



Verification Submission Guidance (Units)

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Overview

Purpose

This document provides guidance to centres on the evidence that SQA requires for external verification of units.

External verification

External verification of units is based on the assessment approaches used and the assessment judgements made for a sample of candidates. It can only take place if candidate evidence is accompanied by a centre's clear judgement of that evidence. This allows the verifier to reach an informed and professional decision on whether the centre is using valid assessment approaches and making reliable assessment judgements in line with national standards.

External verification will also include looking at the internal verification processes that the centre has applied. Guidance on internal verification is available on the [quality assurance area of SQA's website](#) (see [Internal verification: A guide for centres](#)).

Evidence for external verification

Each verification selection will specify the levels to be verified.

Note: In session 2023–24, National Qualifications unit verification will take place for National 1–4 units, National 4 Added Value Unit and freestanding units at SCQF levels 5–7.

Verification sample and evidence checklist

Sample size and make-up

If you are presenting at three levels (for example, SCQF levels 5, 6 and 7), you should provide a sample of evidence for 18 candidates, split evenly between the three levels. At each level, provide evidence from the same unit for each candidate. If there are fewer than six candidates at any level, you must provide all available evidence for candidates at that level (for the selected unit). Where possible, please provide evidence for additional candidates at the other two levels to make up an overall sample of 18.

If you are presenting at **two** selected levels (for example, National 3 and National 4), you should provide a sample of evidence for 12 candidates, split evenly between the two levels. At each level, provide evidence from the same unit for each candidate. If there are fewer than six candidates at either level, you must provide all available evidence for candidates at that level (for the selected unit). Where possible, please provide evidence for additional candidates at the other level to make up an overall sample of 12.

If you are presenting candidates at only **one** selected level (for example, National 4), you must provide a sample of evidence for 12 candidates. Provide evidence from the same unit for each candidate. If there are fewer than 12 candidates, please provide evidence for all candidates for the selected unit.

The sample of candidates should exemplify, where possible, a range of candidate performance and assessment judgements of both pass and fail.

For each level, you should provide evidence for one complete unit or combined assessment wherever this is available. If complete unit evidence will not be available in time for verification, then you may provide interim evidence. Please see the interim evidence guidance on page 4.

Checklist

Please tick 1–7 to confirm that the evidence required for verification is available.

For the centre:

- 1 the sample of candidate evidence, constructed in line with the guidance above
- 2 a Verification Sample Form, completed with details provided for all candidates in the sample
- 3 evidence of the centre's internal quality assurance processes and their application

For each candidate in the sample:

- 4 a completed Candidate Evidence Flyleaf (*not required for visiting verification*)
- 5 the unit assessment used, including information on judging evidence
- 6 the assessed candidate evidence (see the subject-specific guidance in appendix A)
- 7 the recording documentation provided in the assessment task document, with detailed marking for each candidate

National 1 and 2

If you are selected for National 1 and 2, slightly different rules apply. You should provide evidence covering one unit for each candidate you select, if you have sufficient candidates to fill your sample.

If you are presenting candidates at both levels (National 1 **and** 2):

- ◆ an overall sample of 12 is required, six from each level
- ◆ if you have fewer than six candidates at one level, then include evidence of more than one unit per candidate (if available) to bring your sample up to six for that level

If you are presenting at just one level (National 1 **or** National 2):

- ◆ your full sample of 12 candidates should come from that level
- ◆ if you have fewer than 12 candidates, then include evidence of more than one unit per candidate (if available) to bring the sample up to 12

Interim evidence for unit verification

Interim evidence is candidate evidence for a unit which is not yet fully completed.

If your centre is selected for verification, you should always provide complete unit evidence where it is available. However, you can provide interim evidence if complete unit evidence is not yet available.

Where interim evidence is provided, your centre must:

- ◆ have made sufficient assessment judgements (see the section later on this page) to allow the SQA verifier to make informed decisions about whether the centre is assessing in line with national standards
- ◆ include all assessment standards that have been assessed so far in the unit being verified

If a combined assessment approach is used, then it is valid to provide evidence for verification that covers assessment standards in two or more incomplete units.

