

1

**From:** [REDACTED]@sqa.org.uk

**Names removed under section 38(1)(b)**

**Sent:** 02 March 2022 15:52

**To:** Liz McGrath <Liz.McGrath@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk; Alan

Ogg <Alan.Ogg@sqa.org.uk>; Gill Stewart <Gill.Stewart@sqa.org.uk>

**Subject:** AH Computing scenario 2 doc

**Importance:** High

Hello,

Please find attached the mock-up of the study guide for AH Computing Science with an extract of the QP, and the MIs, added as an appendix.

[REDACTED] is happy with this approach.

For the QP 'extract' we've:

- ◆ removed the front cover of the QP
- ◆ removed any blank pages
- ◆ removed page numbers
- ◆ included all of the questions from the QP

Quick page tour:

- ◆ page 3 — tells learners where the practice questions come from inc '2021 question paper resource and marking instructions (see appendix 1)'
- ◆ pages 4 to 11 maps the content to the best questions to practice, 'Document' as column header
- ◆ page 12 of pdf (unnumbered in doc) — 'Appendix 1' 'Extract from Advanced Higher Computing Science 2021 question paper and marking instructions'
- ◆ page 32 of pdf (unnumbered in doc) — MIs

If this is approved, we'll need to do some formatting and accessibility checks before it is ready to publish.

[REDACTED]

**Out of scope**

Kind regards,

[REDACTED]

[REDACTED] — QD Editorial Team

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**From:** Gill Stewart <Gill.Stewart@sqa.org.uk>

**Sent:** 02 March 2022 17:12

**To:** [REDACTED]@sqa.org.uk; Liz McGrath <Liz.McGrath@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk; Alan

Ogg <Alan.Ogg@sqa.org.uk>; John Booth <John.Booth@sqa.org.uk>; [REDACTED]

[REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk

**Subject:** RE: AH Computing scenario 2 doc

[REDACTED]

Thanks – helpful to see – think this looks fine as an approach for this subject given the long standing issues with Computing science.  
Good that in the 2 other AH subj we have used extracted question as that fits their needs  
Gill

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**From:** [REDACTED]@sqa.org.uk>  
**Sent:** 02 March 2022 17:26  
**To:** Gill Stewart <Gill.Stewart@sqa.org.uk>; Liz McGrath <Liz.McGrath@sqa.org.uk>  
**Cc:** [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>; Alan Ogg <Alan.Ogg@sqa.org.uk>; John Booth <John.Booth@sqa.org.uk>; [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>  
**Subject:** RE: AH Computing scenario 2 doc

Great stuff, thanks folks.

We'll progress and get this ready to publish.

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2

**From:** [REDACTED]@sqa.org.uk>  
**Sent:** 01 March 2022 12:55  
**To:** [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>  
**Subject:** FW: 10 scenario 2 docs at risk of missing Tuesday's publication date

Hi both, please see below for info.

Also you'll see that N5 Drama will have content from the live 2022 question paper in the study guide. They are including the stimuli that learners will answer questions on within section 2 of the paper (if you scroll down the 2019 past paper you'll see what this normally consists of: [https://www.sqa.org.uk/pastpapers/papers/papers/2019/N5\\_Drama\\_QP\\_2019.pdf](https://www.sqa.org.uk/pastpapers/papers/papers/2019/N5_Drama_QP_2019.pdf)). There are three stimuli and learners choose one to answer questions on, so this means they will be able to choose in advance and plan their study/practise around that. I've checked back and this was included with the revision support proposals back in November, so it's not a new development. Though it is the only course where SQA is doing this.

[REDACTED]

[REDACTED]

Customer Communications Manager

**From:** [REDACTED]@sqa.org.uk>  
**Sent:** 01 March 2022 12:20  
**To:** Liz McGrath <Liz.McGrath@sqa.org.uk>; [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>  
**Cc:** [REDACTED]@sqa.org.uk>  
**Subject:** RE: 10 scenario 2 docs at risk of missing Tuesday's publication date

Sorry — the live QP issue is Drama not Dance.

It is the Dance at risk — awaiting sign off from QM (Drama issue being resolved)

Kind regards,

[REDACTED]  
Senior Editor

**From:** [REDACTED]  
**Sent:** 01 March 2022 12:13  
**To:** Liz McGrath <Liz.McGrath@sqa.org.uk>; [REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk  
**Cc:** [REDACTED]@sqa.org.uk  
**Subject:** 10 scenario 2 docs at risk of missing Tuesday's publication date

Afternoon folks,

At the mo, we have 10 documents at risk of missing Tuesday's publication (end of Thursday deadline to get them to the web team):

- ◆ N5 History and the Gaelic translation (2) — awaiting sign-off on the N5 doc this is likely, but need time for translation too
- ◆ AH Computing Science (1) — QP 2021 content issue being resolved at the mo
- ◆ AH Health and Food Technology (1) — QP 2021 content issue being resolved at the mo
- ◆ N5 and H Dance (2) — live QP content in N5 being resolved and the mo
- ◆ H Philosophy (1) — doc received 28 Feb, editing in progress
- ◆ N5, H and AH Physics (3) — we've heard back on Env Sci so hopefully hear more on Physics soon too

Our editors are working with the QMs to resolve and progress these asap – being mindful that the QMs are also working on signing off their live QPs.

I'll keep you posted as the week progresses.

