



**Skills for Work**

**Qualification Verification Summary Report 2022–23**

# **Sport and Recreation**

**Verification group number: 403**

## **Skills for Work Courses**

The following group award and units were verified during this session.

### **National 5 Skills for Work: Sport and Recreation**

Group award code: C219 75

J16H 75 Sport and Recreation: Assist with a Component of Activity Sessions

J16J 75 Sport and Recreation: Employment Opportunities in the Sport and Recreation Industry

J16L 75 Sport and Recreation: Assist with Fitness Programming

J16N 75 Sport and Recreation: Assist with Daily Centre Duties

## **General comments**

All verification activity was based on face-to-face visits. There was a slight increase in the number of centres externally verified from last session.

It was evident from the qualification verification carried out that the centres have a clear and accurate understanding of the requirements of the National 5 standards. This was gathered from the feedback on the qualification verification reports and verbal feedback from the external verifiers carrying out the verification activity.

The majority of centres demonstrated that they were very well organised for the delivery and assessment of this award. They had clear policies and procedures in place for assessment and internal verification, with experienced assessors and internal verifiers managing the qualification.

Centres presented evidence very well for the verification activity, referenced to the units being sampled, and included assessment and internal verification evidence that was well set out and easy to follow.

## **Course arrangements, unit specifications, instruments of assessment and exemplification materials**

All centres were using the SQA assessment support packs for all the units sampled. In two centres a mix of SQA assessment support packs and centre-devised materials were also being used. There was good evidence that a variety of assessment methods were used including observation, discussions, and work product evidence. All centres were using up to date SQA unit specifications.

It was clear that candidate progress and attainment is being recorded on the documentation within the assessment support packs and centres have retained evidence of assessments that were completed.

The majority of centres provided clear evidence of regular standardisation meetings, prior to qualification delivery, and ongoing throughout the duration of the qualification. The evidence provided details that standards are being met and checked.

Centres used the marking schemes contained within the assessment support pack and marked candidate evidence showed clearly the progress they were making towards the completion of individual units and the group award.

## **Evidence requirements**

The standard of evidence presented by centres was both appropriate and acceptable in meeting the requirements of the Skills for Work: Sport and Recreation courses at National 5 level.

## **Administration of assessments**

There were a large number of very positive comments in reports regarding the amount, and level, of assessor feedback.

In the majority of the centres there was evidence of constructive and positive feedback being given to candidates. From the evidence sampled it was clear to see what candidates had achieved and what the next steps were in moving forward. Areas of strength were highlighted, and areas for development identified. It was commented on that candidates clearly understood what they had completed and what areas they still had to work on.

External verifiers commented in some centres that it was clear from the feedback, and the quality of the candidates' work, that the interaction between the assessors and candidates was very positive and supportive.

## **Learning and teaching**

A very good delivery plan for the Assist with Daily Centre Duties unit was presented in one centre with each candidate spending a week on placement in the Physical Education Department completing the duties and tasks required for this unit.

## **Overall assessment**

Centres provided very good evidence for external verification including their internal verification policy, evidence of regular standardisation meetings, and records of internal verification sampling being recorded on candidate assessments.

## **Verification**

All centres provided documentation outlining their internal verification process and details of assessment planning. Centres provided the candidate evidence that was agreed in the verification visit plan and the documentation provided showed that

there was evidence of sound, and consistent, assessment decisions being made and robust internal verification processes in place to support the assessment process. There was also evidence of centres holding regular meetings where assessment and verification are discussed to ensure standards are maintained. Assessment judgements were in line with national standards.

## **Areas of good practice reported in 2022–23**

There were a number of points of good practice reported this session.

### **Internal/external links**

- Links with Active Schools Co-ordinator which led to a number of sporting events being organised, with candidates experiencing real-life work in assisting to make these events a success, as well as covering units and outcomes within the Skills for Work group award.
- Links with Skills Development Careers Office.
- Links with local swimming pool to provide live vocational exposure opportunities for candidates.
- Links with Active Schools Co-ordinator and local primary schools for the Assist with a Component of Activity Sessions and opportunities to attain Sport Leaders Award.
- Links with local gym instructor for industry career talks.
- Rugby development officer (qualified personal trainer) supported the delivery of the Assist with Fitness Programming unit.
- Close links with the school's careers officer for industry employment opportunities.
- Centre using outside agencies to enhance the Employability unit — which also covered some aspects of Centre Duties and Assist with Activities units.
- Access to live industry leisure centre adjacent to the centre.

### **Assessment and internal verification process**

- Good documentation presented for the external verification setting out plans for delivery, assessment and verification. This also included standardisation meetings with dates and staff roles.
- Detailed internal verification process with good supporting documentation.
- Use of staff competence overview.

### **Value added components**

- Candidates have the opportunity to achieve their SFA Level 1.1 coaching badge which enhances their CV.

- Candidates leading interval and lunchtime activity sessions for younger pupils.
- Using clients from other age groups for the fitness unit.
- Individual unit IT overview of each candidate.

## **Specific areas for improvement reported in 2022–23**

There were no specific areas for improvement identified during this session.