Code of Practice Governance Group

Date: Tuesday 28th April 2020
Time: 14.00 – 15.00
Location: MS Teams
Members: Fiona Robertson, Gill Stewart, Jean Blair, John McMorris, James Morgan, Liz McGrath
Attending: Robert Quinn, Alistair Wylie, [redacted] Martyn Ware, Margot McKerrell
Apologies:

Agenda

Item	Topic
22.1	**Notes of the previous meeting** The notes were approved and the amend to the timing of QC and AC was noted by all.
22.2	**Alternative Certification Model (ACM)** As the model was still being finalised, CoPGG did not discuss the ACM in detail. **Action - Ongoing engagement and refinement will be complete for discussion on 4th May at our next CoPGG.**
22.3	**2020 Awarding Programme – Certification** DF presented his paper and noted that the recommendation to provide a paper certification service remained our preferred option. DF proposed that work around mySQA as our contingency continues but we should retain 'normal' processes and outputs where possible. CoPGG thanked DF for his input and agreed that this approach was appropriate. We should continue to promote mySQA with developed contingencies should we require them for our 4th August milestone. **Action – DF to progress through 2020AP and report back in due course.**
22.4	**Post Certification Review (PCR)** RQ described the process the project team was going through to ensure that policy and operational thinking and activity were well integrated. The paper sets out risks and assumptions and is designed to give AC/QC a good overview of how the service will work. Once the content of the paper had been approved by AC/QC the build and operational detail would then be developed via 2020AP. CoPGG thanked RQ and AW for the progress that had been made. There was discussion on the assumptions about access to coursework, other evidence and collaboration within schools and all agreed that potential restrictions on access to schools would perhaps require a digital contingency to be in place. CoPGG discussed our advice and guidance for school estimates/appeals quality assurance as well as the 'normal' evidence-based methods for appeals by centres and candidates. [redacted] **Redacted under s36** **Action - Engagement with AC/QC should now take place with a slightly amended paper that reflects the discussion from 22.5.**

22.5	**Escalated Appeal within PCR Appeals** MMcK took CoPGG through her paper highlighting the recommendation [redacted]. **Redacted under s36** She further noted that RoUK have yet to confirm their arrangements at this time. CoPGG thanked MMcK and reflected on the recommendation and various viewpoints, practical concerns and context and noted that we have an existing subcommittee of QC in place to allow us to escalate any procedural issues that arise. CoPGG agreed that the robustness of our ACM, estimates quality assurance guidance, engagement and collaborative working with centres would negate the need for an escalated appeals mechanism. **Action - MMcK to present a slightly amended version of her proposal and recommendation to QC.**
22.6	**Communications** Ongoing work in communications discussed and noted.
	Date of next meeting – 4th May 2020