Kind regards,

[REDACTED]  
Senior Editor — QD Editorial Team

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3

**From:** [REDACTED]@sqa.org.uk  
**Sent:** 07 March 2022 16:18  
**To:** [REDACTED]@sqa.org.uk  
**Cc:** Mags Paterson <Mags.Paterson@sqa.org.uk>  
**Subject:** RE: N5 Drama QP content in study guide - response in case of enquiries

Thanks [REDACTED] I don't think there are any courses where SQA is giving advance notice of what questions will be in the exam – just the broad topics or content that will be assessed.

[REDACTED]

[REDACTED]  
Customer Communications Manager

**From:** [REDACTED]@sqa.org.uk>  
**Sent:** 07 March 2022 15:40  
**To:** [REDACTED]@sqa.org.uk>  
**Cc:** Mags Paterson <Mags.Paterson@sqa.org.uk>  
**Subject:** FW: N5 Drama QP content in study guide - response in case of enquiries

Hi [REDACTED]

We were asked to consider what we could do to support candidates and after careful consideration decided that allowing candidates to see the stimuli that will be in Section 2 of the exam would be the most supportive/helpful option available. Familiarising themselves with the stimuli in advance should allow candidates to develop their ideas and it will also reduce the pressure that comes with answering questions on an unseen stimuli in exam conditions.

By issuing the stimuli it supports candidates to develop their ideas, however it is not giving candidates advance sight of the questions in the exam. This is why it may differ from other courses.

Thanks

[REDACTED]

**From:** [REDACTED]@sqa.org.uk>  
**Sent:** 03 March 2022 11:06  
**To:** [REDACTED]@sqa.org.uk>  
**Cc:** Mags Paterson <Mags.Paterson@sqa.org.uk>  
**Subject:** N5 Drama QP content in study guide - response in case of enquiries

Hi [REDACTED]

I hope you're well. I know it's an extremely busy time for QD colleagues just now!

In prep for the revision support being published next week, could you possibly advise a response if we're asked about why we've included live question paper content in the N5 Drama study guide? I understand yours is the only course doing this, so it's just in case it gets picked up and we're asked why we haven't done similar for other courses. Could we describe this as SQA giving advance notice of what will be in the exam (as we're doing for other courses)? And is this different to other courses that include unseen visual stimuli in the exam?

Any info/advice you can give us would be great. Hopefully it's not something that comes up but always better to be prepared 😊.

Many thanks,

██████████

████████████████████

Customer Communications Manager

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5

**From:** ██████████@sqa.org.uk>

**Sent:** 08 March 2022 18:08

**To:** ██████████@sqa.org.uk>

**Cc:** Robert Quinn <Robert.Quinn@sqa.org.uk>; ██████████@sqa.org.uk>

**Subject:** RE: COMMs: Advanced Higher German Revision Support - Correction - URGENT

**Importance:** High

Hi ██████████

██████████ find attached some draft text for your approval. It's important that we are clear and upfront about what the error was and what has changed within the document. I propose that we take the following approach to communicate this:

Tomorrow morning (Wednesday)

- Publish the updated document, with a short message beside it to highlight that it's an updated version with corrections
- Issue a direct email to centres currently delivering the Advanced Higher German course (we will send this out) – suggest this comes from a named person given the content, either yourself or Robert?
- Publish a note on Ushare to highlight that it's an updated version

Thursday

- Include a short update in SQA News

Can you please get back to me at the earliest opportunity tomorrow morning to advise if you are content with the attached messages?

Many thanks,

██████████

████████████████████

Customer Communications Manager

**From:** ██████████@sqa.org.uk>

**Sent:** 08 March 2022 14:45

**To:** ██████████@sqa.org.uk>

**Cc:** Robert Quinn <Robert.Quinn@sqa.org.uk>; ██████████@sqa.org.uk>

**Subject:** COMMs: Advanced Higher German Revision Support - Correction - URGENT  
**Importance:** High

Hi [REDACTED],

We have identified an error on the published materials for AH German. These are being pulled and re-uploaded just now. Could you advise on comms around this?

It could be something along the lines of:

*'Please note that there was an error in the document published for Advanced Higher German – please use this version instead'*

..or words to that effect. Many thanks,

[REDACTED]

[REDACTED]

[REDACTED]

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 08 March 2022 14:05

**To:** [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>; [REDACTED]

[REDACTED]@sqa.org.uk>

**Subject:** RE: Advanced Higher German Revision Support - Correction - URGENT

Great, thanks [REDACTED]

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 08 March 2022 14:04

**To:** [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>; [REDACTED]

[REDACTED]@sqa.org.uk>

**Subject:** RE: Advanced Higher German Revision Support - Correction - URGENT

Thanks [REDACTED] – also cc'ing in [REDACTED] so we can change documents online and on Ushare once amended.

Many thanks, [REDACTED]

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 08 March 2022 14:02

**To:** [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>

**Subject:** RE: Advanced Higher German Revision Support - Correction - URGENT

Hi [REDACTED],

That's a shame these are wrong. If you can update the change as a tracked change in the doc on SharePoint, I will update and then we can replace the doc online.

You will also need to organise comms with [REDACTED] so learners know that the doc has been replaced.

If you can get your update onto the doc and email me to let me know when it's ready for me to check. Ideally we want to do this as soon as possible 👍.

