



Unit XXXX 04 (231)

Receive Livestock in Food Manufacture

Unit Summary

This Unit is about receiving livestock for food and drink manufacturing operations. It covers preparing to receive livestock, checking the condition of the livestock and reporting discrepancies as well as unloading and penning livestock.

This Unit is for you if you work in meat and/or poultry processing operations and your role requires you to receive livestock.

In order to be assessed as competent you must demonstrate to your assessor that you can consistently perform to the requirements set out below. Your performance evidence must include at least one observation by your assessor.

Achievement of this Unit will provide you with opportunities to develop the following SQA Core Skills:

Communication Access 3

- ◆ Read and understand simple written communication.

Problem Solving Access 3

- ◆ Plan, organise and complete a simple task.
- ◆ Analyse a simple situation or issue.

I have completed the requirements of this Unit.

Candidate name: _____ **Date:** _____

Candidate signature: _____ **Date:** _____

I can confirm the candidate has completed all requirements of this Unit.

Assessor signature: _____ **Date:** _____

IV signature: _____ **Date:** _____

Assessment centre: _____

	Evidence Requirements	Evidence/ Activity Ref No.
<p>You must be able to</p> <p>1 Prepare to receive livestock</p> <p>This means you:</p> <ul style="list-style-type: none"> (a) Direct vehicles to the holding area for unloading of livestock. (b) Make sure that the delivery vehicle is in the correct position and it is safe to unload. (c) Check that the vehicle is secured and safe to unload. (d) Arrange for appropriate space to receive the livestock. (e) Check that the holding area is suitable and in the correct condition to receive livestock. (f) Make sure the route from the vehicle to the holding area is clear. (g) Check that all ramps, rails and handling equipment are available, safe and secure to unload livestock. (h) Report any problems to the appropriate person. 	<p>In order to be assessed as competent you must demonstrate to your assessor that you can consistently perform to the requirements set out below. Your performance evidence must include at least one observation by your assessor.</p> <p>Your evidence must be work-based, simulation alone is only allowed where shown in <i>bold italics</i></p> <p>Evidence of preparing to receive livestock in accordance with workplace procedures.</p>	

		Evidence Requirements (cont)	
2	<p>Accept livestock</p> <p>This means you:</p> <ul style="list-style-type: none"> (a) Check the condition of the livestock and whether they are suitable to be accepted. (b) Receive documentation from the delivery driver and carry out appropriate checks. (c) Identify and report any discrepancies to the relevant person. (d) Follow instructions to deal with any unacceptable livestock. 	Evidence of accepting livestock in accordance with workplace procedures.	
3	<p>Unload and pen livestock</p> <p>This means you:</p> <ul style="list-style-type: none"> (a) Gather livestock and move them to their holding area in a safe and humane way. (b) Pen livestock in their holding area in a safe and humane way. (c) Check that livestock have a readily available constant supply of drinking water. (d) Check that all livestock are correctly located in the holding areas in the correct numbers. (e) Deal with any difficulties within the limits of your authority. (f) Direct vehicles away from holding area when unloading is completed. 	Evidence of unloading and penning livestock in accordance with workplace procedures.	

Evidence of Performance

Evidence of performance may employ examples of the following assessment:

- ◆ observation
- ◆ written and oral questioning
- ◆ evidence from company systems (eg Food Safety Management System)
- ◆ reviewing the outcomes of work
- ◆ checking any records of documents completed
- ◆ checking accounts of work that the candidate or others have written

Candidate name:		Assessor initials/date
No	Activity	
1		
2		
3		

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You need to know and understand		Evidence
Evidence of knowledge and understanding should be collected during observation of performance in the workplace. Where it cannot be collected by observing performance, other assessment methods should be used.		
K1	Your responsibilities under animal welfare regulations and legislation.	
K2	Your responsibilities under health and safety regulations and legislation.	
K3	Why dead, diseased, injured or dirty livestock must be identified.	
K4	How to recognise signs of ill-health, stress and potential problems in different species of livestock in relation to appearance, posture, movement and behaviour, and what to do if any problems are observed.	
K5	How to keep livestock healthy during transport and minimise the chances of stress or injury.	
K6	Methods of handling different species of livestock safely.	
K7	How to introduce livestock into holding areas in a way which minimises their stress.	
K8	Why it is important for animals to be moved along a clear route from vehicle to holding area.	
K9	The effects of stress and damage on carcass meat.	
K10	Methods of securing the vehicle and preparing it for unloading and why it is important.	
K11	How to check and prepare holding areas and equipment for unloading, and why preparations are important.	
K12	Types of holding facilities for different livestock and how to prepare them.	
K13	Why the size and type of holding facility is important.	
K14	Regulations relating to holding locations for vehicles containing livestock.	
K15	Why environmental conditions for holding livestock are important.	
K16	Potential hazards to livestock and people which may occur in the holding areas and how these can be minimised.	
K17	Procedures for receiving and unloading livestock.	
K18	Documentation and reporting procedures.	
K19	Reasons for keeping records accurately and why it is important.	
K20	Reasons for checking records and identifying mismatches.	
K21	Limits of your authority in dealing with difficulties and concerns.	

Notes/Comments

Assessor signature: _____

Date: _____