



Unit F2PJ 04 (104)

Operate Safely in Food Manufacture

Unit Summary

This Unit is about working safely in a food and drink manufacturing environment. You need to work within defined safety limits, follow emergency procedures and use personal protective equipment correctly.

In order to be assessed as competent you must demonstrate to your assessor that you can consistently perform to the requirements set out below. Your performance evidence must include at least one observation by your assessor.

Achievement of this Unit will provide you with opportunities to develop the following SQA Core Skills:

Communication Access 2

- ◆ Read and understand very simple written communication.

I have completed the requirements of this Unit.

Candidate name: _____ **Date:** _____

Candidate signature: _____ **Date:** _____

I can confirm the candidate has completed all requirements of this Unit.

Assessor signature: _____ **Date:** _____

IV signature: _____ **Date:** _____

Assessment centre: _____

You must be able to		Evidence Requirements	Evidence/ Activity Ref No.
1	<p>Work within defined safety limits</p> <p>This means you:</p> <ul style="list-style-type: none"> (a) Behave responsibly and work without causing risks to yourself and others. (b) Carry out instructions on safety notices and hazard signs. (c) Follow operational requirements (d) Report hazards, defects and faults promptly. (e) Keep workplace and surfaces clean and clear of hazards. (f) Follow your organisation's procedures in the case of infectious disease. 	Evidence of working safely within workplace requirements.	
2	<p>Follow emergency procedures</p> <p>This means you:</p> <ul style="list-style-type: none"> (a) Follow the correct procedures on discovery, or being alerted to, an emergency. (b) Keep emergency escape routes clear of obstruction. (c) Use safety systems and alarms correctly. 	Evidence of following procedures for evacuation, personal injury and plant emergency.	
3	<p>Use personal protective equipment correctly</p> <p>This means you:</p> <ul style="list-style-type: none"> (a) Wear appropriate personal protective equipment as stated in organisational procedures. (b) Dispose of personal protective equipment correctly after use. 	Evidence of the use of personal protective equipment in line with workplace requirements.	

Evidence of Performance

Evidence of performance may employ examples of the following assessment:

- ◆ observation
- ◆ written and oral questioning
- ◆ evidence from company systems (eg Food Safety Management System)
- ◆ reviewing the outcomes of work
- ◆ checking any records of documents completed
- ◆ checking accounts of work that the candidate or others have written

Candidate name:		Assessor initials/date
No	Activity	
1		
2		
3		

You need to know and understand		Evidence
Evidence of knowledge and understanding should be collected during observation of performance in the workplace. Where it cannot be collected by observing performance, other assessment methods should be used.		
K1	What is meant by 'health and safety in the workplace' and why it is important to you.	
K2	The meaning of basic health and safety terms: hazard, harm, risk.	
K3	The harm that a range of health and safety hazards can cause.	
K4	The meanings of different safety signs.	
K5	How the conditions in a workplace can cause hazards.	
K6	What types of personal protective equipment are available and what hazards they protect you against.	
K7	What is meant by 'welfare provision at work'.	
K8	Why personal hygiene is important.	
K9	Why first aid provision is needed.	
K10	The health and safety responsibilities of a manager/employer.	
K11	Your responsibilities for health and safety as an employee.	
K12	Why it is important to report accidents, ill health and other incidents.	

Notes/Comments

Assessor signature: _____

Date: _____