.94
 - interactive video, KJ.25
 - lighting, KJ.24
 - photography, KJ.28
 - production, KJ.21
 - recorders servicing, XN.3=
- videotex, XM.11
- Vietnamese language, FN.8342
- viewdata / videotex, XM.11
- vintage vehicle restoration, XS.33=
- viola playing, LH.51
- violence / aggression (dealing with), PL.76
- violin / viola playing, LH.51
- virology, RH.383
- vision impaired people
 - deaf-blind people: communication skills, KB.63
 - guide dog training, SP.321
 - communication skills, KB.61
 - learning aids, HG.13
 - skills / facilities, HG.1
 - special skills development, HG.11
 - teaching, GB.64
- visual
 - aids production / use (teaching), GB.98
 - arts, JA.11
 - communication, KA.14
 - media, KJ.3
 - presentation skills (business), AF.342
- viticulture, SD.5=
- vitreous crafts, JR.
- VLSI/LSI (very large / large scale integration), XL.54
- vocabulary, FJ.243
- vocational
 - preparation, HC.44
 - work (teaching), GB.87
 - qualifications (NVQs, SVQs, GNVQs, gSVQs), GB.85
 - assessment / verification, GB.851
- voice studies
 - drama, LC.6
 - singing, LH.33
- volleyball, MG.34
- voluntary
 - organisations: management, AB.88
 - work, PR.31
- VQs, (NVQs, SVQs, GNVQs, gSVQs), GB.85

assessment / verification, GB.851

W

wages (personnel administration), AJ.25=

waiting at table, NB.11

Wales: government / politics, EA.84

Wales: literature, FC.6213

walking, MH.11

 countryside walking, MH.1

 hill walking, MH.13

 speed walking (sport), MD.8

wall tiling, TG.4

walling

 farm, SL.3

 forestry, SL.3=

war

 games, MH.7

 history, DB.76

 studies, EA.73

wardens / sheltered housing, PR.32

wardrobe work (theatre), LE.51

warehousing / storage, ZP.2

waste

 collection / disposal, QE.4

 control (production), ZM.7

 disposal, hazardous, QE.42

 management, QA.25=

 materials fuel economics, QB.8

 packaging, QE.4=

 treatment site operation, QE.44

wastewater engineering, TL.41

watch leadership, ZS.323

watch making & repair, WC.5

water

 boring / drilling (water) engineering, TL.331=

 engineering, TL.3

 groundwater engineering, TL.331

 hydrobiology, RH.321

 management, TL.32

 pollution / pollution control, QC.5

 safety / survival (personal), MC.24

 sports, MC.