Many thanks

[REDACTED]

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 08 March 2022 13:57

**To:** [REDACTED]@sqa.org.uk>; [REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>

**Subject:** Advanced Higher German Revision Support - Correction - URGENT

**Importance:** High

Hi [REDACTED]

We need to make an urgent change to the published guidance:

[https://www.sqa.org.uk/sqa/files\\_ccc/2022-revision-support-learners-ah-german.pdf](https://www.sqa.org.uk/sqa/files_ccc/2022-revision-support-learners-ah-german.pdf)

The contexts identified for AH German need to be amended to read:

Reading and Translation: Employment

Listening: Society

Could you point us in the right direction of the person who could make this change?

Many thanks,

[REDACTED]

[REDACTED]

[REDACTED]  
Urdu, German, Gaelic (Learners), Gàidhlig, Scots

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Distribution list: 46 centres delivering Advanced Higher German

Issue date: 9 March 2022 (AM)

**Correction to Advanced Higher German revision support document  
Wednesday 9 March 2022**

Dear Colleague,

We have republished the revision support document for Advanced Higher German to correct the contexts that will be covered in the Reading and Translation question paper and the Listening question paper.

Unfortunately, due to an error, the document we published yesterday contained contexts that will not be covered in these question papers. We are sorry for this error and for any inconvenience this may have caused you. We understand that you and your learners had been eagerly awaiting this information.

Please note that the following contexts will be covered in the 2022 question papers:

- Reading and Translation – employment
- Listening and Discursive Writing
  - Listening - society
  - Discursive writing – society, learning, employability, and culture

These are included in the updated revision support document. Please ensure that you and your learners refer to the updated document when preparing for this year's exams.

View the updated revision support document {link}

Yours faithfully,

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Text for Advanced Higher Modern Languages webpage:

**Updated version 09/03/2022:** We have corrected the Revision Support document to reflect the contexts that will be covered in the Reading and Translation question paper and the Listening question paper.

Text for Ushare

2022 revision support for learners: Updated 9 March 2022 to correct the contexts that will be covered in the Reading and Translation question paper and the Listening question paper.

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### **Advanced Higher German - Correction to revision support document**

We have republished the revision support document for Advanced Higher German to correct the contexts that will be covered in the Reading and Translation question paper and the Listening question paper.

Read more [opens in new window]

#### **Advanced Higher German - Correction to revision support document**

We have republished the revision support document for Advanced Higher German to correct the contexts that will be covered in the Reading and Translation question paper and the Listening question paper.

Unfortunately, due to an error, this document previously contained contexts that will not be covered in these question papers. We are sorry for this error and for any inconvenience this may have caused.

Please ensure that your learners refer to the updated document when preparing for this year's

View the updated revision support document {link}.

-ENDS-

---

**From:** John Booth <John.Booth@sqa.org.uk>

**Sent:** 08 March 2022 17:35

**To:** [REDACTED]@sqa.org.uk; Kat Hannah <Kat.Hannah@sqa.org.uk>; [REDACTED]

[REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk; [REDACTED]

[REDACTED]@sqa.org.uk>

**Subject:** RE: AH German - proposed plan of action



Thanks [REDACTED]

This seems like the right response but don't want anything to issue tonight and would like to see the lines we'll use before changes go live.

Over and above the below, will there be any form of auto alert that people will get when the update is made?

John

**John Booth**

Director of Communications  
Scottish Qualifications Authority

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 08 March 2022 16:58

**To:** John Booth <John.Booth@sqa.org.uk>; Kat Hannah <Kat.Hannah@sqa.org.uk>; [REDACTED]  
[REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk>; [REDACTED]  
[REDACTED]@sqa.org.uk>

**Subject:** FW: AH German - proposed plan of action

All,

Following a chat with [REDACTED], we propose the following plan of action:

- Remove the current version of the document from the website [REDACTED] has actioned this)
- Add text to the updated document to make it clear that it is an updated version and what the changes are (QD Editors working on this now)
- Publish short note alongside the updated document (on the Advanced Higher Modern Languages webpage) to explain the changes – I'll draft this, Digital Team to publish
- Add note to the Website Updates page alongside the update (standard practice for updated docs) – Digital Team
- Contact [REDACTED] to find out if the document description can be updated on Ushare – I'll do this
- Issue a direct email to centres delivering Advanced Higher German tomorrow morning to make them aware of the changes and ensure their learners are using the right version – I'll do this, the text will need to be signed off by the QM
- Include a message in Thursday's SQA News – I'll do this
- Draft line for media enquiries – [REDACTED]

For info, there are 46 centres delivering this course and a total of 118 candidates. There had been 59 document downloads prior to the document being taken down.

QD Editors are contacting the Qualification Manager to get their sign-off on the updated document, so not sure if they will get sign off tonight or not. If they do, do we publish the replacement tonight or do we publish in the morning to coincide with message to centres?

Many thanks,

[REDACTED]

[REDACTED]

Customer Communications Manager  
Communications & Engagement, Communications Directorate

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 08 March 2022 16:16

**To:** [REDACTED]@sqa.org.uk>

**Subject:** FW: AH German

**From:** [REDACTED]

**Sent:** 08 March 2022 15:50

**To:** John Booth <john.booth@sqa.org.uk>; Kat Hannah <Kat.Hannah@sqa.org.uk>; [REDACTED]  
[REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk>; [REDACTED]

[REDACTED]@sqa.org.uk>

**Subject:** AH German

Hi

QD colleagues have alerted digital team to a correction needed to the revision support for Advanced Higher German. This is being fixed by QD editors and then will be republished.

