## US0213 **(J875 46)**

## Monitoring Health, Safety and Security

### Candidate’s statement

I confirm that the evidence detailed in this unit is my own work.

|  |  |
| --- | --- |
| Candidate’s name |  |
| Candidate’s signature |  |
| Date |  |

### Assessor’s statement

I confirm that the candidate has achieved all the requirements of this unit.

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| --- | --- |
| Assessor’s name |  |
| Assessor’s signature |  |
| Date |  |
| Countersigning Assessor’s name  (if applicable) |  |
| Countersigning Assessor’s signature  (if applicable) |  |
| Date |  |

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### Internal Verifier’s statement

I confirm that the candidate’s sampled work meets the standards specified for this unit and may be presented for external verification.

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| Internal Verifier’s name |  |
| Internal Verifier’s signature |  |
| Date |  |
| Countersigning Internal Verifier’s name (if applicable) |  |
| Countersigning Internal Verifier’s signature (if applicable) |  |
| Date |  |

|  |  |
| --- | --- |
| External Verifier’s initials (if sampled) |  |
| Date |  |

#### Unit overview

To monitor health, safety and security in line with legislative and organisation procedures to protect yourself and others from the risk of harm and injury.

#### Sufficiency of evidence

There must be sufficient evidence to ensure that the candidate can consistently achieve the required standard over a period of time in the workplace or approved realistic working environment.

#### Performance criteria (What you must do)

There must be evidence for all PCs (ie: 1-9).

The assessor **must** assess the majority of the PCs by directly observing the candidate’s work.

1. Monitoring that health, safety and security hazards are identified and risks assessed in your area of work in line with organisation procedures.
2. Taking required actions in response to identified hazards and risks in line with organisation procedures.
3. Checking that control measures put in place to eliminate or reduce risks in own area of work are adhered to in line with organisation procedures.
4. Informing others in your work area of the risks and the control measures that have been put in place in line with organisation procedures.
5. Monitoring that health and safety regulations, organisation procedures and safe systems of work are followed in own area of work.
6. Checking that security is maintained in own area of work in line with organisation requirements.
7. Checking that equipment and machinery is used, maintained and stored in accordance with relevant legislation, manufacturers’ instructions and organisation requirements.
8. Reporting and recording incidents and emergencies, including accidents and near misses, in accordance with legal and organisation requirements.
9. Monitoring and reporting on the effectiveness of health, safety and security measures in line with organisation requirements.

#### Performance criteria evidence

| **Evidence reference** | **Evidence description** | **Date** | **PC 1** | **PC 2** | **PC 3** | **PC 4** | **PC 5** | **PC 6** | **PC 7** | **PC 8** | **PC 9** |
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#### Scope / range (What you must cover)

No scope / range is stipulated for this unit.

#### Knowledge and understanding (What you must know and understand)

For those knowledge statements that relate to **how** the candidate should do something, the assessor may be able to infer that the candidate has the necessary knowledge from observing their performance or checking products of their work. In **all** other cases, evidence of the candidate’s knowledge and understanding must be gathered by alternative methods of assessment (eg oral or written questioning).

| **Knowledge statement** | **Evidence reference** | **Date** |
| --- | --- | --- |
| 1. Health and safety legislation and codes of practice, the legal responsibilities of employers and employees and the importance of monitoring these. |  |  |
| 1. The importance of following health and safety regulations, organisation procedures and safe systems of work. |  |  |
| 1. The difference between "hazard" and "risk", how to identify hazards and assess risks. |  |  |
| 1. The importance of regular risk assessment and what actions to take when risks are identified. |  |  |
| 1. Particular hazards associated with your workplace including personal injury, contracting disease, and other physical and mental health problems. |  |  |
| 1. Effects that work-related accidents and ill health can have on workers and businesses and the importance of minimising these. |  |  |
| 1. The risks to others from the activities carried out in own area of work. |  |  |
| 1. How to communicate the findings of the risk assessment and health, safety and security measures to those at risk. |  |  |
| 1. The hierarchy of measures to control risks including elimination, substitution, relevant controls, safe systems of work, training/instruction and PPE. |  |  |
| 1. The importance of good housekeeping in the workplace to maintaining health and safety. |  |  |
| 1. The importance of monitoring procedures to maintain security in own area of work. |  |  |
| 1. Key requirements of the regulations relating to the handling, use and storage of potentially hazardous substances. |  |  |
| 1. The safe methods of preparing, using, maintaining and storing equipment and machinery in accordance with relevant legislation, manufacturers’ instructions and organisation requirements. |  |  |
| 1. Risks of injury associated with lifting and handling and how these can be minimised. |  |  |
| 1. The suitable clothing and personal protective equipment (PPE) required for work in your industry. |  |  |
| 1. The importance of regularly checking that PPE and emergency equipment is available and maintained. |  |  |
| 1. Risks of working in isolation, in remote locations and potentially dangerous situations, and the need to monitor that safe systems of work are followed, including communication and emergency procedures. |  |  |
| 1. The procedures to follow and actions to take in the event of incidents and emergencies including accidents and near misses. |  |  |
| 1. Where to obtain information, advice and support in relation to health, safety and security. |  |  |
| 1. Legislative and organisation requirements for recording and reporting incidents and emergencies, including accidents and near misses. |  |  |
| 1. Organisation requirements to monitor and report on the effectiveness of health, safety and security measures. |  |  |

#### Supplementary evidence

| **Reference** | **Evidence description** | **Date** |
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#### Assessor feedback on completion of the unit: