

H

National Qualifications

2022

Business Management

(Section 1 information)

Wednesday, 18 May

### Instructions to Candidates

Candidates should enter their surname, forename(s), date of birth, Scottish candidate number and the name and level of the subject at the top of their first answer sheet.

**Total marks – 90**

#### **SECTION 1 – 30 marks**

It is recommended that you spend 15 minutes reading over the information provided in this booklet to answer the questions for SECTION 1.

#### **SECTION 2 – 60 marks**

Attempt ALL questions that are supplied in the separate question booklet.

**You may use a calculator.**

You must clearly identify the question number you are attempting on your answer sheet.

Marks are shown in square brackets at the end of each question or part question.

An ow in the margin indicates a new question.

An asterisk indicates information that differs in some respect to the information in the printed paper.

[Braille page 2] **SECTION 1 30 marks**

**Read ALL the following information and attempt ALL the questions that follow.**

**Police Scotland**

Police Scotland is the national police force of Scotland, with its headquarters located in Tulliallan Castle, Fife. It is the second-largest police force in the United Kingdom, in terms of officer numbers, and the largest territorial police force in terms of its geographic area of responsibility.

*Formation*

In 2011 the Scottish Government decided to create a single police service in Scotland by merging the existing 8 regional police forces. Establishing a single service aims to ensure more equal access to national and specialist policing services and expertise.

The Scottish Government aims to ensure there is sufficient policing in communities by creating designated local senior officers for every council area, with a duty to work with councils to improve the provision of local services.

The Force Executive Strategy, policy and direction for Police Scotland is determined by the senior management team.

The Chief Constable has overall responsibility for the administration and management of police operations and is supported by the chief police officers and selected senior members of police staff. Individually they bring a wide range of professional expertise to strategy and policy-making, while collectively they set the agenda that inspires and drives the police service.

*Police Scotland's management hierarchy*

The ranks of police officers are as follows (starting with the highest ranking):

1. Chief Constable
2. Deputy Chief Constable
3. Assistant Chief Constable
4. Chief Superintendent
5. Superintendent
6. Chief Inspector
7. Inspector
8. Sergeant
9. Constable.

(Exhibit 1 shows a summary of Police Scotland's selection process.)

(Exhibit 2 shows extracts of Police Scotland's Human Resource Management Expenditure.)

## The Scottish Economy

Scotland recently experienced unusual circumstances due to Brexit and the global coronavirus pandemic (COVID19). To ensure communities are effectively policed and lockdown restrictions adhered to, the Scottish Government announced that there is an increasing requirement to recruit more officers. The Scottish Government intends to increase the force's funding to more than [Braille page 3] £1.3 billion.

The increase in budget will be partly invested into advancing communication technology and supporting the force's climate strategy in order to comply with the Scottish Government's aim to phase out petrol and diesel vehicles by 2030.

## Police Scotland in the news

The activities of the police are often in the news, extracts below show a selection of recent news articles and headlines.

### IN THE NEWS

#### **POLICE SCOTLAND FACING ADDITIONAL PRESSURES**

Police Scotland faces an “unprecedented period of demand”, with the COP26 climate change summit being hosted in Glasgow in 2021, which will be attended by many world leaders.

#### **LOW CRIME IN SCOTLAND**

Recorded crime in Scotland has remained low, with successes in reducing homicides, violence, and housebreaking.

#### **POLICE SCOTLAND WARNS MOTORISTS TO TRAVEL WITH CAUTION**

Police Scotland is advising drivers to travel with caution following Met Office yellow weather warnings for wind and rain covering much of the western half of the country, as well as the central Highlands.

#### **Social Media Network**

Police Scotland has several social media accounts to ensure citizens can find out about policing in their local area. As well as its national Police Scotland account on Facebook, there are 8 regional Police Scotland Facebook pages. On Twitter, it has the national Police Scotland account, 14 regional feeds and 72 local feeds. All of the social media accounts work together to bring updates to citizens on policing across Scotland. However, social media channels cannot be used for reporting crime.

(Exhibit 3 shows an extract of Police Scotland's social media network marketing.)

[Braille page 4] **Exhibit 1. A summary of Police Scotland's selection process.**

Police Scotland's selection process is a combination of methods that enable it to assess a candidate's overall suitability. Before starting the application form, candidates are required to check that they meet the minimum essential criteria as detailed in the job description and person specification for the role.

Police Scotland is committed to making its selection process and facilities as accessible as possible for all applicants and employees.

The process is broken down into the following stages:

*1. Application Form*

The application form should be fully completed, well presented and concise. Candidates should expect to be asked questions on their application form's responses later in the selection process.

*2. Standard Entrance Test (SET)*

The test is made up of 3 question papers assessing different skills: literacy, numeracy and information handling. Candidates must pass each test to proceed to the next stage.

*3. Interview*

Candidates are invited to an interview with members of the local recruiting team and a divisional officer.

*4. Vetting*

A wide range of police systems are checked to highlight any convictions, warnings or other adverse information which may be held about the candidate. This is taken into account during the selection process.

*5. Fitness and Medical Assessment*

Being a police officer is both physically and mentally challenging. The fitness assessment measures a candidate's cardiovascular health. Candidates who are successful in the fitness test will also be required to attend a medical appointment with a qualified doctor.

*6. Assessment Centre*

Finally, candidates attend an assessment centre for a day, where they take part in a range of practical exercises, such as communication, team working, problem solving and leadership.

Exhibit 2. Police Scotland's Human Resource Management Expenditure

[Braille page 5] *Extract of Police Scotland's Expenditure Budget 2019*

The table below is an extract from Police Scotland's financial performance, comparing actual to budgeted policing and support staff expenditure.

In the table below, Costs/Expenditure is followed by: Budget £ m; Actual £ m; Difference £ m.

Police Officer Costs: 786.6; 803.8; (17.2).

Police Support Staff Costs: 177.0; 178.7; (1.7).

Gross Expenditure: 963.6; 982.5; (18.9).

*Extract of Police Scotland's Forecasted Expenditure Budget* The table below is an extract from Police Scotland's draft 3-year financial strategy showing policing and support staff expenditure.

In the table below, Costs/Expenditure is followed by: Year 1 £ m; Year 2 £ m; Year 3 £ m.

Police Officer Costs: 786.6; 802.6; 820.6.

Police Support Staff Costs: 177.0; 185.3; 194.9.

Gross Expenditure: 963.6; 987.9; 1015.5.

*Additional statistical information*

Full-time Officers: 17,241

Civilian volunteers: 939

Police support staff: 5,600

Divisions: 13

Police Stations: 214

Vehicles: 3,800

Helicopters: 2

Annual budget: £1.138 billion

**Exhibit 3. Extract of Police Scotland's social media network marketing**

POLICE SCOTLAND 3 April at 16:44

Never send money or your bank details to someone you've met online no matter how convincing the reason they give for needing it. If they turn out to be a criminal, it's very unlikely that you'll get your money back.

Victims of scams are being urged to come forward and report the crime to police. We can assure you that you'll be taken seriously and dealt with in confidence.

For more info and advice visit: <http://ow.ly/R4f750nHGyf>

Colin,43,Successful professional. Offering love, companionship and BANKRUPTCY.

For further advice, visit [scotland.police.uk/romancefraud](http://scotland.police.uk/romancefraud)

145 comments 182 shares

POLICE SCOTLAND 21/3/2021

We are all wearing #OddSocks today in support of the

[Braille page 6] #LotsOfSocks campaign for #WorldDownSyndromeDay

Show your support too <http://ow.ly/R4f750nHGyf>

1.9K views

[END OF SECTION 1 INFORMATION]