Essentially, the wrong context has been included so learners have been given incorrect information about what will be in the exam.

It's been downloaded 59 times. The wrong contexts have been included for what 'will' be assessed in the Reading and Translation and Listening question papers.

We're currently looking at comms and will come back to you.

[REDACTED]

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6

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 08 March 2022 13:42

**To:** [REDACTED]@sqa.org.uk>

**Cc:** [REDACTED]@sqa.org.uk>

**Subject:** Slight amendment to Higher Latin Literary Appreciation Revision Support document

Hi, [REDACTED],

We were contacted today by one of our Latin centres advising that the above revision support document for Higher Latin had a slight omission. [REDACTED] and I have now amended the document and [REDACTED] will be sending it for publication.

[REDACTED] suggested that [REDACTED] and I arrange with you a communication to centres advising of the slight revision. I am not sure where you would put this communication but I suggest the following wording:

“Please note that there is a small amendment in the Pliny letters, Section 4, of the Literary Appreciation table for Higher Latin Revision Support. Extract 13 has been added to the list of extracts in this section.”

I hope that is in order and please do get in touch if you need any other information.

Thanks in advance,

[REDACTED]

[REDACTED]

Subject Implementation Manager (Latin)

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7

From: [REDACTED]@sqa.org.uk>

Sent: 08 March 2022 00:26

To: [REDACTED]@sqa.org.uk>

Subject: Learner revision support

Importance: High

Good morning

As per our late night chat, the message is scheduled to go at 7am.

Can you ensure customer facing colleague get a copy of the updated version (v3 attached)?

Thank you

[REDACTED]

[REDACTED]

Senior Customer Communications Manager

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### **Learner revision support – Message to centres and local authorities FINAL v3**

Audience: SQA centres approved to offer National Qualifications (SQA Co-ordinators and Heads of Centre), local authority contacts and key education stakeholders

Issue date: Tuesday 8 March at 7am

Topics: Publication of learner revision support; high level reminder of full package of support, including modifications to assessment, exam exceptional circumstances and 2022 appeals.

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**SQA provides revision support for learners taking National 5, Higher and Advanced Higher exams**

## Tuesday 8 March

SQA has published revision support to help learners prepare for this year's exams, given the significant disruption to learning and teaching they have experienced due to the Coronavirus (Covid-19) pandemic. This is part of a wider package of support for learners that we announced on [1 February](#), when it was confirmed that the 'Scenario 2' contingency had been invoked, and includes the significant modifications we have already made to this year's exams and assessments. Unfortunately, these documents were made available in error last night which meant they were not communicated in a way in which learners, teachers or lecturers have a right to expect. We are sorry that this has happened.

Revision support is now fully available on our website for all courses that have an exam and is tailored to each course, including:

- **Advance notice of content that will or will not be in the exam**

For some courses, we have published information on which broad topics, contexts or content will or will not be in this year's exam. This will help learners to plan their revision and focus more on the parts of the course that will be in the exam, though learners can still use their knowledge of other parts of the course when developing their answers to questions.

- **Study guides**

For some courses, we have published study guides to help learners practise answering exam questions. These give hints and tips on how to approach different types of questions, including how to gain marks.

- **Study notes (learners' own)**

In a small number of courses, learners will be allowed to prepare a short study note that they can take with them into the exam.

These support resources have been developed with subject specialist teachers to ensure that you and your learners find them useful. We hope that, together with the significant modifications made to the course assessments at the start of the session, this support helps to relieve some of the worry and stress learners may be feeling as they prepare to sit formal exams.

[View a summary of the revision support for each course.](#)

### **Where to access the revision support**

You can access the revision support documents directly from the National Qualification subject pages of our website now at [www.sqa.org.uk/nqsubjects](http://www.sqa.org.uk/nqsubjects).

Learners can access the revision support from Ushare — our free online platform where users can share open-source revision materials and teaching resources that support SQA qualifications. All the documents will be available on Ushare by lunchtime today.

[Visit Ushare.](#)

Education Scotland, in partnership with e-Sgoil, is also running a series of study support webinars for learners working towards National Qualifications in 2022. Details are available from the e-Sgoil website at <https://www.e-sgoil.com/study-support>

### **More information on the 2022 exams**

It is still the clear intention for the 2022 exams to take place during April to June.

You can view the full exam timetable at [www.sqa.org.uk/timetable](http://www.sqa.org.uk/timetable).

In mid-March, we will provide schools, colleges, and training providers with copies of Your Exams. This booklet tells learners what they need to know about SQA exams, including the essential information and rules they must read before the exams start. Your Exams will also be available to download from our website.

### **Keeping you informed**

Everyone at SQA recognises your professionalism and your commitment to your learners. We want to thank you once again for the hard work and dedication you have shown in

delivering National Qualifications this year, and preparing your learners for this year's assessments, despite the ongoing disruption and challenges you have faced. We know how difficult this session has been, and continues to be, for teaching staff, centre staff and for learners. With the support of the education system, we will continue to do all that we can to deliver for Scotland's learners.

We have updated our Q&A to help answer questions that you, or your learners and their parents or carers, might have. You can also refer to the frequently asked questions section of our website at [www.sqa.org.uk/faq](http://www.sqa.org.uk/faq), where we have a dedicated section on Awarding 2022.

