



March 2021

## Subject guidance for internally assessed qualifications in 2020–21

Please read this document in conjunction with [guidance for the assessment of internally assessed qualifications issued to centres in August 2020](#).

### Hairdressing, Barbering, Beauty Therapy, Complementary Therapies, Make-up Artistry, Fashion Make-up

<b>Group award titles and codes:</b>	<a href="#">NC Beauty Care and Make-up (G92F 45)</a> <a href="#">NC Beauty Care (G9K2 46)</a> <a href="#">NC Hairdressing (G95H 45)</a> <a href="#">NC Hairdressing (G9K3 46)</a> <a href="#">NC Make-up Artistry (G9K4 46)</a> <a href="#">NC Wellness Therapies (GD28 46)</a> <a href="#">NPA Barbering (GF4L 45)</a> <a href="#">NPA Beauty Skills (GF7F 44)</a> <a href="#">NPA Cosmetology (G8GX 44)</a> <a href="#">NPA Beauty Massage (GF7E 45)</a> <a href="#">NPA Eye Treatments (GF7G 45)</a> <a href="#">NPA Long Hair Design with Make-up (GF7H 45)</a> <a href="#">NPA Make-up Skills (GF7J 45)</a> <a href="#">NPA Manicure and Pedicure Skills (GF7K 45)</a> <a href="#">NPA Nail Enhancements (GF7D 45)</a> <a href="#">Skills for Work: Beauty (C262 76)</a> <a href="#">Skills for Work: Hairdressing (C238 74)</a> <a href="#">Skills for Work: Hairdressing (C252 75)</a>
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This update contains all guidance and subsequent appendices published during 2020–21, and further temporary adaptations to unit specification evidence requirements.

## **Critical competences**

For reasons of critical competences for these group awards, as well as the risk to self and/or others, the assessment requirements in the following units (mandatory and optional) must be completed before a centre can consider moving to a holistic assessment approach, as set out in the [assessment decision tree](#).

- ◆ **Hairdressing and Barbering units**

The summative assessment of units that include hair cutting, colouring, tinting, glue and/or the use of razors.

- ◆ **Beauty Therapy; Complementary Therapies; Fashion Make-up and Make-up Artistry units**

The summative assessment of units involving the use of wax, chemicals (including tinting and glue), chemical compounds, electrical equipment and needles.

## Adaptations to evidence requirements to help manage assessment

Temporary adaptations have been made to the following unit specification evidence requirements. The table below provides a summary of adaptations with further, specific information provided on the following pages. If a unit specification is not included in this table, you must not alter the evidence requirements.

Unit title	Code	Adaptation	Reduction	Sampling
Work Placement	HF88 45	✓	✓	
Commercial Experience	F78V 12	✓	✓	
Day Make-up and Basic Corrective Make-up	F4C0 11	✓		
Manicure	F4C3 11	✓	✓	
Bridal and Evening Make-up	F4BW 11	✓		
Salon Skills: The Essentials	H1WT 11	✓		
Massage Techniques	H1WV 11	✓	✓	
Pedicure	H1WW 11	✓	✓	
Nail Art: Freehand	F4P3 11	✓	✓	
Back, Neck and Shoulder Massage	F4P4 11	✓	✓	
Waxing Treatments	F9V9 11	✓	✓	
Beauty: Creative Current Make-up Trends	J17D 76	✓		
Depilation	HW19 33	✓	✓	
Body Massage	DN6C 33	✓	✓	
Eye Enhancements	F6XF 12	✓	✓	
Acrylic Nails	F6XE 12	✓	✓	
Gel Nails	F6X5 12	✓	✓	
Scalp, Neck and Shoulder Massage	F6XE 12	✓	✓	
Face and Body Electrotherapy: An Introduction	F6XK 12	✓	✓	
Shampooing, Conditioning and Scalp Massage	F4C9 11	✓	✓	✓

Unit title	Code	Adaptation	Reduction	Sampling
Blow Drying Techniques	F4BX 11	✓		
Setting and Winding Techniques for Hair	F4C8 11	✓	✓	
Ladies Hairdressing: Basic Cutting Categories	F4C2 11	✓	✓	
Mix, Apply and Remove Hair Colour	F4C4 11	✓	✓	
Current Techniques in Long Hair: Basic	F4CB 11	✓		
Essential Cutting and Styling Techniques	H2MM 11	✓		
Essential Colouring and Styling Techniques	H2MN 11	✓	✓	✓
Hair Colouring and Lightening	F78P 12	✓	✓	✓
Combination Haircutting	F78S 12	✓	✓	
Style Dress and Finish Hair	F78T 12	✓	✓	✓
Creative Haircutting	F78X 12	✓	✓	
Artistic Design in Hair Cutting and Styling Techniques	H2MR 12	✓	✓	
Artistic Design in Hair Colouring	H2MP 12	✓	✓	
Hairdressing: Long Hair Design	DN5Y 33	✓		
Hairdressing: Creative Long Hair Looks	J2A2 34	✓		
Setting and Styling Techniques for Media	F4P0 11	✓		
Face Painting	F4C1 11	✓	✓	✓
Postiche Application and Styling: An Introduction	F4C6 11	✓	✓	
Make-up Artistry: Character Theatrical Make-up	H95W 45	✓	✓	
Wigs and Postiche for Media	F78J 12	✓	✓	
Media Make-up: Special Effects	F78K 12	✓	✓	✓
Character Make-up for TV and Theatre	F78L 12	✓	✓	
Body Painting	F78M 12	✓	✓	✓

Unit title	Code	Adaptation	Reduction	Sampling
Styling and Dressing Long Hair	D05P 12	✓	✓	
On-Site Acupressure Massage	FR0F 12	✓	✓	
Thai Foot Massage	FR0J 12	✓	✓	
Ear Candle and Facial Sinus Draining Treatments	FR0M 12	✓	✓	
Gents Shaving: An Introduction	H1NA 11	✓	✓	
Gents Scalp Massage	H1NB 11	✓	✓	
Cosmetology: Make-up Artistry	F0FB 10	✓		
Working with Customers and Colleagues	DJ3W 10	✓	✓	
Cosmetology: Product Awareness	F0F6 10	✓	✓	
Cosmetology: Career Options and Choices	F0F8 10	✓	✓	
Cosmetology: Hairdressing — Practical Skills	F0FA 10	✓	✓	
Cosmetology: Barbering — Practical Skills	F0F7 10	✓	✓	
Cosmetology: Beauty — Practical Skills	F0FE 10	✓	✓	
Cosmetology: Make-up Artistry — Practical Skills	F0FB 10	✓		
Contemporary Eye Treatments	H1N7 11	✓	✓	
Hairdressing: Employability Skills	J16R 74	✓	✓	
Hairdressing: Working in a Salon Environment	J138 75	✓	✓	
Hairdressing: Salon Skills	J139 75	✓	✓	
Hairdressing: Creative Trends	J13B 75	✓	✓	
Hairdressing: Introduction to Colour	J13A 75	✓	✓	
Hairdressing: Introduction to Colour Processes	J13M 75	✓	✓	

## Important information

- ◆ [Appendix 1](#): Habia (SSB) Health and Safety Statement (February 2021) COVID 19
- ◆ [Appendix 2](#): Skills Active — Issued guidance February 2021

**Please read and familiarise yourself with these documents before reading further.**

## **Units and/or outcomes where conditions of assessment can or cannot be altered**

### **Assessment requirements (mandatory)**

For reasons of Critical Competence to the Group Award and/or Risk to Self and/or Others, the assessment requirements identified in the following unit specifications are mandatory and must not be altered.

### **Hairdressing and Barbering units**

The summative assessment of units that include hair cutting, colouring, tinting, glue and/or the use of razors in barbering must take place face-to-face and be directly supervised by a suitably qualified person. Candidates should not carry out practical assessment on themselves.

