

LifeSkills created with Barclays and SQA Personal Development Award SCQF Level 4 - GF2K 44

SQA and Barclays have been working together to demonstrate how [LifeSkills created with Barclays](#) could generate evidence that meets the assessment standard for the SQA Personal Development Award SCQF level 4.

LifeSkills created with Barclays is designed to give young people access to the advice, support and opportunities they need to get ready for the world of work. It aims to improve the employment prospects of young people through education resources, online content, workshops, events and work experience. LifeSkills created with Barclays equips young people with the key money, people and work skills, careers support and work experience they need to get ready for the world of work.

Please note that this example is for SCQF level 4 only.

Once evidence has been gathered via [LifeSkills created with Barclays](#), centres will have to check the learners' work against the Assessment Standards for the SQA units. The examples provided here illustrate the types of activities and evidence that are likely to generate appropriate evidence.

All evidence should be subject to rigorous assessment procedures and internal verification. This will vary from centre to centre, depending on the projects undertaken.



SQA Personal Development Award SCQF Level 4

Mandatory Units

H18X 44 Self-Awareness

H18P 44 Self and Work

H18N 44 Self in Community

H18W 44 Practical Abilities

Barclays People Skills

Task 1 Task 2 Task 3 Task 1 Task 2 Task 3 Task 1 Task 2 Task 3 Task 1 Task 2 Task 3

| | | Prepare for a project to develop self-awareness | Carry out the project | Review knowledge of self | Prepare to develop task management skills within a vocational project | Carry out the project | Review their own task management skills | Prepare to develop interpersonal skills within a group project | Carry out the project | Review their own interpersonal skills | Prepare to develop practical abilities within a project(s) | Develop practical abilities | Review their own practical abilities used in a project(s) |
|----|------------------------------------|---|-----------------------|--------------------------|---|-----------------------|---|--|-----------------------|---------------------------------------|--|-----------------------------|---|
| A1 | What Skills do I need? | • | • | • | • | • | • | • | • | • | • | • | • |
| A1 | Skills for Career Progression | • | • | • | • | • | • | • | • | • | • | • | • |
| A2 | Using My Skills | • | • | • | • | • | • | • | • | • | • | • | • |
| A2 | Positive Personal Presentation | • | • | • | • | • | • | • | • | • | • | • | • |
| A3 | Building My Skills | • | • | • | • | • | • | • | • | • | • | • | • |
| A3 | Building Confidence and Resilience | • | • | • | • | • | • | • | • | • | • | • | • |
| A4 | Self Confidence Workshop | • | • | • | • | • | • | • | • | • | • | • | • |
| A4 | Personal Impact Workshop | • | • | • | • | • | • | • | • | • | • | • | • |
| A5 | Personal Impact Workshop | • | • | • | • | • | • | • | • | • | • | • | • |