You can stay up to date by visiting [www.sqa.org.uk/nq2022](http://www.sqa.org.uk/nq2022).

## **Appendix: Q&A**

### **Why do different courses have different types of revision support?**

This is because every course is different. Each course contains its own unique content and is assessed in a way that reflects that content and the specific skills, knowledge and understanding that learners develop.

For example, some courses focus on performance or practical-based assessments, while others are more exam-focused. Some courses focus on developing and demonstrating skills (such as courses in Modern Languages), some focus more on developing and using subject knowledge and skills (such as sciences and Mathematics), while others have a mix (such as History or Geography).

In some courses, the exam will assess learners on all the content from the course, while in others the exam will sample different content from across the course.

Our revision support reflects these differences.

### **Why aren't you providing advance notice of what will or won't be in the exam for all subjects?**

We have published information on the broad topics, contexts or content that will or not be in the exam for some courses where the exam does not assess all the course content. It is not possible to take this same approach for courses where the exam already assesses learners on all the course content or where the topics or content cannot be separated easily.

For those courses, the modifications we made in August will have already reduced the content and skills that learners will be assessed on this year. For example, in some courses, we have reduced the length of the question paper, or we have made more of the question paper topics optional. In other courses, we removed coursework this year.

Where we cannot give advance notice of what will or will not be in the exam, we have published study guides that give hints and tips on how to tackle different types of questions. For a small number of courses, learners will be allowed to prepare a short study note to take with them into the exam.

### **What involvement did learners and teachers/lecturers have in the development of the revision support?**

All the support material was developed in collaboration with practising teachers who work as senior appointees for SQA. For many courses, learners were invited to comment on anonymised drafts of the revision support by their teachers.

### **Why didn't you publish the revision support sooner?**

It was not possible to finalise the revision support until we had finalised the 2022 exam question papers – particularly for those subjects where we are providing advance notice of topics, contexts or content that will or will not be in the exam.

It was also important that learners were given the opportunity to complete the learning for their courses, as providing this information too far in advance could have resulted in the narrowing of learning and teaching. This could have negatively impacted learners' breadth of course knowledge and understanding, and the next steps in their learning.

### **Why aren't you providing revision support for all courses?**

We are providing revision support for all courses that have an exam. Some courses do not have revision support either because they don't have an exam or because we removed the exam for 2022 as part of the modifications to assessment.

### **Will SQA move the exam dates to give learners more time to catch up on missed learning due to self-isolation or illness?**

We cannot move exam dates for several reasons, including allowing enough time for marking to take place, and for learners to be informed of their results in good time so they can make decisions about their next steps. For example, some learners will need their results to confirm a place at college or university, or on a training or employment programme.

### **Will learners' 2022 National Qualification results be credible?**

Yes, SQA is working with the whole education system to maintain the integrity, credibility, and standard of National Qualifications. This will ensure learners are awarded the results they deserve, to enable them to progress to the next stage of their learning

### **Could the exams still be cancelled?**

The Scottish Government will only cancel the exams if public health advice restricts physical gatherings at the time when the exams are due to take place.

### **If exams are cancelled, when will that decision be made and communicated?**

Exams will not be cancelled unless public health restrictions mean that physical gatherings are not permitted at the time of exams. This decision cannot be taken until nearer the time when the public health situation is clear.

### **What happens if the exams are cancelled?**

If the Scottish Government cancel the exams, teachers, lecturers, and training providers will be asked to determine a provisional result for each learner, based on their professional judgement of alternative assessment evidence of demonstrated attainment.

This alternative assessment evidence is assessments that learners have already completed during the course, such as prelims, practical activities, performances, and class tests – and which teachers and lecturers have already used as a basis for determining estimates.

There will be **no requirement** for schools, colleges, and training providers to undertake additional assessments if the exams are cancelled, as this would place unnecessary workload on teachers, lecturers, training providers and learners.

[View more information about each of the scenarios.](#)

*This message has been sent to SQA Co-ordinators and Heads of Centre in schools and colleges, and other centres delivering National Qualifications. A copy has been provided to local authority Directors of Education, Heads of Education, Quality Improvement Officers/Education Officers, the Scottish Council of Independent Schools (SCIS), teaching unions, and other colleagues across the Scottish Education system.*

-ENDS-

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8

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 04 March 2022 09:53

**To:** John Booth <John.Booth@sqa.org.uk>

**Cc:** Kat Hannah <Kat.Hannah@sqa.org.uk>; [REDACTED]@sqa.org.uk>

**Subject:** NQ2022 - Revision resources - Release for Tuesday

Morning John,

Here's the current draft of the release for Tuesday. Let me know if you have any comments or changes please.

I've spoken to Kat, and ideally, we'd like to get the draft to Fiona by lunchtime if that's possible – just so she has plenty of time to review it before Tuesday.

Regards,

█

█  
External Affairs Manager

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9

**From:** █@sqa.org.uk>

**Sent:** 03 March 2022 11:35

**To:** Liz McGrath <Liz.McGrath@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>

**Cc:** █@sqa.org.uk>

**Subject:** on track

From magenta to malachite, the docs below are now on track. Either pdf'd and ready to publish, or with QM for sign-off today.

Happy days 😊

**From:** Liz McGrath <Liz.McGrath@sqa.org.uk>

**Sent:** 02 March 2022 11:56

**To:** █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>

**Cc:** █@sqa.org.uk>

**Subject:** RE: only 3 scenario 2 docs now at risk

Thanks █, positively magenta...

**From:** █@sqa.org.uk>

**Sent:** 02 March 2022 11:54

**To:** Liz McGrath <Liz.McGrath@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>; █@sqa.org.uk>

**Cc:** █@sqa.org.uk>

**Subject:** only 3 scenario 2 docs now at risk

A rosier picture today for these previously at risk subjects:

- ◆ N5 History and the Gaelic translation (2) — signed off and away to be translated
- ◆ N5 and H Dance (2) — expecting sign off today
- ◆ N5, H and AH Physics (3) — expecting sign off today

Still a work in progress — at risk of missing end of Thursday deadline to the web team:

- ◆ AH Computing Science (1) — QP 2021 content issue being resolved at the mo

- ◆ AH Health and Food Technology (1) — QP 2021 content issue being resolved at the mo
- ◆ H Philosophy (1) — with QM with queries

Will keep you posted.

**From:** [REDACTED]  
**Sent:** 01 March 2022 12:20  
**To:** Liz McGrath <Liz.McGrath@sqa.org.uk>; [REDACTED]@sqa.org.uk; [REDACTED]  
[REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk; [REDACTED]  
[REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk  
**Cc:** [REDACTED]@sqa.org.uk  
**Subject:** RE: 10 scenario 2 docs at risk of missing Tuesday's publication date

Sorry — the live QP issue is Drama not Dance.

It is the Dance at risk — awaiting sign off from QM (Drama issue being resolved)

Kind regards,

[REDACTED]  
Senior Editor

**From:** [REDACTED]  
**Sent:** 01 March 2022 12:13  
**To:** Liz McGrath <Liz.McGrath@sqa.org.uk>; [REDACTED]@sqa.org.uk; [REDACTED]  
[REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk; [REDACTED]  
[REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk  
**Cc:** [REDACTED]@sqa.org.uk  
**Subject:** 10 scenario 2 docs at risk of missing Tuesday's publication date

Afternoon folks,

At the mo, we have 10 documents at risk of missing Tuesday's publication (end of Thursday deadline to get them to the web team):

- ◆ N5 History and the Gaelic translation (2) — awaiting sign-off on the N5 doc this is likely, but need time for translation too
- ◆ AH Computing Science (1) — QP 2021 content issue being resolved at the mo
- ◆ AH Health and Food Technology (1) — QP 2021 content issue being resolved at the mo
- ◆ N5 and H Dance (2) — live QP content in N5 being resolved and the mo
- ◆ H Philosophy (1) — doc received 28 Feb, editing in progress
- ◆ N5, H and AH Physics (3) — we've heard back on Env Sci so hopefully hear more on Physics soon too

Our editors are working with the QMs to resolve and progress these asap – being mindful that the QMs are also working on signing off their live QPs.

I'll keep you posted as the week progresses.



Kind regards,

██████████  
Senior Editor — QD Editorial Team

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10

**From:** ██████████@sqa.org.uk>

**Sent:** 07 March 2022 09:54

**To:** Fiona Robertson <fiona.robertson@sqa.org.uk>

**Cc:** John Booth <John.Booth@sqa.org.uk>; Jean Blair <Jean.Blair@sqa.org.uk>; Gill Stewart <Gill.Stewart@sqa.org.uk>; Beth Black <Beth.Black@sqa.org.uk>

**Subject:** For sign-off: 20220308 Centre email - Publication of learner revision support FINAL

**Importance:** High

Good morning Fiona,

Thank you for taking the time to review the draft text. I have attached the final version that we will issue tomorrow, can you please confirm you are happy to sign this off?

We are planning to issue this message to centres and local authorities at 12.00pm tomorrow, following confirmation that all the revision support documents have been published on the website. This will be followed shortly after by the media release, internal message to staff and shared across our social media channels.

Many thanks,

██████████  
Customer Communications Manager

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11

**From:** John Booth <John.Booth@sqa.org.uk>

**Sent:** 01 March 2022 18:22

**To:** Alan Ogg <Alan.Ogg@sqa.org.uk>; Mags Paterson <Mags.Paterson@sqa.org.uk>; Gill Stewart <Gill.Stewart@sqa.org.uk>; Sue Pope <Sue.Pope@sqa.org.uk>; Liz McGrath

<Liz.McGrath@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>; Iain Morrison <Iain.Morrison@sqa.org.uk>

**Cc:** ██████████@sqa.org.uk>; ██████████@sqa.org.uk>

**Subject:** RE: Some further notes on 2021 QPs (for info)

Thanks Alan

I think this would exacerbate the issue I highlighted below i.e. inconsistency of approach across courses which could lead to criticism and claims of inequity.

If the questions are in the study guide I don't think we should map across to a question paper that has been provided as a resource for teachers to use. And if we were to only make it available via the

secure site then we would essentially be asking learners to speak to their teacher to fully ask the available support which doesn't feel in the spirit of learner accessible revision support.

My strong advice is that we extract questions for use in the study guides. If helpful, we could also issue a message for teachers via their subject page and SQA News to the effect that the 2021 paper could help learners to prepare for their exam.