### **Beauty Therapy; Complementary Therapies; Fashion Make-up and Make-up Artistry units**

The summative assessment of units involving the use of chemicals (including tinting and glue), chemical compounds or electrical equipment must take place face-to-face and be directly supervised by a suitably qualified person. Candidates should not carry out practical assessment on themselves.

Where assessments can be altered, that is where no subject guidance is published to insist on closed-book conditions, centres can gather evidence for outcomes under open-book conditions where this is more practical for 2020–21. Examples of alternative assessment could be questions that have been answered and submitted by candidates in a given time period, an electronic presentation with questions and answers, case studies, professional discussions, viva voce examinations or a report. Centres must ensure that the revised assessment task(s) is of the same level of demand for the candidate as required by the original assessment requirements.

## **Additional guidance and information**

### **Risk assessment**

You should carefully consider if a candidate is at a stage where they can complete assessment safely. You should use and apply your centre's risk assessment policy prior to allowing candidates to undertake summative assessment remotely, out with your centre, in candidates' household or home, remote from the workplace or educational site.

### **Face coverings**

"Face coverings are a legal requirement wherever a good or service is being sold or hired; they should be kept on throughout the treatment or service and not removed for, or during the treatment. Services that require a face covering to be removed should not be offered or performed." [Scottish Government guidance](#) (updated 19 January 2021).

During the time when wearing face coverings is mandatory, face coverings **must not** be removed under any circumstance for the purposes of assessment.

### **Recommended approach to assessment**

For the purposes of summative assessment, candidates may use 'clients' and participants from their educational settings, realistic workplace environment and/or household bubble(s).

For units involving make-up, it may be appropriate for learners to use themselves as the client or model. You should use professional judgement, in collaboration with the wider course team and internal verifier(s), to agree this approach.

### **Make-up Artistry; Make-up Artistry: TV, Film and Theatre; Fashion Make-up**

For these group awards, it would not be suitable for learners to generate the majority of evidence by working on themselves. Doing this would not meet the group award aims, which require them to work confidently and competently within the fashion make-up and make-up artistry industries.

A combined approach to practical assessment is encouraged to reduce client/participant footfall and avoid overassessment. Where evidence requirement within or across units can be covered through combined assessment, learners may be able to show competence on fewer clients and/or occasions. Professional judgement, in collaboration with the wider course team and internal verifier(s), should be used to agree where any combining of assessment is appropriate. Such decisions should be recorded and retained with candidate evidence.

It is important that the candidate approaches each assessment individually and generates and records all of the required evidence, at each stage of each assessment, in line with the unit specification evidence requirements.

Depending on the knowledge and skills being assessed, you should use your professional judgement in determining the number of participants that would be appropriate for a learner to demonstrate competence in practical assessments. For example, in Fashion Make-up;

Presentation and Promotional Skills (J0H5 34) the size of the audience may be varied and could be carried out virtually through, for example, a video conferencing platform.

Maintaining a record of formative assessment evidence as learners move towards the point when they are assessment ready is encouraged. This evidence will not take the place of summative assessment evidence, but it may support summative assessment decisions.

Opportunities should be taken to adopt a combined approach when gathering written evidence. If such an approach is being taken it is important that the rationale is clear. Where units of differing SCQF levels are being integrated it is important that evidence generated for each unit is at the appropriate SCQF level.

### **Environment — excluding unit specifications listed under ‘Assessment requirements (mandatory)’ section above**

Where evidence requirements in a unit specification stipulate a summative assessment should take place in a particular environment, for example, a commercial hairdressing or beauty salon, it is appropriate that a candidate is assessed in the realistic working environment within their centre for example, the centre’s salon. During assessment, appearance of candidates should be reflective of professional industry practice.

You should carefully consider if a candidate is at a stage where they can complete assessment safely. You should use your centre’s risk assessment policy prior to allowing learners to undertake summative assessment remotely, out with your centre.

### **Further guidance and support**

The following sources may provide you with further guidance and support:

- ◆ [Hair and Beauty Industry Authority](#) (HABIA)
- ◆ [National Hair and Beauty Federation](#) (NHBF)
- ◆ [Scottish Government Coronavirus \(COVID-19\): retail sector guidance](#)
- ◆ [Cosmetic Toiletry & Perfumery Association](#) (CPTA)

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## Specific adaptations to evidence requirements

The following adaptations only apply in the context of NC Hairdressing; NC Beauty Care and Make-up; NC Beauty Care and NC Make-up Artistry group awards.

### Work Placement (HF88 45)

Candidates will plan, complete and evaluate the work placement and learning project on a minimum of **three** occasions (full day or part day). The evidence for this unit must be generated in a salon environment, appropriate to the specialist subject, and must be carried out in a way that makes it a **meaningful experience**.

### Commercial Experience (F78V 12)

Candidates will prepare for, carry out, reflect on and review the commercial experience on a minimum of **three** occasions (full day or part day). The evidence for this unit must be generated in a salon environment, appropriate to the specialist subject, and must be carried out in a way that makes it a **meaningful experience**.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## Facial Treatment units

See [Appendix to Subject guidance for internally assessed qualifications in 2020-21: November 2020](#) Beauty Therapy and Complementary Therapies Group Awards.

This guidance applies to all of the following units, whether delivered as stand-alone units or as part of a group award.

<b>Unit titles and codes:</b>	<a href="#">Beauty Skills: An Introduction (FW08 10)</a> <a href="#">Cosmetology: Beauty Practical Skills (F0FE 10)</a> <a href="#">*Combined Practical Beauty Skills (FW09 10)</a> <a href="#">*Skincare Routine (FW07 10)</a> <a href="#">Contemporary Make-up (FW0A 10)</a> <a href="#">*Facial Skin Care (F4P5 11)</a> <a href="#">Day Make-up and Basic Corrective Make-up (F4C0 11)</a> <a href="#">Bridal and Evening Make-up (F4BW 11)</a> <a href="#">Beauty: Facial Techniques (J17A 76)</a> <a href="#">Beauty: Facial Treatment Packages (J17B 76)</a> <a href="#">Face and Body Electrotherapy: An Introduction (F6XK 12)</a> <a href="#">Wellness Therapies: Facial Massage (FR0L 12)</a>
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**\*Note:** adaptations to these three units relate to the following face covering guidance.

### Face coverings

“Face coverings are a legal requirement wherever a good or service is being sold or hired; they should be kept on throughout the treatment or service and not removed for, or during the treatment. Services that require a face covering to be removed should not be offered or performed.” [Scottish Government guidance](#) (updated 19 January 2021).

During the time when wearing face coverings is mandatory, face coverings **must not** be removed under any circumstance for the purposes of assessment. Close contact services questions and answers can be found on the [Scottish Government website](#).

During the time when the removal of face coverings is not permitted under Scottish Government Guidance the following adaptations to assessments would be acceptable to assist you in managing the summative assessment of units involving facial treatments and depilation.

### Facial treatments

Summative assessment evidence can be gathered using a combination of assessment methods ie client consultation followed by an observed adapted (as a minimum décolletage, neck, eyes, forehead and temples) facial treatment — carried out while the client is wearing a face covering. The observation should be supported by an accurately completed consultation record and oral questioning relating to skin analysis and product selection, which may be recorded on the assessor observation checklist. Observation, on at least one occasion, should be supplemented by the use of a mannequin enabling the candidate to demonstrate competence of the un-adapted facial technique(s).

It would not be acceptable for all summative assessment evidence to be gathered using a mannequin only.

There is no reduction in the number of practical summative assessments. However, it would be acceptable to further supplement evidence with the use of scenario-based questions to ensure full coverage of evidence requirements where this is required, for example, skin types or equipment. Candidate evidence should be fully recorded by the assessor.

You should use professional judgement in collaboration with the wider course team and internal verifiers to agree where this approach is appropriate. Where mannequins are used for summative assessment purposes, you should record this, including the reason for use, and retain it with the candidate evidence.

