Code of Practice Governance Group

Date: Friday 27th March 2020
Time: 15.00-16.00
Location: MS Teams
Members: Fiona Robertson, Gill Stewart, Jean Blair, Liz McGrath, John McMorris
Attending: Robert Quinn, Denise Monteith, [redacted], Alistair Wylie
Apologies: James Morgan

Agenda

Item	Topic
15.2	**Alternative Certification Model (ACM)** Options paper continues to be refined. **Action - Final proposal to be presented as soon as it is confirmed.**
15.3	**CPG 2020 & Project Governance** JB gave CoPGG a further update on how the creation of project teams and members was progressing. Operations and Business Systems colleagues are working on a system/technical architecture review to allow us to determine our 2020 amended programme. Standardisation system support and coursework were discussed and CoPGG agreed further discussion was needed in these areas. **Action – JB to continue to lead on CPG and update CoPGG as appropriate.**
15.4	**Post Certification Appeals** RQ presented an updated paper and advised that our amended appeals process would be informed by previous models and that the project team was currently being put in place. He highlighted the nuanced approach that will be developed as we would be reviewing non standard evidence in our model. CoPGG thanked RQ for his update and JB suggested that the malpractice teams in corporate and operations would be well placed to assist in the project. CoPGG discussed broadly how the process might work and the challenges around priorisation, resource and consistency that we might face. All agreed that engagement with and buy in from the wider system was key. **Action – the project can commence based on the recommendations in the paper. The overall milestone plan should be brought back to CoPGG by RQ/AW by mid April providing detail of the main deliverables and RAID.**
15.5	**Review of Coursework** The emerging situation with coursework processes and support was discussed; CoPGG requested a further update covering all pertinent variable for next meeting including read across with the RoUK position and the potential scenarios that might arise. **Action – JB to provide an updated paper with recommendations for Tuesday's meeting.**
15.6	HNVQ Paper JB took CoPGG through the paper and its options. CoPGG agreed the recommendations

	were appropriate and highlighted work ongoing in RPSS on National 3 & 4 that should read across here. All agreed that communications in this space should be provided quickly. **Action – update on N3 & N4 at next meeting to allow a coherent position to communicated at the earliest opportunity. GS to facilitate.**
15.7	**Communications** JMcM update CoPGG on the work ongoing on FAQs and advised this would be published on our website in the coming days.
	Date of next meeting – Tuesday 31st March 2020 at 9am by MS Teams