John

**John Booth**

Director of Communications  
Scottish Qualifications Authority

twitter: [@johnbooth224](#) | email: [john.booth@sqa.org.uk](mailto:john.booth@sqa.org.uk) | website: <http://www.sqa.org.uk>

**From:** Alan Ogg <Alan.Ogg@sqa.org.uk>

**Sent:** 01 March 2022 14:16

**To:** Mags Paterson <Mags.Paterson@sqa.org.uk>; Gill Stewart <Gill.Stewart@sqa.org.uk>; Sue Pope <Sue.Pope@sqa.org.uk>; Liz McGrath <Liz.McGrath@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>; Iain Morrison <Iain.Morrison@sqa.org.uk>

**Cc:** John Booth <John.Booth@sqa.org.uk>; [REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk

**Subject:** RE: Some further notes on 2021 QPs (for info)

Hi Gill,

Spoke with [REDACTED] this morning and we went through his study guide for all levels.

The way that it is structured in a tabular format linking topics from each qualification to specific questions from the previous papers makes a good resource from a learner's perspective, easy to navigate. We think that removing the AH CS 2021 'mapping' from this structure would lead to inconsistency at subject level. The question we have is whether the 2021 AH QP should be included on the open access website or accessed through the secure site by teachers if requested.

Effectively the questions are included in the study guide but mapped rather than cut and pasted into the document and that would be our preferred output.

Cheers

Alan

**From:** Mags Paterson <Mags.Paterson@sqa.org.uk>

**Sent:** 01 March 2022 12:13

**To:** Gill Stewart <Gill.Stewart@sqa.org.uk>; Sue Pope <Sue.Pope@sqa.org.uk>; Liz McGrath <Liz.McGrath@sqa.org.uk>; Alan Ogg <Alan.Ogg@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>; Iain Morrison <Iain.Morrison@sqa.org.uk>

**Cc:** John Booth <John.Booth@sqa.org.uk>; [REDACTED]@sqa.org.uk; [REDACTED]  
[REDACTED]@sqa.org.uk

**Subject:** Some further notes on 2021 QPs (for info)

**Importance:** High

Hi Gill

This can be done for AH HFT ie questions can be incorporated in the Study Guide.

[REDACTED] is on leave today – will catch up with her tomorrow morning re AH D&M.

Mags

**From:** Gill Stewart <Gill.Stewart@sqa.org.uk>

**Sent:** 28 February 2022 17:11

**To:** Sue Pope <Sue.Pope@sqa.org.uk>; Liz McGrath <Liz.McGrath@sqa.org.uk>; Alan Ogg <Alan.Ogg@sqa.org.uk>; Mags Paterson <Mags.Paterson@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>; Iain Morrison <Iain.Morrison@sqa.org.uk>

**Cc:** John Booth <John.Booth@sqa.org.uk>; [REDACTED]@sqa.org.uk; [REDACTED]  
[REDACTED]@sqa.org.uk

**Subject:** RE: Some further notes on 2021 QPs (for info)

Agreed but need to understand if this is possible

Gill

**From:** Sue Pope <Sue.Pope@sqa.org.uk>

**Sent:** 28 February 2022 15:24

**To:** Gill Stewart <Gill.Stewart@sqa.org.uk>; Liz McGrath <Liz.McGrath@sqa.org.uk>; Alan Ogg <Alan.Ogg@sqa.org.uk>; Mags Paterson <Mags.Paterson@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>; Iain Morrison <Iain.Morrison@sqa.org.uk>

**Cc:** John Booth <John.Booth@sqa.org.uk>; [REDACTED]@sqa.org.uk; [REDACTED]  
[REDACTED]@sqa.org.uk

**Subject:** RE: Some further notes on 2021 QPs (for info)

I think incorporating questions into the study guide is preferable to publishing them all. I think we would then come under pressure to release all the 2021 QP resources...

**Sue Pope** (she/her)

Head of Service: Science, Mathematics and Core Skills

**From:** Gill Stewart <Gill.Stewart@sqa.org.uk>

**Sent:** 28 February 2022 15:21

**To:** Liz McGrath <Liz.McGrath@sqa.org.uk>; Alan Ogg <Alan.Ogg@sqa.org.uk>; Mags Paterson <Mags.Paterson@sqa.org.uk>; Robert Quinn <Robert.Quinn@sqa.org.uk>; Sue Pope <Sue.Pope@sqa.org.uk>; Iain Morrison <Iain.Morrison@sqa.org.uk>

**Cc:** John Booth <John.Booth@sqa.org.uk>; [REDACTED]@sqa.org.uk; [REDACTED]  
[REDACTED]@sqa.org.uk

**Subject:** FW: Some further notes on 2021 QPs (for info)

See below – had a further discussion with John this morning about how this might play

Could we incorporate some of the questions into the 3 AH study guides – computing, food tech and design and manufacture

If we can't do this then should consider if should publish all AH 21 papers

Gill

**From:** John Booth <John.Booth@sqa.org.uk>

**Sent:** 28 February 2022 12:09

**To:** [REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk; Kat Hannah <Kat.Hannah@sqa.org.uk>; [REDACTED]@sqa.org.uk; Gill Stewart <Gill.Stewart@sqa.org.uk>

**Subject:** RE: Some further notes on 2021 QPs (for info)

Thanks [REDACTED]

Gill – further to our discussion earlier can you relay this to your team too so we can smooth the process on both sides.