## **NC Beauty Care and Make-up (G92F 45)**

### **Day Make-up and Basic Corrective Make-up (F4C0 11)**

#### **Outcomes 1 to 3**

**One** assessment **must be observed directly, face-to-face** by the assessor. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed application and client care. Each assessment must take place in an appropriate environment.

**Note:** this unit could be cross-assessed with Bridal and Evening Make-up (F4BW 11) by using the same client for the application of each make-up look.

### **Manicure (F4C3 11)**

#### **Outcomes 2 and 3**

Candidates will perform a manicure treatment on a minimum of **two** occasions.

They must perform **two** manicures and complete a client treatment plan for each of the treatments. The treatments must include one full manicure and polish, and one French polish.

All assessment evidence **must be observed directly, face-to-face** by the assessor. Practical assessment can be combined with Pedicure (H1WW 11) and Nail Art: Freehand (F4P3 11).

### **Bridal and Evening Make-up (F4BW 11)**

#### **Outcomes 1 to 3**

**One** assessment **must be observed directly, face-to-face** by the assessor. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed application and client care. Each assessment must take place in an appropriate environment.

**Note:** this unit could be cross-assessed with Day Make-up and Basic Corrective Make-up (F4C0 11) by using the same client for the application of each make-up look.

### **Hair, Beauty and Make-up: Portfolio Presentation (F4C7 11)**

Candidates could include in their portfolio digital images of relevant practical activity carried out remotely. Images should be of good quality.

### **Salon Skills: The Essentials (H1WT 11)**

#### **Outcomes 1 (c), 2 and 3**

Candidates must be assessed on two occasions with different clients. One performance must be face-to-face and one must be by telephone or email.

Performance can be holistically assessed using **two** different scenarios designed to enable candidates to demonstrate the assessment evidence for all outcomes.

Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed application and client care. Each assessment must take place in an appropriate environment.

### Massage Techniques (H1WV 11)

#### **Outcomes 2 and 3**

Evidence for outcomes 2 and 3 should be gathered on the same assessment occasion. Practical assessment must include the **back** and **back of legs** on each assessment occasion.

Candidates will demonstrate through practical assessment on a minimum of **two** occasions on **two different** clients.

Specified massage techniques are effleurage, petrissage, percussion and frictions. All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Pedicure (H1WW 11)

#### **Outcomes 2 and 3**

Candidates will demonstrate through practical assessment on a minimum of **two** occasions on two different clients.

Nail painting must include the use of a strong colour.

All assessment evidence **must be observed directly, face-to-face** by the assessor. Practical assessment can be combined with Manicure (F4C3 11) and Nail Art: Freehand (F4P3 11).

### Nail Art: Freehand (F4P3 11)

#### **Outcomes 2 to 4**

Candidates will perform a freehand nail art design on a minimum of **three** occasions.

They must use the designs produced in outcome 1 when carrying out the freehand nail art treatments, using a selection of equipment and products. Candidates must use the equipment and products listed in the mandatory list and choose a minimum of two from both the equipment and product option list.

All assessment evidence **must be observed directly, face-to-face** by the assessor. Practical assessment can be combined with Manicure (F4C3 11) and/or Pedicure (H1WW 11)

### Back, Neck and Shoulder Massage (F4P4 11)

#### **Outcomes 2 and 3**

Candidates will perform a back, neck and shoulder massage treatment on a minimum of **two** occasions.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Waxing Treatments (F9V9 11)

#### **Outcome 2 and 3**

Candidates will demonstrate waxing treatments on a minimum of **two occasions**.

**Both assessments must demonstrate multiple treatment areas.** Waxing treatments that must be observed are: half leg, 'basic' bikini, underarm, and eyebrow. All treatments must be carried out using the spatula application method.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## NC Beauty Care (G9K2 46)

### Beauty: Facial Techniques (J17A 76)

#### **Outcomes 2 and 3**

When delivering this unit as part of either the Higher Skills for Work: Beauty (C262 76) or NC Beauty Care group award, practical assessment can be combined with Beauty: Facial Treatment Packages (J17B 76). Combining in this way means assessment can be completed on three clients rather than six.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Beauty: Facial Treatment Packages (J17B 76)

When delivering this unit as part of either the Higher Skills for Work: Beauty (C262 76) or NC Beauty Care group award, practical assessment can be combined with Beauty: Facial Techniques (J17A 76). Combining in this way means assessment can be completed on three clients rather than six.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Beauty: Nail Finishes (J17C 76)

#### **Outcomes 2 and 3**

When delivering this unit as part of the Higher Skills for Work: Beauty group award, assessment could be combined with Beauty: Facial Techniques (J17A 76) and Beauty: Facial Treatment Packages (J17B 76) to reduce client footfall.

When delivering this unit as part of the NC Beauty Care (G9K2 46) group award, the practical assessment can be combined with Manicure and Pedicure (F6XG 12). Combining in this way means assessment for both units can be completed on four clients rather than seven.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Beauty: Creative Current Make-up Trends (J17D 76)

#### **Outcome 3**

During assessment, the candidate may either be observed directly/live by the assessor or the candidate may record their assessment and submit this as evidence. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed application and client care. Each assessment must take place in an appropriate environment. Assessment **must not** be carried out on self.

**Note:** during the time when wearing face coverings is mandatory, face coverings could be incorporated into the make-up look, to reflect current trends.

### Body Massage (DN6C 33)

#### **Outcomes 1 to 3**

Candidates will consult with a minimum of **three** clients (with varying body types and needs) to develop, plan and perform a **full body** massage treatment for each client in a salon environment.

All assessment evidence **must be observed directly, face-to-face** by the assessor. Candidates should evaluate the effectiveness of each treatment performed.

### Beauty Therapy: Depilation (HW19 33)

#### **Outcomes 2 and 3**

Demonstrate by observed practical assessment on a minimum of six areas on two different clients. They must plan, prepare for, perform and evaluate depilation treatments.

Both assessments must demonstrate multiple treatment areas. Treatment areas must include Face: upper lip and eyebrow; Body: underarms and bikini; Limbs: half leg and full leg.

All practical assessment **must be observed directly, face-to-face** by the assessor.

Summative assessment evidence to demonstrate competency for the upper lip can be simulated on a mannequin. This should be supported by oral questioning relating to application and removal techniques. This may be recorded on the assessor observation checklist ([Appendix to Subject guidance for internally assessed qualifications in 2020-21: November 2020](#) Beauty Therapy and Complementary Therapies Group Awards).

### Eye Enhancements (F6XF 12)

#### **Outcomes 2 and 3**

Candidates will demonstrate by practical assessment on a minimum of two occasions.

Assessment of eyelash and brow tinting and false lash application using strip\* and individual lashes must be observed directly, face-to-face by the assessor.

\*The use of dual strip magnetic lashes will enable candidates to apply these without the use of an adhesive or glue product.

Practical assessment can be combined with Beauty: Facial Techniques and Beauty: Facial Treatment Packages (J17B 76).

### Beauty: Manicure and Pedicure (F6XG 12)

#### **Outcomes 2 and 3**

Practical assessment can be combined with Beauty: Nail Finishes (J17C 76). Combining in this way means assessment can be completed on four clients rather than seven.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Acrylic Nails (F6XH 12)

#### **Outcomes 2 to 4**

Candidates will demonstrate by practical assessment on a minimum of **two** occasions:

- ◆ **one full set removal** of acrylic nail extensions
- ◆ **one full set** application — these **must use form and acrylic**
- ◆ **one full set infill** of acrylic nail extensions

A full set removal and application could be carried out on the same occasion, reflective of professional industry practice. Assessment must be completed in a viable commercial time.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Gel Nails (F6XJ 12)

#### **Outcomes 2 to 4**

Candidates will demonstrate by practical assessment on a minimum of **two** occasions:

- ◆ **one full set removal** of gel nail extensions
- ◆ **one full set** application — these must use **nail tip with gel overlay**
- ◆ **one full set infill** of gel nail extensions

A full set removal and application could be carried out on the same occasion, reflective of professional industry practice. Assessment must be completed in a viable commercial time.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Scalp, Neck and Shoulder Massage (F6XE 12)

#### **Outcomes 2 and 3**

Candidates will demonstrate by practical assessment on a minimum of **two** occasions.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Face and Body Electrotherapy: An Introduction (F6XK 12)

#### **Outcomes 2 and 3**

Candidates will demonstrate by practical assessment on a minimum of **two** occasions.