SQA Personal Development Award SCQF Level 4

Barclays Work Skills

Mandatory Units

H18X 44 Self-Awareness

H18P 44 Self and Work

H18N 44 Self in Community

H18W 44 Practical Abilities

Task 1

Task 2

Task 3

Task 1

Task 2

Task 3

Task 1

Task 2

Task 3

Task 1

Task 2

Task 3

| | Prepare for a project to develop self-awareness | Carry out the project | Review knowledge of self | Prepare to develop task management skills within a vocational project | Carry out the project | Review their own task management skills | Prepare to develop interpersonal skills within a group project | Carry out the project | Review their own interpersonal skills | Prepare to develop practical abilities within a project(s) | Develop practical abilities | Review their own practical abilities used in a project(s) |
|--------------------------------|---|-----------------------|--------------------------|---|-----------------------|---|--|-----------------------|---------------------------------------|--|-----------------------------|---|
| A1 Getting to Know Yourself | • | • | • | | | | • | • | • | • | • | • |
| A1 Know Who You Are | • | • | • | | | | • | • | • | • | • | • |
| A2 The Career Journey | • | • | • | • | • | • | • | • | • | • | • | • |
| A2 Your Route to a Career | • | • | • | • | • | • | • | • | • | • | • | • |
| A3 Sell Yourself | • | • | • | • | • | • | | | | • | • | • |
| A3 Finding Employment Workshop | • | • | • | • | • | • | | | | • | • | • |
| A4 Networking Skills Workshop | • | • | • | • | • | • | | | | • | • | • |
| A4 Interview Success Workshop | • | • | • | • | • | • | | | | • | • | • |
| A5 CV Skills Workshop | • | • | • | • | • | • | | | | • | • | • |
| A6 Interview Skills Workshop | • | • | • | • | • | • | | | | • | • | • |
| A7 Internet and Email Skills | • | • | • | • | • | • | | | | • | • | • |
| A8 Understanding Enterprise | • | • | • | • | • | • | • | • | • | • | • | • |
| A9 Online Reputation | • | • | • | • | • | • | | | | • | • | • |

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Mandatory Units

Barclays Work Skills

H18X 44 Self-Awareness

H18P 44 Self and Work

H18N 44 Self in Community

H18W 44 Practical Abilities

Task 1

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|---|---|-----------------------|--------------------------|---|-----------------------|---|--|-----------------------|---------------------------------------|--|-----------------------------|---|
| A10 Goal Setting, negotiating and persuading | • | • | • | • | • | • | • | • | • | • | • | • |
| A11 Creativity and idea generation | • | • | • | • | • | • | | | | • | • | • |
| A12 Effective Use of Social Media | • | • | • | • | • | • | | | | • | • | • |
| A13 Online Reputation | • | • | • | • | • | • | • | • | • | • | • | • |
| A14 Digital Skills at Work | • | • | • | • | • | • | | | | • | • | • |
| A15 Internet and email Skills Workshop | • | • | • | • | • | • | | | | • | • | • |
| A16 Becoming Enterprising | • | • | • | • | • | • | • | • | • | • | • | • |
| A17 Solving Problems and Spotting Opportunities | • | • | • | • | • | • | • | • | • | • | • | • |
| A18 Turning Your Passion into a Business | • | • | • | • | • | • | • | • | • | • | • | • |

SQA Personal Development Award SCQF Level 4

Mandatory Units

Barclays Money Skills

H18P 44 Self-Awareness

H18P 44 Self and Work

H18N 44 Self in Community

H18W 44 Practical Abilities

Task 1 Task 2 Task 3

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Task 1 Task 2 Task 3

| | | Prepare for a project to develop self-awareness | Carry out the project | Review knowledge of self | Prepare to develop task management skills within a vocational project | Carry out the project | Review their own task management skills | Prepare to develop interpersonal skills within a group project | Carry out the project | Review their own interpersonal skills | Prepare to develop practical abilities within a project(s) | Develop practical abilities | Review their own practical abilities used in a project(s) |
|----|-------------------------------------|---|-----------------------|--------------------------|---|-----------------------|---|--|-----------------------|---------------------------------------|--|-----------------------------|---|
| A1 | Money Personality Quiz | • | • | • | • | • | • | | | | • | • | • |
| A1 | Making the Most of Your Money | • | • | • | • | • | • | | | | • | • | • |
| A2 | Making Ends Meet | • | • | • | • | • | • | | | | • | • | • |
| A2 | Planning Your Finances | • | • | • | • | • | • | | | | • | • | • |
| A3 | Who Wants to be a Squillionaire? | | | | | | | | | | | | |
| A3 | Money at Work | • | • | • | • | • | • | | | | • | • | • |
| A4 | Needs and Wants | • | • | • | • | • | • | • | • | • | • | • | • |
| A4 | Survival workshop | | | | • | • | • | | | | • | • | • |
| A5 | Money Skills Workshop 11 – 14 years | | | | | | | | | | • | • | • |
| A6 | Money Skills Workshop 14 – 16 years | | | | | | | | | | • | • | • |
| A7 | The Budget Game | | | | | | | | | | • | • | • |