If you provide insufficient evidence to allow the verifier to make informed decisions, your centre will receive a 'not accepted' outcome and you will need to provide further evidence.

Added value units

You can provide interim evidence for National 4 added value units in the majority of subjects. However, for some subjects only complete evidence should be provided. This is because of the nature of the assessment standards assessed in the added value unit. The subjects where this applies are listed in Table A (page 5).

Sufficient assessment judgements

Whether or not evidence is sufficient is ultimately decided by the verifier. Typical indicators of sufficient evidence include:

- ◆ Assessed evidence is available for assessment standards for the majority of a unit.
- ◆ Assessed evidence is available for assessment standards in two or more combined units. (Please note that the number of assessment standards evidenced should equate to the majority of a single course unit.)
- ◆ Assessed evidence is available for most assessment standards in a unit across the sampled candidates.

Typical indicators of insufficient evidence include:

- ◆ Assessed evidence is available for only a minority of assessment standards in a unit.
- ◆ Evidence is only provided against incomplete assessment standards.

If you are uncertain whether you will be able to provide sufficient assessed evidence for verification, please contact the NQ Verification Team (nqverification@sqa.org.uk).

Table A: National 4 added value units (AVUs)

Subjects where only complete evidence should be provided for verification:

Course title	AVU	Level
Drama	H233	74
Geography	H27K	74
Applications of Mathematics	HV7X	74
Mathematics	H22H	74
Music	H242	74
People and Society	H24C	74
Physical Education	H255	74
Practical Electronics	H25N	74
Practical Metalworking	H25T	74
Practical Woodworking	H25Y	74

Digital evidence formats

To submit evidence for verification events, we recommend that you upload evidence directly via SQA's digital portal. Please refer to the Verification Digital Evidence Submission User Guide on SQA Connect for full instructions on how to do this. Digital evidence should be provided in any of the file formats listed below. If you need to submit verification materials in a file format not listed below, please contact NQ Verification (nqverification@sqa.org.uk or 0345 213 6766) to discuss.

Type of evidence	Supported file formats
Word processing	.doc, .docx, .rtf, .txt
PDF documents	.pdf
Presentations	.ppt, .pptx, .ppsx
Spreadsheets	.xls, .xlsx,
Databases	.mdb, .accdb
Publishing	.pub
Web pages	.htm, .html, .asp, .aspx, .php
Multimedia/audio-visual	.avi, .mp3, .mp4, .mpeg, .mpg, .midi, H.264, .wav, .wmv, .wma, .ogg, .ogm, .flv, .mov
Image	.bmp, .gif, .jpg, .tiff, .png

If you do not inform us before submitting materials in another format, your evidence may not be accessible during the verification activity.

Please note that each individual candidate's evidence must be uploaded as one file, rather than each page of evidence being scanned and uploaded as a separate document. For example, the Graphic Communication assignment for one candidate should be uploaded as one PDF file, rather than uploading multiple PDF files each containing one page of the assignment.

Please note that candidate evidence should be annotated with teacher comments and judgements clearly indicated.

Submission of physical evidence (for event verification)

You can choose to submit physical (paper-based) evidence for verification. For full instructions on how to package and submit physical evidence, please refer to the stationery you are sent.

Appendix A: Verification events — formats for submitting evidence

Each item of candidate evidence must be attributable to a single candidate.

You may use one or more formats to present candidate evidence.

You should indicate assessment judgements clearly in the most appropriate way depending on the item of evidence. This could be:

- ◆ on the evidence itself (where possible); or
- ◆ with the evidence clearly referenced against, and assessment judgements provided on the Candidate Assessment Record (or equivalent); or
- ◆ with assessor commentary provided on the Candidate Assessment Record (or equivalent).

All assessors' notes and commentary should clearly show the basis for making each assessment judgement.

The table below shows examples of types of candidate evidence that might be used for unit assessment. The evidence must be of a type that allows a valid assessment judgement to be made. Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.