Practical assessment must be carried out using a minimum of four pieces of specified equipment from audio sonic, paraffin wax (body), infrared, G5, rotary brush cleanse or vacuum suction (face). Treatments can be combined on the two occasions where suitable, for example rotary brush cleanse and vacuum suction, paraffin wax and infrared or G5 and audio sonic.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## NC Hairdressing (G95H 45)

### Shampooing, Conditioning and Scalp Massage (F4C9 11)

#### Outcomes 2 and 3

Candidates must perform a shampooing and conditioning service for **two** clients. They must perform the service on above **or** below shoulder-length hair, incorporating **relevant** massage techniques, using surface **and** penetrating conditioning products. Candidates must cover **two** of the specified hair conditions and **two** of the specified scalp conditions listed below:

- ◆ massage techniques — effleurage; rotary; petrissage
- ◆ hair condition — normal; dry; oily/greasy; damaged; chemically-/colour-treated
- ◆ scalp conditions — normal; dry; oily/greasy; flaky/dandruff; psoriasis

Competence based questions should be used to confirm the massage techniques **not observed**.

### Blow Drying Techniques (F4BX 11)

#### Outcomes 2 to 4

Candidates must carry out blow drying techniques on a minimum of **three** clients with differing hair lengths and types, showing varied looks. This must include increasing volume, decreasing volume, and creating of movement.

All assessment evidence on a client **must be observed directly, face-to-face** by the assessor.

### Setting and Winding Techniques for Hair (F4C8 11)

#### Outcomes 2 to 4

Candidates must carry out setting and winding techniques on a minimum of **two** clients with differing hair lengths and two hair types. One must be on a client or model and the other may be a mannequin.

**One** assessment **must be observed directly, face-to-face** by the assessor, on a client.

Where assessment takes place remotely, mannequin heads may be used. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed performance of planned looks and production of creatively finished styles. Assessment must take place in an appropriate environment. There is no requirement for an assessment to take place in the work placement within an external salon.

### Ladies Hairdressing: Basic Cutting Categories (F4C2 11)

#### **Outcomes 2, 3 and 4**

These outcomes should be holistically assessed. Candidates will prepare and perform the specified cuts on **two** occasions on clients or models.

The scissor over comb technique should be taught, however, there is no requirement to provide summative assessment evidence covering this skill.

All assessment evidence on a client **must be observed directly, face-to-face** by the assessor.

### Mix, Apply and Remove Hair Colour (F4C4 11)

#### **Outcomes 2 to 4**

Candidates must prepare for, apply and remove colouring and lightening products on **two** clients. A minimum of **two** different products must be used from:

- ◆ quasi
- ◆ permanent/lightening
- ◆ one different colour product

**Two** different techniques must be used, as follows:

- ◆ re-growth
- ◆ current techniques on free placement of colour

Candidates must identify a suitable range of colouring and lightening products for the client, from the following: temporary; semi-permanent; quasi; permanent colour; and lightening.

All assessment evidence **must be observed directly, face-to-face** by the assessor, on a client.

### Current Techniques in Long Hair: Basic (F4CB 11)

#### **Outcome 3**

Assessment evidence for this outcome will require candidates to be observed performing a minimum of **three** long hair looks: two up; and one combination.

**One** assessment **must be observed directly, face-to-face** by the assessor, on a client.

Where assessment takes place remotely, mannequin heads may be used. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed performance of planned looks and production of creatively finished long hairstyles. Assessment must take place in an appropriate environment. There is no requirement for an assessment to take place in the work placement within an external salon.

## Essential Cutting and Styling Techniques (H2MM 11)

### **Outcomes 2 and 3**

Candidates will perform **three** ladies' cut and styles, using a variety of cutting and styling techniques to include:

- ◆ one length haircut, above or below the shoulders
- ◆ one layered haircut
- ◆ one graduated haircut

There is no requirement for summative evidence to show a haircut where ears are visible.

The assessment must adhere to the following criteria:

- ◆ one of the cut and styles must include a fringe
- ◆ candidates must cover the following using a variety of brushes: — increase volume (for at least one of the above) — decrease volume (for at least one of the above) — create movement (for at least one of the above)

All assessment evidence **must be observed directly, face-to-face** by the assessor, on a client.

## Essential Colouring and Styling Techniques (H2MN 11)

Using images, candidates must identify a minimum of **two** hairstyles where the finished style has enhanced and defined the colour techniques effectively, providing a brief outline of the overall look.

### **Outcomes 3 to 5**

Candidates will perform colouring and styling services on a minimum of **two** occasions, using a variety of colouring techniques and products from the range below:

- ◆ Using one essential colour technique from: full head tint, re-growth tint, and highlights or lowlights.
- ◆ Using **one** emerging trend technique, using a combination of two or more colours to produce a fashion effect.
- ◆ Cover lightening, darkening and addition of tones.
- ◆ Using a minimum of **three** of: — semi-permanent — quasi permanent — permanent — bleaching.

All assessment evidence **must be observed directly, face-to-face** by the assessor, on a client.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## NC Hairdressing (G9K3 46)

### Hair Colouring and Lightening (F78P 12)

Where appropriate, this unit can be cross-assessed with Colour Correction (F78R 12).

#### **Outcomes 3 and 4**

Candidates will demonstrate by practical assessment, on a minimum of **two** occasions. Assessment evidence for outcomes 3 and 4 must be gathered on the same assessment occasion. Practical assessment must be demonstrated on **two** different occasions and must cover the following:

- ◆ weaving
- ◆ current fashion effect
- ◆ a combination of two or more colours
- ◆ a combination of current techniques

Practical assessment must demonstrate the use of permanent and lightening products. Candidates must also demonstrate either semi-permanent **or** quasi permanent.

All assessment evidence **must be observed directly, face-to-face** by the assessor, on a model or client.

### Colour Correction (F78R 12)

Where appropriate, this unit can be cross-assessed with Hair Colouring and Lightening (F78P 12).

### Combination Haircutting (F78S 12)

#### **Outcomes 2 to 4**

Candidates will demonstrate by practical assessment, on a minimum of **three** occasions that they are able to:

- ◆ carry out the combination haircut using appropriate sectioning and cutting techniques, in a methodical manner, for the following:
  - techniques — club cutting; freehand; texturising
  - categories — one level; uniform layer; increased layer; graduated layer
- ◆ produce a finished combination haircut that reflects the client's needs — length — shape — finish

### Style, Dress and Finish Hair (F78T 12)

#### **Outcomes 2 and 3**

Assessment evidence for outcomes 2 and 3 must be gathered on the same assessment occasion. Candidates will demonstrate by practical assessment, on a minimum of **two** occasions.

Practical assessment must be demonstrated on **two** different looks. Each look must use a **different combination** from the following:

- ◆ root to point or point to root winding (croquignole)
- ◆ on-base or off-base winding
- ◆ using rollers — traditional, velcro or heated
- ◆ using unconventional setting technique
- ◆ finger waving or pin curling
- ◆ blow drying
- ◆ using heated appliances — tongs, crimpers or straightening irons

**One** assessment **must be observed directly, face-to-face** on a client or model and must include using at least one heated appliance. The other assessment may take place remotely, using a mannequin head to incorporate one setting technique (either root to point **or** point to root winding). Where assessment includes the use of heated appliances, this **must be observed directly, face-to-face** by the assessor.

Each performance must take place using equipment, and in an appropriate environment. During the practical assessment, the candidate will either be observed directly/live by the assessor or the candidate may record their assessment and submit this as evidence. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting (and if required audio) and allow observation of detailed performance of different looks.

