



**August 2021**

## **Information on critical competence for holistic assessment**

### **Group award title: NPA Digital Literacy (SCQF level 3)**

**Group award code: GL06 43**

#### **Group award aim (specific)**

- ◆ Learn about the hardware and software components of computers and handheld/smart devices.
- ◆ Find, organise, manipulate and share digital information for personal, educational and vocational purposes using computers and/or handheld/smart devices.
- ◆ Learn about the basics of computer networks.
- ◆ Use computers and handheld/smart devices safely, legally and ethically for personal, educational and vocational purposes.
- ◆ Create a safe and responsible online presence using communication tools and social media.
- ◆ Describe and use different types of computer application packages for personal, educational and vocational purposes.

#### **Additional guidance**

A holistic approach combining assessments is encouraged.

H9PV 43 Computer Applications unit — The evidence provided may be for a personal, educational or vocational purpose and should include text, numeric and visual/graphic information.

H3LJ 09 Computer Basics unit — Where access to a range of devices is restricted, evidence of competent use may be demonstrated on a PC, if possible, or another device, with knowledge of other types in written/oral format.

H9PT 43 Digital Skills unit — Where access to two device types is restricted, evidence of competent use may be demonstrated on any contemporary digital device.

Closed-book and supervised assessments may be adapted for delivery in open-book conditions for session 2021–22.

SQA ASPs with closed-book conditions must **not** be used for assessment in open-book conditions.

An optional pre-verification service is available to support centres in developing alternative assessment instruments at [operationshqv@sqa.org.uk](mailto:operationshqv@sqa.org.uk).

## **Contact**

If you have any questions, please contact [qualification.development@sqa.org.uk](mailto:qualification.development@sqa.org.uk).