List of formats for verification events

Candidate evidence	Examples of assessment evidence
Digital candidate evidence uploaded to SQA's digital portal, including audio or audio-visual recording as appropriate	<ul style="list-style-type: none"> ◆ Text, graphical, pictorial, or digital candidate response¹ ◆ Digital evidence that is not printable, such as digital media and audio-visual evidence ◆ Oral presentation² or other oral response, <i>including response to oral questions or prompts</i> ◆ Performance ◆ Ephemeral evidence of skills demonstrated during production³ ◆ Evidence of discrete stage of production
Paper-based candidate evidence	<ul style="list-style-type: none"> ◆ Text, graphical, pictorial, or digital candidate response
Detailed assessor observation notes, digitally uploaded or paper based	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Performance ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production ◆ Bulky or perishable (non-portable) product
Photographs showing relevant details, digitally uploaded or printed	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production ◆ Bulky or perishable (non-portable) product

At the event, we will make any candidate responses to SQA e-assessment via SOLAR accessible to external verifiers online.

¹ Examples would include written responses, posters, artworks, leaflets, charts, maps, calculations/workings, mind maps, presentation slides/notes, program listings, screenshots.

² This includes talking/speaking skills required in ESOL, Gàidhlig, and Modern Languages.

³ This includes evidence assessed in subjects involving practical skills and/or adherence to health and safety guidelines, including sciences and design and manufacture.

Appendix B: Subject-specific guidance on evidence formats for verification visits

Each item of candidate evidence must be attributable to a single candidate.

You may use one or more formats to present candidate evidence.

All assessors' notes and commentary should clearly show the basis for making each assessment judgement.

For each subject, there is a table showing examples of types of candidate evidence that might be used for unit assessment. The evidence must be of a type that allows a valid assessment judgement to be made. Evidence may be generated in response to an assessment task or may occur naturally during learning and teaching.

Art and Design units

N3 and N4 Art and Design: Expressive Activity

N3 and N4 Art and Design: Design Activity

N4 Art and Design: Practical Activity (AVU)

SCQF levels 5, 6 and 7 Art and Design: Expressive Activity

SCQF levels 5, 6 and 7 Art and Design: Design Activity

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Evidence of discrete stage of production
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Evidence of discrete stage of production
The artwork itself, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Artwork

Design and Manufacture units

N4 Design and Manufacture: Design

N4 Design and Manufacture: Materials and Manufacturing

N4 Design and Manufacture Assignment Added Value Unit

SCQF levels 5 and 6 Design and Manufacture: Design

SCQF levels 5 and 6 Design and Manufacture: Materials and Manufacturing

SCQF level 7 Design and Manufacture: Product Development

SCQF level 7 Design and Manufacture: Product Analysis

SCQF level 7 Design and Manufacture: Product Evolution

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements)	<ul style="list-style-type: none"> ◆ Product

Design and Technology units

N3 Graphics for Design

N3 Designing and Modelling

N3 Constructing and Testing

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
The product/model itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements)	<ul style="list-style-type: none"> ◆ Product/model

Drama unit

N4 Drama: Performance (AVU)

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio-visual recording for acting role (and may be used for other roles) in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during preparation for performance, including adherence to health and safety guidelines ◆ Performance
Detailed assessor observation notes for all production roles (when audio-visual recording is not provided) and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during preparation for performance, including adherence to health and safety guidelines ◆ Performance
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during preparation for performance, including adherence to health and safety guidelines
Candidate-generated non-portable evidence, such as costumes and props, with assessor commentary provided on the Candidate Assessment Record or equivalent	<ul style="list-style-type: none"> ◆ Non portable evidence such as costumes and props.