### [Styling for a Total Look \(F78W 12\)](#)

#### **Outcome 3**

Evidence may be generated for this outcome from other mandatory and/or units in Hairdressing and Make-up Artistry group awards.

### [Creative Haircutting \(F78X 12\)](#)

#### **Outcomes 1 to 3**

Candidates must produce **two** individual plans and demonstrate by practical assessment on a model that they are able to perform the planned haircut. All practical assessment **must be observed directly, face-to-face** by the assessor, on a client or model.

For the **one** creative haircut, candidates are required to create a portfolio.

### [Artistic Design in Hair Cutting and Styling Techniques \(H2MR 12\)](#)

#### **Outcome 3**

From the **two** individual design plans, candidates must perform **two** individual artistic cutting and styling techniques, together with **one** adaptation that reflects emerging techniques. These should include: artistic cutting techniques; artistic styling techniques and adaptation to alternative look (to be performed once). All practical assessment **must be observed directly, face-to-face** by the assessor, on a client or model.

Assessment of this unit could be combined with Artistic Design in Hair Colouring (H2MP 12).

## Artistic Design in Hair Colouring (H2MP 12)

### **Outcomes 1 to 4**

From the **two** individual design plans, candidates must perform **two** individual artistic colouring service on a model that reflect emerging techniques. All practical assessment **must be observed directly, face-to-face** by the assessor, on a client or model.

Assessment of this unit could be combined with Artistic Design in Hair Cutting and Styling Techniques (H2MR 12).

## Hairdressing: Long Hair Design (DN5Y 33)

Candidates will prepare and dress three long hair designs to include two hair-up, one classic, one fashion and one long hair down on **three** separate clients.

**One** assessment **must be observed directly, face-to-face** by the assessor on a client or model.

Where assessment takes place remotely, mannequin heads may be used. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed performance of planned looks and production of creatively finished long hairstyles. Assessment must take place in an appropriate environment. There is no requirement for an assessment to take place in the work placement within an external salon.

## Hairdressing: Creative Long Hair Looks (J2A2 34)

### **Outcomes 2 and 3**

Over the three looks, candidates will provide evidence of all knowledge and skill items for outcomes 2 and 3. They **do not** need to provide a rationale and evidence for:

- ◆ justifying model choice, appropriate to planned look
- ◆ planned looks, taking account of model choice
- ◆ hair characteristics

Candidates may incorporate the use of added hair or postiche and added padding on at least one occasion, however this is not mandatory.

The three design plans will be practically assessed. One look **must be observed directly, face-to-face** by the assessor on a client or model.

Where assessment takes place remotely, mannequin heads may be used. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed performance of planned looks and production of creatively finished long hairstyles. Assessment must take place in an appropriate environment. There is no requirement for an assessment to take place in the work placement within an external salon.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## NC Make-up Artistry (G9K4 46)

### Setting and Styling Techniques for Media F4P0 11

#### Outcomes 2 to 4

Candidates will identify techniques and resources, develop the techniques required and create and perform two planned styles. The chosen styles must be:

- ◆ style 1 — a set, using either wet **or** dry techniques
- ◆ style 2 — a set, using a combination of: (a) Waving — finger **or** roller (b) Pin- curling — stand-up **or** flat

For style 2, candidates must complete 50% of their client's or model's head using one of the techniques from (a) the other 50% must be completed using one of the techniques from (b).

A minimum of **one** style must be performed on a client or model and **observed directly, face-to-face** by the assessor. The remaining style can be performed on a client or model or mannequin head and assessed remotely.

Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of hair preparation and styling, and appropriate use of all products, tools and equipment. Each assessment must take place in an appropriate environment.

### Face Painting F4C1 11

#### Outcome 1 (b), (c) and (d), outcome 2, outcome 3 (b) and outcome 4

The candidate must demonstrate preparation of the client's or model's skin prior to the application of face paint. This includes carrying out a patch test to identify skin sensitivity and relevant contra-indications or contra-actions.

The candidate must demonstrate the application and removal of face painting products on one occasion and demonstrate the use of:

- ◆ water-based products **or** oil-based products
- ◆ sponge application techniques to create a minimum of one effect, using cosmetic **or** stipple techniques
- ◆ brushing techniques to create a minimum of two effects, using flat-ended and pointed brushes

The single design plan should show where a minimum of two enhancing products would have been placed to provide a multi-layer effect from the following: glitter, sequins, diamantes, beads, feathers and eyelashes. Due to the restricted use of adhesive, these **should not** be applied if the assessment takes place remotely.

Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of make-up application and removal and appropriate use of all products and tools. Each assessment must take place in an appropriate environment.

## Postiche Application and Styling: An Introduction F4C6 11

### **Outcomes 2 and 3**

Candidates will carry out a practical assessment to prepare, select and apply **two** from the three types of postiche applications — clip-in weft; pony tails; any other current fashion trend.

**One** postiche application must be performed **on a client or model** and be **assessed directly, face-to-face** by the assessor. **One** may be performed and assessed remotely, on a **client, model** or **self**.

Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of postiche application and appropriate use of all products, tools and equipment. Each assessment must take place in an appropriate environment.

## Hair, Beauty and Make-up: Competition: Technical Skills F4BV 11

### **Outcome 2**

Evidence for this unit must be performed under identified competition conditions but can be generated and assessed remotely. Where an assessment is being carried out remotely, it must take place in an environment appropriate to the competition image being performed, and allow clear observation of all practical performance and appropriate use of all resources.

## Make-up Artistry: Character Theatrical Make-up H95W 45

### **Outcomes 1 to 3**

Candidates will plan, prepare, perform and remove **two** looks; **one** comedy character and **one** sinister character make-up to include:

- ◆ correct skin preparation for all make-up
- ◆ basic special effect make-up for theatre using grease paint, for example a bruise or graze
- ◆ application and removal of soap to block out natural brows
- ◆ application of a crepe hair beard on latex base
- ◆ application of a synthetic wig, to include fitting, removal and storage

The character make-up incorporating the **application** of a crepe hair beard on latex base must be assessed on a client or model and **observed directly, face-to-face** by the assessor. The remaining character make-up can be performed on a model or self and assessed remotely. **One** may be performed and assessed remotely, on a **client, model** or **self**.

Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of make-up application and appropriate use of all products, tools and equipment. Each assessment must take place in an appropriate environment.

## Wigs and Postiche for Media F78J 12

### **Outcomes 2 to 4**

Candidates will be required to demonstrate competence in all performance criteria for application of:

- ◆ one lace front full wig
- ◆ **one** from the following two applications: postiche **or** hard front full wig

All assessment evidence **must be observed directly, face-to-face** by the assessor.

## Media Make-up: Special Effects F78K 12

### **Outcomes 2 and 3**

Candidates must produce **two** from the following specified injuries using relevant prosthetics:

- ◆ a burn
- ◆ a minor wound
- ◆ open wound
- ◆ stitches and scar

Candidates must produce **all** of the following specified injuries using relevant make-up:

- ◆ bruising — old and recent
- ◆ swelling

Candidates must demonstrate the use of a minimum of **three** from the following additional special effect products used to enhance the injury effect:

- ◆ artificial blood (should be reflective of professional industry practice)
- ◆ wound filler
- ◆ gelatine/latex
- ◆ glycerine
- ◆ wax

All assessment evidence **must be observed directly, face-to-face** by the assessor.

## Character Make-up for TV and Theatre F78L 12

### **Outcome 3 (TV)**

Candidates will demonstrate on **one** model incorporating the use of **both** make-up and old age stipple latex.

All assessments for this outcome **must be observed directly, face-to-face** by the assessor.

### **Outcome 4 (Theatre)**

One of the two characters must be performed on a model and be **observed directly, face-to-face** by the assessor.

The remaining character can be performed on a client, model or self and assessed remotely but **must not** include the application of a bald cap, facial hair or false eyelashes\* requiring glue or adhesive.