 coaching, MA.42

 facilities work, NL.4=

 supply

 building work, TH.35

 engineering, TL.331

 pollution / pollution control, QC.51

 treatment, TL.43

 wastewater engineering, TL.41

watercolour painting, JB.213

waterman's certificate, ZS.26=

waterobics, HJ.52=

waterskiing, MC.5

waxing, HL.3=

weapons technology, XP.6

weather, RF.5=

weaving

 craft, JK.4

 industrial, WH.1=

- wedding planning, NL.2=
- weed
 - control
 - organic gardening, SE.34
 - chemical gardens, SE.42
 - killers (farms), SC.72=
- weight
 - control / slimming, HJ.6
 - training, MD.91
- weightlifting (sport), MD.5
- welding, XE.
 - general, XE.2
 - inspection, XE.22
 - specific applications / materials, XE.5
 - vehicle welding, XS.32
- welfare
 - animal welfare, SP.5
 - law, EC.731
 - rights, HE.6
 - advice work, PS.33
 - sociology of welfare, EE.227
 - work, education, PR.6
- Welsh
 - history, DB.524
 - language, FN.357
 - law, EC.44
 - studies, FM.35
 - see also: Celtic studies*
- West Indies: studies, FM.67
- Western Arabic language, FN.42=
- Western Europe: studies, FM.415
- wetland / river conservation / protection, QA.92
- whale / dolphin
 - conservation / protection, QA.934=
- wheel & tyre fitting, vehicle, XS.5
- wheeled sports, ME.
- wheelwright's craft (traditional), JP.3=
- wholefoods cookery, NF.32
- wholesaling, BC.7
- wigmaking, HL.75
- wild animals: care, SP.23
- wild flower identification, RH.211
- wild plant conservation / protection, QA.912
- wildlife
 - conservation / protection, QA.911
 - gardening, SE.27
 - painting / drawing, JB.52
- will making, HE.3
- wind
 - powered generators, XK.23
- wind surfing, MC.715
- wind instrument playing, LH.6
- window
 - cleaning, TH.9=
 - dressings, BC.351=
 - fixing, replacement, TG.33
- wine / food appreciation, NE.7
- wine / spirits retailing, BD.13
- wine
 - appreciation, NE.7

- making
 - industrial, WM.324
 - non-industrial, NE.6=
- retailing, BD.13
- tasting, NE.71
- waiting, NB.21
- winter sports, MF.
- wiring regulations, XJ.31=
- wok cookery, NF.6=
- women's
 - hairdressing, HL.72
 - health, HJ.3
 - studies, FB.21
- wood cane & furniture crafts, JP.
- see also: construction carpentry*
- see also: woodworking / furniture manufacture*
- wood
 - carving, JP.24
 - cut (art), JB.84
 - finishing, WK.3
 - machining: safety, PL.7417
 - polishing, WK.31
 - science, RJ.2
 - staining, WK.32
 - storage / seasoning, SG.67
 - traditional crafts, JP.3
 - turning, WK.21
 - working, WK.2
 - crafts, ornamental, JP.2
 - DIY, WK.11
 - general, WK.1
- woodland creation / management, SG.4
- woodwind instrument
 - making, LJ.13
 - playing, LH.62
- woodwork crafts, ornamental, JP.2
- woodworking, WK.2
 - crafts, ornamental, JP.2
 - DIY, WK.11
 - general, WK.1
- woodworking / furniture manufacture, WK.
- see also: construction carpentry*
- see also: wood cane & furniture crafts*
- work
 - enrichment, AJ.54
 - measurement, AJ.7=
 - preparation, HC.42
 - return to work, HC.45
 - study, AJ.7
- working animals, SH.7
- working dogs, SH.73
- Working Time – EC directive, EC.311
- working with animals: health & safety, PL.59
- workplace first aid, PV.1
- workshop practice
 - engineering, XF.1
 - farm, SK.2
 - transport, XS.2=
 - vehicle, XS.2
- world politics, EA.6=

wrestling, MD.62
writing
 academic, HC.77
 authorship, KC.
 children, for, KC.34
 copywriting, KD.9
 crime, FC.331
 feature writing, KD.11
 letter writing (business), AF.32
 literacy, HD.32
 newspapers / magazines, for, KC.35
 non-fiction writing, KC.4
 radio / television, for, KC.36
 report writing (business), AF.35
 specific genre, FC.331
 technical writing, KC.2
 see also: technical report writing (business)
travel, KC.41
wrought iron work
 art / craft, JH.21
 industrial, XD.41

X

xerography, KH.58
Xhosa (Hausa) (language), FN.42=

Y

yacht
 building, XQ.44
 mastership, ZS.326
yachting (leisure), MC.716
Yiddish, FN.338
see also: Jewish studies
yoga
 meditation, HB.34
 personal fitness, HJ.553
 teaching / training, GC.633
yoghurt
 processing (industrial), WM.5=
Yoruba (language), FN.428
youth
 counselling, PS.28
 development, EE.51
 social work, PR.41
 studies, EE.5
 work, PR.5
Yugoslavia, former, studies, FM.411
Yupik language, FN.5=

Z

zoo / safari park
 work, NL.5
zoology, RH.7
 agricultural, RK.1=
Zulu language, FN.429