John

**John Booth**

Director of Communications  
Scottish Qualifications Authority

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 28 February 2022 10:28

**To:** John Booth <John.Booth@sqa.org.uk>; [REDACTED]@sqa.org.uk; Kat Hannah <Kat.Hannah@sqa.org.uk>; [REDACTED]@sqa.org.uk>

**Subject:** RE: Some further notes on 2021 QPs (for info)

Good morning John

Thanks for the update.

[REDACTED] can let the assessment resources group know (the one chaired by Liz McGrath) as that's where the discussions have been happening – however the qualifications managers looking after these particular subjects don't sit on that group.

I would expect this direction to come from Gill via her Heads of Service. QD colleagues will want this confirmed by their own line managers before taking our update on board anyway.

We can cc Heads of Service into the message to the resources group but would you mind asking Gill to confirm your discussion with them as well?

Many thanks [REDACTED]

[REDACTED]

**From:** John Booth <John.Booth@sqa.org.uk>

**Sent:** 28 February 2022 09:55

**To:** [REDACTED]@sqa.org.uk; Kat Hannah <Kat.Hannah@sqa.org.uk>; [REDACTED]  
[REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk

**Subject:** RE: Some further notes on 2021 QPs (for info)

Hi

Just had a catch up with Gill about this.

- QDMT discussed on Friday and agreed that only the AH papers would be published (so down to three based on below) – this is because they are specimen papers only (not past papers) and the study guides for these three courses are thin on substance
- This provides a slightly stronger rationale but Gill and I agreed this could still lead to questions about equity/fairness, and add to potential criticism next week
- So we agreed that best thing to do would be, as we discussed, would be to aim to incorporate questions into the study guides rather than include papers wholesale
- We also discussed that if the above isn't possible then could/should we make past papers available for all AH courses – but that feels like quite a big shift with only a week to go

Do you want to follow up with your relevant QD contacts, on the back of our discussion, with a view to having questions incorporated into the three AH study guides?

John

**John Booth**

Director of Communications  
Scottish Qualifications Authority

**From:** [REDACTED]@sqa.org.uk>

**Sent:** 25 February 2022 17:16

**To:** John Booth <John.Booth@sqa.org.uk>; Kat Hannah <Kat.Hannah@sqa.org.uk>; [REDACTED]  
[REDACTED]@sqa.org.uk; [REDACTED]@sqa.org.uk

**Subject:** Some further notes on 2021 QPs (for info)

All,

Following our chat earlier, I had a look and can confirm all of the courses in question are publishing a study guide. I also checked to see if these are courses where SQA hasn't made any modifications to the question papers and if that could be a (somewhat weak) rationale for only publishing 2021 QPs for these courses. However, some of them do have modifications. There are also other courses where SQA hasn't made any modifications to the question paper for 2022 but which aren't planning to publish their 2021 question paper.

I also checked back to see what changes were previously made as part of the revision to National Qualifications programme (RNQ) and what that means for past paper availability, as SQA normally retains up to five years' worth of past papers on the website. For Practical Cake Craft, Practical Cookery, Fashion and Textile Technology, the lack of past papers could be a factor as to why they want to provide the 2021 QP. I understand there are other subjects that introduced question papers

for the first time as part of RNQ but that those subjects have removed the question paper as part of their modifications to assessment.

I've included some notes below in case they are of any use.

## **6 subjects. 9 in total**

### **2021 QP and MIs:**

- ◆ N5 Practical Cake Craft  
Modifications for 2022: No modifications.  
Revisions as part of RNQ: The question paper was introduced for the first time in 2018 so there are two years' worth of past papers available.
- ◆ N5 Practical Cookery  
Modifications for 2022: No modifications.  
Revisions as part of RNQ: The question paper was introduced for the first time in 2018 so there are two years' worth of past papers available.
- ◆ N5 and H Fashion and Textile Technology  
Modifications for 2022: No modifications.  
Revisions as part of RNQ: The National 5 question paper was introduced for the first time in 2018 and the Higher question paper was introduced in 2019. So there are two National 5 past papers and one Higher past paper available.
- ◆ N5, H and AH Health and Food Technology  
Modifications for 2022: Introducing 'optionality' into the question papers.  
Revisions as part of RNQ: The question papers were extended by 10 marks each in 2018, 2019 and (what would have been) 2020 respectively. Other subjects made similar changes. Five years' worth of past papers available (some with the extra 10 marks, some without).  
Additional note: A modified version of the National 5 specimen question paper was published on the Understanding Standards website in November to reflect the optionality introduced for 2022 (for questions 3 to 6 learners only need to answer three out of the four questions.)
- ◆ AH Computing Science  
Modification for 2022: Retaining last year's modification to remove computer systems (CS) from the question paper. Normally the question paper consists of two sections and learners need to answer all questions. For 2022 the question paper will contain three sections. Learners will be required to complete Section 1 but then they will have the option to do either Section 2 - database design and development (DDD) **or** Section 3 - website design and development (WDD).  
Revisions as part of RNQ: Section 1 was a new addition to the question paper, so it would have been introduced for the first time during the 2020 exams. As the 2020 and 2021 exams were cancelled, there are no past papers that contain this section.

### **Extract of 2021 QP and MIs:**

- ◆ AH Design and Manufacture  
Modifications for 2022: Introducing 'optionality' to section 1. Including example questions within the study guide to illustrate this.

Have a good weekend!

██████

████████████████

Customer Communications Manager