### **Outcomes 3 and 4**

The following trimmings must be used over the three assessments covering both outcomes:

- ◆ specified trimmings: false eyelashes\*, wigs, hairpieces, facial hair

Where the restriction of close contact working continues to enforce face covering for the model, the demonstration of a bald cap application could incorporate the application of added hair onto the bald cap, as an alternative to facial hair and be performed with the character ageing.

Practical assessment that includes the use of glue/adhesive **must be observed directly, face-to-face** by the assessor.

\*The use of **dual** strip magnetic lashes will enable candidates to apply these without the use of an adhesive or glue product.

### **[Body Painting F78M 12](#)**

#### **Outcomes 3 and 4**

Candidates will demonstrate on **one** occasion that they are able to:

- ◆ perform **one** from the **two planned** body paintings — one fantasy look **or** one fashion look, partial body (torso and back)

The body painting must be assessed on a client or model. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of all practical performance and appropriate use of all products, tools and equipment. Each assessment must take place in an appropriate environment.

### **[Styling and Dressing Long Hair D05P 12](#)**

#### **Outcomes 2 to 4**

Candidates will establish client requirements, and prepare and dress hair into a variety of looks on **four** occasions, which must include:

- ◆ vertical roll
- ◆ scalp plait
- ◆ chignon
- ◆ **either** down smooth **or** down curly

**One assessment must be observed directly, face-to-face** by the assessor on a client or model. Where assessment takes place remotely, mannequin heads may be used. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed performance of planned looks and production of creatively finished long hairstyles. Assessment must take place in an appropriate environment. There is no requirement for an assessment to take place in the work placement within an external salon.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## NC Wellness Therapies (GD28 46)

### Healthy Eating and Wellbeing (FR0C 12)

#### Outcome 3

Assessment of this unit could be combined with other units within the group award, for example:

- ◆ Body Massage (DN6C 33)
- ◆ Scalp, Neck and Shoulder Massage (F6XE 12)
- ◆ On-Site Acupressure Massage (FR0F 12)
- ◆ Wellness Therapies: Facial Massage (FR0L 12)
- ◆ Thai Foot Massage (FR0J 12)

### On-Site Acupressure Massage (FR0F 12)

#### Outcomes 2 and 3

Candidate evidence should take the form of **two** completed written consultation records (single treatments) on **two different** clients.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Thai Foot Massage (FR0J 12)

#### Outcomes 2 and 3

Candidates will carry out Thai foot massage on **two different** clients, **both single treatments**.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### Ear Candle and Facial Sinus Drainage Treatments (FR0M 12)

#### Outcomes 3 and 4

Candidates will carry out ear candle and facial sinus drainage treatments on **two different** clients, **both single** treatments.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **NPA Barbering (GF4L 45)**

### **Gents Cutting to Incorporate Clipping and Razoring (H1N8 11)**

No adaptations.

### **Cut Facial Hair (H1N9 11)**

No adaptations.

### **Gents Shaving: An Introduction (H1NA 11)**

#### **Outcomes 2 and 3**

Candidates will demonstrate by practical assessment on a minimum of **two** occasions, on **two** different clients.

All practical assessment must be carried out on clients.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### **Gents Scalp Massage (H1NB 11)**

#### **Outcomes 2 and 3**

Candidates will demonstrate by practical assessment on a minimum of **two** occasions on **two** different clients.

All practical assessment must be carried out on clients.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

Assessment of this unit can be combined with Clipping and Razoring (H1N8 11).

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## NPA Beauty Skills (GF7F 44)

### [Beauty Skills: An Introduction \(FW08 10\)](#)

See [Facial Treatments units](#) section

### [Cosmetology: Make-up Artistry — Practical Skills \(F0FB 10\)](#)

#### **Outcomes 3 and 4**

Candidates will demonstrate by practical assessment on **two occasions** in response to a given brief.

**One** assessment **must be observed directly, face-to-face** by the assessor. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed application and client care. Each assessment must take place in an appropriate environment.

**Note:** in the current climate where face coverings are worn, face coverings and the neck area could be incorporated into the brief.

### [Creative Nail Finishes to Hand and Foot \(FW0D 10\)](#)

No adaptations.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **NPA Cosmetology (G8GX 44)**

### **Working with Customers and Colleagues (DJ3W 10)**

#### **Outcomes 1 to 3**

This can be adapted to scenario-based/case study and/or short-answer questions to ensure candidate has a good level of knowledge and understanding and meet the evidence requirements.

#### **Outcome 4**

Feedback could be adapted to be from assessor or peer review, to allow candidate to identify areas of improvement.

Feedback could be adapted from co-worker. Line manager or mentor/trainer to classroom colleague/assessor.

Evidence of working with two of the following types of customer could be reduced to **one**:

- ◆ adults
- ◆ children
- ◆ people with particular needs

Two of the following types of needs could be reduced to **one**:

- ◆ help and support
- ◆ information and resources

Two of the following types of colleague could be reduced to **one**:

- ◆ co-workers
- ◆ line manager
- ◆ mentor/trainer

### **Cosmetology: Product Awareness (F0F6 10)**

#### **Outcome 2**

Candidates will demonstrate on **one** occasion in response to a given brief.

The brief should reflect the practical unit the candidate is completing as part of the group award:

- ◆ Cosmetology: Hairdressing — Practical Skills (F0FA 10)
- ◆ Cosmetology: Beauty — Practical Skills (F0FE 10)
- ◆ Cosmetology: Make-up Artistry — Practical Skills (F0FB 10)
- ◆ Cosmetology: Barbering — Practical Skills (F0F7 10)

### Cosmetology: Career Options and Choices (F0F8 10)

#### **Outcome 2**

Candidates will demonstrate on **one** occasion in response to a given scenario.

The scenario should reflect the working environment of the practical unit the candidate is completing as part of the group award:

- ◆ Cosmetology: Hairdressing — Practical Skills (F0FA 10)
- ◆ Cosmetology: Beauty — Practical Skills (F0FE 10)
- ◆ Cosmetology: Make-up Artistry — Practical Skills (F0FB 10)
- ◆ Cosmetology: Barbering — Practical Skills (F0F7 10)

### Cosmetology: Health and Safety (F0FD 10)

No adaptations.

### Cosmetology: Prepare and Assist in a Workplace Environment (F0F9 10)

#### **Outcomes 1 and 2**

Assessment can be combined with the practical unit the candidate is completing as part of the group award:

- ◆ Cosmetology: Hairdressing — Practical Skills (F0FA 10)
- ◆ Cosmetology: Beauty — Practical Skills (F0FE 10)
- ◆ Cosmetology: Make-up Artistry — Practical Skills (F0FB 10)
- ◆ Cosmetology: Barbering — Practical Skills (F0F7 10)

### Cosmetology: Barbering — Practical Skills (F0F7 10)

#### **Outcome 3**

Candidates will demonstrate by practical assessment on **one** occasion.

Assessment evidence for **all** outcomes **must be observed directly, face-to-face** by the assessor, on a client.

### Cosmetology: Hairdressing — Practical Skills (F0FA 10)

#### **Outcomes 1 to 4**

Candidates will demonstrate by practical assessment on a minimum of **two** occasions.

All practical assessment **must be observed directly, face-to-face** by the assessor, on a client.

## Cosmetology: Beauty — Practical Skills (F0FE 10)

### **Outcomes 1 to 3**

Candidates will demonstrate by practical assessment on **two** occasions:

- ◆ **one** file and polish application
- ◆ **one** facial cleanse, tone and moisturise following appropriate application techniques and movements — eyes, lips and face

All assessment evidence **must be observed directly, face-to-face** by the assessor, on a client.

Practical assessment could be carried out on the same client to reduce footfall.

## Cosmetology: Make-up Artistry — Practical Skills (F0FB 10)

### **Outcomes 3 and 4**

Candidates will demonstrate by practical assessment on **two occasions** in response to a given brief.

