



Qualification Support Team (QST): Professional Cookery

Note of meeting 6 held on Tuesday 8th November 2022 (via Microsoft Teams)

Members:

City of Glasgow College
Dumfries and Galloway College
Dundee and Angus College
Fife College
Forth Valley College
New College Lanarkshire
Perth College
South Lanarkshire College
West College Scotland
West Highland College
West Lothian College

SQA Officers:

Christine Keenan
Carol McEvoy

By Invitation:

Senior External Verifier (SEV)

Agenda Item 6/1: Welcome

Members were welcomed to the meeting and apologies noted.

Agenda Item 6/2: Note of Previous meeting

The team reviewed the note of the previous meeting and agreed that it is an accurate record.

Agenda Item 6/3: Matters Arising

It was confirmed that the National Assessment Bank Material (NAB) for the following SCQF level 3 and 4 units has been transferred to the Assessment Support Pack (ASP) format to provide consistency with the new/revised units at SCQF level 5 and 6:

- D263 09 and D263 10 Food Preparation Techniques: An Introduction
- D264 09 and D264 10 Cookery Processes: An Introduction
- D9NL 09 and D9NL 10 Hospitality: Organisation of Practical Skills

Agenda Item 6/4: Team Feedback on Delivery Experiences of New Frameworks

Team members discussed their experiences of delivering the qualifications this year:

- The NCs L5/6 courses seem to have been successfully delivered for 2/3 years now, with no major issues identified
- Schools' programmes have been re-instated in some colleges with good engagement with school partners being reported

- All colleges that offer HN programmes in professional cookery are now delivering the new HNC framework; on the whole the changes have been well received by students and lecturers
- Most colleges that offer the HND are now delivering the 2nd year of the new framework this year
- There has been an improvement in retention numbers this year
- It was suggested that if a student who has completed the 12 credit HNC at one college and wants to enrol at another college for the 2nd year of the HND that they be advised that they should ideally complete 15 credits before starting the 2nd year and options for completing the additional 3 credit be discussed

Agenda Items 6/5: Alternative Approaches to Assessment for 2022-23

The continuation of the guidance on alternative approaches to assessment of the hospitality NC and HN qualifications for session 2022-23 was confirmed – the only change to the information on the subject web pages is that the date has been amended to this session.

Agenda Item 6/6: Next Gen: HN Update

An update on the Next Generation: HN project was provided:

- [NextGen: HN - Qualification information](#) may be of interest to centres, this shows the detail of what has been produced for each of the new Next Gen frameworks (eg the approach they have taken, the group award specs, the units and the grading models used)
- The project team are concentrating on setting up the evaluation programme to formally evaluate what has been done so far
- Once full evaluation of the current pilots is completed the implementation programme will be determined
- Updates will continue to be available from the [Next Gen web page](#)

Agenda Item 6/7: Any Other Business

It was noted that SQA Connections week started on Monday 7th, running until Thursday 10th November and featured sessions on the SfW courses in Hospitality and the NC in Bakery.

An update on the key messages for external verification activity this year was provided:

- Closer scrutiny with regard to quality assurance, with the expectation that implementation of centre policies and procedures will reflect how assessment, internal verification and preparation for external verification activities are approached
- It was clarified that closer scrutiny will reflect “back to normal” external verification, however, supporting centres to achieve/maintain standards will still be the focus
- There should be evidence of standardisation across groups, teams and different sites, this should be minuted and available to EVs
- External verifiers will expect to speak directly with assessors, internal verifiers and candidates
- Centres will be required to make available a minimum of three candidates from each level/course to be interviewed by EVs and also to provide the SCNs of these candidates

Agenda Item 6/8: Date of Next Meeting

To be confirmed