Centres also have the option to have their assessment judgements verified during the presentation of a live performance. This should be discussed and agreed with the visiting verifier in advance of the visit

Fashion and Textile Technology units

N3 and N4 Fashion and Textile Technology: Textile Technologies

N3 and N4 Fashion and Textile Technology: Fashion and Textile Choices

N3 and N4 Fashion and Textile Technology: Fashion/Textile Item Development

SCQF levels 5 and 6 Fashion and Textile Technology: Textile Technologies

SCQF levels 5 and 6 Fashion and Textile Technology: Fashion and Textile Choices

SCQF levels 5 and 6 Fashion and Textile Technology: Fashion/Textile Item Development

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
The product itself, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Product

Photography units

SCQF level 6 Photography: Image Making

SCQF level 6 Photography: Contextual Imagery

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence ◆ Photography
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Evidence of discrete stage of production
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Evidence of discrete stage of production ◆ Photography

Physical Education units

N3 and N4 Physical Education: Performance Skills

N4 Physical Education: Performance (AVU)

SCQF levels 5, 6 and 7 Physical Education: Performance Skills

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio-visual recording, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during preparation
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during preparation
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during preparation
<p>Candidate performance</p> <p>(A sample of live performances will be judged by the assessor and visiting verifier during the visit, but these performances will not be assessments)</p>	<ul style="list-style-type: none"> ◆ Performance

Practical Craft Skills units

N3 Working with Tools

N3 Working with Materials

N3 Making an Item

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements)	<ul style="list-style-type: none"> ◆ Product

Practical Electronics units

- ◆ N4 Practical Electronics: Circuit Design
- ◆ N4 Practical Electronics: Circuit Simulation
- ◆ N4 Practical Electronics: Circuit Construction
- ◆ N4 Developing an Electronic Solution (AVU)
- ◆ SCQF level 5 Practical Electronics: Circuit Design
- ◆ SCQF level 5 Practical Electronics: Circuit Simulation
- ◆ SCQF level 5 Practical Electronics: Circuit Construction

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, eg digital media, audio-visual
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record or equivalent.	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, including response to oral questions or prompts ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record or equivalent, along with any supporting evidence.	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, including response to oral questions or prompts ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
Paper-based photographs, showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record or equivalent.	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during production ◆ Evidence of discrete stage of production
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements).	<ul style="list-style-type: none"> ◆ Product

Practical Metalworking units

- ◆ N4 Practical Metalworking: Bench Skills
- ◆ N4 Practical Metalworking: Machine Processes
- ◆ N4 Practical Metalworking: Fabrication and Thermal Joining
- ◆ N4 Making a Finished Product from Metal (AVU)
- ◆ SCQF level 5 Practical Metalworking: Bench Skills
- ◆ SCQF level 5 Practical Metalworking: Machine Processes
- ◆ SCQF level 5 Practical Metalworking: Fabrication and Thermal Joining

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, <i>including response to oral questions or prompts</i> ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements)	<ul style="list-style-type: none"> ◆ Product

Practical Woodworking units

- ◆ N4 Practical Woodworking: Flat-frame Construction
- ◆ N4 Practical Woodworking: Carcase Construction
- ◆ N4 Practical Woodworking: Machining and Finishing
- ◆ N4 Practical Woodworking Making a Finished Product from Wood (AVU)
- ◆ SCQF level 5 Practical Woodworking: Flat-frame Construction
- ◆ SCQF level 5 Practical Woodworking: Carcase Construction
- ◆ SCQF level 5 Practical Woodworking: Machining and Finishing

Candidate evidence	Examples of assessment evidence
Hard or soft copy candidate evidence, with assessment judgements indicated on the evidence itself, or with the evidence clearly referenced against assessment judgements provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Text, graphical or pictorial candidate response, including printable electronic evidence
Any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Electronic product that is not printable, such as digital media and audio-visual evidence
Audio or audio-visual recording as appropriate, in any format that can be readily accessed by the visiting verifier during the visit, with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, including response to oral questions or prompts ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
Detailed assessor observation notes and a completed Candidate Assessment Record (or equivalent), along with any supporting evidence	<ul style="list-style-type: none"> ◆ Oral presentation or other oral response, including response to oral questions or prompts ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
Paper-based photographs showing relevant details, with assessment judgement indicated on the photographs, or with assessor commentary provided on the Candidate Assessment Record (or equivalent)	<ul style="list-style-type: none"> ◆ Ephemeral evidence of skills demonstrated during preparation ◆ Evidence of discrete stage of production
The product itself (and any candidate-generated items used in manufacture, such as jigs and templates, as required to support assessment judgements)	<ul style="list-style-type: none"> ◆ Product