**One** assessment **must be observed directly, face-to-face** by the assessor, on a client or model. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting, and allow observation of detailed application and client care. Each assessment must take place in an appropriate environment.

**Note:** in the current climate where face coverings are worn, face coverings and the neck area could be incorporated into the brief.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **NPA Beauty Massage (GF7E 45)**

### **Massage Techniques (H1WV 11)**

See [NC 5 Beauty Care and Make-up](#) section

### **Salon Skills: The Essentials (H1WT 11)**

See [NC 5 Beauty Care and Make-up](#) section

### **Thai Foot Massage (FR0J 12)**

See [NC 6 Wellness Therapies](#) section

### **Wellness Therapies: Facial Massage (FR0L 12)**

See [Facial Treatments units](#) section

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **NPA Eye Treatments (GF7G 45)**

### **Contemporary Eye Treatments (H1N7 11)**

#### **Outcomes 2 and 3**

Candidates will be required to demonstrate by practical assessment on a minimum of **two** occasions.

Practical assessment must include:

- ◆ one full set semi-permanent individual lash application
- ◆ one partial (top up) semi-permanent individual lash application
- ◆ one eyebrow wax

The eyebrow wax could be combined with either of the lash applications.

All assessment evidence **must be observed directly, face-to-face** by the assessor, on a client.

### **Eye Enhancements (F6XF 12)**

See [NC 6 Beauty Care](#) section

### **Salon Skills: The Essentials (H1WT 11)**

See [NC 5 Beauty Care and Make-up](#) section

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **NPA Long Hair Design with Make-up (GF7H 45)**

### **[Current Techniques in Long Hair: Basic \(F4CB 11\)](#)**

See [NC 6 Hairdressing](#) section

### **[Bridal and Evening Make-up \(F4BW 11\)](#)**

See [NC 5 Beauty Care and Make-up](#) section

### **[Postiche Applications and Styling: An Introduction \(F4C6 11\)](#)**

See [NC 6 Make-up Artistry](#) section

### **[Salon Skills: The Essentials \(H1WT 11\)](#)**

See [NC 5 Beauty Care and Make-up](#) section

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **NPA Make-up Skills (GF7J 45)**

### **Contemporary Make-up (FW0A 10)**

See [Facial Treatments units](#) section

### **Day Make-up and Basic Corrective Make-up (F4C0 11)**

See [NC 5 Beauty Care and Make-up](#) section

### **Bridal and Evening Make-up (F4BW 11)**

See [NC 5 Beauty Care and Make-up](#) section

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **NPA Manicure and Pedicure Skills (GF7K 45)**

### **Manicure (F4C3 11)**

See [N5 Beauty Care and Make-up](#) section

### **Pedicure (H1WW 11)**

See [N5 Beauty Care and Make-up](#) section

### **Creative Nail Finishes to Hand and Foot (FW0D 10)**

No adaptations.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **NPA Nail Enhancements (GF7D 45)**

### **[Nail Art: Freehand \(F4P3 11\)](#)**

See [N5 Beauty Care and Make-up](#) section

### **[Artificial Nail Enhancement: Tips and Overlays \(F4NT 11\)](#)**

No adaptations.

### **[Gel Nails \(F6XJ 12\)](#)**

See [NC 6 Beauty Care](#) section

### **[Acrylic Nails \(F6XH 12\)](#)**

See [NC 6 Beauty Care](#) section

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **Skills for Work: Beauty (C262 76)**

### **Beauty: Facial Techniques (J17A 76)**

#### **Outcomes 2 and 3**

When delivering this unit as part of either the Higher Skills for Work: Beauty or NC Beauty Care (G9K2 46) group award, practical assessment can be combined with Beauty: Facial Treatment Packages (J17B 76). Combining in this way means assessment can be completed on three clients rather than six.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### **Beauty: Facial Treatment Packages (J17B 76)**

#### **Outcomes 2 and 3**

When delivering this unit as part of either the Higher Skills for Work: Beauty or NC Beauty Care (G9K2 46) group award, practical assessment can be combined with Beauty: Facial Techniques (J17A 76). Combining in this way means assessment can be completed on three clients rather than six.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### **Beauty: Nail Finishes (J17C 76)**

#### **Outcomes 2 and 3**

When delivering this unit as part of the Higher Skills for Work: Beauty group award, assessment could be combined with Beauty: Facial Techniques (J17A 76) and Beauty: Facial Treatment Packages (J17B 76) to reduce client footfall.

When delivering this unit as part of the NC Beauty Care (G9K2 46) group award, the practical assessment can be combined with Manicure and Pedicure (F6XG 12). Combining in this way means assessment for both units can be completed on four clients rather than seven.

All assessment evidence **must be observed directly, face-to-face** by the assessor.

### **Beauty: Creative Current Make-up Trends (J17D 76)**

#### **Outcome 3**

During assessment, the candidate may either be observed directly/live by the assessor or the candidate may record their assessment and submit this as evidence. Where assessment evidence is observed remotely or is presented as pre-recorded digital evidence, it must be of good quality with sufficient lighting and allow observation of detailed application and client care. Each assessment must take place in an appropriate environment. Assessment **must not** be carried out on self.

**Note:** in the current climate where face coverings are worn, this could be incorporated into the make-up look, as a reflection of current trends.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## Skills for Work: Hairdressing (C238 74)

The units within the group award were designed to facilitate holistic assessment within units and combined assessment across units. Examples are given below.

### [Hairdressing: Employability Skills \(J16R 74\)](#)

#### **Outcomes 1 and 2**

Practical assessment could be combined with any or all, of the following — Hairdressing: Salon Awareness (J16S 74), outcomes 2 and 3; Hairdressing: Working in a Salon (J16T 74), outcomes 1 to 3; Hairdressing: Creativity (J16V 74), outcomes 3 and 4.

#### **Outcome 3**

Evidence requirements for outcome 3 should take the form of **two** completed learner review sheets, which will give candidates an opportunity to record their personal development. **One** will be based on an **early review**. The **second review** should be carried out as the final assessment to complete the group award.

### [Hairdressing: Salon Awareness \(J16S 74\)](#)

#### **Outcomes 2 and 3**

Practical assessment could be combined with any or all, of the following — Hairdressing: Working in a Salon (J16T 74), outcomes 1 to 3; Hairdressing: Employability Skills (J16R 34), outcomes 1 and 2; Hairdressing: Creativity (J16V 74), outcomes 3 and 4.

### [Hairdressing: Working in the Salon \(J16T 74\)](#)

#### **Outcomes 1 to 3**

Practical assessment for outcomes 1 to 3 of this unit could be holistically assessed.

### [Hairdressing: Creativity \(J16V 74\)](#)

No adaptations.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## **Skills for Work: Hairdressing (C252 75)**

### **Outcome 4**

For each of the following units — Hairdressing: Working in a Salon Environment (J138 75), Hairdressing: Salon Skills (J139 75), Hairdressing: Creative Trends (J13B 75), Hairdressing: An Introduction to Colour (J13A 75), Hairdressing: Introduction to Colouring Processes (J13M 75) candidates are required to:

- ◆ review own performance in relation to the development of specified employability skills

When candidates are completing **all** units within the group award, the assessment of outcome 4 can be reduced to **two** occasions. In this instance, **one review** should be carried out near completion of the first unit. The **second review** should be carried out as the final assessment to complete the group award.

The units within the group award were designed to facilitate holistic assessment within units and combined assessment across units. Examples are given below.

### **[Hairdressing: Working in a Salon Environment \(J138 75\)](#)**

#### **Outcome 2**

Practical assessment could be combined with any or all, of the following — Hairdressing: Salon Skills (J139 75), outcomes 1 to 3; Hairdressing: Creative Trends (J13B 75), outcome 3; Hairdressing: An Introduction to Colour (J13A 75), outcomes 2 and 3; Hairdressing: Introduction to Colouring Processes (J13M 75), outcomes 2 and 3.

#### **Outcome 3**

Practical assessment could be holistically assessed with outcome 2.

### **[Hairdressing: Salon Skills \(J139 75\)](#)**

#### **Outcomes 1 to 3**

Practical assessment could be holistically assessed.

### **[Hairdressing: Creative Trends \(J13B 75\)](#)**

For adaptations, see outcome 4 above.

### **[Hairdressing: Introduction to Colour \(J13A 75\)](#)**

For adaptations, see outcome 4 above.

### **[Hairdressing: Introduction to Colour Processes \(J13M 75\)](#)**

For adaptations, see outcome 4 above.

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).

## Appendix 1



### Habia (SSB) Health and Safety Statement (February 2021) COVID 19

This statement is current as at February 2021, this will be subject to review

**Health and Safety guidance for the observation of assessment of performance for performance criteria and range within the learners/candidates household/home for Hairdressing, Beauty Therapy, Nails, Barbering and Spa (wellbeing and holistic therapies) remote from the workplace/educational site.**

In due consideration of the commitment to health and safety of all learners, clients/models, assessors, training organisations, employers, awarding organisations, insurers and regulators the following guidance has been developed for consideration and implementation in relation to:

**Directly observed remote performance observations of assessments or range in a learners'/candidates household/home remote from the workplace/educational site, health and safety considerations:**

- To Support health and safety Awarding organisations must be confident, confirm and evidence that education providers/colleges/centres must ensure any learner/candidate using any equipment or product off site (in the household where they live) must have evidenced risk assessment. Awarding organisations must ensure that education providers/colleges/centres learners have evidenced knowledge of health and safety, safe working practices, relative and absolute contra-indications, COSHH and have access to material data sheets, for the storage, emergency actions and safe disposal of the products in scope.
- Awarding organisations must be confident that the remote direct observation technology is tested and sufficiently robust to ensure a continual live link for direct remote observation and must be carried out by an assessor who is occupationally competent and in a way that authenticates the performance as the learners/candidates own. All evidence gathered should be traceable, auditable, and authenticated with the relevant consent for all parties involved.
- Education providers/colleges/centres must confirm and ensure that any learner/candidate using any equipment or product off site (in the household where they live or remote from the workplace/educational site) must have evidenced the relevant indemnity insurance is valid.

**Restricted use of products, performance of treatments or services not permitted for assessment of performance criteria and range in a learners/candidates own household/home remote from the workplace/educational site**

- any treatment requiring the registration of a licence and/or disposal of sharps (blades, microneedles, epilation needles) or disposal of body fluids requiring a contaminated or clinical waste agreement
- advanced invasive techniques – predominately level 3 beauty or electrical treatments
- treatments/services using chemical processing such as tint, peroxide or bleach (colour is involved) – eyelash/eyebrow tinting and hair colouring/lightening/correction
- services reliant on chemical processes such as perming solutions, smoothing to include all chemical processes
- nail, hand, foot treatments and services, inclusive of hybrid nail products and nail enhancements treatments – due to the chemical and ventilation requirements, low flash point of volatile substances and aerosol potential of e-files being utilised
- services treatments involving and using blades, sharps or cutting - barbering, hairdressing and extractions
- treatments and services using glue/adhesive for the application of false or temporary fixing of an item to the skin/body/nails (eg. False eyelashes, nail art enhancements, prostheses, nail tips) Definition of a cosmetic product and UK/EU regulations\*
- treatments/services requiring the use of latex as PPE or to form a temporary adornment to the head/body in relation to media
- treatments/services that require the use of a product that are volatile, have a low flash point, due to lack of control in households of naked flames/smokers or ignition sources (eg. nail enamel remover, surgical spirit, some essential oils)
- treatments/services that require the use of any chemical with the following hazardous classification symbols



Flammable



Toxic/Poison



Explosive



Corrosive

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Legislation for cosmetic products marketed in Great Britain (England, Wales and Scotland) is found in [Schedule 34](#) of the [Product Safety and Metrology Statutory Instrument](#), for ease it is called the UK Cosmetics Regulation (UKCR). Cosmetics marketed in Northern Ireland must continue to follow the EU Cosmetic Products Regulation (CPR).

The Office for Product Safety and Standards (OPSS) is the competent authority for cosmetic products in the UK and it has issued guidance on cosmetic compliance for the [GB](#) and [NI](#) markets. CPTA has also issued [guidance](#), available from the public CPTA website. CPTA have a designated legislation [page](#) with links.

**The definition of a cosmetic product is the same in the EU Cosmetic Products Regulation and the new UK Cosmetics Regulation:**

*'cosmetic product' means any substance or mixture intended to be placed in contact with the external parts of the human body (epidermis, hair system, nails, lips and external genital organs) or with the teeth and the mucous membranes of the oral cavity with a view exclusively or mainly to cleaning them, perfuming them, changing their appearance, protecting them, keeping them in good condition or correcting body odours*

Further details: Cosmetic Toiletry & Perfumery Association CPTA [www.ctpa.org.uk](http://www.ctpa.org.uk)

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## Appendix 2



### Skills Active – Issued guidance February 2021

#### Health and Safety guidance for the observation of assessment of performance for performance criteria and range within the learners'/candidates' household/home or remote from the learners/candidate's workplace/educational centre, inclusive of live and pre-recorded evidence for assessment for active leisure/fitness

In due consideration of the commitment to health and safety of all learners, clients, assessors, education providers/colleges/centres, employers, awarding organisations, insurers, and regulators the following guidance has been developed for consideration and implementation in relation to:

#### Directly observed remote performance observations of assessments or range and pre-recorded evidence for assessment performed in a learners'/candidates' household/home or remote from the workplace/educational centre, health and safety considerations:

- To Support health and safety Awarding organisations must be confident, confirm and evidence that education providers/colleges/centres must ensure any learner/candidate using any equipment or product off site remote from the workplace or education establishment (in the household where they live or outdoors) must have evidenced risk assessment. Awarding organisations must ensure that education providers/colleges/centres learners have evidenced knowledge of health and safety, safe working practices, relative and absolute contra-indications, COSHH and have access to material data sheets, for the storage, emergency actions and safe disposal of the products in scope.
- Awarding organisations must be confident that the remote direct observation technology is tested and sufficiently robust to ensure a continual live link for direct remote observation which must be carried out by an assessor who is occupationally competent and in a way that authenticates the performance as the learners/candidates own, as set out in the assessment strategy. All evidence gathered should be traceable, auditable, and authenticated with the relevant consent for all parties involved.
- Awarding organisations must be confident that any pre-recorded evidence submitted for assessment of performance criteria and performance range must be carried out by an assessor who is occupationally competent and in a way that authenticates the performance as the learners/candidates own, as set out in the assessment strategy. All evidence gathered should be traceable, auditable, and authenticated with the relevant consent for all parties involved.
- Education providers/colleges/centres must confirm and ensure that any learner/candidate using any equipment or product off site (in the household where they live or remote from the workplace/educational site) must have evidenced the relevant indemnity insurance that is valid for the activities and specialisms in scope.

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**Restricted use of equipment, products and performance of activities, treatments and services not permitted for assessment of performance criteria and range in a learners'/candidates' own household/home or remote from the workplace or education centre:**

- requiring the registration of a licence and/or disposal of sharps (blades, microneedles, epilation needles) or disposal of body fluids requiring a contaminated or clinical waste agreement
- advanced techniques – predominately level 3 soft tissue or remedial massage or electrical treatments
- any instructed activity that involves the utilisation of fixed weights
- any instructed activity that involves the use of cardiovascular machines
- any instructed activity or treatment involving the use of electrotherapy
- treatments/services that require the use of a product that are volatile, have a low flash point, due to lack of control in households of naked flames/smokers or ignition sources
- treatments/services that require the use of any chemical with the following hazardous classification symbols



**Flammable**



**Toxic/Poison**



**Explosive**



**Corrosive**

**Joan Scott**

**Chair – Skills Active/Habia**

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